City of Leavenworth
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(509) 548-5275
cityofleavenworth.com

MEETING LINKS VIA ZOOM CONFERENCING
November 10, 2026

Study Session Begins at 5:30 PM
Legislative Meeting Begins at 7:00 PM

Join Zoom Meeting
https://zoom.us/j/93233531598?pwd=FisDVjslD1eaedJZ8wPfKdHHBFvRG6.1

Meeting ID: 932 3353 1598
Passcode: 821270

All Meetings allow for the same dial by your location option using the number listed below:

(253) 215-8782

The City of Leavenworth is committed to providing reasonable accommodations in accordance with the Americans with Disabilities Act. Please contact City Hall at (509) 548-5275 at least 72 hours prior to a scheduled meeting to request accommodation.

Mayor | Carl Florea **City Council |** Clint Strand, Anne Hessburg, Zeke Reister, Shane Thayer, Travis McMaster, Mike Bedard, Rob Eaton

LEAVENWORTH CITY COUNCIL AGENDA
Leavenworth City Hall – Council Chambers
November 10, 2026 | 7:00 PM

Call to Order
Pledge of Allegiance
Roll Call

Upcoming City Meetings
***In Council Chambers unless noted otherwise**

Parks & Public Works Committee Meeting
(City Hall 2nd Floor Conference Room)
November 10th @ 4:15 PM
Design Review Board Meeting
November 10th @ 3:00 PM
Finance Committee Meeting
November 19th @ 1:00 PM
Parking Advisory Committee Meeting
November 19th @ 4:00 PM
Downtown Steering Committee
November 24th @ 10:00 AM

Consent Agenda

1. Approval of Agenda
2. Approval of the October 13, 2026 Study Session Meeting Minutes
3. Approval of the October 13, 2026 Legislative Meeting Minutes
4. 2026 Claims EFT & Checks 72906-72974 = $410,395.63
5. October 2026 Payroll $613,342.23
6. Final Contract Voucher – KRCI, LLC – 2025 On-Call Public Works Utility Repair
7. Noise Variance for Holiday Party at Cascade Medical Center on December 4, 2026 from 6:00-9:00 PM

Comments from the Public on Items Not on the Agenda

8. **Public Hearing:** 2027-2028 Preliminary Budget on November 10, 2026 @ 7:00 PM

Resolutions, Ordinances, Orders, and Other Business

9. **Action:** Ordinance 1726 – Adopting Ad Valorum Tax & Authorize the Mayor to Sign Tax Levy
10. **Action:** Supplemental Agreement No. 1 and 2 – Psomas – Front Street Pedestrian Plaza

Council/Staff Reports

EXECUTIVE SESSION: RCW 42.30.110 (1)(i)(ii) Potential Litigation – 15 minutes with No Action to Follow

Information Items & Future Considerations

11. September 2026 Housing Advisory Committee Minutes
12. September 2026 Downtown Steering Committee Minutes

Adjournment

(Next Ordinance is 1727 – Next Resolution is 17-2026)

CONSENT AGENDA ITEMS

1. **City Council Meeting Agenda:**

The following item is included under **TAB 1**.

2. **Approval of the October 13, 2026 Study Session Meeting Minutes**

The following item is included under **TAB 2.**

3. **Approval of the October 13, 2026 Legislative Meeting Minutes**

The following item is included under **TAB 3.**

4. **2026 Claims**

The following items are included under **TAB 4.**

5. **October 2026 Payroll**

The following item is included under **TAB 5.**

6. **Final Contract Voucher – KRCI, LLC – 2025 On-Call Public Works Utility Repair**

City staff recommends that the City Council accept the 2025 On-Call Utility Repair Project as complete.

On January 28, 2025, the City Council approved KRCI, LLC as the City's on-call utility repair contractor for 2025. The contract term was extended into 2026 while staff worked to secure an on-call contractor for that year. Work completed under the contract included the following:

1. Ski Hill water service
2. Pool filter plumbing
3. Backwash pond improvement and excavation
4. Sewer line repair at the Subido residence
5. Glacier parking lot alterations
6. Forest gate installation at the Nazarene Church
7. ADA ramp installation on Main Street
8. Fire hydrant repair at Commercial Street and Division Street, including sidewalk repair and ADA ramp

The final contract amount for all work completed under the contract was $309,853.48.

The following item is included under **TAB 6.**

- Final Contract Voucher Certificate: 2025 On-Call Utility Repair Project – KRCI, LLC

7. **Noise Variance for Holiday Party at Cascade Medical Center on December 4, 2026 from 6:00-9:00 PM**

Cascade Medical Center is looking to have a noise variance for their holiday party to take place on December 4th. They will be having live music from 6:00-9:00 PM.

The following items are included under **TAB 7.**

- Letter requesting noise variance

PROCLAMATIONS/PRESENTATIONS/PUBLIC HEARINGS

8. Public Hearing: 2027-2028 Preliminary Budget on November 10, 2026 @ 7:00 PM

Finance Director Chantell Steiner and City Administrator Matthew Selby will provide the Public and Council with the 2027 – 2028 Preliminary Budget presentation. Due to staff time needed to compile this data, the Council will be provided with handouts of the presentation at the meeting.

There are no items included under **TAB 8.**

SUPPLEMENTAL COUNCIL AGENDA

9. Ordinance 1726 – Adopting Ad Valorum Tax & Authorize the Mayor to Sign Tax Levy

a. Adopting Ad Valorem Tax

The City Council is being asked to consider options for Ordinance 1726, which is the authorization of the property tax levy for the 2027 tax year. This ordinance will include increased estimates of $22,227.61 for new construction, $0.00 for annexations, and refunded revenue of $1,697.06 by the Assessor's office. The total maximum preliminary property tax allowed is $808,297.12 at this time. The City Council held a public hearing on October 27, 2026 to review the options this year to request the annual property taxes. Options include either requesting the 1% allowable increase per State law that will generate an additional $7,819.56 or not requesting the 1% and only accepting the new construction and refunded revenues, which in turn would create a small, banked capacity for future requests. The 2027 Budget included an estimate of the 1% increase for Council approval plus $10,000 for new construction and refunds, which came to a total of $805,000 for the estimate. This year's new construction came in nearly $12,000 more than anticipated that will be very helpful in future years if the Council opts to include the 1% allowable increase; therefore, staff is recommending the full allowable increase in the motion presented below. The Ordinance will need to be signed by Councilmembers and transmitted to the Assessor's Office no later than November 30, 2026.

b. Authorize Mayor to Sign Tax Levy

In addition to setting the property tax levy, the Department of Revenue and the County Assessor require a levy certification. This certification figure is approximately $45,000 more than the actual levy amount for the regular levy to allow the Assessor to collect more revenue if their preliminary projections for taxes come in higher than presented due to revaluations, new construction, annexations, or refunds; this ensures no funds are left unaccounted for.

The following items are included under **TAB 9.**

- Ordinance 1726 – Adopting Ad Valorem Tax
- Department of Revenue Levy Certification
- City of Leavenworth Regular Tax Levy Preliminary Values for the 2027 Tax Year

- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1726 with the Ad Valorem Tax increase of $7,819.56, which is an increase of 1% from the previous year, and authorizes the Mayor to sign the tax levy certification.*

10. <u>Supplemental Agreements No. 1 and 2 – Psomas – Front Street Pedestrian Plaza Improvements</u>

The City Council is being asked to authorize the Mayor to execute Supplemental Agreement No. 1 and 2 with PSOMAS to continue work on the Front Street Pedestrian Plaza project. The cost, scope and funding source of each agreement is summarized below.

Supplemental Agreement No. 1 would authorize PSOMAS and its consultants to provide additional survey mapping, develop a tree succession plan for the Front Street Park, develop a public facilities financing plan, provide on call grant writing support and update the City of Leavenworth's 2009 Master Plan. The cost of the work is $192,594.00 and will be funded using Lodging Tax.

Supplemental Agreement No. 2 would authorize PSOMAS and its consultants to provide a set of bid documents for a watermain installation in Front Street and a new sewer main crossing US2 and running down Front Street. The cost of this work is $242,518.30 and will be funded using Water ($113,675.15) and Sewer ($128,843.15) enterprise funds.

The following items are included under **TAB 10.**

- Supplemental Agreements No. 1 and No. 2

    - ***MOTION:*** *The Leavenworth City Council moves to approve and authorize the Mayor to sign Supplemental Agreement 1 ($192,594.00), Supplemental Agreement 2 ($242,518.30) for a total not to exceed contract cost of $930,618.25.*

INFORMATION ITEMS & FUTURE CONSIDERATIONS

11. <u>September 2026 Housing Advisory Committee Minutes</u>
The following items are included under **TAB 11.**

12. <u>September 2026 Downtown Steering Committee Minutes</u>
The following items are included under **TAB 12.**