City of Leavenworth
700 US Hwy 2 | PO Box 287
Leavenworth, WA 98826
(509) 548-5275
cityofleavenworth.com

MEETING LINKS VIA ZOOM CONFERENCING
November 10, 2026

Study Session Begins at 5:30 PM
Legislative Meeting Begins at 7:00 PM

Join Zoom Meeting
https://zoom.us/j/93233531598?pwd=FisDVjslD1eaedJZ8wPfKdHHBFvRG6.1

Meeting ID: 932 3353 1598
Passcode: 821270

All Meetings allow for the same dial by your location option using the number listed below:

(253) 215-8782

The City of Leavenworth is committed to providing reasonable accommodations in accordance with the Americans with Disabilities Act. Please contact City Hall at (509) 548-5275 at least 72 hours prior to a scheduled meeting to request accommodation.

Mayor | Carl Florea **City Council |** Clint Strand, Anne Hessburg, Zeke Reister, Shane Thayer, Travis McMaster, Mike Bedard, Rob Eaton

LEAVENWORTH CITY COUNCIL AGENDA
Leavenworth City Hall – Council Chambers
November 10, 2026 | 7:00 PM

Call to Order
Pledge of Allegiance
Roll Call

Upcoming City Meetings
***In Council Chambers unless noted otherwise**

Parks & Public Works Committee Meeting
(City Hall 2nd Floor Conference Room)
November 10th @ 4:15 PM
Design Review Board Meeting
November 10th @ 3:00 PM
Finance Committee Meeting
November 19th @ 1:00 PM
Parking Advisory Committee Meeting
November 19th @ 4:00 PM
Downtown Steering Committee
November 24th @ 10:00 AM

Consent Agenda

1. Approval of Agenda
2. Approval of the October 13, 2026 Study Session Meeting Minutes
3. Approval of the October 13, 2026 Legislative Meeting Minutes
4. 2026 Claims EFT & Checks 72906-72974 = $410,395.63
5. October 2026 Payroll $613,342.23
6. Final Contract Voucher – KRCI, LLC – 2025 On-Call Public Works Utility Repair
7. Noise Variance for Holiday Party at Cascade Medical Center on December 4, 2026 from 6:00-9:00 PM

Comments from the Public on Items Not on the Agenda

8. **Public Hearing:** 2027-2028 Preliminary Budget on November 10, 2026 @ 7:00 PM

Resolutions, Ordinances, Orders, and Other Business

9. **Action:** Ordinance 1726 – Adopting Ad Valorum Tax & Authorize the Mayor to Sign Tax Levy
10. **Action:** Supplemental Agreement No. 1 and 2 – Psomas – Front Street Pedestrian Plaza

Council/Staff Reports

EXECUTIVE SESSION: RCW 42.30.110 (1)(i)(ii) Potential Litigation – 15 minutes with No Action to Follow

Information Items & Future Considerations

11. September 2026 Housing Advisory Committee Minutes
12. September 2026 Downtown Steering Committee Minutes

Adjournment

(Next Ordinance is 1727 – Next Resolution is 17-2026)

CONSENT AGENDA ITEMS

1. **City Council Meeting Agenda:**

The following item is included under **TAB 1**.

2. **Approval of the October 13, 2026 Study Session Meeting Minutes**

The following item is included under **TAB 2.**

3. **Approval of the October 13, 2026 Legislative Meeting Minutes**

The following item is included under **TAB 3.**

4. **2026 Claims**

The following items are included under **TAB 4.**

5. **October 2026 Payroll**

The following item is included under **TAB 5.**

6. **Final Contract Voucher – KRCI, LLC – 2025 On-Call Public Works Utility Repair**

City staff recommends that the City Council accept the 2025 On-Call Utility Repair Project as complete.

On January 28, 2025, the City Council approved KRCI, LLC as the City's on-call utility repair contractor for 2025. The contract term was extended into 2026 while staff worked to secure an on-call contractor for that year. Work completed under the contract included the following:

1. Ski Hill water service
2. Pool filter plumbing
3. Backwash pond improvement and excavation
4. Sewer line repair at the Subido residence
5. Glacier parking lot alterations
6. Forest gate installation at the Nazarene Church
7. ADA ramp installation on Main Street
8. Fire hydrant repair at Commercial Street and Division Street, including sidewalk repair and ADA ramp

The final contract amount for all work completed under the contract was $309,853.48.

The following item is included under **TAB 6.**

- Final Contract Voucher Certificate: 2025 On-Call Utility Repair Project – KRCI, LLC

7. **Noise Variance for Holiday Party at Cascade Medical Center on December 4, 2026 from 6:00-9:00 PM**

Cascade Medical Center is looking to have a noise variance for their holiday party to take place on December 4th. They will be having live music from 6:00-9:00 PM.

The following items are included under **TAB 7.**

- Letter requesting noise variance

PROCLAMATIONS/PRESENTATIONS/PUBLIC HEARINGS

8. Public Hearing: 2027-2028 Preliminary Budget on November 10, 2026 @ 7:00 PM

Finance Director Chantell Steiner and City Administrator Matthew Selby will provide the Public and Council with the 2027 – 2028 Preliminary Budget presentation. Due to staff time needed to compile this data, the Council will be provided with handouts of the presentation at the meeting.

There are no items included under **TAB 8.**

SUPPLEMENTAL COUNCIL AGENDA

9. Ordinance 1726 – Adopting Ad Valorum Tax & Authorize the Mayor to Sign Tax Levy

a. Adopting Ad Valorem Tax

The City Council is being asked to consider options for Ordinance 1726, which is the authorization of the property tax levy for the 2027 tax year. This ordinance will include increased estimates of $22,227.61 for new construction, $0.00 for annexations, and refunded revenue of $1,697.06 by the Assessor's office. The total maximum preliminary property tax allowed is $808,297.12 at this time. The City Council held a public hearing on October 27, 2026 to review the options this year to request the annual property taxes. Options include either requesting the 1% allowable increase per State law that will generate an additional $7,819.56 or not requesting the 1% and only accepting the new construction and refunded revenues, which in turn would create a small, banked capacity for future requests. The 2027 Budget included an estimate of the 1% increase for Council approval plus $10,000 for new construction and refunds, which came to a total of $805,000 for the estimate. This year's new construction came in nearly $12,000 more than anticipated that will be very helpful in future years if the Council opts to include the 1% allowable increase; therefore, staff is recommending the full allowable increase in the motion presented below. The Ordinance will need to be signed by Councilmembers and transmitted to the Assessor's Office no later than November 30, 2026.

b. Authorize Mayor to Sign Tax Levy

In addition to setting the property tax levy, the Department of Revenue and the County Assessor require a levy certification. This certification figure is approximately $45,000 more than the actual levy amount for the regular levy to allow the Assessor to collect more revenue if their preliminary projections for taxes come in higher than presented due to revaluations, new construction, annexations, or refunds; this ensures no funds are left unaccounted for.

The following items are included under **TAB 9.**

- Ordinance 1726 – Adopting Ad Valorem Tax
- Department of Revenue Levy Certification
- City of Leavenworth Regular Tax Levy Preliminary Values for the 2027 Tax Year

- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1726 with the Ad Valorem Tax increase of $7,819.56, which is an increase of 1% from the previous year, and authorizes the Mayor to sign the tax levy certification.*

10. <u>Supplemental Agreements No. 1 and 2 – Psomas – Front Street Pedestrian Plaza Improvements</u>

The City Council is being asked to authorize the Mayor to execute Supplemental Agreement No. 1 and 2 with PSOMAS to continue work on the Front Street Pedestrian Plaza project. The cost, scope and funding source of each agreement is summarized below.

Supplemental Agreement No. 1 would authorize PSOMAS and its consultants to provide additional survey mapping, develop a tree succession plan for the Front Street Park, develop a public facilities financing plan, provide on call grant writing support and update the City of Leavenworth's 2009 Master Plan. The cost of the work is $192,594.00 and will be funded using Lodging Tax.

Supplemental Agreement No. 2 would authorize PSOMAS and its consultants to provide a set of bid documents for a watermain installation in Front Street and a new sewer main crossing US2 and running down Front Street. The cost of this work is $242,518.30 and will be funded using Water ($113,675.15) and Sewer ($128,843.15) enterprise funds.

The following items are included under **TAB 10.**

- Supplemental Agreements No. 1 and No. 2

    - ***MOTION:*** *The Leavenworth City Council moves to approve and authorize the Mayor to sign Supplemental Agreement 1 ($192,594.00), Supplemental Agreement 2 ($242,518.30) for a total not to exceed contract cost of $930,618.25.*

INFORMATION ITEMS & FUTURE CONSIDERATIONS

11. <u>September 2026 Housing Advisory Committee Minutes</u>
The following items are included under **TAB 11.**

12. <u>September 2026 Downtown Steering Committee Minutes</u>
The following items are included under **TAB 12.**

LEAVENWORTH CITY STUDY SESSION MINUTES
October 13, 2026

Mayor Florea called the October 13, 2026 Study Session to order at 5:33 PM.

Council Present: Mayor Carl J. Florea, Clint Strand, Anne Hessburg, Zeke Reister, Shane Thayer, Travis McMaster, Mike Bedard and Rob Eaton.

Staff Present: Matthew "Selby", Chantell Steiner, Celeste Barry and Andrea Fischer.

1. Chamber Report

Chamber of Commerce Director Troy Campbell reported that 1,100 locals registered for Locals Night, and that the 7:00 to 8:00 PM hour that first night is the biggest beer-selling hour of the three Oktoberfest weekends. He noted that opening the Kinderplatz to parents with beer drew positive feedback. The final weekend will feature Manuela Horn and the Freddy Pfister Band as entertainment.

Footfalls from September 1st to October 11th were up 16.8% over last year, with strong midweek traffic. Last year's figures were affected by wildfire smoke.

He also announced the launch of the Leavenworth Today web app (leavenworth.org/today), which showed growing use during Oktoberfest.

2. Comprehensive Plan/Development Regulations Review

Senior Planner Celeste Barry reported that the Planning Commission will hold a public hearing on November 4th on the full package of draft development regulations (Titles 18, 21 and parts of Titles 14 and 17). Staff hopes to hold a Council hearing by the end of November. The state requires both the Comprehensive Plan and the development regulations to be adopted by the end of December. She stated the Department of Commerce indicated a short delay into January would likely be tolerable. A longer delay would risk non-compliance with the Growth Management Act and loss of grant eligibility. Revised parking and lighting codes (Title 14) will return at the October 27th study session.

Council discussed the Planning Commission's memo declining to restrict the use of the City's pre-approved ADU plans for Bed and Breakfasts (B&B). Councilmember Hessburg and Councilmember Reister disagreed with the Planning Commission on this point. It was stated that B&Bs should not gain a cheaper path to approval through the pre-approved plans, and that a compliance and recording process would be needed to track plans use over time. Ms. Barry advised that the B&B moratorium had just expired and that Council could either adopt code changes by December or adopt a new moratorium after a public hearing. Mayor Florea noted that the method for calculating the B&B cap had already been agreed upon by Council and the Planning Commission and suggested addressing only the pre-approved plans issue. Staff will bring back the earlier draft language to a study session.

The Council asked about the proposed R-3 zoning district. Ms. Barry explained that it is intended to make small, historically platted lots conforming, and the zoning map will be brought to the next study session. Council also asked about the following:

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- the higher multifamily lot coverage, intended to align with ADU changes
- the R-3 and street-side setbacks;
- the "NA" entries in the commercial chart, for which Councilmember Hessburg suggested stating "100%" where applicable;
- the increase in tourist commercial height from 35 to 50 feet, for consistency with other commercial zones and tied to fire department limits;
- the deck coverage language.

Council discussed fence requirements, including fire-retardant treatment of wooden fences within four feet of a house and the unclear origin of a vinyl fence restriction. Staff will research the state fire code to make this clearer.

Staff also explained that the highlighted home occupation code relates to an appeal scheduled for Friday and will provide direction moving forward.

Councilmember Hessburg asked whether the City could move forward with inclusionary zoning without conducting a nexus study, referencing the City of Sammamish's program as a potential example. Mayor Florea clarified that the nexus study was intended to support a fee on development rather than inclusionary zoning itself. Council discussed potentially applying inclusionary zoning requirements to larger developments or subdivisions. Ms. Barry noted that the topic is not currently on the Planning Commission docket and could be considered when the new docket is established in January. Council expressed interest in revisiting the topic at that time.

3. Resolution XX-2026 – Legislative Priorities for 2027

Mayor Florea reviewed last year's priorities and the Association of Washington Cities agenda. Council agreed that the 2026 priorities remain appropriate. At the Council's suggestion, the word "pool" will be added to the capital grant priority for the library and community center.

Mayor Florea described a new strategy to seek state authority for a locally adopted, county-collected fee on second homes that are not used as primary residences, rather than a tax and would be collected with property taxes. He stated that administrative costs to the state caused last year's short-term rental tax proposal to stall. He planned to meet with State Representative Mike Steele the following week to seek support.

4. Resolution XX-2026 – Rate & Fee Schedule Call for Changes

Staff requested Council suggestions for changes to the current Rate & Fee Schedule, which is expected to be adopted at the first meeting in December. Finance Director Chantell Steiner stated that utility rates were previously set by resolution through 2029, with an added CPI adjustment, and that redlined rates would be provided in November.

Staff raised concerns regarding nonpayment of sidewalk use permit fees, affecting only one or two businesses. Council discussed requiring payment before issuing permits, establishing a late payment penalty of approximately 10% of the permit cost, and withholding future permits until outstanding balances are paid. Council also discussed

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enforcement options. Staff will return with proposed language redlined in the Rate & Fee Schedule.

5. Neighborhood Block Party Discussion

City Administrator Selby explained that a pilot neighborhood block party program was presented to Council about five years ago. A recent request to close Titus Road, for the purpose of selling alcohol, was denied. This prompted review of the code, which addresses alcohol only for Front Street during Oktoberfest, and of the pilot program rule barring alcohol sales and events with more than 100 people. Staff will return with a resolution to make the pilot program permanent and include an automatic noise variance for approved applications, although the proposal may not return until 2027 due to other priorities.

6. Council Updates/Suggestions for Future Agenda Items

Councilmember Mike Bedard proposed that Council study a change from the current strong mayor to a council-manager form of government, noting that the timing would coincide with the end of the current Mayor's term. The Council supported a refresh of the earlier discussion, citing changes in Council membership.

Study Session adjourned at 6:58 PM.

APPROVED **ATTEST**

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Carl Florea
Mayor

Andrea Fischer
City Clerk

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LEAVENWORTH CITY COUNCIL MINUTES
October 13, 2026

Mayor Carl J. Florea called the October 13, 2026 Leavenworth City Council meeting to order at 7:02 PM. Councilmember McMaster led the City Council in the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Carl J. Florea, Clint Strand, Anne Hessburg, Zeke Reister, Shane Thayer, Travis McMaster, Mike Bedard and Rob Eaton.

Staff Present: Matthew "Selby", Chantell Steiner, Celeste Barry and Andrea Fischer.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda

1. Approval of Agenda
2. Approval of the September 8, 2026 Study Session Meeting Minutes
3. Approval of the September 8, 2026 Legislative Meeting Minutes
4. 2026 Claims EFT & Checks 72783-72850 = $411,886.80
5. September 2026 Payroll $572,875.30
6. Final Contract Voucher – KRCI, LLC

Councilmember Hessburg moved to approve the consent agenda. The motion was seconded by Councilmember Thayer and passed unanimously.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

7. Presentation: Chelan-Douglas Regional Port Authority

Jim Kuntz, CEO and Commissioner JC Baldwin presented on behalf of the Chelan-Douglas Regional Port Authority.

Mr. Kuntz reported that a third daily commercial flight, to Portland, began October 3. It departs Pangborn Airport at 12:30 PM and offers more than 30 West Coast connections, and early boardings were about 70% capacity. The existing Seattle flights run at about 85% capacity. Alaska Airlines agreed to a two-year commitment backed by a revenue guarantee of roughly $1.1 million, funded by a $750,000 federal grant and about $285,000 in private contributions.

Mr. Kuntz encouraged the City to apply in January to the Port's Partners in Economic Development program, which sets aside $75,000 to $100,000 annually for municipal feasibility projects and was not fully used this year. He said the Port's economic development plan would soon be adopted and would list Leavenworth's projects once the City's list was received. He also announced an economic forum with a guest economist on October 28th at the Wenatchee convention center.

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Councilmember McMaster raised the difficulty international visitors face getting from Wenatchee to Leavenworth. Port representatives agreed to revisit ground transportation options.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

8. Ordinance 1726 – Adoption of the 2026 Comprehensive Plan

Following extensive discussion and public comment, the Council requested that staff incorporate additional language addressing neighborhood character, open space requirements for new development, and inclusionary zoning. Council also requested that the Planning Commission's recommended edits and corrections to the Comprehensive Plan be incorporated into the final document. Council agreed to postpone consideration of the ordinance to allow staff time to make the revisions.

Councilmember Thayer moved to postpone the vote of Ordinance 1726 – Adoption of the 2026 Comprehensive Plan to October 27, 2026. The motion was seconded by Councilmember Bedard and passed unanimously.

9. 2027 Leavenworth Fund Grant Awards

Councilmember Hessburg moved to approve the Leavenworth Fund Grant Program funding for use in 2027 as presented and authorizes the Finance Director to allocate the funding sources in the Lodging Tax Fund and General Fund as requested. The motion was seconded by Councilmember Thayer and passed unanimously.

COUNCILMEMBER REPORTS

Councilmember Strand attended the Parks & Public Works Committee meeting.

Councilmember Hessburg attended the Autumn Leaf Parade, the Economical Development Committee meeting and the Parks & Public Works Committee meeting.

Councilmember Reister attended Finance Committee meeting, the Housing Advisory Committee meeting, the Autumn Leaf Festival Parade and Oktoberfest.

Councilmember Thayer attended the Autumn Leaf Festival Parade, the Royal Bavarians Dinner, the Economic Development Committee meeting and Oktoberfest.

Councilmember McMaster has no report.

Councilmember Bedard attended the Economic Development Committee meeting, the Mosquito Board meeting, the Housing Advisory Committee meeting, Oktoberfest and had a conversation about an annual 4th of July celebration in Leavenworth.

Councilmember Eaton attended the Autumn Leaf Festival Parade, the Royal Bavarians Dinner and the Parks & Public Works Committee meeting. He reported that the Committee

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discussed establishing maintenance and service-level expectations for City infrastructure, including rights-of-way, sidewalks and curbs.

MAYOR/ADMINISTRATION REPORTS

Mayor Carl Florea reported he would be meeting with State Representatives Steele and Burnett and State Senator Goehner about housing and other City priorities.

Administrator Selby reported recruitment is underway for a Community Development Director, an interim Public Works Director, and a water treatment operator.

He stated that Sustainable NCW approved a contract to take over Recycling Center operations following the expiration of Waste Loop's contract on September 30th. He thanked Parks staff for keeping the facility open during the transition.

Finance Director Chantell Steiner reported that she is focused on the budget, with the ad valorem property tax presentation at the next meeting and public hearings in November.

Senior Planner Celeste Barry reported on current planning work.

INFORMATION ITEMS & FUTURE CONSIDERATIONS

10. August & September 2026 Public Works Department Report
11. August 2026 Housing Advisory Committee Minutes
12. August 2026 Downtown Steering Committee Minutes

ADJOURNMENT

Seeing no other business, Councilmember Reister moved to adjourn the October 13, 2026 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Bedard and passed unanimously.

The meeting was adjourned at 8:55 PM.

APPROVED

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Carl J. Florea
Mayor

ATTEST

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Andrea Fischer
City Clerk

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ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/28/2026

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50761	**10/28/2026**	**10/28/2026 41**	**Apple Valley Pumping, Inc**	**4,027.34**	**Sewer Pump at Zelt Strasse**
	535 80 41 000 Professional Services		404 000 535 Sewer	4,027.34	
50764	**10/28/2026**	**10/28/2026 16886**	**Barry, Celeste Y**	**1,327.99**	**C. Barry APA WA Conference Hotel, Meals & Mileage**
	558 60 43 000 Travel-Lodging/Meals/Mile:		001 000 558 Current Expense	1,327.99	
50752	**10/28/2026**	**10/28/2026 16076**	**Big Belly Solar LLC**	**6,293.73**	**Big Belly Lease - 10/04/2026 - 11/04/2026**
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax	503.73	
	591 37 70 000 Lease-Bigbelly Trash Cans [		104 000 591 Lodging Tax	5,790.00	
50753	**10/28/2026**	**10/28/2026 16076**	**Big Belly Solar LLC**	**406.98**	**Smart Max Five Year Software - 10/4/2026-11/4/2026**
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax	406.98	
50754	**10/28/2026**	**10/28/2026 16076**	**Big Belly Solar LLC**	**127.18**	**Smart Max Five Year Software - 10/22/2026-11/22/2026**
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax	127.18	
50755	**10/28/2026**	**10/28/2026 16076**	**Big Belly Solar LLC**	**1,490.50**	**Trash Hopper Lift Bin - 10/22/2026-11/22/2026**
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax	1,490.50	
50771	**10/28/2026**	**10/28/2026 4248**	**Icicle TV**	**60,704.96**	**LAP**
	557 30 44 001 Advertising-LAP		104 000 557 Lodging Tax	60,704.96	
50763	**10/28/2026**	**10/28/2026 417**	**Napa Auto Parts**	**573.86**	**Various - September 2026**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	4.58	WTP - Supplies
	542 30 31 000 Office&Operating Supplies		101 000 542 Streets	67.24	Streets - Supplies
	542 30 31 000 Office&Operating Supplies		101 000 542 Streets	36.19	Streets - Supplies
	542 64 48 000 Repairs&Maintenance		101 000 542 Streets	112.09	Streets - Repairs to School Zone Lights
	542 64 48 000 Repairs&Maintenance		101 000 542 Streets	32.47	Streets - Speed Trailer
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	28.57	Shop Supplies
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	55.38	#61 Dump Truck
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	20.90	#11 2011 Tymco Sweeper
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	4.42	#11 2011 Tymco Sweeper
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	73.96	#62 Dump Truck
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	20.90	#65 2026 Chevy Equinox

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	-73.96	(REFUND) #62 Dump Truck
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	58.90	#62 Dump Truck
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F	27.56	#59 2025 Ford Ranger
	548 68 34 003 SPFI-Cashmere 2011 Truck		501 000 548 Equip Rental & F	66.83	#2 2011 Garbage Truck
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense	37.83	Parks - Supplies
50772	**10/28/2026**	**10/28/2026 666**	**Ricoh USA, Inc**	**374.44**	**City Hall Copier - November 2026**
	518 90 45 000 Operating Rentals&Leases		502 000 518 Central Services	29.97	
	591 18 70 001 Lease-Cityhall Copier		502 000 591 Central Services	344.47	
50759	**10/28/2026**	**10/28/2026 15827**	**TAL Building Centers**	**3,544.80**	**Various - September 2026**
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	116.23	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	12.11	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	124.14	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	9.36	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	23.85	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	14.67	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	135.73	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	59.28	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	16.31	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	25.08	City Hall - Plumbing Repairs
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	690.75	City Hall - Garbage Enclosure Project
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	67.92	City Hall - Garbage Enclosure Project
	534 80 31 000 Operating Supplies-Distribu		403 000 534 Water	76.74	Water Distribution - Supplies
	534 80 31 000 Operating Supplies-Distribu		403 000 534 Water	18.35	Water Distribution - Pea Gravel
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	13.13	WTP - Supplies
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	25.86	WTP - Supplies
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	140.81	WTP - Supplies
	534 80 35 000 Small Tools&Minor Equip		403 000 534 Water	60.71	WTP - Small Tools
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	124.59	WRRF - Supplies
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	102.59	WRRF - Supplies
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	2.61	WRRF - Supplies
	537 80 48 000 Repairs&Maintenance		402 000 537 Garbage	19.54	Bear Proofing Garbage Cans
	537 80 48 000 Repairs&Maintenance		402 000 537 Garbage	45.59	Bear Proofing Garbage Cans
	537 80 48 000 Repairs&Maintenance		402 000 537 Garbage	6.35	Bear Proofing Garbage Cans
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	10.00	Parking - Supplies
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	52.98	Parking - Supplies
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	6.80	Parking - Paint Supplies

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking		125.02	Parking - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		23.66	Shop - Supply
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		17.65	Shop - Supply
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		21.73	PW - BBQ Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		12.33	Shop - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		39.43	Shop - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		20.01	Shop - Supplies
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F		48.82	#11 2025 Silverado 3500
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F		150.36	#11 2025 Silverado 3500
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		27.68	Autumn Leaf Festival - Supplies
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		40.97	Autumn Leaf Festival - Supplies
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		5.79	Autumn Leaf Festival - Supplies
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		321.76	Autumn Leaf Festival - Supplies
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		238.07	Downtown Festival Electrical Maint.
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		75.85	Downtown Festival Electrical Maint.
	557 30 48 000 Repairs&Maintenance		104 000 557 Lodging Tax		50.57	Downtown Festival Electrical Maint.
	575 48 31 000 Office&Operating Supplies		110 000 575 Leavenworth Civ		51.63	Festhalle - Lights
	575 48 31 000 Office&Operating Supplies		110 000 575 Leavenworth Civ		15.44	Festhalle - Lights
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		63.90	Parks - Supplies
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		10.80	Parks - Repairs
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		9.74	Parks - Repairs
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		49.38	Parks - Supplies
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		54.04	Parks - Supplies
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		17.57	Parks - Repairs
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		50.52	Parks - Repairs
50745	**10/28/2026**	**10/28/2026**	**825**	**Valley Tractor & Rentals**	**26,090.71**	**Replaces #34 2018 JD997 Mower**
	594 48 64 063 Mowers/Aerator		501 000 594 Equip Rental & F		26,090.71	
50765	**10/28/2026**	**10/28/2026**	**825**	**Valley Tractor & Rentals**	**20,092.89**	**Replaces #33 2017 JD Mower**
	594 48 64 063 Mowers/Aerator		501 000 594 Equip Rental & F		20,092.89	
50724	**10/28/2026**	**10/28/2026**	**833**	**Verizon Wireless**	**2,802.78**	**City Smart Phones/Tablets - September 2026**
	511 60 47 000 Utilities/Phone		001 000 511 Current Expense		68.27	Mayor
	513 10 47 000 Utilities/Phone		001 000 513 Current Expense		147.10	Executive
	534 80 42 000 Comm-Phone/Postage/Fx		403 000 534 Water		186.08	WTP
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer		126.73	WRRF
	537 80 42 000 Comm-Phone/Postage/Fx		402 000 537 Garbage		68.27	Refuse

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking		501.24	Parking
	548 68 42 000 Comm-Phone/Postage/Fx		501 000 548 Equip Rental & F		554.63	PW
	557 30 47 003 RTM-Phone/Postage/Fx		104 000 557 Lodging Tax		19.63	RTM
	558 60 31 000 Office&Operating Supplies		001 000 558 Current Expense		226.09	Planning
	559 30 47 000 Utilities/Phone		001 000 559 Current Expense		188.57	Building Officials
	576 20 42 000 Comm-Phone/Postage/Fx		176 000 576 Community Swir		230.40	Pool
	576 80 42 000 Comm-Phone/Postage/Fx		001 000 576 Current Expense		485.77	Parks
50739	**10/28/2026**	**10/28/2026**	**833**	**Verizon Wireless**	**240.06**	**City Water Meters - August and September 2026**
	534 80 42 000 Comm-Phone/Postage/Fx		403 000 534 Water		240.06	

Report Total: 128,098.22

Fund	
001 Current Expense	4,033.00
101 Streets	247.99
104 Lodging Tax	69,803.67
110 Leavenworth Civic Center	67.07
176 Community Swimming Pool	230.40
402 Garbage	139.75
403 Water	766.32
404 Sewer	4,383.86
415 Parking	696.04
501 Equip Rental & Revolving Fund	47,355.68
502 Central Services	374.44

ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/28/2026

Accts Pay #	Received	Date Due	Vendor	Amount	Memo

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Councilmember	Councilmember	Councilmember
Councilmember	Councilmember	Councilmember
Councilmember	Finance Director	
City Administrator	Public Works Director	Community Development Director

N/A

CHECK REGISTER

City Of Leavenworth

Time: 09:42:05 Date: 10/27/2026

10/23/2026 To: 10/25/2026

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6703	**10/23/202**	**Claims**	**10**	**EFT**	**Dept of Revenue**	**41,684.57**	**September Combined Excise Tax**
		410 - 343 10 00 001 - Stormwater Taps				-72.28	
		001 - 511 60 31 002 - Annual Block Party				91.48	
		001 - 511 60 31 002 - Annual Block Party				30.96	
		410 - 531 30 40 005 - Excise Tax-Dept Of Revenue				292.51	
		403 - 534 80 40 005 - Water-Excise Tax-Dept Revenue				533.72	
		403 - 534 80 40 005 - Water-Excise Tax-Dept Revenue				14,302.89	
		404 - 535 80 40 005 - Excise Tax-Dept Of Revenue				2,991.05	
		404 - 535 80 40 005 - Excise Tax-Dept Of Revenue				195.78	
		404 - 535 80 40 005 - Excise Tax-Dept Of Revenue				1,732.12	
		001 - 536 50 40 005 - External Taxes-Excise Tax				4.40	
		402 - 537 80 40 005 - Excise Tax-Dept Of Revenue				1,985.94	
		402 - 537 80 40 005 - Excise Tax-Dept Of Revenue				4,207.29	
		176 - 576 20 40 005 - External Tax-Sales-B&O Taxes				23.89	
		176 - 576 20 40 005 - External Tax-Sales-B&O Taxes				6.43	
		176 - 576 20 40 005 - External Tax-Sales-B&O Taxes				88.73	
		176 - 576 20 40 005 - External Tax-Sales-B&O Taxes				30.03	
		001 - 582 90 00 002 - Sales Tax				69.48	
		110 - 582 90 00 003 - Sales Tax Disbursements				47.68	
		110 - 582 90 00 003 - Sales Tax Disbursements				0.73	
		110 - 582 90 00 003 - Sales Tax Disbursements				10.12	
		110 - 582 90 00 003 - Sales Tax Disbursements				3.43	
		415 - 582 90 00 005 - External Taxes-Excise Tax				768.50	
		415 - 582 90 00 005 - External Taxes-Excise Tax				10,605.56	
		415 - 582 90 00 005 - External Taxes-Excise Tax				3,589.57	

001 Current Expense	196.32	
110 Leavenworth Civic Center	61.96	
176 Community Swimming Pool	149.08	
402 Garbage	6,193.23	
403 Water	14,836.61	
404 Sewer	4,918.95	
410 Stormwater	364.79	
415 Parking	14,963.63	
	Claims:	41,684.57
* Transaction Has Mixed Revenue And Expense Accounts	41,684.57	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Signed	Date
Signed	Date
Signed	Date
Signed	Date
Signed	Date
Signed	Date
Signed	Date

Finance Director — Date: 10/27/26

ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/21/2026

Time: 13:14:00 Date: 10/16/2026
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50626	**10/21/2026**	**10/21/2026**	**5523 Alumichem**	**6,992.07**	**WRRF - Chemicals**
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	6,992.07	
50707	**10/21/2026**	**10/21/2026**	**12713 Amazon Capital Services**	**10,418.09**	**Various - August 18, 2026 - September 18, 2026**
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	20.47	Block Party Supplies
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	8.63	Block Party Supplies
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	33.24	Block Party Supplies
	513 10 31 000 Office&Operating Supplies		001 000 513 Current Expense	76.04	C. Porter - Headphones
	518 30 31 000 Facilities-Office&Op Suppli		001 000 518 Current Expense	86.95	Facilities - Supplies
	518 30 31 000 Facilities-Office&Op Suppli		001 000 518 Current Expense	63.22	Amazon Annual Business Membership Fees
	518 30 31 000 Facilities-Office&Op Suppli		001 000 518 Current Expense	62.48	Facilities - Supplies
	518 30 31 000 Facilities-Office&Op Suppli		001 000 518 Current Expense	47.80	Facilities - Supplies
	518 30 31 000 Facilities-Office&Op Suppli		001 000 518 Current Expense	41.28	Facilities - Supplies
	518 30 35 000 Facilities-Small Tools&Minc		001 000 518 Current Expense	149.59	Facilities - Drill Set
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	81.31	City Hall - Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	16.69	City Hall - Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	107.94	City Hall - Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	96.57	City Hall - N95 Masks
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	17.03	City Hall Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	81.89	City Hall Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	7.16	City Hall - Supply
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	41.83	City Hall - Conference Room Chairs
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	23.66	City Hall - Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	390.22	City Hall - Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	89.05	City Hall Supplies
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	63.23	Amazon Annual Business Membership Fees
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	32.33	WTP - Fan
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	68.83	WTP - Supplies
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	63.23	Amazon Annual Business Membership Fees
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	183.58	WRRF - Printer Ink
	535 80 35 000 Small Tools&Minor Equip		404 000 535 Sewer	239.68	WRRF - Hepa Filter
	542 30 31 000 Office&Operating Supplies		101 000 542 Streets	142.08	Striper Paint Gun
	542 30 31 000 Office&Operating Supplies		101 000 542 Streets	100.04	Street Striper
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	63.23	Amazon Annual Business Membership Fees
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	115.03	Parking - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	63.23	Amazon Annual Business Membership Fees
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	115.79	Shop - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	18.57	Shop - Supplies

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		20.64	Shop - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		18.26	M. Thomason Phone Case
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		19.56	Utilities - Pressure Washer
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		28.24	Shop - Bungee Cords
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		69.01	OPS/Shop - Various Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		17.54	Shop - Air Compressor Hose
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		293.48	Shop - Filtration System
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		108.68	A. Cox - Hard Hat
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		17.77	Shop - Supplies
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		331.97	Utillities - Saftey Vests
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F		84.05	OP Shop - Supplies
	548 68 34 000 Supp Purchased For Invent		501 000 548 Equip Rental & F		434.06	#37 855D Gator
	548 68 35 000 Small Tools&Minor Equip		501 000 548 Equip Rental & F		129.30	Shop - Industrial Vise
	548 68 35 000 Small Tools&Minor Equip		501 000 548 Equip Rental & F		293.48	Shop - Hepa Filters
	548 68 35 000 Small Tools&Minor Equip		501 000 548 Equip Rental & F		239.68	Utilities - Hepa Filter
	558 60 31 000 Office&Operating Supplies		001 000 558 Current Expense		42.77	Community Dev - Calendars
	558 60 31 000 Office&Operating Supplies		001 000 558 Current Expense		8.79	Community Development Calendars
	575 48 48 000 Repairs&Maintenance		110 000 575 Leavenworth Civ		59.24	Festhalle - Alarm System Repairs
	576 20 31 000 Office&Operating Supplies		176 000 576 Community Swir		20.64	Pool - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		215.38	Parks - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		226.45	Parks - Various Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		63.22	Amazon Annual Business Membership Fees
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		142.96	Parks - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		26.22	Parks - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		152.13	Parks - Office Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		235.87	Parks - Car Charger
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		80.38	Parks - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		334.57	Parks - Supplies
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense		269.07	Parks - Supplies
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		22.03	Parks - Lawn Mower Belt
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense		16.32	Parks - Lawn Mower Repairs
	594 48 64 058 New Light Pickup		501 000 594 Equip Rental & F		218.86	#11 Chevy Silverado
	594 48 64 070 Large Truck/Utility Box/Plov		501 000 594 Equip Rental & F		177.05	#70 2025 F600 Shop Truck
	594 48 64 070 Large Truck/Utility Box/Plov		501 000 594 Equip Rental & F		935.83	#70 2025 F600 Shop Truck
	594 48 64 070 Large Truck/Utility Box/Plov		501 000 594 Equip Rental & F		2,252.69	#70 2025 F600 Shop Truck
50695	**10/21/2026**	**10/21/2026**	**17335**	**American Ramp Company**	**16,305.00**	**Enchantment Park - Pump Track Maintenance**
	594 76 63 079 Enchantment Park Imp		001 000 594 Current Expense		16,305.00	

ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/21/2026

Time: 13:14:00 Date: 10/16/2026
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50620	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**72.00**	**WRRF - Water Testing**
	535 80 41 000 Professional Services		404 000 535 Sewer	72.00	
50621	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**62.00**	**WRRF - Water Testing**
	535 80 41 000 Professional Services		404 000 535 Sewer	62.00	
50622	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**72.00**	**WRRF - Water Testing**
	535 80 41 000 Professional Services		404 000 535 Sewer	72.00	
50623	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**72.00**	**WRRF - Water Testing**
	535 80 41 000 Professional Services		404 000 535 Sewer	72.00	
50624	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**42.00**	**WTP - Water Testing**
	534 80 41 000 Water Testing		403 000 534 Water	42.00	
50625	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**210.00**	**WTP - Water Testing**
	534 80 41 000 Water Testing		403 000 534 Water	210.00	
50642	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**42.00**	**WTP - Water Testing**
	534 80 41 000 Water Testing		403 000 534 Water	42.00	
50693	**10/21/2026**	**10/21/2026** **15944**	**Anatek Labs, Inc.**	**72.00**	**WRRF - Water Testing**
	535 80 41 000 Professional Services		404 000 535 Sewer	72.00	
			Total Anatek Labs, Inc.	644.00	
50614	**10/21/2026**	**10/21/2026** **41**	**Apple Valley Pumping, Inc**	**800.00**	**Boat Launch - Portable Rental**
	557 30 31 001 Op Supplies-Handwash/Poı		104 000 557 Lodging Tax	800.00	
50615	**10/21/2026**	**10/21/2026** **41**	**Apple Valley Pumping, Inc**	**800.00**	**Waterfront- Portable Rental**
	557 30 31 001 Op Supplies-Handwash/Poı		104 000 557 Lodging Tax	800.00	
50616	**10/21/2026**	**10/21/2026** **41**	**Apple Valley Pumping, Inc**	**800.00**	**Icicle Bridge - Portable Rental**
	557 30 31 001 Op Supplies-Handwash/Poı		104 000 557 Lodging Tax	800.00	
50617	**10/21/2026**	**10/21/2026** **41**	**Apple Valley Pumping, Inc**	**800.00**	**Barn Beach - Portable Rental**
	557 30 31 001 Op Supplies-Handwash/Poı		104 000 557 Lodging Tax	800.00	

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50618	**10/21/2026**	**10/21/2026 41**	**Apple Valley Pumping, Inc**	**135.00**	**Recycle Center - Portable Rental**
537 80 47 000 Utilities			402 000 537 Garbage	135.00	
50619	**10/21/2026**	**10/21/2026 41**	**Apple Valley Pumping, Inc**	**150.00**	**Train ST- North Rd**
557 30 47 002 Utilities-Icicle Station			104 000 557 Lodging Tax	150.00	
			Total Apple Valley Pumping, Inc	3,485.00	
50713	**10/21/2026**	**10/21/2026 60**	**Autumn Leaf Association**	**7,767.49**	**Autumn Leaf Festival Association Expenses**
557 30 44 002 Advertising-Autumn Leaf A:			104 000 557 Lodging Tax	5,497.25	
557 30 44 002 Advertising-Autumn Leaf A:			104 000 557 Lodging Tax	2,270.24	
50674	**10/21/2026**	**10/21/2026 6084**	**Cascade Quality Water**	**570.47**	**Various - September 2026**
518 30 31 000 Facilities-Office&Op Suppli			001 000 518 Current Expense	235.78	City Hall - Water
535 80 32 000 Operating Supplies-Trtmnt			404 000 535 Sewer	17.39	WRRF - Water
542 65 31 001 Office&Operating Supplies			415 000 542 Parking	23.86	Parking - Water
548 68 31 000 Office&Operating Supplies			501 000 548 Equip Rental & F	23.86	(Amber) -Op Shop- Water
548 68 31 000 Office&Operating Supplies			501 000 548 Equip Rental & F	242.41	Utility Shop - Water
576 80 31 000 Office&Operating Supplies			001 000 576 Current Expense	27.17	Parks Building/Cemetary - Water
50633	**10/21/2026**	**10/21/2026 153**	**Chelan Co Fire Dist #3**	**15,000.00**	**Fire Marshal Services - 3rd Quarter 2026**
522 10 41 000 Intergov Svs-Fire Dist#3 Co			001 000 522 Current Expense	15,000.00	
50740	**10/21/2026**	**10/21/2026 2313**	**Chelan County PUD**	**42.48**	**Chumstick Lft Station**
535 80 47 000 Utilities			404 000 535 Sewer	42.48	
50702	**10/21/2026**	**10/21/2026 162**	**Chelan County Treasurer**	**1,169.25**	**Solid Waste 4th Quarter Billing**
537 80 40 006 Intergov Prosvs-SWAC			402 000 537 Garbage	1,169.25	
50604	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**404.24**	**Mats & Supplies**
518 30 48 000 Repairs&Maintenance City			001 000 518 Current Expense	12.79	City Hall - Supplies
535 80 48 000 Repairs&Maintenance			404 000 535 Sewer	11.32	WRRF - Supplies
548 68 48 000 Repairs&Maintenance			501 000 548 Equip Rental & F	61.62	Shop - Supplies - Supply WAR & Utility / Coveralls
575 48 48 000 Repairs&Maintenance			110 000 575 Leavenworth Civ	304.37	Festhalle - Supplies
576 80 48 000 Repairs&Maintenance			001 000 576 Current Expense	14.14	Parks - Supplies
50605	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**482.19**	**Shop - Gloves**

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	482.19	
50630	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**99.87**	**Mats & Supplies**
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	12.79	City Hall - Supplies
	535 80 48 000 Repairs&Maintenance		404 000 535 Sewer	11.32	WRRF - Supplies
	548 68 48 000 Repairs&Maintenance		501 000 548 Equip Rental & F	61.62	Shop - Supplies - Supply WAR & Utility / Coveralls
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense	14.14	Parks - Supplies
50631	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**96.74**	**Booster Station - Eyewash**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	96.74	
50632	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**193.49**	**WTP - Eyewash**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	193.49	
50670	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**99.87**	**Mats & Supplies**
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	12.79	City Hall - Supplies
	535 80 48 000 Repairs&Maintenance		404 000 535 Sewer	11.32	WRRF- Supplies
	548 68 48 000 Repairs&Maintenance		501 000 548 Equip Rental & F	61.62	Shop - Supplies - Supply WAR & Utility / Coveralls
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense	14.14	Parks - Supplies
50688	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**22.25**	**Shop- First Aid Supplies**
	548 68 31 000 Office&Operating Supplies		501 000 548 Equip Rental & F	22.25	
50689	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**25.79**	**Cemetery - First Aid Supplies**
	536 50 31 000 Office&Operating Supplies		001 000 536 Current Expense	25.79	
50690	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**68.00**	**Parking - First Aid Supplies**
	542 65 31 001 Office&Operating Supplies		415 000 542 Parking	68.00	
50691	**10/21/2026**	**10/21/2026 171**	**Cintas Corporation Loc #607**	**8.73**	**8th St Restroom - First Aid Supplies**
	576 80 31 000 Office&Operating Supplies		001 000 576 Current Expense	8.73	
			Total Cintas Corporation Loc #607	1,501.17	
50603	**10/21/2026**	**10/21/2026 174**	**City Of Leavenworth**	**46,835.58**	**Utility Bills - October 2026**
	518 30 47 000 Utilities-City Hall		001 000 518 Current Expense	788.67	City Hall

ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/21/2026

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	518 30 47 000 Utilities-City Hall		001 000 518 Current Expense		381.62	City Hall Irrigation
	518 30 47 001 Utilities-Osborn		001 000 518 Current Expense		592.65	Osborn School Irrigation
	518 30 47 001 Utilities-Osborn		001 000 518 Current Expense		140.89	Osborn School
	534 80 47 000 Utilities		403 000 534 Water		67.42	Lift Station (Alpensee Strasse)
	534 80 47 000 Utilities		403 000 534 Water		67.42	Zelt Strasse Testing Station
	535 80 47 000 Utilities		404 000 535 Sewer		1,865.88	WWRF
	536 50 47 000 Utilities		001 000 536 Current Expense		2,290.38	Mountain View Cemetery IRR
	542 65 47 000 Utility Services		415 000 542 Parking		346.95	Parking/Shop
	542 65 47 001 Utility Services-Horseshoe l		415 000 542 Parking		148.00	1329 Highway 2 - Horseshoe Lake
	548 68 47 000 Utilities		501 000 548 Equip Rental & F		205.43	Op Shop/ Parks Building
	548 68 47 000 Utilities		501 000 548 Equip Rental & F		115.66	Parking/Shop
	548 68 47 000 Utilities		501 000 548 Equip Rental & F		725.63	Public Works Shop
	548 68 47 000 Utilities		501 000 548 Equip Rental & F		243.05	Public Works Shop Wash Bay
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax		2,932.44	32 Gallon Street Cans
	557 30 47 000 Utilities-Street Cans		104 000 557 Lodging Tax		23,680.00	Big Belly
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		431.76	Waterfront Park Irrigation
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		466.16	Waterfront Park Restrooms
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		102.72	Op Shop/ Parks Building
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		399.88	Front Street Park Irrigation
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		817.53	Commercial St. Restrooms
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		1,517.36	Front St. Park Restrooms
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		228.90	845 Commercial St. Streetscape
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		77.38	845 Front St. Streetscrape
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		235.54	808 Commercial St. Streetscape
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		151.29	Front St. Streetscape
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		143.84	Lions Club Park Restrooms
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		885.65	DOT Restrooms
	557 30 47 001 Utilities-Restrooms		104 000 557 Lodging Tax		363.36	Hwy. 2 Streetscape
	575 48 47 000 Utility Services		110 000 575 Leavenworth Civ		1,199.51	Festhalle Building
	575 48 47 000 Utility Services		110 000 575 Leavenworth Civ		118.09	Festhalle Irrigation
	576 20 47 000 Utilities		176 000 576 Community Swir		392.95	PRSA - Pool
	576 80 47 000 Utilities		001 000 576 Current Expense		1,897.44	Enchantment Park - Irrigation
	576 80 47 000 Utilities		001 000 576 Current Expense		332.90	Enchantment Park - Restrooms
	576 80 47 000 Utilities		001 000 576 Current Expense		102.72	Op Shop/ Parks Building
	576 80 47 000 Utilities		001 000 576 Current Expense		237.92	Parks House
	576 80 47 000 Utilities		001 000 576 Current Expense		825.18	Pool/Parking Lot Irrigation
	576 80 47 000 Utilities		001 000 576 Current Expense		248.82	Hwy. 2 Pool Sidewalk Streetscape
	576 80 47 000 Utilities		001 000 576 Current Expense		225.58	Triangle Park (Evans Street)

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	576 80 47 000 Utilities		001 000 576 Current Expense	403.54	Finchem Hill - Irrigation
	576 80 47 000 Utilities		001 000 576 Current Expense	143.83	Lions Club Park Restrooms
	576 80 47 000 Utilities		001 000 576 Current Expense	109.79	Ornamental Bed
	576 80 47 000 Utilities		001 000 576 Current Expense	116.43	SE 10th St Irrigation
	576 80 47 000 Utilities		001 000 576 Current Expense	67.42	Lions Club Pad
50698	**10/21/2026**	**10/21/2026**	**227 Dan's Food Market**	**320.18**	**Various**
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	40.00	Block Party Gift Cards
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	-40.00	Block Party Gift Cards REFUND
	511 60 31 002 Annual Block Party		001 000 511 Current Expense	40.00	Block Party Gift Cards
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	21.56	WTP - Supplies
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	11.69	WTP - Supplies
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	211.05	WRRF - Supplies
	535 80 32 000 Operating Supplies-Trtmnt		404 000 535 Sewer	35.88	WRRF - Supplies
50692	**10/21/2026**	**10/21/2026**	**249 Dept of Transportation**	**10,377.22**	**September 2026 - Fuel**
	548 68 32 000 Fuel Consumed		501 000 548 Equip Rental & F	10,377.22	
50656	**10/21/2026**	**10/21/2026**	**16881 Enterprise FM Trust**	**403.41**	**Fleet Vehicles Monthly Acct Service Fees- October 2026 - 9 Vehicles**
	548 68 41 003 Prosvs-Fleet Vehicles Acct F		501 000 548 Equip Rental & F	403.41	
50719	**10/21/2026**	**10/21/2026**	**6475 First Choice Electric, LLC**	**414.15**	**WTP Service Call**
	534 80 41 003 Prosvs-General		403 000 534 Water	414.15	
50644	**10/21/2026**	**10/21/2026**	**340 H.D. Fowler Company Inc.**	**483.86**	**Parks - Repairs**
	576 80 48 000 Repairs&Maintenance		001 000 576 Current Expense	483.86	
50704	**10/21/2026**	**10/21/2026**	**344 Hach Company Inc.**	**9,123.68**	**WTP - Flow Sensor Laser Turbidimeter & Ethernet IP Upgrade Kit**
	594 34 62 051 WTP-Equipment Replaceme		403 000 594 Water	9,123.68	
50705	**10/21/2026**	**10/21/2026**	**344 Hach Company Inc.**	**564.16**	**WTP - Bench Services**
	534 80 41 003 Prosvs-General		403 000 534 Water	564.16	
			Total Hach Company Inc.	9,687.84	
50681	**10/21/2026**	**10/21/2026**	**17333 Hanson, Jannita**	**202.14**	**J. Hanson - Utility Refund**

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	343 40 00 000 Water Collections		403 000 340 Water	-202.14	
50711	**10/21/2026**	**10/21/2026**	**358 Home Depot Credit Svc**	**2,632.63**	**Various**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	581.53	WTP-Shelving
	536 50 35 000 Small Tools&Minor Equip		001 000 536 Current Expense	608.22	2 Trimmers for Cemetery
	536 50 48 000 Repairs&Maintenance		001 000 536 Current Expense	1,442.88	Cemetery Fence Repairs
50641	**10/21/2026**	**10/21/2026**	**15127 IPro Building Services LLC**	**1,437.00**	**September Building Service**
	518 30 41 001 Prosvs-City Hall Janitorial(C		001 000 518 Current Expense	1,437.00	
50607	**10/21/2026**	**10/21/2026**	**453 Kottkamp, Yedinak & Esworthy PLLC**	**750.00**	**LUA 2026-009**
	558 60 41 001 Prosvs-Hearing Examiner		001 000 558 Current Expense	750.00	
50608	**10/21/2026**	**10/21/2026**	**453 Kottkamp, Yedinak & Esworthy PLLC**	**750.00**	**LUA 2026-021**
	558 60 41 001 Prosvs-Hearing Examiner		001 000 558 Current Expense	750.00	
50701	**10/21/2026**	**10/21/2026**	**453 Kottkamp, Yedinak & Esworthy PLLC**	**175.00**	**LUA 2026-026**
	558 60 41 001 Prosvs-Hearing Examiner		001 000 558 Current Expense	175.00	
			Total Kottkamp, Yedinak & Esworthy PLLC	1,675.00	
50611	**10/21/2026**	**10/21/2026**	**12068 Leavenworth Golf Club**	**25,000.00**	**Golf Course SSA Maintenance Building (Storage)**
	594 76 65 000 Golf Course Cap Funding 5(		104 000 594 Lodging Tax	25,000.00	
50687	**10/21/2026**	**10/21/2026**	**519 Mid-American Research**	**10,100.73**	**Parks - Various Supplies**
	557 30 31 000 Operating Supplies-Restroc		104 000 557 Lodging Tax	10,100.73	
50629	**10/21/2026**	**10/21/2026**	**11459 Nash Consulting, Inc**	**390.00**	**Planning Meeting - A. Zontek-Backstrum**
	548 68 41 002 Professional Services		501 000 548 Equip Rental & F	390.00	
50634	**10/21/2026**	**10/21/2026**	**3061 Norco Inc.**	**81.92**	**Pool - Cylinder Rental**
	576 20 31 000 Office&Operating Supplies		176 000 576 Community Swir	81.92	
50649	**10/21/2026**	**10/21/2026**	**595 Oxarc Inc.**	**243.79**	**Chlorine - Cylinder Rental**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	243.79	
50640	**10/21/2026**	**10/21/2026**	**4334 Pacific Security**	**1,180.91**	**Restroom Lockups - September 2026**

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	557 30 41 002 Prosvs-Restroom Attendant		104 000 557 Lodging Tax		590.46	
	576 80 41 000 Prosvs-Restroom Lockup		001 000 576 Current Expense		590.45	
50697	**10/21/2026**	**10/21/2026**	**4334**	**Pacific Security**	**323.38**	**Festhalle Event Security - August 2026**
	575 48 41 002 Security(Outside Service)		110 000 575 Leavenworth Civ		323.38	
			Total Pacific Security		1,504.29	
50635	**10/21/2026**	**10/21/2026**	**15224**	**Parklync**	**1,250.00**	**Parklync Permit Management Software Services - September 2026**
	542 65 41 004 Prosvs-Parklync/Park Loyalt		415 000 542 Parking		1,250.00	
50646	**10/21/2026**	**10/21/2026**	**13626**	**Parkmobile, LLC**	**2,560.65**	**End User Fees - September 2026**
	542 65 40 011 CC Processing Charges		415 000 542 Parking		2,560.65	
50673	**10/21/2026**	**10/21/2026**	**13204**	**Perteet, Inc.**	**5,482.54**	**Ski Hill Drive Active Transportation Improvements Phase 2 - September 30, 2026**
	595 10 40 026 WSDOT STBG/TA-Ski Hill P		101 000 595 Streets		5,482.54	
50716	**10/21/2026**	**10/21/2026**	**16666**	**Recdesk, LLC**	**425.00**	**Recdesk - Additional Emails Increase for Pool**
	576 20 31 000 Office&Operating Supplies		176 000 576 Community Swir		425.00	
50685	**10/21/2026**	**10/21/2026**	**4644**	**Ricoh USA Inc.**	**876.56**	**City Hall - Copier Copies- 7/1/26 - 9/30/26**
	518 90 45 000 Operating Rentals&Leases		502 000 518 Central Services		876.56	
50671	**10/21/2026**	**10/21/2026**	**10691**	**Ricoh USA, Inc.**	**65.39**	**Parking Copier Contract - 10/26/26 - 11/25/2026**
	542 65 45 000 Op. Rentals&Leases-Copies		415 000 542 Parking		5.23	
	591 47 70 004 Lease-Parking Copier		415 000 591 Parking		60.16	
50737	**10/21/2026**	**10/21/2026**	**8300**	**SWS Equipment**	**2,765.43**	**#45 2021 Peterbuilt Labrie Garbage Truck**
	548 68 34 001 SPFI-City 2021 Truck		501 000 548 Equip Rental & F		2,765.43	
50628	**10/21/2026**	**10/21/2026**	**3658**	**Sherpas IT**	**434.80**	**Website Hosting & Support - October 2026**
	518 90 41 004 Prosvs-Website Design&Ma		502 000 518 Central Services		434.80	
50636	**10/21/2026**	**10/21/2026**	**15383**	**Silicon Valley Bank**	**217.20**	**Connectivity - October 2026**
	542 65 41 001 Prosvs-Cleverciti/Arrive/Ser		415 000 542 Parking		217.20	

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50637	**10/21/2026**	**10/21/2026** **15383**	**Silicon Valley Bank**	**2,091.95**	**Parking Space Management - October 2026**
	542 65 41 001 Prosvs-Cleverciti/Arrive/Ser		415 000 542 Parking	2,091.95	
50638	**10/21/2026**	**10/21/2026** **15383**	**Silicon Valley Bank**	**5,517.87**	**Parking Software Platform - October 2026**
	542 65 41 001 Prosvs-Cleverciti/Arrive/Ser		415 000 542 Parking	5,517.87	
			Total Silicon Valley Bank	7,827.02	
50648	**10/21/2026**	**10/21/2026** **729**	**Stan's Merry Mart**	**222.35**	**K. Winston - Boot Allowance**
	559 30 31 000 Office&Operating Supplies		001 000 559 Current Expense	222.35	
50696	**10/21/2026**	**10/21/2026** **8252**	**Staples**	**226.01**	**Various - Supplies**
	513 10 31 000 Office&Operating Supplies		001 000 513 Current Expense	13.58	M. Selby - Wireless Mouse
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	-5.73	Credit City Hall Supplies
	518 90 34 000 Office&Operating Supplies		502 000 518 Central Services	218.16	City Hall - Supplies
50609	**10/21/2026**	**10/21/2026** **7479**	**Stetner Electric, Inc.**	**1,497.63**	**WRRF - Replaced Two Handoff Auto Switches**
	535 80 41 000 Professional Services		404 000 535 Sewer	1,497.63	
50700	**10/21/2026**	**10/21/2026** **779**	**TK Elevator Corp.**	**1,911.65**	**Gold - Full Maintenance City Hall 10/1/2026 - 12/31/2026**
	518 30 48 000 Repairs&Maintenance City		001 000 518 Current Expense	1,911.65	
50717	**10/21/2026**	**10/21/2026** **754**	**TMG Services Inc**	**3,103.39**	**WTP - Equipment Replacement**
	594 34 62 051 WTP-Equipment Replaceme		403 000 594 Water	3,103.39	
50718	**10/21/2026**	**10/21/2026** **754**	**TMG Services Inc**	**2,744.68**	**WTP - Equipment Replacement**
	594 34 62 051 WTP-Equipment Replaceme		403 000 594 Water	2,744.68	
			Total TMG Services Inc	5,848.07	
50684	**10/21/2026**	**10/21/2026** **16566**	**Team Okanogan Animal Rescue**	**1,790.00**	**Festhalle Refund**
	347 30 06 001 Room Rental		110 000 340 Leavenworth Civ	210.00	
	347 30 06 003 Room Deposit Fees		110 000 340 Leavenworth Civ	-2,000.00	
50655	**10/21/2026**	**10/21/2026** **14115**	**Thompson Guildner & Associates Inc. P.S.**	**1,287.57**	**Litigation - Community Development Administrative Interpretations & Appeals**

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	515 31 41 009 Legal-Community Developr		001 000 515 Current Expense	1,287.57	
50657	**10/21/2026**	**10/21/2026**	**14115 Thompson Guildner & Associates Inc. P.S.**	**11,884.29**	**General Counsel**
	515 31 41 000 Legal-City Attorney		001 000 515 Current Expense	484.28	General Counsel
	515 31 41 009 Legal-Community Developr		001 000 515 Current Expense	7,741.74	Community Development
	515 31 41 010 Legal-Engineering/PW		001 000 515 Current Expense	526.42	Public Works
	515 31 41 011 Legal-Contract Admin		001 000 515 Current Expense	916.22	Contract/Admin
	515 31 41 017 Legal-Personnel(General)		001 000 515 Current Expense	189.52	Personnel
	515 31 41 023 Legal-Parking		001 000 515 Current Expense	165.83	Parking
	515 31 41 031 Legal-Records Requests		001 000 515 Current Expense	1,860.28	Records Requests
			Total Thompson Guildner & Associates Inc. P.S.	13,171.86	
50699	**10/21/2026**	**10/21/2026**	**16384 Tosibox Inc.**	**227.85**	**WWTP - Tosibox Data Plan - 3rd Quarter 2026**
	535 80 41 000 Professional Services		404 000 535 Sewer	227.85	
50703	**10/21/2026**	**10/21/2026**	**17158 Trupp HR, Inc**	**430.00**	**Employee Handbook and Policies**
	518 90 41 003 Prosvs-HR Consulting		502 000 518 Central Services	430.00	
50721	**10/21/2026**	**10/21/2026**	**817 US Post Office**	**480.00**	**November Utility Billing Postage**
	531 30 42 000 Comm-Phone/Postage/Fx		410 000 531 Stormwater	14.40	
	534 80 42 000 Comm-Phone/Postage/Fx		403 000 534 Water	196.80	
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer	168.00	
	537 80 42 000 Comm-Phone/Postage/Fx		402 000 537 Garbage	100.80	
50708	**10/21/2026**	**10/21/2026**	**818 USA Bluebook**	**543.68**	**WTP - Supplies**
	534 80 32 000 Operating Supplies-Trtmnt		403 000 534 Water	543.68	
50647	**10/21/2026**	**10/21/2026**	**8435 USIC Receivables, LLC**	**1,488.16**	**Utility Locates - September 2026**
	531 30 31 000 Office&Operating Supplies		410 000 531 Stormwater	44.65	
	534 80 31 000 Operating Supplies-Distribu		403 000 534 Water	773.84	
	535 80 31 000 Operating Supplies-Collecti		404 000 535 Sewer	669.67	
50650	**10/21/2026**	**10/21/2026**	**8435 USIC Receivables, LLC**	**6.75**	**August Fuel Surcharge**
	531 30 31 000 Office&Operating Supplies		410 000 531 Stormwater	0.20	
	534 80 31 000 Operating Supplies-Distribu		403 000 534 Water	3.51	
	535 80 31 000 Operating Supplies-Collecti		404 000 535 Sewer	3.04	

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total USIC Receivables, LLC	1,494.91	
50694	**10/21/2026**	**10/21/2026**	**588** **Utilities Underground Location Center**	**56.99**	**Utility Locates - September 2026**
	531 30 31 000 Office&Operating Supplies		410 000 531 Stormwater	1.71	
	534 80 31 000 Operating Supplies-Distribu		403 000 534 Water	29.63	
	535 80 31 000 Operating Supplies-Collecti		404 000 535 Sewer	25.65	
50645	**10/21/2026**	**10/21/2026**	**16867** **Veolia Water Technologies, Inc**	**5,023.32**	**WRRF - Repairs**
	535 80 48 000 Repairs&Maintenance		404 000 535 Sewer	5,023.32	
50720	**10/21/2026**	**10/21/2026**	**15636** **Ward Media**	**81.93**	**Notice to Public Hearing Sept. 23 for Ad Valorem Tax**
	518 90 44 000 Advertising		502 000 518 Central Services	81.93	
50672	**10/21/2026**	**10/21/2026**	**10608** **Waste Loop**	**1,685.00**	**Recycle Center Manager & Attendant Services - August & September 2026**
	537 80 41 000 Prosvs-Recycle Ctr Mgmt		402 000 537 Garbage	816.00	
	537 80 41 001 Prosvs-Recycle Attendant		402 000 537 Garbage	869.00	
50709	**10/21/2026**	**10/21/2026**	**870** **Waste Management Of, Greater Wenatchee**	**392.64**	**Street Sweepings**
	542 67 41 000 Street Waste Dumpster		101 000 542 Streets	392.64	
50710	**10/21/2026**	**10/21/2026**	**870** **Waste Management Of, Greater Wenatchee**	**1,081.19**	**20 YD Rolloff Recycle**
	537 80 41 002 Recycle Dumpster Rental Fe		402 000 537 Garbage	1,081.19	
			Total Waste Management Of, Greater Wenatchee	1,473.83	
50610	**10/21/2026**	**10/21/2026**	**7270** **Wenatchee Quality Welding & Fabrication**	**40.69**	**WTP - Hand Rail Repairs**
	534 80 41 003 Prosvs-General		403 000 534 Water	40.69	
50651	**10/21/2026**	**10/21/2026**	**14367** **Wenatchee Signs**	**1,635.00**	**Eightmile Lot Signage**
	542 65 31 002 Office&Op-Parking Lot Sigr		415 000 542 Parking	1,635.00	
50639	**10/21/2026**	**10/21/2026**	**892** **Wenatchee Valley Humane Society**	**1,875.00**	**Animal Control Contract Installment - September 2026**
	554 30 41 000 Humane Society-Prosvs		001 000 554 Current Expense	1,875.00	

ACCOUNTS PAYABLE

City Of Leavenworth

As Of: 10/21/2026

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
50712	**10/21/2026**	**10/21/2026** **6419**	**Willkommen LLC**	**1,590.82**	**Horseshoe Lake Revenue Share April - Sept 2026**
	542 65 41 010 Prosvs-Horseshoe Lake Rev		415 000 542 Parking	1,590.82	
50675	**10/21/2026**	**10/21/2026** **489**	**Ziply Fiber Northwest, LLC dba LocalTel, Communica**	**617.22**	**Various Internet - October 2026**
	518 90 42 000 Comm-Phone/Postage/Fx		502 000 518 Central Services	66.95	City Hall Internet
	534 80 42 000 Comm-Phone/Postage/Fx		403 000 534 Water	190.67	Water Treatment Plant Internet
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer	140.90	WRRF
	542 65 42 000 Comm-Phone/Postage/Fx		415 000 542 Parking	38.90	Parking Internet
	548 68 42 000 Comm-Phone/Postage/Fx		501 000 548 Equip Rental & F	66.95	PW Bridge
	548 68 42 000 Comm-Phone/Postage/Fx		501 000 548 Equip Rental & F	38.90	PW Shop & Office
	576 80 42 000 Comm-Phone/Postage/Fx		001 000 576 Current Expense	73.95	Parks House Internet
50686	**10/21/2026**	**10/21/2026** **489**	**Ziply Fiber Northwest, LLC dba LocalTel, Communica**	**66.95**	**Pool - Internet October 2026**
	576 20 47 000 Utilities		176 000 576 Community Swir	66.95	
			Total Ziply Fiber Northwest, LLC dba LocalTel, Communicatio	684.17	
50676	**10/21/2026**	**10/21/2026** **10596**	**Ziply Fiber**	**1,249.93**	**City Phone Lines - October 2026**
	518 90 42 000 Comm-Phone/Postage/Fx		502 000 518 Central Services	431.46	City Hall
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer	109.05	WRRF
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer	63.49	Enchantment Park Lift Station
	535 80 42 000 Comm-Phone/Postage/Fx		404 000 535 Sewer	63.49	WRRF Lift Station Alarm
	557 30 44 001 Advertising-LAP		104 000 557 Lodging Tax	71.10	Gazebo
	575 48 42 000 Comm-Phone/Postage/Fx		110 000 575 Leavenworth Civ	192.75	Festhalle
	576 20 42 000 Comm-Phone/Postage/Fx		176 000 576 Community Swir	133.72	City Pool
	576 80 42 000 Comm-Phone/Postage/Fx		001 000 576 Current Expense	60.69	Parks Irrigation Enchantment
	576 80 42 000 Comm-Phone/Postage/Fx		001 000 576 Current Expense	60.69	Parks Irrigation 8th Street
	576 80 42 000 Comm-Phone/Postage/Fx		001 000 576 Current Expense	63.49	Parks Bldg
			Report Total:	240,612.84	

Fund	
001 Current Expense	66,745.57
101 Streets	6,117.30
104 Lodging Tax	79,313.59
110 Leavenworth Civic Center	3,987.34
176 Community Swimming Pool	1,121.18
402 Garbage	4,171.24

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			403 Water	19,673.05	
			404 Sewer	18,027.29	
			410 Stormwater	60.96	
			415 Parking	15,732.85	
			501 Equip Rental & Revolving Fund	22,174.99	
			502 Central Services	3,487.48	

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Councilmember	Councilmember	Councilmember
Councilmember	Councilmember	Councilmember
Councilmember	Finance Director	
City Administrator	for Public Works Director	Community Development Director

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6292	10/05/2026	Payroll	10	EFT	Cashmere Valley Bank	102,040.34	941 Deposit for Pay Cycle(s) 10/01/2026 - 10/31/2026
6180	10/05/2026	Payroll	10	EFT	Salvador Alvarez	2,331.57	September Payroll
6181	10/05/2026	Payroll	10	EFT	Ara P Arakelian	5,064.98	September Payroll
6182	10/05/2026	Payroll	10	EFT	Lynn M Armstrong	81.92	September Payroll
6183	10/05/2026	Payroll	10	EFT	Marc W Babiar	4,647.46	September Payroll
6184	10/05/2026	Payroll	10	EFT	Brantley Bain	4,136.03	September Payroll
6185	10/05/2026	Payroll	10	EFT	Celeste Y Barry	4,054.72	September Payroll
6186	10/05/2026	Payroll	10	EFT	Michael Bedard P	545.78	September Payroll
6187	10/05/2026	Payroll	10	EFT	Margaret R Boles	13,738.84	September Payroll
6188	10/05/2026	Payroll	10	EFT	Thomas R Bolin	3,875.38	September Payroll
6189	10/05/2026	Payroll	10	EFT	Adyson G Bradburn	471.09	September Payroll
6190	10/05/2026	Payroll	10	EFT	Kyle B Breaux	6,329.86	September Payroll
6191	10/05/2026	Payroll	10	EFT	Marvin Breshears	4,413.95	September Payroll
6192	10/05/2026	Payroll	10	EFT	Greta B Broom	117.78	September Payroll
6193	10/05/2026	Payroll	10	EFT	Tony R Cameron	4,481.67	September Payroll
6194	10/05/2026	Payroll	10	EFT	Amber D Chittim	5,032.24	September Payroll
6195	10/05/2026	Payroll	10	EFT	Trevor J Cline	1,162.44	September Payroll
6196	10/05/2026	Payroll	10	EFT	Ramon Cortes	4,831.28	September Payroll
6197	10/05/2026	Payroll	10	EFT	Aaron J Cox	4,965.88	September Payroll
6198	10/05/2026	Payroll	10	EFT	Sue Z Cragun	3,485.86	September Payroll
6199	10/05/2026	Payroll	10	EFT	Joe E Earll IV	2,626.12	September Payroll
6200	10/05/2026	Payroll	10	EFT	Robert Eaton	545.78	September Payroll
6201	10/05/2026	Payroll	10	EFT	Richard W Emmons	5,504.61	September Payroll
6202	10/05/2026	Payroll	10	EFT	Andrea K Fischer	4,602.47	September Payroll
6203	10/05/2026	Payroll	10	EFT	Carl J Florea	1,619.26	September Payroll
6204	10/05/2026	Payroll	10	EFT	Colin N Forsyth	45.48	September Payroll
6205	10/05/2026	Payroll	10	EFT	Luis A Gonzalez	8,362.52	September Payroll
6206	10/05/2026	Payroll	10	EFT	Eve R.W. Gunter	332.84	September Payroll
6207	10/05/2026	Payroll	10	EFT	Sadie M Henson	655.43	September Payroll
6208	10/05/2026	Payroll	10	EFT	Anne Hessburg	545.78	September Payroll
6209	10/05/2026	Payroll	10	EFT	James A High	5,207.68	September Payroll
6210	10/05/2026	Payroll	10	EFT	Larry Hills	1,896.99	September Payroll
6211	10/05/2026	Payroll	10	EFT	Elizabeth C Ising	1,112.92	September Payroll
6212	10/05/2026	Payroll	10	EFT	Soren A Ising	1,882.72	September Payroll
6213	10/05/2026	Payroll	10	EFT	George R Johnson	1,380.83	September Payroll
6214	10/05/2026	Payroll	10	EFT	Jerrid P Johnson	2,318.00	September Payroll
6215	10/05/2026	Payroll	10	EFT	Ryann J Johnson	1,112.92	September Payroll
6216	10/05/2026	Payroll	10	EFT	Chris P Klancke	4,186.15	September Payroll
6217	10/05/2026	Payroll	10	EFT	Cooper J Krejci	440.36	September Payroll
6218	10/05/2026	Payroll	10	EFT	Benjamin L Larsen	2,556.20	September Payroll
6219	10/05/2026	Payroll	10	EFT	Kelley J Lemons	2,368.81	September Payroll
6220	10/05/2026	Payroll	10	EFT	Shannon M Lemons	5,429.36	September Payroll
6221	10/05/2026	Payroll	10	EFT	Ellen M Lindsay	24.25	September Payroll
6222	10/05/2026	Payroll	10	EFT	Todd A Lindsay	399.36	September Payroll
6223	10/05/2026	Payroll	10	EFT	Jose C Marquez	4,417.06	September Payroll
6224	10/05/2026	Payroll	10	EFT	Amy L McCoy	4,253.14	September Payroll
6225	10/05/2026	Payroll	10	EFT	Robert C McCurdy Jr	4,450.24	September Payroll
6226	10/05/2026	Payroll	10	EFT	Shirley S McLaughlin	2,628.88	September Payroll
6227	10/05/2026	Payroll	10	EFT	Tristan A McLeod	1,221.60	September Payroll
6228	10/05/2026	Payroll	10	EFT	Travis McMaster	545.78	September Payroll
6229	10/05/2026	Payroll	10	EFT	Nathan T Merry	2,267.00	September Payroll
6230	10/05/2026	Payroll	10	EFT	Alison C Miller	45.48	September Payroll
6231	10/05/2026	Payroll	10	EFT	Abbey A Mott	643.15	September Payroll
6232	10/05/2026	Payroll	10	EFT	Henry L Mott	494.64	September Payroll
6233	10/05/2026	Payroll	10	EFT	Deborah Nelson	389.15	September Payroll

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6234	10/05/2026	Payroll	10	EFT	Jason K O'Brien	3,890.00	September Payroll
6235	10/05/2026	Payroll	10	EFT	Vanessa R Ontiveros	2,894.51	September Payroll
6236	10/05/2026	Payroll	10	EFT	Alex C Pedack	3,228.12	September Payroll
6237	10/05/2026	Payroll	10	EFT	Lawson D Poltz	1,078.78	September Payroll
6238	10/05/2026	Payroll	10	EFT	Courtney A Porter	5,662.68	September Payroll
6239	10/05/2026	Payroll	10	EFT	Galen Presler	4,025.73	September Payroll
6240	10/05/2026	Payroll	10	EFT	Kara Raftery	7,747.00	September Payroll
6241	10/05/2026	Payroll	10	EFT	Zeke S Reister	525.78	September Payroll
6242	10/05/2026	Payroll	10	EFT	Austin J Reynolds	2,126.29	September Payroll
6243	10/05/2026	Payroll	10	EFT	Steven J Rubinstein	3,130.78	September Payroll
6244	10/05/2026	Payroll	10	EFT	John J Schons	5,479.19	September Payroll
6245	10/05/2026	Payroll	10	EFT	David M Scott	3,199.47	September Payroll
6246	10/05/2026	Payroll	10	EFT	Matthew Selby J	9,640.92	September Payroll
6247	10/05/2026	Payroll	10	EFT	Spencer J Smith	2,482.78	September Payroll
6248	10/05/2026	Payroll	10	EFT	Chantell Steiner	6,305.68	September Payroll
6249	10/05/2026	Payroll	10	EFT	Clinton L Strand	545.78	September Payroll
6250	10/05/2026	Payroll	10	EFT	Shane G Thayer	545.78	September Payroll
6251	10/05/2026	Payroll	10	EFT	Matthew B Thomason	4,508.19	September Payroll
6252	10/05/2026	Payroll	10	EFT	Brian A Thompson	3,344.35	September Payroll
6253	10/05/2026	Payroll	10	EFT	Stephanie L Turner	2,692.51	September Payroll
6254	10/05/2026	Payroll	10	EFT	Beverly M Ward	3,792.91	September Payroll
6255	10/05/2026	Payroll	10	EFT	Jason A Williams	2,108.97	September Payroll
6256	10/05/2026	Payroll	10	EFT	Kristian L Winston	3,198.46	September Payroll
6257	10/05/2026	Payroll	10	EFT	Anne E Worden	4,515.88	September Payroll
6258	10/05/2026	Payroll	10	EFT	Jackson E Young	876.52	September Payroll
6259	10/05/2026	Payroll	10	EFT	Andrea L Zontek-Backstrum	4,780.09	September Payroll
6275	10/05/2026	Payroll	10	EFT	EAP AWC Employee Benefit Trust	88.92	Pay Cycle(s) 10/05/2026 To 10/05/2026 - AWC EAP
6276	10/05/2026	Payroll	10	EFT	Aflac	588.77	Pay Cycle(s) 10/05/2026 To 10/05/2026 - Aflac - Dental; Pay Cycle(s) 10/05/2026 To 10/05/2026 - Aflac - Accident; Pay Cycle(s) 10/05/2026 To 10/05/2026 - Aflac - Short Term Disability; Pay Cycle(s) 10
6277	10/05/2026	Payroll	10	EFT	HRA VEBA Trust	14,065.00	Pay Cycle(s) 10/05/2026 To 10/05/2026 - VEBA
6278	10/05/2026	Payroll	10	EFT	Inland Empire Teamsters	72,369.00	Pay Cycle(s) 09/05/2026 To 09/05/2026 - Health Insurance
6279	10/05/2026	Payroll	10	EFT	Local Union #760	3,148.00	Pay Cycle(s) 10/05/2026 To 10/05/2026 - Union Dues
6280	10/05/2026	Payroll	10	EFT	Washington State Support Registry	1,390.22	Pay Cycle(s) 10/05/2026 To 10/05/2026 - Child Support
6291	10/05/2026	Payroll	10	EFT	Dept of Retirement System	57,145.41	Pay Cycle(s) 10/05/2026 To 10/05/2026 - Deferred Comp -State; Pay Cycle(s) 10/05/2026 To 10/05/2026 - PERS 2; Pay Cycle(s) 10/05/2026 To 10/05/2026 - PERS 3; Pay Cycle(s) 10/05/2026 To 10/05/2026 - Ro
6528	10/15/2026	Payroll	10	EFT	Dept of Labor And Industries - Qrtrly Ta	40,873.70	3RD Quarter L&I: 07/01/2026 - 09/30/2026
6529	10/15/2026	Payroll	10	EFT	Employment Security Dept - Qrtrly Taxes	2,596.68	3rd Quarter Unemployment: 07/01/2026 - 09/30/2026
6531	10/15/2026	Payroll	10	EFT	Employment Security Dept - PFML	14,881.42	Pay Cycle(s) 07/01/2026 To 09/30/2026 - PFML

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6532	10/15/2026	Payroll	10	EFT	WA Cares Fund	7,638.25	Pay Cycle(s) 07/01/2026 To 09/30/2026 - Long Term Care
6470	10/20/2026	Payroll	10	EFT	Salvador Alvarez	1,483.00	October Draw
6471	10/20/2026	Payroll	10	EFT	Ara P Arakelian	1,200.00	October Draw
6472	10/20/2026	Payroll	10	EFT	Marc W Babiar	500.00	October Draw
6473	10/20/2026	Payroll	10	EFT	Brantley Bain	4,000.00	October Draw
6474	10/20/2026	Payroll	10	EFT	Thomas R Bolin	1,300.00	October Draw
6475	10/20/2026	Payroll	10	EFT	Kyle B Breaux	1,200.00	October Draw
6476	10/20/2026	Payroll	10	EFT	Marvin Breshears	800.00	October Draw
6477	10/20/2026	Payroll	10	EFT	Sue Z Cragun	1,000.00	October Draw
6478	10/20/2026	Payroll	10	EFT	Joe E Earll IV	1,825.00	October Draw
6479	10/20/2026	Payroll	10	EFT	Richard W Emmons	1,100.00	October Draw
6480	10/20/2026	Payroll	10	EFT	Andrea K Fischer	500.00	October Draw
6481	10/20/2026	Payroll	10	EFT	Larry Hills	1,000.00	October Draw
6482	10/20/2026	Payroll	10	EFT	George R Johnson	750.00	October Draw
6483	10/20/2026	Payroll	10	EFT	Jerrid P Johnson	1,400.00	October Draw
6484	10/20/2026	Payroll	10	EFT	Chris P Klancke	2,400.00	October Draw
6485	10/20/2026	Payroll	10	EFT	Benjamin L Larsen	1,000.00	October Draw
6486	10/20/2026	Payroll	10	EFT	Amy L McCoy	1,200.00	October Draw
6487	10/20/2026	Payroll	10	EFT	Robert C McCurdy Jr	700.00	October Draw
6488	10/20/2026	Payroll	10	EFT	Shirley S McLaughlin	2,600.00	October Draw
6489	10/20/2026	Payroll	10	EFT	Nathan T Merry	1,400.00	October Draw
6490	10/20/2026	Payroll	10	EFT	Jason K O'Brien	1,000.00	October Draw
6491	10/20/2026	Payroll	10	EFT	Vanessa R Ontiveros	1,700.00	October Draw
6492	10/20/2026	Payroll	10	EFT	Alex C Pedack	2,400.00	October Draw
6493	10/20/2026	Payroll	10	EFT	Courtney A Porter	2,097.68	October Draw
6494	10/20/2026	Payroll	10	EFT	Galen Presler	1,000.00	October Draw
6495	10/20/2026	Payroll	10	EFT	Austin J Reynolds	1,784.00	October Draw
6496	10/20/2026	Payroll	10	EFT	Steven J Rubinstein	3,000.00	October Draw
6497	10/20/2026	Payroll	10	EFT	John J Schons	1,200.00	October Draw
6498	10/20/2026	Payroll	10	EFT	David M Scott	1,500.00	October Draw
6499	10/20/2026	Payroll	10	EFT	Spencer J Smith	1,500.00	October Draw
6500	10/20/2026	Payroll	10	EFT	Chantell Steiner	1,500.00	October Draw
6501	10/20/2026	Payroll	10	EFT	Matthew B Thomason	800.00	October Draw
6502	10/20/2026	Payroll	10	EFT	Brian A Thompson	1,500.00	October Draw
6503	10/20/2026	Payroll	10	EFT	Stephanie L Turner	1,668.00	October Draw
6504	10/20/2026	Payroll	10	EFT	Beverly M Ward	400.00	October Draw
6505	10/20/2026	Payroll	10	EFT	Jason A Williams	2,100.00	October Draw
6506	10/20/2026	Payroll	10	EFT	Kristian L Winston	1,400.00	October Draw

001 Current Expense	204,497.11	
101 Streets	59,317.86	
104 Lodging Tax	64,402.41	
176 Community Swimming Pool	33,319.01	
402 Garbage	33,037.00	
403 Water	80,882.85	
404 Sewer	64,652.86	
410 Stormwater	4,287.03	
415 Parking	54,096.54	
501 Equip Rental & Revolving Fund	14,849.56	
	613,342.23	Payroll: 613,342.23

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date

_____	_____
Finance Director	Date

FINAL CONTRACT VOUCHER CERTIFICATE

Project Name: 2025 On Call Utility Repair

City Contract Number: 2025-002

Contractor Business Name: KRCI, LLC

Physical Completion Date: September 28, 2026

Final Project Total Amount: $ 309,853.48

Contractor Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Leavenworth nor have I rented or purchased any equipment or materials from any employee of the City of Leavenworth; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Leavenworth for work performed and materials furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Leavenworth from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.

Signature of Contractor's Authorized Official: _____

Printed Contractor's Authorized Official Name: PAT KING

Subscribed and sworn to before me this 23 day of Oct, 2026

x _____ Notary Public in and for the State of Washington,

residing at Leavenworth, WA

CASEY P HANSON
Commission Expires
02-28-2028
NOTARY PUBLIC
License Number 20112886
STATE OF WASHINGTON

City of Leavenworth

City of Leavenworth hereby accepts the completed contract pursuant to the Contract provisions.

_____	Carl J. Florea	11/10/2026
City Official Signature	Printed Name and Title	Date of Acceptance

Project Retention Period: _____

Destruction Date: _____

CASCADE MEDICAL
REAL PEOPLE. REAL CARE.

October 30, 2026

Leavenworth City Council Members
City of Leavenworth
Leavenworth, WA

Re: Request for Noise Variance for Employee Holiday Party

Dear Leavenworth City Council Members,

We are writing to request a noise variance for our employee holiday party on Friday, December 4, 2026, from 6:00 to 9:00 p.m. We will have live music from Ask Ashley, a band many in our community know and love. They recently played at Stein and have also performed at community events such as Apple Blossom.

A few details about the evening:

- We are requesting permission to have live music during our three-hour gathering.
- We will be mindful of the volume and keep the music at a considerate level.
- We will reach out to neighboring businesses ahead of time to let them know about the event, including the date and hours.
- We will provide neighbors with a direct contact during the event so they can reach us if they have any concerns or would like the music turned down.
- Music will end promptly at 9:00 p.m.

This is a special evening for our employees to come together and celebrate the holidays. We want everyone to have a good time while being respectful of our neighbors. We don't anticipate the music being disruptive to neighboring businesses, but we want to be proactive and make sure they have a way to reach us if needed.

Please let us know if you have any questions or need anything else from us. Thank you so much for your consideration.

Sincerely,

Diane Blake
Chief Executive Officer

Department of Revenue
Washington State

Ordinance / Resolution No. 1726

RCW 84.55.120

WHEREAS, the City Council (Governing body of the taxing district) of City of Leavenworth (Name of the taxing district) has met and considered its budget for the calendar year 2027; and,

WHEREAS, the districts actual levy amount from the previous year was $ 781,956.08 (Previous year's levy amount); and,

WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000 (Check one); and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2027 (Year of collection) tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be $ 7,819.56 which is a percentage increase of 1 (Percentage increase)% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 10 day of November, 2026.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

Department of Revenue
Washington State

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Carl J. Florea (Name),

Mayor (Title), for City of Leavenworth (District Name), do hereby certify to

the Chelan (Name of County) County legislative authority that the Leavenworth City Council (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in **2027** (Year of Collection) as provided in the district's

budget, which was adopted following a public hearing held on **10/27/26** (Date of Public Hearing):

Regular Levy: $850,000.00
(State the **total** dollar amount to be levied)

Excess Levy: $0.00
(State the **total** dollar amount to be levied)

Refund Levy: $1,697.06
(State the **total** dollar amount to be levied)

Signature: _____ Date: 11/10/26

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

City of Leavenworth

September 30, 2026

Preliminary values for 2027 tax year

***Preliminary* assessed value for 2027 $1,094,050,045**

Values may change. Timber and State Assessed Utilities values are not available at this time.

Districts with a population 10,000 or over

Implicit Price Deflater (IPD):	3.88%		
IPD < 1% requires second resolution to maintain 1% increase			
Levy Limits:			
Last Year's Actual Levy:	$781,956.08		
1% increase over last year	$7,819.56		$789,775.64
Highest lawful levy since 1985:	$778,286.64		
1% increase over last year	$7,782.87		$786,069.51
Statutory Maximum (total AV /1000*stat max rate)			$3,938,580.16
		lesser of LEVY LIMITS	$786,069.51
Calculation:			
New Construction AV	$29,430,165		
calculation for NC add	0.7552663486 /$1,000		$22,227.61
Annexation AV	$0.00		
preliminary annexation revenue			$0.00
Tax Increment Financing (TIF) increment value	$0.00		
calculation for TIF add	0.7552663486 /$1,000		$0.00
Administrative Refund			$0.00
Total *PRELIMINARY* Regular Property Tax Levy			**$808,297.12**

***If the district takes less than the allowable calculated levy, the balance will automatically become "banked" capacity for the following year**

****Statutory Max rate at final calculation will be the City Stat Max rate - actual NCRL rate - actual Fire District rate**

SUPPLEMENTAL AGREEMENT NO. 1
TO
PROFESSIONAL SERVICES AGREEMENT
FOR
PSOMAS, INC.

This Supplemental Agreement No. 1 is made and entered into on the 10th day of November, 2026, between the City of Leavenworth, hereinafter called the "City" and Psomas, Inc., hereinafter called the "Consultant."

WITNESSETH THAT:

WHEREAS, the parties hereto have previously entered into an Agreement for **Front Street Pedestrian Plaza Project**, hereinafter called the "Project," said Agreement being dated September 19, 2024; and

WHEREAS, both parties desire to supplement said Agreement, by expanding the Scope of Services to provide for additional survey mapping, tree succession plan, public facilities financing plan, grant support, and update to the City's Downtown Master Plan; extend the term of the agreement; amend the total amount payable for this Agreement; and correct the contracting name.

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Article II of the Original Agreement, "SCOPE OF SERVICES", shall be supplemented to include the Scope of Services as described in Exhibit A1, attached hereto and by this reference made part of this Supplemental Agreement No. 1.

2. Article IV of the Original Agreement, "OBLIGATIONS OF THE CITY", Paragraph IV.1 Payments, Section (a), the second sentence is amended to include the additional Consultant fee of $192,594 and shall read as follows: "In no event shall the compensation paid to Consultant under this Agreement exceed $688,099.95 without the written agreement of the Consultant and the City."

The Total Amount payable to the Consultant is summarized as follows:

Original Agreement	$495,505.95
Supplemental Agreement No.1	$192,594.00
Grand Total	**$688,099.95**

3. Article III, Section III.3 of the Original Agreement, Term. The completion date shall be extended from December 31, 2026 to December 31, 2028.

4. All references to "KPG Psomas, Inc." in the Original Agreement are hereby amended to "Psomas." This change reflects the Consultant's updated business name; the Consultant remains responsible for all obligations under the Agreement.

4. Each and every provision of the Agreement for Professional Services is hereby ratified and shall remain in full force and effect, except as modified above.

IN WITNESS WHEREOF, the parties hereto have executed this SUPPLEMENTAL AGREEMENT NO. 1 as of the day and year first above written.

CITY OF LEAVENWORTH	PSOMAS, INC.
By:_____	By:_____
Carl J. Florea, Mayor	Karissa Witthuhn

PSOMAS

Supplement No. 1 – Mapping, Planning
DRAFT - Scope of Work
Leavenworth Front Street
Psomas Project No. 9LEA010100
City of Leavenworth
August 2026

Introduction

This Supplemental Scope of Work (No. 1) provides for additional survey mapping, a tree succession plan, public facilities financing plan, grant support and update to the City of Leavenworth's Downtown Master Plan.

Background

The City of Leavenworth has completed a 10% preliminary plan layout for Front Street (US-2 to Division Street) and for 8th and 10th Streets (Front Street to Commercial Street). This preliminary effort included survey and basemapping, initial stormwater considerations, Bavarian-themed placemaking concepts, and extensive stakeholder engagement. Research and analysis addressed existing site conditions, geotechnical investigation, utilities, heated-pavement system considerations, lighting and electrical needs, site programming, and event operations. The work also advanced concepts for the Royal Lady Plaza and incorporated input from the City Council, Downtown Steering Committee, City staff, and the Chamber of Commerce. Multiple public outreach events gathered feedback from business and property owners regarding operational needs, emergency access, and maintenance considerations. The resulting preliminary plan and planning level cost estimate is supported by the City, the Chamber of Commerce, the Downtown Steering Committee, and the broader Leavenworth community.

Assumptions

The assumptions stated in the original scope of work apply to this supplemental scope of work, in addition to the following:

- At the time of preparing this scope of work, the complete range of funding sources for the project has not been determined. It is possible that future phases of work will be funded through federal sources, and it is the City's intent to develop the project as if it will be.

Project Timeline

It is anticipated that this supplemental scope of work will be completed within six (6) months from Notice to Proceed.

Scope of Work

The Consultant will provide services as described in the following tasks:

Task 11 –Project Management, Coordination and Administration

Work under this task is for project management of the team, including sub-consultants, administrative services, project team coordination, coordination meetings with the City, and quality assurance/ control for submittals.

11.1 Provide project management administrative services, including:

- Project set-up and execution of consultant agreement and related items
- Preparation of monthly invoices with progress reports
- Maintaining project files
- Change management
- Record keeping and project closeout

11.2 Provide overall project coordination, including the specific tasks listed below.

- Project staff management and coordination
- Prepare and update project schedule
- Schedule and budget monitoring
- Subconsultant management and coordination

11.3 Prepare for and attend the following project City coordination meetings.

- Bi-weekly coordination meetings. Assume 12 meetings at 1 hour per meeting. Additional time is included for preparation and notes.

Deliverables

- Monthly invoicing (6 months).
- Meeting agendas and notes, including a summary of decisions made/needed resulting from design coordination meetings.
- Project schedule and updates.

Assumptions

- The bi-weekly coordination meetings will be held virtually unless there is a need for in-person or on-site coordination for specific meetings.
- This task does not include any stakeholder or public engagement.

Task 12 – Survey Base Mapping Additions

Work under this task includes up to 3 days of on-site collection of topographic survey data and associated basemap revisions. It is anticipated that the following features will be added to the base map:

- Areas identified within the red dashed line on the "Front Street Pedestrian Plaza: Additional Survey Needs" exhibit, attached.

- New restroom building – compile CAD file provided by City and complete survey where we could not access during construction.
- Stormwater outfall locations (up to 5).
- Using ground-penetrating radar (GPR), scan for voids such as basements or cellars beneath the existing surface. The area directly in front of each building within project limits will be scanned. Where voids are detected, the corners of the void area will be marked on the surface with paint and those marks will be scanned and added to the existing features basemap drawing. The depth of the voids will also be noted. The total number of void areas is unknown; however, there is a known void area under the sidewalk in front of the Grange and this will be documented and added to the basemap as described.
- Coordination with City regarding ROW, vacation of ROW and/or deed information for the Front Street Park parcels

The Consultant will attempt to visually confirm the connection between surveyed stormwater outfalls and the inlet points of the upstream stormwater conveyance systems. The Consultant may employ a dye test to confirm connections.

Deliverables

- Updated electronic base map file

Assumptions

- GPR services will be provided by APS, a vendor.
- The limits for the survey and features to be collected will be as shown in the attached exhibit labeled "Front Street Pedestrian Plaza: Additional Survey Needs".
- Survey datums will be NAD83/2011 for horizontal and NAVD88 for vertical.
- Traffic control will not be required.
- Property corners will not be set.
- A Record of Survey is not included.
- Rights-of-Entry for survey will be acquired by the City, if necessary.
- In some locations, basements extend under sidewalks.
- Private irrigation systems are often undetectable and will be mapped to the extent feasible.
- Prior to performing a dye test, the Consultant will provide at least 48 hours of notice to the City.
- The topographic survey and basemapping will meet the requirements of Task 3 under the original agreement.

Task 13 – Tree Succession Plan

The Consultant will coordinate with the City and subconsultant Land Meets Water to prepare a Tree Succession Plan for the overall project footprint. The Plan will evaluate existing tree health and anticipated removals, establish recommendations for ongoing care and maintenance, and

identify strategies to support future tree replacement. The Consultant will facilitate up to two (2) virtual meetings with City staff to review and finalize the Plan.
The Tree Succession Plan may also evaluate interim placemaking and programming alternatives in locations where tree replacement is not feasible. Potential alternatives may include poles with catenary lighting, decorative sculptural elements, or other features that emulate key tree functions and characteristics, such as shade, vertical scale, visual interest, and support for festival and event lighting.

Land Meets Water will develop the Tree Succession Plan in accordance with Exhibit 4. The completed Plan will provide guidance for the selection, procurement, and/or cultivation of replacement trees, as well as complementary placemaking elements, to support future phases of the project.

Deliverables

- Tree Succession Plan (Word document)

Assumptions

- The Tree Succession Plan will serve as a living document and will be refined as the project design advances.
- This task includes development of the first version of the Tree Succession Plan. Future updates and refinements will be addressed through subsequent supplements or amendments as the design progresses.

Task 14 – Public Facilities Financing Plan (DTA Financing)

The Consultant will subcontract with DTA Financing to provide a Public Facilities Financing Plan (PFFP), exploring possible methods to full fund the project, in accordance with Exhibit 6.

Task 15 – Grant Support

The Consultant shall provide grant support services to assist the City in identifying, evaluating, and pursuing external funding opportunities to support implementation of the Project. This task is intended to support grant readiness and competitive application development and will be performed on an hourly basis, subject to City approval, with a not-to-exceed budget of $15,000, unless otherwise authorized in writing by the City.

Grant support deliverables may include, as applicable to each funding opportunity:

- Project descriptions and scope summaries
- Design intent narratives supporting public use, safety, accessibility, and activation
- Concept graphics and diagrams (using existing project materials where available)
- Planning-level cost estimates and funding breakdowns
- Project schedule and readiness information
- Description of community benefits and public outcomes

Deliverables

Grant support deliverables may include:

- Grant opportunity summary and recommended funding pathways
- Draft narrative language and technical attachments for grant applications
- Planning-level cost and scope summaries suitable for grant use
- Supporting graphics or exhibits derived from project design materials

Deliverables will be tailored to the requirements of each identified funding program.

Assumptions

- Grant support services are limited to pre-award assistance and do not include grant administration, reporting, auditing, or reimbursement documentation.
- Cost estimates provided for grant purposes will be planning-level only.
- The City shall serve as the official grant applicant and responsible agency unless otherwise agreed.
- The number of grant applications supported will be limited and defined by task authorization or amendment.

Task 16 – Update 2009 Leavenworth Downton Master Plan

The Consultant shall prepare a supplemental memorandum to the 2009 Leavenworth Downtown Master Plan that updates the "Street Furniture and Urban Design Elements" section to reflect the City's current preferences for downtown streetscape furnishings, urban design features, and placemaking elements. The memorandum shall serve as a resource for both City staff and private property and business owners and shall provide recommendations that are consistent with the urban design vision established for future improvements to Front Street, Front Street Park, and Royal Lady Plaza.

The Consultant shall develop narrative guidance, product recommendations, and supporting imagery for incorporation into the Downtown Master Plan as an appendix or supplemental document. Recommendations may address furnishings, lighting, site amenities, paving materials, wayfinding, landscaping, and other urban design elements that contribute to a cohesive downtown character. The Consultant shall also prepare and deliver one (1) virtual presentation to the Design Review Board to present the proposed recommendations and solicit feedback.

Deliverables

- Supplemental memorandum containing updated Street Furniture and Urban Design Elements guidance. (PDF format)
- Presentation materials for one (1) Design Review Board presentation.

Assumptions

- Services under this task are limited to updates to the "Street Furniture and Urban Design Elements" section of the Downtown Master Plan. No other sections, graphics, or plan content are included.

- The Design Review Board presentation will be conducted virtually and is limited to one (1) meeting.

Management Reserve

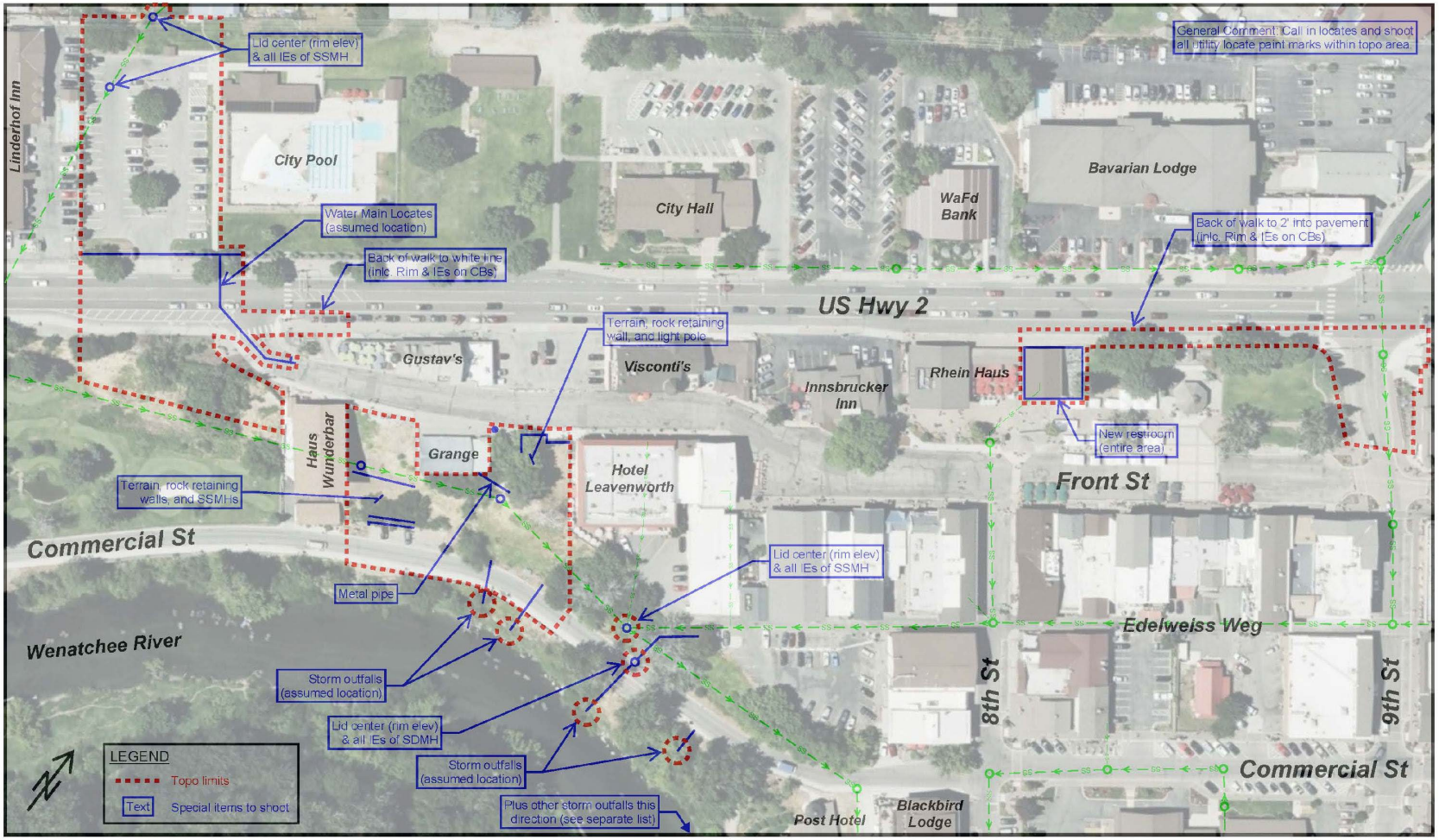
An amount of $25,000 is included in the management reserve. The City must specifically authorize release of management reserve funds in writing prior to the Consultant provided services to be paid under the management reserve budget.

Optional Additional Services

It may be necessary for the Consultant to provide services in addition to those outlined above as requested and approved by the City. It is assumed that additional services could include tasks such as additional design elements, preparation of bid-ready construction documents, subsurface investigations, developing additional illustrative material, assisting in identifying potential funding partners and developing funding applications, and other services not included in this scope of services. At the time these services are required, the Consultant shall provide the City with a detailed Scope of Services and an estimate of costs. The Consultant shall not proceed with the work until the City has authorized the work and issued a Notice to Proceed. The following services are not included in this scope of work but may be added by supplemental amendment as mutually agreed upon by the City and Consultant:

- SEPA and NEPA permitting
- Public/Stakeholder engagement
- Critical areas permitting
- Engineering
- Cultural Resources survey and reporting
- Right-of-way services, including preparation of legal descriptions, preliminary funding estimates, appraisals, acquisition, and certification. In consideration of future federal funding requirements, right-of-way services cannot being until environmental documentation is complete.
- Preparation of a Design Documentation Package, such as Design Analysis, Design Parameters, Project Development Approval Files, and supporting documentation for WSDOT design approval.
- Intersection/Channelization Plans for WSDOT Approval.

Front Street Pedestrian Plaza: Additional Survey Needs



Psomas *July 2026*

PSOMAS

EXHIBIT B
PRIME CONSULTANT COST COMPUTATIONS

Client: City of Leavenworth
Project Name: Front Street - Supplement No. 1
Psomas Project Number: 9LEA010100
Date: 8/7/2026

Task No.	Task Description	Labor Hour Estimate														Total Hours and Labor Cost Computions by Task	
		Principal	Engineering Manager I	Design Engineer III	Senior Project Manager Survey	Survey Crew I (W/Equip)	Survey Crew II (W/Equip)	Project Surveyor II	Surveyor III	Senior Landscape Architect I	Landscape Designer II	Senior Transportation Planner	Transportation Planner III	Business Manager	Senior Admin		
		$318.00	$260.00	$164.00	$290.00	$234.00	$297.00	$192.00	$163.00	$200.00	$126.00	$228.00	$156.00	$194.00	$155.00	Hours	Totals
Task 11 – Project Management, Coordination and Administration																	
11.1	Project Set Up, Change Mgmt, Prog Reports/Invoicing		20							20				6	2	48	$ 10,674.00
11.2	Project Coord, Schedule, Budget Monitoring, Sub Coord		4							6						10	$ 2,240.00
11.3	City Coord Mtgs	6	12							20						38	$ 9,028.00
	Task Total	**6**	**36**	**0**	**0**	**0**	**0**	**0**	**0**	**46**	**0**	**0**	**0**	**6**	**2**	**96**	**$ 21,942.00**
Task 12 – Survey Basemapping Additions																	
	Restroom Bldg, Storm Outfalls, GPR Basements		2		4	12	24	16	30	2						90	$ 19,978.00
	City Pool Parking Lot, Area by the Grange		2		2	40		32								76	$ 15,604.00
	ROW Coordination				2			10								12	$ 2,500.00
	Task Total	**0**	**4**	**0**	**8**	**52**	**24**	**58**	**30**	**2**	**0**	**0**	**0**	**0**	**0**	**178**	**$ 39,082.00**
Task 13 - Tree Succession Plan (Land Meets Water)																	
	Psomas support to LMW	1	2							8	24					35	$ 5,462.00
	Task Total	**1**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**8**	**24**	**0**	**0**	**0**	**0**	**35**	**$ 5,462.00**
Task 14 - Public Facilities Financing Plan (DTA Financing)																	
			4							4						8	$ 1,840.00
	Task Total	**0**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**4**	**0**	**0**	**0**	**0**	**0**	**8**	**$ 1,840.00**
Task 15 - Grant Support																	
			8	16						8	16	8	31			87	$ 14,980.00
	Task Total	**0**	**8**	**16**	**0**	**0**	**0**	**0**	**0**	**8**	**16**	**8**	**31**	**0**	**0**	**87**	**$ 14,980.00**
Task 16 - Downtown Master Plan Update																	
		6								18	48					72	$ 11,556.00
	Task Total	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18**	**48**	**0**	**0**	**0**	**0**	**72**	**$ 11,556.00**
	Total Labor Hours and Fee	**13**	**54**	**16**	**8**	**52**	**24**	**58**	**30**	**86**	**88**	**8**	**31**	**6**	**2**	**404**	**$ 94,862.00**
	Subconsultants																
	Task 12 - GPR for Subsurface Voids (APS)																$ 4,000.00
	Task 12 - Utility Locates for Sanitary Sewer & Water Main Replacement (APS)																$ 4,000.00
	Task 13 - Tree Succession Plan (Land Meets Water)																$ 8,400.00
	Task 14 - Public Facilities Financing Plan (DTA)																$ 47,440.00
	Subtotal																$ 63,840.00
	Administrative Charge (5%)																$ 3,192.00
	Total Subconsultant Expense																**$ 67,032.00**
	Reimbursable Direct Non-Salary Costs																
	Mileage at current IRS rate																$ 1,700.00
	Per diem																$ 4,000.00
	Total Reimbursable Expense																**$ 5,700.00**
	Management Reserve																**$ 25,000.00**
	Total Estimated Budget																**$ 192,594.00**

SUPPLEMENTAL AGREEMENT NO. 2
TO
PROFESSIONAL SERVICES AGREEMENT
FOR
PSOMAS, INC.

This Supplemental Agreement No. 2 is made and entered into on the 10th day of November, 2026, between the City of Leavenworth, hereinafter called the "City" and Psomas, Inc., hereinafter called the "Consultant."

WITNESSETH THAT:

WHEREAS, the parties hereto have previously entered into an Agreement for **Front Street Pedestrian Plaza Project**, hereinafter called the "Project," said Agreement being dated September 19, 2024; and

WHEREAS, both parties desire to supplement said Agreement, by expanding the Scope of Services to provide for **additional design services and preparation of bid set documents for early utilities relocation** and to amend the total amount payable for this Agreement.

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Article II of the Original Agreement, "SCOPE OF SERVICES", shall be supplemented to include the Scope of Services as described in Exhibit A1, attached hereto and by this reference made part of this Supplemental Agreement No. 2.

2. Article IV of the Original Agreement, "OBLIGATIONS OF THE CITY", Paragraph IV.1 Payments, Section (a), the second sentence is amended to include the additional Consultant fee of $242,518.30 and shall read as follows: "In no event shall the compensation paid to Consultant under this Agreement exceed $930,618.25 without the written agreement of the Consultant and the City."

The Total Amount payable to the Consultant is summarized as follows:

Original Agreement	$495,505.95
Supplemental Agreement No.1	$192,594.00
Supplemental Agreement No. 2	$242,518.30
Grand Total	**$930,618.25**

3. Each and every provision of the Agreement for Professional Services is hereby

ratified and shall remain in full force and effect, except as modified above.

IN WITNESS WHEREOF, the parties hereto have executed this SUPPLEMENTAL AGREEMENT NO. 2 as of the day and year first above written.

CITY OF LEAVENWORTH	PSOMAS, INC.
By:_____	By:_____
Carl J. Florea, Mayor	Karissa Witthuhn

EXHIBIT A1

Supplement No. 2 – Phase 1 Utilities
Scope of Work
Front Street Pedestrian Plaza Improvements
Psomas Project No. 9LEA010100
City of Leavenworth
September 2026

Introduction

This Supplemental Scope of Work (No. 2) builds on the current Front Street Pedestrian Plaza (plaza project) 10% project design, by adding the design and preparation of bid set documents for early utilities relocations. The utilities to be relocated ahead of the plaza project include sanitary sewer main replacement (Figure 1) and water main transmission pipe installation (Figure 2). Construction of these utility improvements ahead of the plaza project will create focused construction contracts with better bid prices, in addition to upgrading or completing missing parts of the utilities network within the City of Leavenworth (City).

The sanitary sewer main replacement will involve a new alignment that extends beyond the limits of the original boundary for the plaza project and will require additional field topographic survey, as identified in Supplement No. 1. Since the water main transmission pipe installation falls entirely within the limits of the original survey, no additional field effort is anticipated for that portion of the work. The design efforts for this Scope of Work (Supplement No. 2) are assumed to be performed concurrently with the Front Street Park design (Supplement No. 3), although the utilities project is anticipated to be bid and constructed before the Front Street Park work begins.

Background

The City originally identified one block of sanitary sewer main replacement (8th Street, from Front Street to Commercial Street) and one and a half blocks of water main transmission pipe installation (Front Street, from 8th St to midway between 9th and 10th Streets) as a part of the scope of work for the plaza project. Since that time, the City has determined that replacement of the sanitary sewer crossing beneath US-2 is required, and that its realignment is best suited to lie partially within the plaza project limits. As such, an early relocation of the sanitary sewer main is warranted to prevent future disturbance to Front Street after the plaza project is constructed. The sanitary sewer main realignment is expected to connect to other improvements to the system that have been designed by Varella and expected to be constructed in 2027.

The City has also identified a missing span in their 12” water transmission main, which lies adjacent to Front Street Park. Design for installation of this missing segment and connection to the existing water transmission system on each end was originally part of the scope of work for the plaza project, but is now being pulled out for early design and installation. Similar to the

early sanitary sewer main replacement, this early water transmission main installation is warranted to prevent future disturbance to the Front Street Park area after that portion of the plaza project commences.

It is anticipated that the sanitary sewer main realignment and water transmission main installation will require coordination with multiple utility entities, potholing for design information, coordination with the Washington State Department of Transportation (WSDOT) for the planned utility crossing of US-2, SEPA exemption letter, and cultural resources coordination.

A conceptual layout of the proposed sanitary sewer main replacement is included in Figure 1 on the following page.

For the water transmission main installation, there are two potential layouts that may be required: a "short version" and a "long version". A critical first step in the design phase will be to determine the actual tie-in locations on each end, which will define whether the Consultant design team proceeds with the "short version" or "long version". A conceptual layout of each version is included in the following pages as Figure 2 and Figure 3.

Assumptions

The assumptions stated in the original scope of work apply to this supplemental Scope of Work, in addition to the following:

- At the time of preparing this Scope of Work, the funding source for construction of the Project described herein has not been determined. It is assumed that local funding will be utilized, most likely from the City's utilities department budget.
- All required field topographic survey work and basemap preparation will be completed under Supplement #1.
- Required geotechnical information for this Scope of Work will be obtained from the geotechnical report that was completed as part of the original plaza project 10% design scope of work.

Project Timeline

It is anticipated that this supplemental Scope of Work will be completed within 16 months from Notice to Proceed. That range is assumed to span from Notice to Proceed in October 2026 through Project Bid Opening in January 2028.

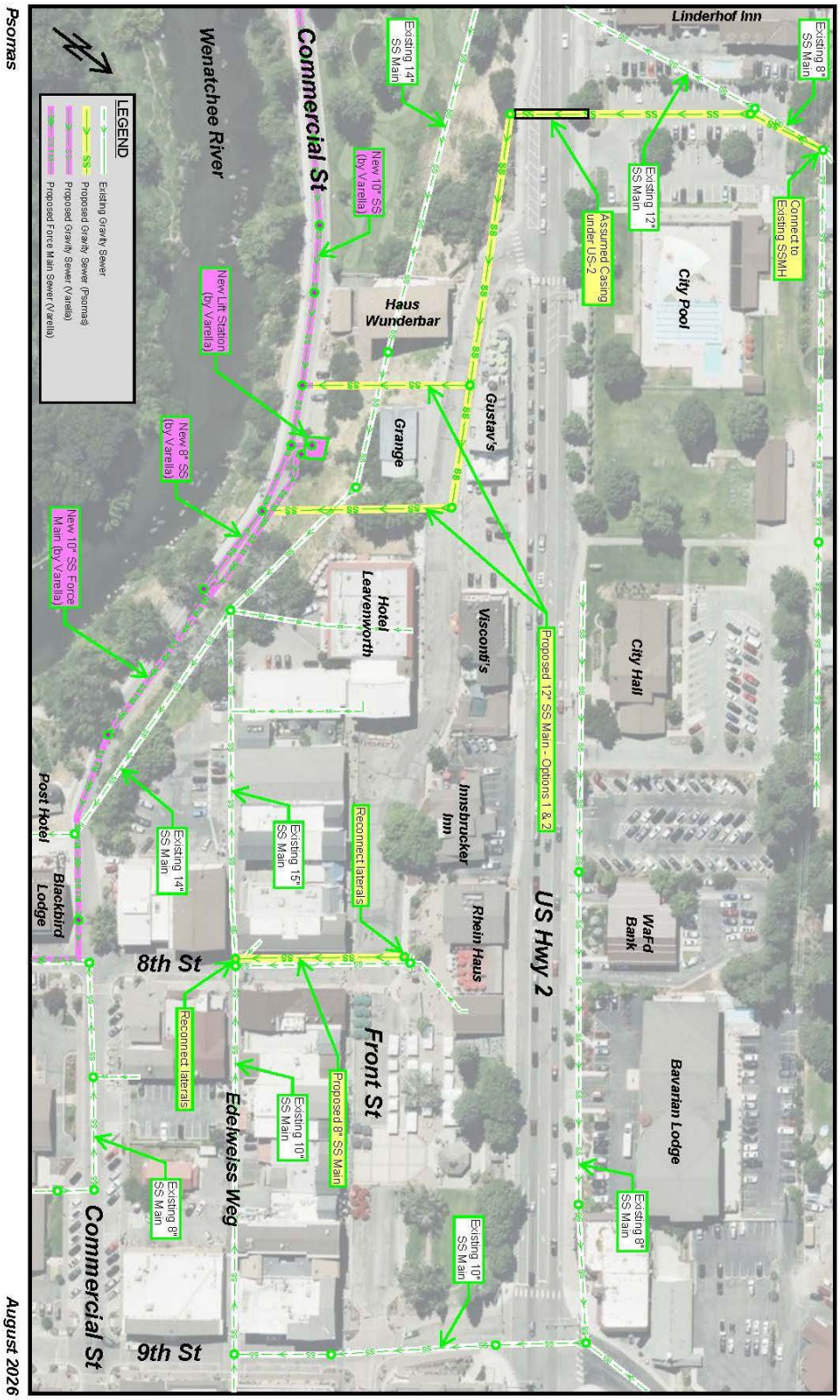
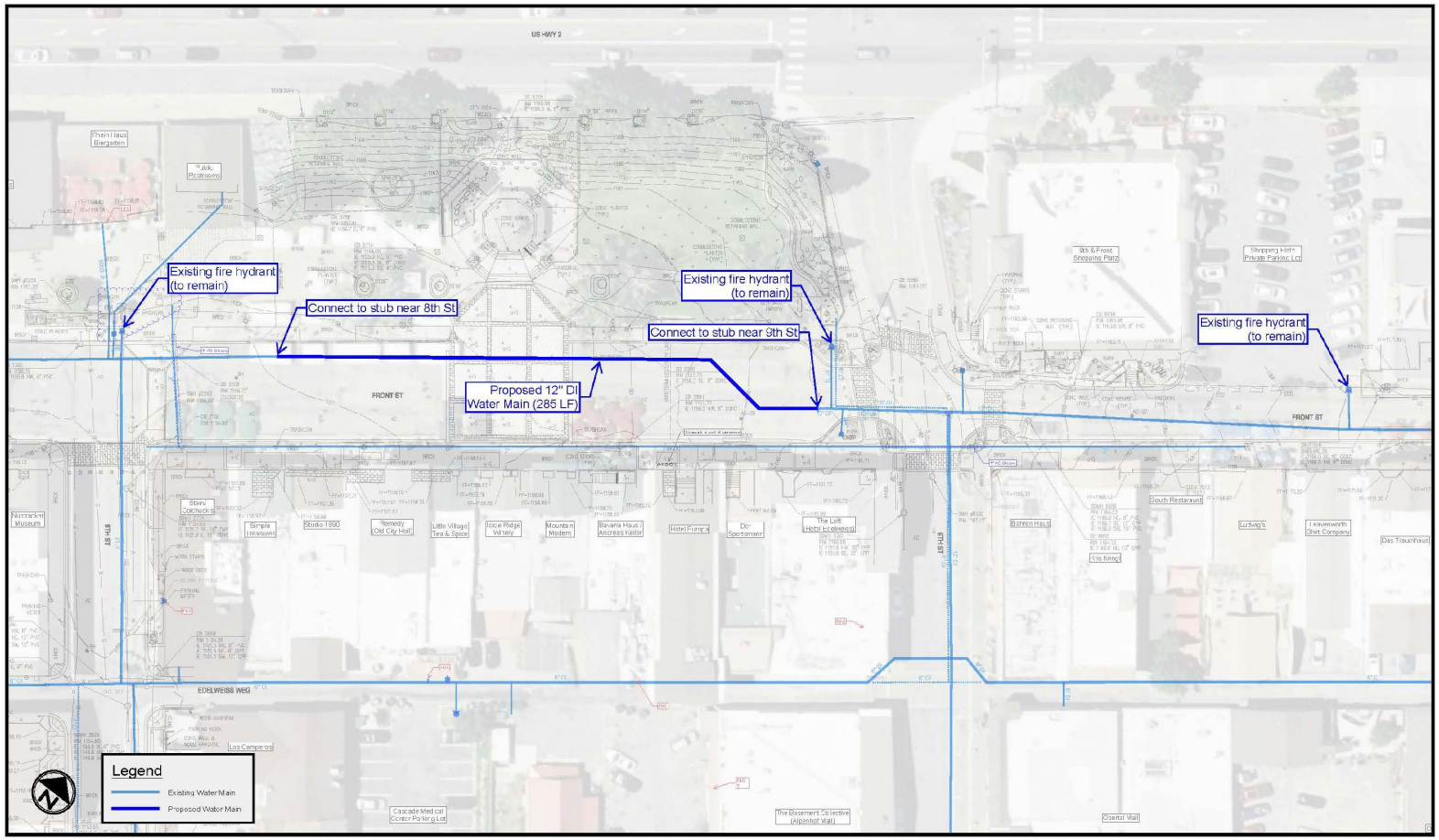


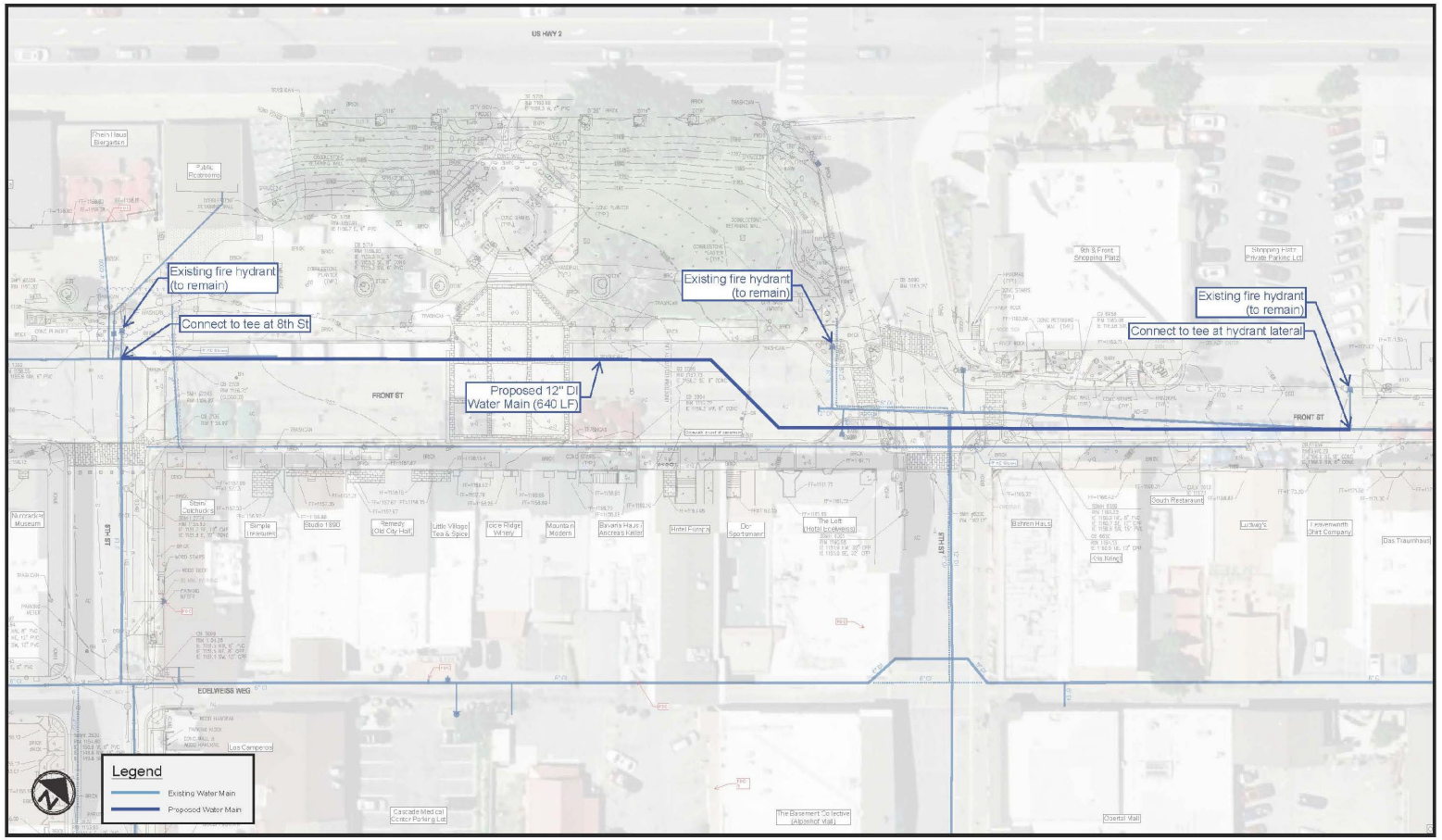
Figure 1 - Conceptual Sanitary Sewer Main Replacement Layout

Figure 2 - Conceptual Water Transmission Main Layout - "Short Version"



Psomas *August 2026*

Figure 3 - Conceptual Water Transmission Main Layout - "Long Version"



Psomas

August 2026

Scope of Work

The Consultant will provide these services under **Task 17 - Sanitary Sewer Main Replacement & Water Transmission Main Installation**, as detailed in the following subtasks:

- Subtask 17.1: Project Management, Coordination and Administration
- Subtask 17.2: Environmental & Cultural Resources Permitting
- Subtask 17.3: Utilities Coordination & Potholing
- Subtask 17.4: 30% Scroll Plot & Opinion of Probable Construction Cost (OPCC)
- Subtask 17.5: 60% Plans, Index of Special Provisions, & OPCC
- Subtask 17.6: 90% Plans, Special Provisions (Div 2-9), & OPCC
- Subtask 17.7: 100% & Bid Set Plans, Contract Manual, & OPCC
- Subtask 17.8: WSDOT Coordination for Utility Crossing
- Subtask 17.9: Bid Support

Subtask 17.1 – Project Management, Coordination, & Administration

Work under this subtask is for administrative services, project team coordination, coordination meetings with the City, and quality assurance/quality control for submittals. Subtask elements include:

- Provide administrative services, including:
  - Project set-up and execution of Consultant Agreement and related items
  - Preparation of monthly invoices with progress reports
  - Maintaining project files
  - Change management
  - Record keeping and project closeout
- Provide overall project coordination, including:
  - Project staff management and coordination
  - Prepare and update project schedule
  - Schedule and budget monitoring
- Prepare for and attend the following project coordination meeting with the City:
  - 30% Project design kick-off meeting
  - Bi-weekly coordination meetings (assume 24 meetings at 1 hour per meeting, with additional time for preparation and notes)
- Provide QA/QC reviews of deliverables by senior staff prior to submittal to the City.
  - 30% design scroll plot and opinion of probable construction cost
  - 60% and 90% plans, special provisions, and opinion of probable construction cost packages
- Prepare for and attend coordination meetings for other City projects.
  - Assume 4 coordination meetings at 1 hour per meeting, with additional time for preparation and notes
  - Other City projects may include adjacent utility projects (such as the Commercial Street lift station project).
- Prepare and maintain a risk matrix for the Project.

- The matrix will be in an Excel spreadsheet and will be built and maintained by the Consultant as risks are identified
- Mitigation measures will be discussed with the City at coordination meetings and added to the matrix as the Project progresses

Deliverables

- Monthly invoicing (16 months).
- Meeting agendas and notes, including a summary of decisions made/needed resulting from design coordination meetings.
- Record of QA/QC comments on reviewed submittals.
- Project schedule and updates.
- Risk matrix updates.

Assumptions

- The Project duration will be 16 months (active design at 12 months).
- The kick-off meeting and bi-weekly coordination meetings will be held virtually unless there is a need for in-person or on-site coordination for specific meetings.
- No subconsultants will be required for this Scope of Work.
- No federal funds will be involved in the Project.
- See Subtask 17.8 for utility coordination with WSDOT.

Subtask 17.2 – Environmental & Cultural Resources Permitting

Environmental

It is understood by the Consultant that the Project does not require a project-specific State Environmental Policy Act (SEPA) Checklist. Per WAC 197-11-800 (23)(b), the following activities are exempt:

> "(b) All stormwater, water and sewer facilities, lines, equipment, hookups or appurtenances including, utilizing or related to lines 12 inches or less in diameter."

This subtask includes time for SEPA exemption coordination.

Deliverables

- SEPA Categorical Exemption documentation.

Assumptions

- There are no critical areas (wetlands, streams, geologic hazards, buffers, etc.) within the project vicinity and the project will not require preparation of a Critical Areas Report.
- No other applications for environmental permits or approvals are required.
- The City Planning Department will provide a SEPA Checklist exemption letter for the Project.

- Since all new or replaced utility pipes should meet this threshold in WAC 197-11-800 (23)(b), preparation of a SEPA Checklist will not be required.

Cultural Resources

The utility work described in this Supplement No. 2 is not anticipated to utilize Federal or State funding. As such, it is assumed the Project will not be subject to Washington State Governor's Executive Order 21-02 (GEO 21-02), and no Cultural Resources Assessment is required. However, best practices indicate that two tasks should be performed as a part of the Project: 1) an Inadvertent Discovery Plan and 2) a project notice letter to the local tribes detailing the Project and construction work to be performed.

The Consultant will prepare the Inadvertent Discovery Plan to be included in the construction contract documents, which outlines the formal safety and legal protocol to be used during construction to handle unexpected finds like cultural artifacts, historic foundations, or human remains. The Consultant will also determine the potentially affected local tribes and prepare the tribal Project notice letter for the City to send to said tribes during Project design.

Deliverables

- Inadvertent Discovery Plan for construction.
- Tribal Project notice letter for City's use in tribal communication.

Assumptions

- No other cultural resources field work, permits, or documentation will be required.
- All coordination with tribes will be performed by the City.

Subtask 17.3 – Utilities Coordination & Potholing

The Consultant will provide the following utility coordination tasks:

- Coordinate with affected utilities on behalf of the City to obtain and review utility as-built and system information, convey project design information, and identify locations where proposed improvements are in conflict with existing utility infrastructure.
- Document discussions and incorporate conflict solutions into the project design as approved by the City. Known project utilities include: Chelan County Public Utility District (CCPUD); Charter Communications; Ziply Fiber; WSDOT storm drain, electrical, and communication facilities; and City water, sanitary sewer, storm drain, and irrigation facilities.

The purpose of potholing utilities is to attempt to verify actual utility locations, depth of burial, size, and material type. The Consultant will prepare a list of recommended locations for utility potholing during design. The City will utilize its own staff and equipment to provide vactor services for potholing along the corridor. The Consultant will collect and review the City's field findings, coordinate with the affected utilities to resolve location

conflicts, modify the design to avoid known utilities, and minimize impacts to those utilities where complete avoidance is not feasible.

The Consultant will provide the following utility potholing tasks:

- Prepare a pothole exhibit for the City utility crew to use for potholing existing buried utilities to obtain design information.
- Attend field potholing activities to record findings and provide direction where required.
- Input pothole data into CAD for use in project design.

Deliverables

- Notes from utility coordination meetings.
- Pothole data log (PDF).

Assumptions

- The Consultant will communicate Project information directly with utilities on behalf of the City.
- Utility coordination meetings may be held at the Project site, at the Consultant's office, or virtually. Onsite meetings will be limited to one per utility.
- Potholing quantity will be limited to 16 potholes.

Subtasks 17.4 – 17.7

It is assumed that the following plan sheets will be prepared and incorporated into the project at the milestone deliverables shown below.

Sheet Title	Sheet Count	30% Design	60% Design	90% Design	100% Design
Cover Sheet	1	(Scroll Plot – See Subtask 17.4)	X	X	X
Legend & Abbreviations	1		X	X	X
Survey Control & Alignment Plan	2		X	X	X
Typical Sections	2		X	X	X
Typical Details	2		X	X	X
Site Preparation & TESC Plan	3		X	X	X
Sewer Plan & Profile	4		X	X	X
Sewer Details	1		X	X	X
Water Plan & Profile	2		X	X	X
Water Details	1		X	X	X
Site Restoration Plan	3		X	X	X
Site Restoration Details	1		X	X	X
Temporary Traffic Control Plan	4			X	X
Temporary Traffic Control Details	2			X	X
TOTAL SHEETS		**-**	**23**	**29**	**29**

Design Subtask Assumptions

- There are up to 12 service lateral connections along the combined sanitary sewer main replacement. The service laterals will be reconnected to the replacement pipe.
- Sanitary sewer service laterals will not be reconstructed.
- There are up to 2 service connections and 1 hydrant connection along the water transmission main installation. The services and hydrant lateral will be connected to the new pipe.
- Water services and hydrant laterals will not be reconstructed.

Subtask 17.4 – 30% Design Scroll Plot & OPCC

Services under this task include preparation of a scroll plot showing the preliminary utility design overlaid on the topographic survey basemap and/or satellite imagery. The scroll plot will incorporate the City's conceptual layout and will contain plan views and profile views of the proposed sanitary sewer main and water main transmission pipes.

Deliverables

- 30% design-level scroll plot (one 22"x34" hard copy and PDF).
- 30% design-level opinion of probable construction cost (PDF).

Assumptions

- City staff will review the 30% design-level submittal and provide consolidated comments.

Subtask 17.5 – 60% Design Plans, Index of Special Provisions, & OPCC

Services under this task include preparation of a plan set, index of anticipated special provisions, and opinion of probable construction cost. The Consultant will incorporate City's comments from the 30% design-level submittal review to advance the Project design to a 60% design-level. The plan set will include the following:

- Typical sections and details.
- Horizontal and vertical layout of proposed utility lines, curbs and gutters, sidewalks, curb ramps, and impacted driveways.
- Site preparation and restoration.

Deliverables

- 60% design-level plan set (PDF).
- 60% design-level index of special provisions (PDF).
- 60% design-level opinion of probable construction cost (PDF).

Assumptions

- City staff will review the 60% design-level submittal and provide consolidated comments.
- Profile locations of existing utilities may be assumed until pothole data is obtained.

- Retaining wall design is not anticipated and not included in this Scope of Services.
- For the 60% plan set, the proposed design will be overlaid onto the topographic survey basemap (no aerial image).

Subtask 17.6 – 90% Design Plans, Special Provisions (Div 2-9), & OPCC

Services under this task include preparation of a plan set, special provisions (Divisions 2-9), and opinion of probable construction cost. The Consultant will incorporate City comments from the 60% design-level submittal review to advance the design to a 90% design-level and prepare a plan set that will include the following, in addition to the items from the 60% design-level submittal:

- Landscaping and restoration details.
- Temporary traffic control plans, notes, and detours.

Deliverables

- 90% design-level plan set (PDF).
- 90% design-level special provisions for Divisions 2 - 9 (PDF & Word).
- 90% design-level opinion of probable construction cost (PDF).

Assumptions

- City staff will review 90% design-level submittal and provide consolidated comments.
- WSDOT staff will review 90% design-level submittal and provide consolidated comments.

Subtask 17.7 – 100% Design & Bid Set Plans, Contract Manual, & OPCC

Services under this task include preparation of a bid-ready plan set, contract manual, and opinion of probable construction cost. The Consultant will incorporate City comments from the 90% design-level submittal review and advance the design to a 100% design-level. The contract manual will include standard "front end" documents provided by the City and special provisions for Divisions 1-9, including the following:

- Advertisement for Bids
- Information to Bidders
- City Bid Forms
- City Contract Forms
- Special Provisions
- Prevailing Wage Rates
- WSDOT Standard Plans
- City of Leavenworth Construction Standards

It is anticipated that the 100% design-level submittal will go to the City, unstamped, for a brief final review and comment period. After addressing final comments from the City, the Consultant will prepare the stamped bid set of contract documents.

Deliverables

- 100% design-level plan set (PDF).
- 100% design-level specifications, including City-provided front end documents, and Division 1-9 special provisions (PDF).
- 100% design-level opinion of probable construction cost (PDF).
- Signed, Bid-Ready Final Plans, Specifications, and Opinion of Probable Construction Cost (PDF).

Assumptions

- City staff will review the 100% design-level submittal and provide limited comments.
- The City will provide standard front-end documents for specifications.

Subtask 17.8 – WSDOT Coordination for Utility Crossing

Services under this subtask are for coordination with WSDOT relating to the proposed sanitary sewer utility crossing under US-2, as well as removal or abandonment of the existing sanitary sewer crossing under US-2. Subtask elements include:

- Review of WSDOT utility crossing requirements and policies.
- Coordination with WSDOT staff, including meetings and correspondence.
- Submittal of Project plan and specification documents for WSDOT review.

Deliverables

- Meeting agendas and notes, including a summary of decisions made/needed resulting from design coordination meetings.
- Record of WSDOT comments on reviewed submittals.

Assumptions

- Because the proposed sanitary sewer main relocation will cross under a state highway, WSDOT permits and plan review will be required.
- Coordination with WSDOT will be led by the Consultant, and the City will support such coordination by attending the coordination meetings as described above (2 coordination meetings at 1 hour per meeting, with additional time for preparation and notes).

Subtask 17.9 – Bid Support

The Consultant will support the City during the bidding period, from the start of construction Bid Advertisement through Notice of Award. This subtask includes reviewing and drafting responses to bidder questions, preparation of addenda, attending the bid opening, preparation of certified bid tabulation, and drafting the Notice of Award letter.

Deliverables

- Up to 3 addenda (PDF).
- Certified Bid Tabulation.
- Notice of Award letter.

Assumptions

- The City will coordinate and pay for bid advertisements directly.
- Bidder correspondence will be coordinated through the City.
- The City will host and lead the bid opening.
- The City will review bidder qualifications and send the Notice of Award letter.

Management Reserve

An amount of $15,000 is included in the management reserve. The City must specifically authorize release of management reserve funds in writing prior to the Consultant provided services to be paid under the management reserve budget.

Optional Additional Services

It may be necessary for the Consultant to provide services in addition to those outlined above as requested and approved by the City. It is assumed that additional services could include tasks such as additional design elements, subsurface investigations, property acquisition services, construction phase services, and other services not included in this scope of services. At the time these services are required, the Consultant shall provide the City with a detailed Scope of Work and an estimate of costs. The Consultant shall not proceed with the work until the City has authorized the work and issued a Notice to Proceed.

The following services are not included in this Scope of Work but may be added by supplemental amendment as mutually agreed upon by the City and Consultant:

- NEPA/SEPA permitting and checklist
- Critical areas permitting
- Property acquisition services.
- Preparation of a Design Documentation Package, such as Design Analysis, Design Parameters, Project Development Approval Files, and supporting documentation for WSDOT design approval.
- Services during construction.

PSOMAS

EXHIBIT B
PRIME CONSULTANT COST COMPUTATIONS

Client: City of Leavenworth
Project Name: Front Street Pedestrian Plaza: Phase 1 Utilities (Supplement #2)
Psomas Project Number: 9LEA010100
Date: 9/3/2026

Task No.	Task Description	Labor Hour Estimate													Total Hours and Labor Cost Computions by Task	
		Principal	Engineering Manager I	Asst. Engineering Manager	Senior Engineer I	Design Engineer II	Design Engineer III	Senior Project Manager Survey	Senior Landscape Architect I	Environmental Manager	Cultural Resources Manager	Senior CAD Technician	Senior Admin	Office Admin		
		Paul	Karissa	Sam	Kyle	Colton	Grant	Mike	Holly Phuong	Pete	Alicia	Annie	Dani	Carlos		
		$318.00	$260.00	$237.00	$216.00	$153.00	$164.00	$290.00	$200.00	$252.00	$230.00	$175.00	$155.00	$121.00	Hours	Totals
Task 17 - Sanitary Sewer Main Replacement & Water Transmission Main Installation																
17.1	Project Management, Coordination, & Administration	2	20	28	72				20				8	2	152	$ 33,506.00
17.2	Environmental & Cultural Resources Permitting				4					2	8				14	$ 3,208.00
17.3	Utilities Coordination & Potholing				40	8									48	$ 9,864.00
17.4	30% Design Scroll Plot & OPCC		3		28	44	10	2				20			107	$ 19,280.00
17.5	60% Design Plans, Index of Special Provisions, & OPCC		5		65	112	68	4	6			40			300	$ 52,988.00
17.6	90% Design Plans, Special Provisions (Div 2-9), & OPCC		25		48	88	52	1	12			32			258	$ 47,150.00
17.7	100% Design & Bid Set Plans, Contract Manual, & OPCC		11		40	68	44	1	6			20			190	$ 34,110.00
17.8	WSDOT Coordination for Utility Crossing		2		24	8	4								38	$ 7,584.00
17.9	Bid Support		2		16	8	4		1			4			35	$ 6,756.00
	Task Total	**2**	**68**	**28**	**337**	**336**	**182**	**8**	**45**	**2**	**8**	**116**	**8**	**2**	**1142**	**$ 214,446.00**
	Total Labor Hours and Fee	**2**	**68**	**28**	**337**	**336**	**182**	**8**	**45**	**2**	**8**	**116**	**8**	**2**	**1,142**	**$ 214,446.00**
															2027 Assumed Rate Escalation	**5%**	**$ 10,722.30**
Subconsultants																
																$ -
																$ -
															Total Subconsultant Expense	**$ -**
Reimbursable Direct Non-Salary Costs																
															Mileage at current IRS rate	$ 1,000.00
															Reproduction Allowance	$ 250.00
															Per diem	$ 1,100.00
															Total Reimbursable Expense	**$ 2,350.00**
															Management Reserve	**$ 15,000.00**
															Total Estimated Budget	**$ 242,518.30**

Housing Advisory Committee

Meeting Minutes
September 24, 2026

Open Meeting at 3:03 PM

1. Roll Call:

Committee Members Present:, Justin Horvath, Skyler Cuthill, Jane Dingman, Ted Jenneskens, Councilmember Mike Bedard and Councilmember Zeke Reister.

Committee Members Absent: BeeJay Robinson, Caroline Moser, Kurt Peterson.

Staff: Celeste Barry and Amy McCoy.

2. Review and Approve August 2026 Minutes

The August 2026 minutes were reviewed and approved.

3. Presentation: Inland Construction

Keith James of the Inland Group, accompanied by Brian Christianson of Desmo Consulting Group, presented an overview of affordable housing financing and development concepts.

Mr. James outlined the foundational definition of affordability, housing costs not exceeding 30% of gross income, and provided a detailed overview of income tiers, area median income (AMI) benchmarks for Chelan County, and the federal Low Income Housing Tax Credit (LIHTC) program, including the distinction between 9% and 4% LIHTC allocations. He explained that large-scale bond/4% LIHTC deals are generally not well-suited to communities of Leavenworth's size due to cost inefficiencies at lower unit counts.

Mr. James identified the Washington Families and Affordable Multi-Family (WAFAM) program, funded through the Steve Ballmer/Palmer Foundation with $1.5 billion committed statewide, as a potentially viable alternative for the community. The program subsidizes up to $150,000 per unit, targets families at an average of 53.5% AMI, and requires units of two bedrooms or larger. He noted that the program is independent of LIHTC and is specifically designed to produce housing that would not otherwise be built. At the applicable scale—approximately 72 units in a garden-style configuration requiring roughly 3 to 3.5 acres—the economics are challenging but potentially feasible, particularly with additional soft funding sources.

Committee members noted that the workforce housing need in Leavenworth is concentrated in the 80–120% AMI "missing middle" range, which receives limited subsidy support.

The Committee observed that the City's small land area of approximately 1.2 square miles severely constrains available sites, and that sewer and water utility coverage is similarly limited. The Committee discussed the possibility of garden-style development at locations down the valley, accessible by the existing bus network, as a complement to any potential mixed-use development at the downtown parking garage site. Mr. James cautioned that any project on top of a parking structure would carry significantly higher construction costs and complexity.

Regarding the parking garage site specifically, the Committee acknowledged that a smaller unit count and a mix weighted toward one-bedroom units would be more appropriate there, while the WAFAM program's two-bedroom minimum and family-oriented design would be better suited to a garden-style site elsewhere. Mr. James agreed to have his team assess parcel availability in the broader area and run preliminary financial feasibility figures. He also suggested that an introduction to the local housing authority could be a valuable next step, noting that housing authority partnerships, including turnkey development arrangements, have been successful in other Inland Group projects across Washington State. The Committee expressed interest in continuing the conversation and agreed to stay in contact.

4. Community Development Update

Because the presentation consumed the available time, the Committee agreed to take up GIS mapping at its next meeting. Members briefly noted that the draft comprehensive plan map, not yet adopted, identifies vacant, underutilized, and partially used parcels but does not distinguish City-owned property. Councilmember Bedard asked that City-owned land be overlaid on the map to show what the City has available for swaps. It was mentioned the City-owned water tower parcel on Ski Hill as a possible swap candidate. Partial trade would be needed to keep the tower under City control, and annexation could be avoided if the land was traded for property inside City limits. Senior Planner Celeste Barry stated she would send a map out to the Committee identifying these parcels.

5. **Upcoming Meeting Topics**

Set Joint Meeting with the Planning Commission

The Committee briefly revisited the topic of scheduling a joint meeting with the Planning Commission. It was noted that the Planning Commission is currently focused on completing

the comprehensive plan and development regulations, with adoption expected by December 31, 2026, leaving limited capacity for a joint session in the near term.

The Committee agreed that coordinating with the Parking Committee may be a more immediate priority, given the ongoing discussions surrounding the downtown parking garage site. However, Councilmember Bedard noted that the City Council is considering reducing the scope of the parking garage project due to necessary retaining wall repairs at the Blewett parking lot, which could also complicate future development.

6. Adjourn

The meeting adjourned at 4:43 PM

Downtown Steering Committee

Meeting Notes
September, 2026

ATTENDEES:

Committee Members Present: Zeke Reister, Mike Bedard, Rob Eaton, Kevin Rieke, Oliver Brulotte, Kirstie Miethe, Laurie Brenan, Lindsay Boyd, and Troy Campbell

Committee Members Absent: none

Staff: Matthew "Selby", Brantley Bain, and Courtney Porter.

Public: none

MEETING:

1. Approve May 26, 2026 meeting notes

Meeting notes were approved.

2. Comments from the public on items not on the agenda

None.

3. Parking Garage Update

City Administrator Matthew Selby reported that the City's bond underwriter determined it could support a $25 million revenue bond, but not the previously proposed $45 million parking garage. Pursuing additional voter-approved debt was considered imprudent given other community priorities.

The Blewett Lot retaining walls are deteriorating and may fail within five to ten years, potentially affecting the adjacent Aasgard lot. Selby and City Engineer Brantley Bain outlined a phased alternative to repair the walls and construct one or two parking levels, potentially adding approximately 100 stalls. The design would aim to accommodate future parking expansion or mixed-use development.

Committee discussion included:

- Future development: Council Members Mike Bedard and Rob Eaton emphasized considering retail, market-rate and workforce housing alongside affordable housing, rather than focusing solely on affordable housing. No mixed-use project has been approved or RFP authorized. Existing bond restrictions limit commercial development, including housing, but could be resolved through bond repayment.
- Financial considerations: The Parking Enterprise Fund could support the initial phase. The architect's scope includes evaluating the cost of one level versus excavating for two levels.

- Private development: Selby acknowledged potential private garages on Commercial Street (Johson property) and at the former Lodge Hotel (Hospital purchased). The City had requested traffic impact analyses; neither proposal is confirmed.
- Previous design: Committee member Laurie Brennen acknowledged that the original garage was unaffordable. Selby recognized that earlier consultation with the bond underwriter would have been beneficial, while Bedard emphasized that developing the full vision before scaling back was consistent with Council direction.
- Additional amenities: Public restrooms were suggested for consideration but are not currently included in an approved scope.

Committee members generally supported exploring the phased approach to address infrastructure needs while preserving future options. Council was scheduled to consider authorizing further study at its September 22 Council Study Session; no construction decision had been made.

4. Pedestrian Plaza Update

City Engineer Brantley Bain received two proposals from Psomas that he had not yet reviewed:

- Water and sewer utility improvements required before surface reconstruction.
- Additional planning, including community outreach, tree succession, updates to the approximately 2007 master plan (street furniture, planters and related elements), and project phasing.

The proposals were expected to reach Council at its next meeting, October 27.

The overall project was previously estimated at $50–$60 million and will require multiple phases. Bain suggested that projects in the $10 million range may be more manageable to fund and identified the Front Street park area as his preferred starting point. No first-phase location, scope or budget has been established.

Committee discussion emphasized developing a visual timeline, determining project priorities and funding strategies, and coordinating the City's messaging for downtown improvements, parking and community center projects ahead of the January legislative session. Members also stressed communicating realistic costs, funding restrictions and timelines to the public. The Chamber suggested add this the City's existing online project tracker with visual timelines and project milestones. Selby agreed and noted that a project dashboard could be incorporated into the City's planned website redesign.

Several members favored beginning in the downtown core for its visibility and community benefit. Elevation changes and ADA accessibility near 9th Street remain design considerations.

5. Downtown Walking Tour – Observation & Follow-Up

Timing of Future Walks

Bain suggested scheduling future walking tours as early as March, weather permitting, to identify and address maintenance needs before Maifest and the busy summer season.

Maintenance and Cleanliness Standards
Eaton advocated establishing a formal "state of good repair" standard for downtown, addressing weeds, uneven sidewalks, graffiti, damaged infrastructure and general upkeep. Selby explained that the City lacks defined maintenance service levels and enforceable aesthetic maintenance standards for private properties. Existing codes may address safety hazards, but not general appearance.

Committee members favored leading by example through improved City property maintenance and encouraging private property upkeep through relationships and recognition rather than penalties. Campbell confirmed that the Chamber continues to recognize businesses for exterior appearance.

Follow-up: Eaton, as Parks and Public Works Committee Chair, will pursue development of maintenance standards.

Ecology Blocks
Bain identified approximately 45 City-owned ecology blocks and proposed exploring more attractive replacements, including fiberglass or concrete planters. Pricing was uncertain during the discussion, with estimates ranging from approximately $1,500 to $4,500 per unit.

Members discussed preserving seating, considering long-term durability, coordinating replacements with future downtown improvements and testing a limited number before committing to widespread replacement.

Follow-up: Bain will research alternatives, pricing and potential bulk purchasing. Further discussion and budget consideration will occur through Parks and Public Works.

Covered Area Near 8th Street Restrooms
Members revisited a covered gathering area near the 8th Street restrooms, incorporating shaded seating and potentially relocated bike parking.

A permanent pavilion could cost several hundred thousand dollars and was not considered an immediate priority. Members favored exploring a temporary seasonal shade sail to evaluate public use and demand before considering permanent construction.

Relocating the nearby horse watering trough was also discussed as a potential component of future plaza planning.

The Hill at Front Street (commonly used for sledding in the winter)
Bedard reported preliminary discussions, undertaken as a private citizen, with the Leavenworth Winter Sports Club about potentially managing downtown sledding and assuming associated liability.

The concept could provide a safer, maintained, potentially fee-based experience. Members discussed safety, liability, equipment, fees and whether future plaza designs should accommodate managed sledding.

The current conceptual design reduces the hill's slope for safety. Existing signage identifies the hill as unmaintained and directs visitors to sledding managed by Leavenworth Winter Sports Club at Ski Hill and the golf course.

Status: Exploratory discussion only; no proposal, agreement or City commitment.

Bear-Wise Waste Management
Selby reported ongoing discussions with Waste Management regarding residential and commercial waste collection:

- Residential: A proposed 10-year contract beginning in 2027 would provide bear-resistant containers at an estimated increase of approximately $5 per month.
- Commercial: Waste Management is evaluating five-day collection using larger containers to replace the City's current service arrangements, potentially including single-stream recycling.
- City services: The City would retain cardboard collection, which generates revenue and supports staffing, along with servicing public pedestrian waste receptacles.

If both agreements proceed, Leavenworth could substantially expand bear-resistant waste collection as early as 2027.

Status: Council requested additional information; no agreement has been finalized.

5. Other / Future Agenda Items
Continue reviewing outstanding walking-tour observations, identifying completed items and developing follow-up recommendations without overextending meeting time.

7. Adjourn
The meeting adjourned at 11:38 AM

Respectfully submitted,
Courtney Porter, Executive Assistant