



City of Leavenworth

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MEETING LINKS VIA ZOOM CONFERENCING August 11, 2026

Study Session Begins at 5:30 PM
Legislative Meeting Begins at 7:00 PM

Join Zoom Meeting

<https://zoom.us/j/93233531598?pwd=FisDVjslD1eaedJZ8wPfKdHhBFvRG6.1>

Meeting ID: 932 3353 1598
Passcode: 821270

All Meetings allow for the same dial by your location option using the number listed below:

(253) 215-8782

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LEAVENWORTH CITY COUNCIL AGENDA
Leavenworth City Hall – Council Chambers
August 11, 2026 | 7:00 PM

Call to Order
Pledge of Allegiance
Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of the July 14, 2026 Study Session Minutes
3. Approval of the July 14, 2026 Legislative Meeting Minutes
4. 2026 Claims EFT & Checks 72509-72584 = \$1,888,918.06
5. July 2026 Payroll \$613,240.63
6. Set Public Hearing for Comprehensive Plan on September 22, 2026 @ 7:00 PM
7. Cancel the August 25, 2026 Study Session and City Council Meeting

Upcoming City Meetings

***In Council Chambers unless noted otherwise**

Parks & Public Works Committee Meeting

(City Hall 2nd Floor Conference Room)

August 11th @ 4:15 PM

Design Review Board Meeting

August 12th @ 3:00 PM

Finance Committee Meeting

August 20th @ 1:00 PM

Comments from the Public on Items Not on the Agenda

Resolutions, Ordinances, Orders, and Other Business

8. **Action:** Resolution 13-2026 – Finding Special Market Conditions of Mechanics Shop Truck and Authorizing Purchase of Mechanics Truck without Competitive Bidding
9. **Action:** Ordinance 1724 – Code Revisions to LMC 14.14.100 Water Supply Standards
10. **Action:** Authorization to Purchase Two Lawnmowers & Surplus Lawnmowers

Council/Staff Reports

Information Items & Future Considerations

11. June 2026 Public Works Dept. Report
12. June 2026 Housing Advisory Committee Minutes
13. June 2026 Parking Advisory Committee Minutes
14. Reminder: Community Block Party – August 20, 2026 at Osborn Field from 4:00-7:00 PM

Adjournment

(Next Ordinance is 1725 – Next Resolution is 14-2026)

CONSENT AGENDA ITEMS

1. City Council Meeting Agenda:

The following item is included under TAB 1.

2. Approval of the July 14, 2026 Study Session Minutes

The following item is included under TAB 2.

3. Approval of the July 14, 2026 Legislative Meeting Minutes

The following item is included under TAB 3.

4. 2026 Claims

The following items are included under TAB 4.

5. July 2026 Payroll

The following item is included under TAB 5.

6. Set Public Hearing for Comprehensive Plan on September 22, 2026 @ 7:00 PM

The following item is included under TAB 6.

7. Cancel the August 25, 2026 Study Session and City Council Meeting

The following item is included under TAB 7.

SUPPLEMENTAL COUNCIL AGENDA

8. Resolution 13-2026 – Finding Special Market Conditions of Mechanics Shop Truck and Authorizing Purchase of Mechanics Truck without Competitive Bidding

The City Council is being asked to approve Resolution No. 13-2026, finding that a special market condition exists to authorize the purchase of a mechanics truck without competitive bidding. City staff has identified a 2025 Ford F600 Diesel 4x4 mechanics truck equipped with a crane, compressor, and welder for use by the Public Works Department. This specialized vehicle is essential for utility maintenance, emergency response and fleet and equipment repairs throughout the City. The onboard crane, compressor and welder will enable staff to perform field welding, lift and transport heavy tools, equipment and materials into confined spaces such as utility trenches and manholes, and repair vehicles and equipment at the location where they become inoperable, reducing downtime and improving operational efficiency.

Staff researched the cost of purchasing a new custom-built mechanics truck with a crane, compressor, and welder, and after talking to multiple vendors determined that comparable vehicles exceed \$200,000. After an extensive search, staff located a dealer-owned truck that is already built, equipped with new or lightly used components that meet the City's operational needs, and available within the authorized budget. Purchasing this vehicle provides a cost-effective alternative to a new custom-built truck and avoids the extended lead times typically associated with custom orders.

The truck has undergone a vehicle inspection, and inspections of the crane and compressor have been completed and provided to the City. The purchase also includes the manufacturer and equipment warranties identified in the attached documentation, and the crane has successfully passed an OSHA-compliant inspection.

This purchase is included in the adopted budget and will be funded through the Equipment Repair and Replacement Fund. The current budget for the truck is \$192,000, which also provides sufficient funding to outfit the vehicle with necessary small tools and equipment. The purchase will not be finalized until the truck has been delivered to and inspected by City staff. The City reserves the right to reject the vehicle if it does not meet the City's requirements upon delivery and inspection. These conditions have been communicated to and coordinated with the seller.

The following items are included under **TAB 8**.

- Resolution 13-2026
- Mechanics Shop Truck Details and Purchase Documents
- **MOTION A:** *The Leavenworth City Council moves to approve Resolution 13-2026, Finding Special Market Conditions of Mechanics Shop Truck and Authorizing Purchase of Mechanics Truck without Competitive Bidding.*
- **MOTION B:** *The Leavenworth City Council moves to authorize the Mayor to execute all documents associated with the purchase the Mechanics Shop Truck for an amount of \$152,488, not including Washington State sales tax, plus an additional \$2,500 for vehicle delivery from Pittsburgh, Pennsylvania.*

9. Ordinance 1724 – Code Revisions to LMC 14.14.100 Water Supply Standards

The City Council is being asked to adopt Ordinance 1724 –Revisions to Leavenworth Municipal Code 14.14.100 Water Supply Standards. These revisions are consistent with the Council discussion held as part of the regular City Council meeting on July 28, 2026 and include the following:

- Moving approval authority of all connections outside the UGA to the City Council
- Having a required timeline for an applicant to complete a water connection permit and pay all associated fees after the City Council grants authorization to connection
- Allowing for a maximum of a one-time, one-year extension of the Water Connection Permit due to hardship if approved by the City Council
- Detailing at what point in the process a water connection counts towards the maximum of 3 ERUs per year

The following items are included under **TAB 9**.

- Ordinance 1724
- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1724 – Code Revisions to LMC 14.14.100 Water Supply Standards.*

10. Authorization to Purchase Two Lawnmowers and Surplus Lawnmowers

The City Council is being asked to approve the purchase of two (2) Kubota ZD1211-3-60 riding mowers to replace two (2) existing John Deere Z997R diesel riding rotary mowers (VIN #1TCZ997RAJD040859 and VIN #1TCZ997RVFD011738). One replacement mower will be equipped with a grass catcher hopper for a total cost of \$26,090.71, including Washington State sales tax, and the second mower will be purchased without a grass catcher hopper for a total cost of \$20,092.89, including Washington State sales tax. Both existing mowers were originally scheduled

and budgeted for replacement in 2025; however, staff deferred replacement because the equipment remained in acceptable operating condition. Staff has since determined that both mowers have reached the end of their useful service life and should now be replaced.

Quotes were obtained in accordance with the City's Purchasing and Procurement Policy by utilizing the Washington State Department of Enterprise Services' statewide cooperative purchasing contract through Sourcewell. The purchase will be funded through the Equipment Repair and Replacement Fund.

The following items are included under **TAB 10**.

- Kubota ZD1211-3-60 Riding Mower with grass catcher hopper
- Kubota ZD1211-3-60 Riding Mower without grass catcher hopper
- **MOTION A:** *The Leavenworth City Council moves to authorize the purchase of two 2026 Kubota ZD1211-3-60 riding mowers, one with a grass catcher hopper and one without, with a purchase price of \$26,090.71 and \$20,092.89, respectively, including Washington State sales tax.*
- **MOTION B:** *The Leavenworth City Council moves to authorize the sale/auction of the 2018 John Deere Z997R Diesel Riding Rotary Mower (VIN # 1TCZ997RAJD040859) and declare as surplus.*
- **MOTION C:** *The Leavenworth City Council moves to authorize the sale/auction of the 2017 John Deere Z997R Diesel Riding Rotary Mower (VIN # 1TCZ997RVFD011738) and declare as surplus.*

INFORMATION ITEMS & FUTURE CONSIDERATIONS

11. June 2026 Public Works Dept. Report

The following is included under **TAB 11**.

12. June 2026 Housing Advisory Committee Minutes

The following item is included under **TAB 12**.

13. June 2026 Parking Advisory Committee Minutes

The following item is included under **TAB 13**.

14. Reminder: Community Block Party – August 20, 2026 at Osborn Field from 4:00–7:00 PM

There are no items included under **TAB 14**.