



City of Leavenworth

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MEETING LINKS VIA ZOOM CONFERENCING July 28, 2026

Study Session Begins at 5:30 PM
Legislative Meeting Begins at 7:00 PM

Join Zoom Meeting

<https://zoom.us/j/93233531598?pwd=FisDVjslD1eaedJZ8wPfKdHhBFvRG6.1>

Meeting ID: 932 3353 1598
Passcode: 821270

All Meetings allow for the same dial by your location option using the number listed below:

(253) 215-8782

The City of Leavenworth is committed to providing reasonable accommodations in accordance with the Americans with Disabilities Act. Please contact City Hall at (509) 548-5275 at least 72 hours prior to a scheduled meeting to request accommodation.

LEAVENWORTH CITY COUNCIL AGENDA
Leavenworth City Hall – Council Chambers
July 28, 2026 | 7:00 PM

Call to Order
Pledge of Allegiance
Roll Call

Consent Agenda

- 1.** Approval of Agenda
- 2.** Approval of June 23, 2026 Study Session Minutes
- 3.** Approval of June 23, 2026 Legislative Meeting Minutes
- 4.** Approval of June 30, 2026 Council Retreat Minutes
- 5.** 2026 Claims EFT & Checks 72441 - 72508 = \$337,855.49
- 6.** Transportation Benefit District Mid-Year Funding Update and History

Upcoming City Meetings
***In Council Chambers Unless Stated Otherwise**

Planning Commission Meeting
August 5th @ 7:00 PM
Parks & PW Committee Meeting
(in Upstairs Conference Room)
August 11th @ 4:15 PM

Comments from the Public on Items Not on the Agenda

- 7. Presentation:** Public Safety Reports – Deputy Jerrod Biggar of Chelan County Sheriff's Office and Deputy Chief Mike Smith of Chelan County Fire District #3
- 8. Presentation:** Upper Valley MEND – Kaylin Bettinger, Executive Director

Resolutions, Ordinances, Orders, and Other Business

- 9. Action:** Approval of Water Connection for 8120 Icicle Rd
- 10. Discussion:** Community Development Parking Regulations
- 11. Discussion:** Code Revision to LMC 14.14.100 – Water Supply Standards

Council/Staff Reports

Information Items & Future Considerations

- 12.** June 2026 Finance Report
- 13.** June 2026 Public Works Dept. Report
- 14.** June 2026 Planning Commission Minutes
- 15.** June 2026 Design Review Board Minutes
- 16.** May 2026 Parks & Public Works Committee Minutes
- 17.** May 2026 PRSA Minutes
- 18.** Thank You Letters for Leavenworth Funds
- 19.** Reminder: Mayor's Annual Breakfast at Kristall's – August 5, 2026 from 8:30-10:00 AM
- 20.** Reminder: Community Block Party – August 20, 2026 from 4:00-7:00 PM

Adjournment

(Next Ordinance is 1724 – Next Resolution is 13-2026)

CONSENT AGENDA ITEMS

1. City Council Meeting Agenda:

The following item is included under TAB 1.

2. Approval of June 23, 2026 Study Session Minutes

The following item is included under TAB 2.

3. Approval of June 23, 2026 Legislative Meeting Minutes

The following item is included under TAB 3.

4. Approval of June 30, 2026 Council Retreat Minutes

The following item is included under TAB 4.

5. 2026 Claims

The following items are included under TAB 5.

6. Transportation Benefit District Mid-Year Funding Update and History

The following item is included under TAB 6.

PROCLAMATIONS/PRESENTATIONS/PUBLIC HEARINGS

7. Presentation: Public Safety Reports – Deputy Jerrod Biggar of Chelan County Sheriff's Office and Deputy Chief Mike Smith of Chelan County Fire District #3

The following items are included under TAB 7.

- Chelan County Sheriff June 2026 Report
- Chelan County Fire District #3 June 2026 Report
- Chelan County Regional Jail June 2026 Report

8. Presentation: Upper Valley MEND – Kaylin Bettinger, Executive Director

Kaylin Bettinger, Executive Director of Upper Valley MEND, will provide the City Council with an update on current activities, ongoing initiatives, and items of interest relevant to the community.

The following items are included under TAB 8.

- Presentation Slides

SUPPLEMENTAL COUNCIL AGENDA

9. Action: Approval of Water Connection for 8120 Icicle Rd

On July 14, 2026, staff received a water availability request for a water connection at 8120 Icicle Rd. Per LMC 14.14.100(H), water connections outside of the UGA that do not fall within certain circumstances listed in subsection (G) require City Council approval. The subject property is identified as Lot 2, Short Plat 2857. The short plat identifies the water source as a community system, with an easement dedicated to the City of Leavenworth for installation and maintenance of the water system. This easement is located within what is now known as Alpenhof Lane (a private road).

As a reminder to the Council, per LMC 14.14.100(I)(1), not more than a total of three equivalent residential units (ERU) per calendar year shall be granted for connections outside of the UGA under subsection (G) or (H) of this section together, beginning the first of January of each year. On April 28, 2026 the Council approved one water connection for 7554 E. Leavenworth Road. On July 14, 2026 the Council approved one water connection for 7750 E. Leavenworth Road.

There were other water connections authorized under subsection (G) this year so no water connections are remaining.

The following items are included under **TAB 9**.

- Water availability request form
- Short Plat 2857
- **MOTION FOR APPROVAL:** *The Leavenworth City Council moves to approve and authorize a water connection for 8120 Icicle Rd.*
- **MOTION FOR DENIAL:** *The Leavenworth City Council moves to deny a water connection for 8120 Icicle Rd.*

10. Discussion: Parking Regulation Update

In 2025, the Planning Commission was tasked with reviewing LMC 14.12, to update off-street parking requirements, specifically as they relate to commercial uses in commercial zones of the city. During this process, staff contracted with TranspoGroup, to analyze the City's existing parking requirements and provide recommendations to better align with typical engineering practices and similar jurisdictions.

Following the off-street parking discussion, the Planning Commission further discussed the potential for a "fee-in-lieu" of parking, specifically in the Central Commercial zoning district. Staff has drafted these proposed updates for Council review and discussion.

This time is set aside for the Council to review and discuss the draft parking code updates, the TranspoGroup Analysis, and fee-in-lieu parking program ideas and methods.

The following items are included under **TAB 10**.

- Draft Code Amendments
- TranspoGroup Analysis Memo
- Fee-in-lieu Program Ideas for PC

11. Discussion: Code Revision to LMC 14.14.100 Water Supply Standards

This time is provided for the Council to review and discuss proposed changes to LMC 14.14.100 Water Supply Standards. As the code section currently reads, water connections outside of the UGA may be authorized by the City Administrator (when need is demonstrated) or by the City Council. The code states that whether approved by the City Administrator or the City Council, a maximum of 3 ERUs may be granted per calendar year. The current code does not detail at what point in the authorization/connection process a connection is counted towards the maximum annual limit of authorized connections.

Due to the recent number of water availability and water connection requests outside the UGA that City staff have received this year, staff is asking for code revisions to be made to clarify the process.

The proposed revisions include:

- Moving all approval authority of all connections outside the UGA to the City Council
- Having a required timeline for an applicant to complete a water connection permit and pay all associated fees after the City Council grants authorization to connection
- Detailing at what point in the process a water connection counts towards the maximum of 3 ERUs per year

The following items are included under **TAB 11.**

- LMC 14.14.100 – Redline

INFORMATION ITEMS & FUTURE CONSIDERATIONS

12. June 2026 Finance Report

The following item is included under **TAB 12.**

13. June 2026 Planning Commission Minutes

The following item is included under **TAB 13.**

14. June 2026 Design Review Board Minutes

The following item is included under **TAB 14.**

15. May 2026 Parks & Public Works Committee Minutes

The following item is included under **TAB 15.**

16. May 2026 PRSA Minutes

The following item is included under **TAB 16.**

17. Thank You Letter from Upper Valley Connection

The following item is included under **TAB 17.**

18. Reminder: Mayor's Annual Breakfast at Kristall's – August 5, 2026 from 8:30-10:00 AM

There are no items included under **TAB 18.**

19. Reminder: Community Block Party – August 20, 2026 from 4:00-7:00 PM

There are no items included under **TAB 19.**