

OVERVIEW & GUIDELINES: LEAVENWORTH FUND GRANT PROGRAM

FUNDING CATEGORIES:

LEAVENWORTH GENERAL FUND:

- **Total funding available:** \$75,000
- Supports projects and activities that directly benefit Leavenworth residents.
- **Maximum grant award:** \$5,000 per project.

LODGING TAX FUND:

- **Total funding available:** \$150,000
- Supports projects and activities that directly encourage tourism in Leavenworth.
- Grant awards are based on the project's tourism impact:
 - **Primary Draw:** Events, festivals, or similar projects that are a primary reason visitors travel to Leavenworth. **Maximum award: \$10,000**
 - **Secondary Attraction:** Markets, museums, facilities, and similar attractions that enhance the experience of visitors already in Leavenworth. **Maximum award: \$5,000**

ELIGIBILITY:

Leavenworth Fund Grants are available only to nonprofit organizations recognized as a 501(c) organization or those with a qualified fiscal sponsor.

APPLYING FOR FUNDING:

- Use this application to apply for either the **Leavenworth General Fund** or the **Lodging Tax Fund**.
- Submit **one application per project**.
- Organizations with multiple eligible projects may submit multiple applications; however, **each project may apply to only one fund**.

Only **one application may be submitted for each project**, and each project requires its own application.

Applications and all required attachments must be submitted through the online application system. Visit:

www.cityofleavenworth.com/community/leavenworth-fund/

IMPORTANT INFORMATION:

- Submission of an application does not guarantee funding.
- Grant awards may be less than the amount requested.
- Priority is given to projects where grant funding does not exceed **50% of the total project cost**, reflecting the program's goal of supplementing—not fully funding—projects.
- Late or incomplete applications, including missing required attachments, will not be considered.

SELECTION PROCESS:

The Economic Development Committee reviews all eligible applications and develops funding recommendations for the City Council. The City Council makes the final funding decisions.

For additional information about the Leavenworth Fund Grant Program, please visit:

www.cityofleavenworth.com/community/leavenworth-fund/