

LEAVENWORTH CITY COUNCIL MINUTES

February 10, 2026

Mayor Carl J. Florea called the February 10, 2026 Leavenworth City Council meeting to order at 7:00 PM. Councilmember Reister led the City Council in the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Carl J. Florea, Clint Strand, Anne Hessburg, Zeke Reister, Mike Bedard and Rob Eaton.

Council Absent: Shane Thayer and Travis McMaster.

Staff Present: Matthew "Selby", Chantell Steiner, Maggie Boles, Brantley Bain and Andrea Fischer.

Councilmember Bedard moved to excuse Councilmembers Thayer and McMaster from the February 10, 2026 City Council meeting. The motion was seconded by Councilmember Strand and passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda

1. Approval of Agenda
2. Approval of January 13, 2026 Study Session Minutes
3. Approval of January 13, 2026 Regular Meeting Minutes
4. 2025 Claims Checks 71594-71659 = \$412,732.30
5. 2026 Claims EFT & Checks 71660-71705 = \$126,572.51
6. January 2026 Payroll \$553,671.23
7. Set Public Hearing – Triplex and Residential Design Standards on February 24, 2026 @ 7:00 PM
8. Surplus of City Property

Councilmember Strand moved to approve the consent agenda. The motion was seconded by Councilmember Hessburg and passed unanimously.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No public comments were received.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

9. Resolution 02-2026 – Updated Council Policy, Procedures and Rules

Councilmember Bedard moved to approve Resolution 02-2026 – Updated Council policy, procedures and rules. The motion was seconded by Councilmember Hessburg and passed unanimously.

10. Resolution 03-2026 – Purchasing and Procurement Policy

Councilmember Eaton moved to approve Resolution 03-2026 – Purchasing and procurement policy. The motion was seconded by Councilmember Hessburg and passed unanimously.

11. Resolution 04-2026 – Chelan County Comprehensive Emergency Management Plan January 2026 Revision – Adoption and Promulgation

Councilmember Eaton moved to approve Resolution 04-2026 - Chelan County Comprehensive Emergency Management Plan January 2026 Revision and authorize the Mayor to sign the approval and implementation. The motion was seconded by Councilmember Reister and passed unanimously.

12. Resolution 05-2026 – Emergency Declaration

Councilmember Eaton moved to confirm and ratify the Mayoral Emergency Proclamation related to the December 2025 atmospheric river event. The motion was seconded by Councilmember Bedard and passed unanimously.

13. Professional Services Agreement – Ardurra Group – 2026 On-Call Transportation Engineering

Councilmember Bedard moved to approve and authorize the Mayor to execute a Professional Services Agreement with Ardurra Group, Inc. for 2026 On-Call Transportation Engineering. The motion was seconded by Councilmember Hessburg and passed unanimously.

14. Enterprise Fleet Vehicles 2026 Purchases/Surplus

Councilmember Strand moved to approve the purchase of four trucks and one EV sport utility vehicle for a total of approximately \$211,500 as presented in the attached materials. The motion was seconded by Councilmember Hessburg and passed unanimously.

Councilmember Strand moved to surplus the following vehicles:
2017 Ford F-350 Reg Cab 4x4 XL Trim V8 Vin #1FTRF3B61HED94468; 2018 Ford Escape Vin #1FMCU9GD1JUA11058; 2017 Ford F-250 4x4 Reg Cab V8 Vin #1FTBF2B65HED71111; 2019 Ford F-150 4x4 Vin #1FTMF1EB7KKC91460; 2015 Dodge Ram 1500 4x4 Vin #3C6JR7DTXFG607557. The motion was seconded by Councilmember Hessburg and passed unanimously.

COUNCILMEMBER REPORTS

Councilmember Strand had no report.

Councilmember Hessburg attended the special Parking Advisory Committee meeting and Community Engagement night.

Councilmember Reister attended the Chumstick Fire Resilience Coalition meeting, Community Engagement night and was an observer at the Civics Academy.

Councilmember Bedard attended the Pedestrian Plaza Downtown Steering Committee meeting and announced he is a volunteer firefighter for Chelan County Fire District #3.

Councilmember Eaton attended the Civics Academy as an observer.

MAYOR/ADMINISTRATION REPORTS

Mayor Carl Florea reported on legislative efforts at the state level, noting that a bill to advance short-term rental tax authority had again failed to make it out of committee. However, he noted some remaining positive developments: a bill that would allow an increase in the Real Estate Excise Tax (REET) for housing purposes remains alive, as does a provision within a broader catch-all bill that could expand eligible uses of the 0.1 percent sales tax for housing, which is currently restricted to very low-income uses and will allow broader community options.

City Administrator Selby reported on the Citizens Academy's next session in two weeks will focus on finance and records.

The Parks and Public Works Committee will meet on the second Tuesday of the month at 4:15 PM in the Council Chambers. He asked the committee members to submit potential agenda items.

He proposed holding a spring City Council retreat if a consensus could be reached on a date. The Council expressed general support for a Friday retreat in April or May, and Selby committed to sending out a Doodle poll to find a date that works for most.

Finance Director Chantell Steiner reported that she had resolved the pool fund's cash flow challenge by moving the full annual lodging tax transfer to the pool fund in January rather than distributing it quarterly, leaving \$83,000 in the pool fund. She anticipated this would carry out operations through to May when property tax revenues will be available. She stated the Council would only be updated further if an interfund loan becomes necessary. She also noted that City Engineer Bain had requested flexibility to purchase a \$25,000 backup pump for the pool to ensure the existing aging pump does not fail before the season opens. She confirmed she approved the purchase, noting the pump could be repurposed for a future pool facility, making it a sound long-term investment.

The Finance Committee will meet on the third Thursdays from 1:00–2:00 PM, March through November, with agenda packets distributed approximately one week in advance.

Community Development Director Maggie Boles reported that the Willkommen/Pfleeger annexation was denied by the Chelan County Boundary Review Board on January 28th, as

changes requested by the Washington State Department of Transportation (WSDOT) had created concerns about irregular boundaries. The applicants were advised to engage neighboring properties to create a more regular annexation boundary before reapplying.

Director Boles stated the City's Comprehensive Plan climate element consultant attended the Community Engagement night and received positive feedback. She reported that the Planning Commission is beginning deep dives into individual comprehensive plan elements over the coming months, with meaningful progress on the Conditional Use Permit (CUP) criteria expected by late summer. She noted that the Build It Together RFI went back out the prior week and had already received one application.

She updated the Council on various permits her team has been working on.

The CUP for the PUD substation improvements off Chumstick and Alpensee Strasse had concluded its public comment period with significant community comments received; the PUD will respond to those comments and host a community meeting prior to the April public hearing.

Interim Public Works Director Brantley Bain reported that he attended Community Engagement Night and helped cover the utility rate increase table. He noted they had a large map showing all waterline leaks in the City over the last five years, which garnered understanding among the residents.

He also noted the big following at the parking garage booth during engagement night, with lots of interest from the public in selecting different scenarios. He announced that the parking garage consultants (ARC Architects) will be presenting at the February 24th Study Session and the consultants working on the Front Street Plaza (Psomas) will also present at the evening meeting.

INFORMATION ITEMS & FUTURE CONSIDERATIONS

ADJOURNMENT

Seeing no other business, Councilmember Reister moved to adjourn the February 10, 2026 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Hessburg and passed unanimously.

The meeting was adjourned at 7:39 PM.

APPROVED

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Carl Florea

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Carl J. Florea
Mayor

ATTEST

Signed by:

Andrea Fischer

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Andrea Fischer
City Clerk