



Planning Commission Agenda

Wednesday, March 4, 2026 at 7:00 PM
City Hall Council Chambers
700 Highway 2, Leavenworth, WA

Meeting hosted at City Hall with option to join via Webinar by:

- (1) connecting via the Zoom app: Meeting ID: 91854580303 Passcode: 093075
- (2) using the web link: <https://zoom.us/j/91854580303?pwd=GasMP6FqBaaYWQ4XjWzWJf3u6SEbdT.1>
- (3) calling: 1-253-215-8782. Alternative call-in phone numbers: <https://us02web.zoom.us/j/kOFTNV2hD>

The Planning Commission is responsible for long range planning and legislative policy recommendations to the City Council. Recommendations are based on thorough understanding of options and public comment/discussion. Every year, the City Council directs the Planning Commission work through the establishment of the Docket.

Meeting Etiquette:

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| 1. Have one discussion at a time and limit distractions. | 3. Be respectful of each other; by assuming good intentions and acknowledging it is ok to disagree. |
| 2. Seek to understand before being understood. | 4. Focus on constructive problem solving. |
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1. Call Meeting to Order, 7:00 pm

2. Roll Call: *Planning Commission Chair: Drew Foulk (position #4 - expiration 2029)*

Planning Commission Commissioners: Elizabeth Sall (#1 - 2026), Amanda Taub (#2 - 2027), Simon Farivar (#3 - 2028), James Whitesides (#5 - 2029), Colin Forsyth (#6 - 2026) and Alison Miller (#7 - 2026)

3. Review and approval of February 2026 Minutes – (sent separately)

- a. Sample Motion: *I move to approve the Planning Commission minutes February 4, 2026.*

4. 2026 Comprehensive Plan Update – Draft Elements

a. Presentation: Katie Cote, BHC Consulting

- i. Ms. Cote will present an overview of the City’s 2026 Comprehensive Plan Update Process.

b. First Review: Community Context and Vision (intro), Land Use, and Housing Element

- i. This time is reserved for the Commission to provide feedback to City consultants and staff on the draft elements (noted above).

c. Draft Elements – Public Review

- i. As draft elements become available, staff will be adding them to the city website for public review. A formal comment period will be released when the full draft plan has been completed.

To access the available files visit: <https://cityofleavenworth.com/your-city-hall/departments/community-development/2026-comprehensive-plan-update-2/>

5. Updates:

- a. **Off-Street Parking:** Update from staff and review of Draft Memo (if available)
- b. **Conditional Uses:** This discussion will likely be tabled until after the hearing for the Comprehensive Plan (tentatively scheduled for May or June, 2026). Staff will continue working on the code outline and Use Chart Updates, based on feedback from the Commission.
- c. **Next Meeting:** April 1, 2026 – Review and discuss remaining draft elements

6. Open discussion items, at the Chair’s discretion

7. Adjournment

All Planning Commission meetings are open to the public