



Council + Staff Goal-setting Retreat Agenda Overview

Location: City Hall, Leavenworth
5:00-9:00 pm Tuesday, August 26th, 2025



Focus: Identifying our Priorities for 2025-2027

Goals:

- To identify a set of aligned priorities that staff will advance in the next 1-2 years
- To provide robust direction to staff around desired success indicators
- To foster a shared sense of confidence that the council is aligned on major areas of focus

How We'll Spend our Time Together	
5:00 pm	Dinner + Retreat Opening <ul style="list-style-type: none">• Welcome & Check In: Agenda Review & Process Overview• Process Guidelines
5:20 pm	Introduce the revised Framework of Focus Areas <ul style="list-style-type: none">• Seek Council confirmation on the suggested enhanced framework
5:30 pm	Discussion to capture the current situation on each of the Focus Areas: <ul style="list-style-type: none">• 1) Current Status: a quick but thorough capture of the situation right now that establishes a starting point.• 2) Success Indicators: how will we know we've been successful here? What changes will we see?• 3) Concrete Accomplishments: Drawing on the success indicators, identify & agree on proposed accomplishments. <p>Focus Area 1: 5:40-6:10 Focus Area 2: 6:10-6:40 <i>Short break, if needed</i> Focus Area 3: 6:50-7:20 Focus Area 4: 7:20-7:50</p>
8:00 pm	Criteria for Prioritization <ul style="list-style-type: none">• Identify shared criteria for weighing potential accomplishments and discuss possibly filters such as: What's most doable? What's going to have the highest impact? What will the community most want to see? etc.
8:30 pm	Confirming Alignment + Coordination <ul style="list-style-type: none">• Review the shortlist of accomplishments to ensure alignment with the priority focus areas, consider capacity and resources, agree on support structures and tracking, monitoring, and reporting structures.
8:50 pm	Closing & Reflection <ul style="list-style-type: none">• Summary of Key Takeaways and Next Steps
9:00 pm	Retreat Ends

Retreat designed & facilitated by Una McAlinden, certified facilitator | Creative Strategy Solutions