

Finance Committee Agenda

City of Leavenworth
City Hall Council Chambers & Zoom
3:00 PM – 4:00 PM
June 20, 2024

Members:

Zeke Reister *
Rhona Baron
Shane Thayer

Staff:

Chantell Steiner

Join Zoom Meeting

<https://zoom.us/j/99121723777?pwd=Nnh6U2dCd2YyY1RoU2NwOVhEVnJKZz09>

Meeting ID: 991 2172 3777

Passcode: 307354

Dial by your location: +1 253 215 8782 US

1. City DRAFT Six-Year Capital Improvement Plan (CIP)

The Committee will discuss the current approved City CIP plan that is attached. We will focus our review of all the projects planned for the next biennial budget for 2025-2026. The last adoption occurred on January 9, 2024, via Council Ordinance 1687; however, we will be reviewing a more current document that may have been updated internally by staff based on project changes. This document is a critical tool for developing the City's capital projects for all funds and the Finance Committee will be tasked with suggested cuts to the budget this fall if there are budget shortfalls determined after all depts have finalized their requests.

2. Next Meeting Topic – Budget / Annual Report / Audit Correlations

**Chairperson*

Audio recording available upon request for 90 days



BUILDING AND FACILITY IMPROVEMENTS

Project	Description	Estimated Total Project Cost	Funding Source	2024	2025	2026	2027	2028	2029
City Hall	Replace carpets	\$ 60,000	General Fund	\$ 60,000					
Front Street Restrooms	Enlarge and reconstruct restrooms	\$ 950,000	Lodging Tax Fund	\$ 950,000					
Feshalle Exterior Painting	Paint and refinish exterior	\$ 60,000	Lodging Tax Fund		\$ 60,000				
Feshalle Roof Replacement		\$ 100,000	Lodging Tax Fund					\$ 100,000	
Gazebo Basement Evaluation	Evaluate water intrusion in basement of gazebo	\$ 50,000	Lodging Tax Fund	\$ 50,000					
Cemetery Improvements	Platting niches, adding new spaces, landscaping	\$ 100,000	General Fund	\$ 100,000					
Osborn Rehabilitation and Restoration	Partial building demolition, rehabilitate remaining portion of building	\$ 3,000,000	TBD	\$ 500,000	\$ 2,500,000				
Public Works Campus	Construct a new Public Works Campus, including property acquisition as necessary	\$ 30,000,000	TBD	\$ 2,000,000		\$ 2,000,000	\$ 2,000,000	\$ 12,000,000	\$ 12,000,000
Icicle Train Station Heated Platform Improvements	Replace existing deficient heated concrete platform	\$ 300,000	Lodging Tax Fund		\$ 300,000				
Total Estimated Cost		\$ 34,620,000		\$ 3,660,000	\$ 2,800,000	\$ 2,060,000	\$ 2,000,000	\$ 12,100,000	\$ 12,000,000

REVENUE SOURCES

General Fund	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lodging Tax Fund	\$ 1,460,000	\$ 300,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
TBD	\$ 33,000,000	\$ 2,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,000,000	\$ 12,000,000

SANITARY SEWER SYSTEM PROJECTS

Project	Description	Estimated Total Project Cost	Funding Source	2024	2025	2026	2027	2028	2029
Waste Water Treatment Update - Phase 3 Priority 3	Complete collection system improvements of Phase 3, Priority 3	TBD	Wastewater Fund & Rural Development Grants & Loans		TBD				
Greater Ski Hill Drive Combined Sewer and Stormwater Separation	Separate existing sanitary sewer and stormwater facilities in the greater Ski Hill Drive basin	\$ 6,000,000	Ecology Grant/Loan		\$ 1,000,000	\$ 5,000,000			
General Sewer Plan and Wastewater Facility Plan	Complete a general sewer plan and wastewater facility plan, including camera inspection of collection system and wastewater treatment plant capacity analysis	\$ 417,000	Ecology Grant/Loan	\$ 417,000					
KOA Lift Station Improvements	Install telemetry and construct improvement	\$ 300,000	Wastewater Fund	\$ 300,000					
Wastewater Collection System Improvements: Integrated Capital Improvement Plan	Replace sewer mains throughout the collection system	\$ 2,400,000	Wastewater Fund		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
Total Estimated Cost		\$ 9,117,000		\$ 717,000	\$ -	\$ 1,600,000	\$ 5,600,000	\$ 600,000	\$ 600,000

REVENUE SOURCES

Wastewater Fund	\$ 2,700,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
Ecology Grant/Loan	\$ 6,417,000	\$ 417,000	\$ -	\$ -	\$ 1,000,000	\$ 5,000,000	\$ -	\$ -	\$ -
Rural Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WATER SYSTEM PROJECTS

Project	Description	Estimated Total Project Cost	Funding Source	2024	2025	2026	2027	2028	2029
Stair System at WTP Intake	Construct safety improvements to access the WTP intake	\$ 40,000	Water Fund	\$ 40,000					
Security Fencing Installation	Fence the Well Field and WTP Decant Pond	\$ 220,000	General Fund (Tubing Fees), Water Fund	\$ 220,000					
Well Pump 3	Complete Well Pump 3 preventative maintenance and install VFD	\$ 50,000	Water Fund	\$ 50,000					
Water System Plan Update	Complete the plan that is currently underway	\$ 10,000	Water Fund	\$ 10,000					
Generators	Three generators to backup city infrastructure	\$ 350,000	FEMA Grant, Water Fund	\$ 350,000					
Source Swap Feasibility	Evaluate converting icicle Cr intake to groundwater wells	\$ 500,000	Icicle Strategy	\$ 500,000					



PARK IMPROVEMENTS										
Project	Description	Estimated Total Project Cost	Funding Source	2024	2025	2026	2027	2028	2029	
Osborn Playground Replacement	Construct new playground at Osborn	\$ 600,000.00	ARPA/General Fund	\$ 1,100,000.00						
Front Street Park Rehabilitation	Planning only	\$ 330,000.00	Lodging Tax			\$ 330,000.00				
Lions Club Park Pavilion	Construct new pavilion	\$ 300,000.00	General Fund	\$ 300,000.00						
Pocket Park Development	Poplar Street new residential pocket - planning only	\$ 175,000.00	General Fund					\$ 175,000.00		
Royal Lady Plaza	New triangle park with possible sculptures, water feature, and Bob and Ted Memorial	\$ 360,000.00	Downtown Master Plan, Donations, General Fund & Lodging Tax	\$ 30,000.00	\$ 100,000.00	\$ 230,000.00				
Waterfront Park	Additional Parking	\$ 250,000.00	Parking Fund	\$ 50,000.00	\$ 200,000.00					
Waterfront Park	Install restroom facility along trail system near Barn Beach Reserve - vaulted facility (estimate 500-600,000 full facility)	\$ 110,000.00	Lodging Tax		\$ 110,000.00					
City Pool	Building improvements - shade canopy / Slide / Concrete	\$ 80,000.00	Pool Fund	\$ 80,000.00						
Icicle Bridge Parking Lot Improvements	Reduce bank erosion, ADA access to the river, maintaining access to the well fields, reevaluating parking, vault toilet	\$ 800,000.00	General Fund (Tubing Fees)		\$ 120,000.00	\$ 680,000.00				
City Pool Pump Replacement	Replace existing pump at City Pool	\$ 20,000.00	Pool Fund	\$ 50,000.00						
City Park Master Plan	Master plan for all City parks to determine improvements to be made including pedestrian improvements, park connectivity, structure replacement, expansion opportunities	\$ 250,000.00	General Fund		\$ 125,000.00	\$ 125,000.00				
Pedestrian Bridge Inspection	Inspect City-owned pedestrian bridges within Waterfront/Enchantment park system	\$ 15,000.00	General Fund	\$ 15,000.00						
Total Estimated Cost		\$ 3,290,000		\$ 1,625,000	\$ 655,000	\$ 1,365,000	\$ -	\$ 175,000	\$ -	

REVENUE SOURCES										
				2024	2025	2026	2027	2028	2029	
ARPA		\$ 400,000		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	
General Fund		\$ 2,240,000		\$ 1,015,000	\$ 245,000	\$ 805,000	\$ -	\$ 175,000	\$ -	
Lodging Tax		\$ 750,000		\$ 30,000	\$ 160,000	\$ 560,000	\$ -	\$ -	\$ -	
Parking Fund		\$ 250,000		\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
Pool Fund		\$ 130,000		\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Donations		\$ 50,000		\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	

STREET IMPROVEMENTS										
Project	Description	Estimated Total Project Cost	Funding Source	2024	2025	2026	2027	2028	2029	
Pine Street Phase II - development	Titus Road to Chumstick Hwy: street construction, sidewalk, stormwater, waterline and sewer, Chumstick and Fir Street intersection resolution	\$ 5,500,000.00	CDTC-STBG				\$ 2,000,000.00	\$ 3,500,000.00		
Multi-use Trail: Chumstick to Titus Road	Construction of 10' wide multi use trail on the north side of Rattlesnake Hill	\$ 150,000.00	Street Fund		\$ 150,000.00					
Residential Street Restoration Program	Asphalt Overlays for Scholze Street - Commercial to Enchantment Way; Benton Street - Ski Hill to Evans; Commercial Street - Division to 14th; Joseph Street	\$ 360,000.00	Street Fund	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	
Sidewalk Addition Commercial & Scholze	Construction of new sidewalk to extend existing sidewalk to entrance to Enchantment Park	\$ 800,000.00	TIB		\$ 800,000.00					
Orchard Street & Sidewalk Addition	Reconstruct Orchard St, add sidewalk, and replace water main from Evans to Pine St.	\$ 1,712,000.00	TIB	\$ 200,000.00	\$ 1,512,000.00					
Icicle Road Roundabout Gateway	Art and landscaping in splitter/center islands of roundabout	\$ 350,000.00	Lodging Tax	\$ 50,000.00	\$ 300,000.00					

