

Parking Advisory Committee (PAC)

Meeting Notes

January 18, 2024 | 4:00 PM – 5:00 PM

Attendees: Anne Hessburg, Shannon Lemons, Stephanie Turner, Matthew “Selby”, Erika Hernandez, Kayla Applebay, Jesse Boyd, Lyman Boyd, Jean Dawson, Momi Palmieri, Joe Earll

Introduced Joe Earll as new Parking Enforcement Officer

1. Approve December 21, 2023 PAC notes
 - a. Amend notes to include Jean Dawson in attendance
 - i. December 21, 2023 notes approved
2. December parking update
 - a. Increase in parking revenue
 - i. Efficient snow management
 - ii. Effective enforcement operations-high rate of compliance
 - iii. Overall increase in infractions with a low rate of refunds given
 - Improved management
3. Kiosk installation update
 - a. Ready to deploy
 - b. Lot kiosk user interface updated
 - i. Multilingual
 - c. Working with Kara in Special Projects to get signs designed for meter posts with new method of payment and directions
4. Parking lot update
 - a. Moving forward on Glacier lot development project
 - b. Discussed the possibility of charging at Freund and Enchantment lots once Glacier lot project is completed
 - i. Will explore this further in next month’s agenda
 - c. Discussed adding ADA parking
 - d. Cleverciti aerial sensors to bid out in the Spring
5. Downtown Steering update
 - a. Did not meet in December
 - b. Agenda was finalized for the next meeting
 - c. Look at current bylaws
 - d. Add representatives from non-front street business owners
6. ADA parking
 - a. Adding more ADA stalls
 - b. Using Rick Williams consulting advice on ADA recommendations
 - c. Possibly using loading zones as mixed use for more ADA stalls
 - d. Hwy 2 load zone mixed use with ADA
7. Housing Authority use of Blewett lot
 - a. Mixed use affordable housing
 - i. Outstanding bond on that parking lot
 - ii. Can’t use for commercial use until bond is paid off
 - iii. No gained parking spaces if used for mixed use commercial building
 - iv. Selby to provide updates on that property
8. Other
 - a. No official date for the results of Rick Williams recommendations for parking lot location
 - i. Will have more information and date at next PAC meeting
 - b. Future agenda items

- i. Rick Williams study
- ii. Downtown Steering Committee update
- iii. Future strategy for Freund and Enchantment lots upon completion of Glacier project
- c. Updating signage in commercial loading zones
 - i. Painting the curbs yellow

Meeting adjourned at 4:51 PM

Respectfully submitted,
Stephanie Turner | Parking Enforcement Officer