

LEAVENWORTH CITY COUNCIL MINUTES
March 26, 2024

Mayor Carl J. Florea called the March 26, 2024 Leavenworth City Council meeting to order at 7:00 PM. Councilmember Reister led the City Council in the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Carl J. Florea, Sharon Waters, Anne Hessburg, Zeke Reister, Shane Thayer, Rhona Baron and Travis McMaster.

Council Absent: Clint Strand.

Staff Present: Matthew "Selby", Chantell Steiner, Lilith Vespier, Tom Wachholder, Andi Zontek-Backstrum, Maggie Boles and Andrea Fischer.

Councilmember Thayer moved to excuse Councilmember Strand from the Council meeting. The motion was seconded by Councilmember Hessburg and passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda

1. Approval of Agenda
2. Approval of March 12, 2024 Study Session Minutes
3. Approval of March 12, 2024 Regular Meeting Minutes
4. 2024 Claims: \$414,557.17

Councilmember Hessburg moved to approve the consent agenda. The motion was seconded by Councilmember Theyer and passed unanimously.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

5. Public Safety Report: Corporal Randy Lake, Liaison Officer

Chelan County Sheriff Corporal Randy Lake reported on the current Sheriff Report for the month of February 2024 and provided information on the calls for service that have taken place within the City of Leavenworth. He stated the number of incidents, citations, traffic accidents, alarm calls, and arrests for February. The Council asked for clarification on the various incidents on the public safety report in the packet.

6. Presentation: Link Transit – Nick Covey, CEO

Nick Covey, CEO of Link Transit updated the Council on what has been happening at Link Transit and what is new.

Mr. Covey gave the Council details on the Vision 2020 progress and what is still left to accomplish through June 2026. The improvements in Leavenworth include adding additional weekday service and implementing Sunday service for the first time ever. Link has started same day service with Leavenworth Dial-A-Ride Transit (DART) and added the Leavenworth/Wenatchee express which services Central Washington Hospital. The Leavenworth Shuttle will return in July 2024.

Link Transit continues to grow ridership with Leavenworth having the highest rider counts.

7. Presentation: Animal Care & Control – James Pumphrey, Executive Director of Wenatchee Valley Humane Society

James Pumphrey, Executive Director of Wenatchee Valley Humane Society (WVHS) presented the 2023 Annual Report to the City Council. He provided details of ways the Humane Society brings animals and people together through adoption services, lost pet reunification and the intake to placement procedure. He went over the national averages as compared with County and State averages, which WVHS is above the national average of intakes for both dogs and cats. Most of the animals that come to WVHS are stray dogs and cats. Owner surrender is a very small percentage of the animals in the shelter.

Mr. Pumphrey stated the purpose of Animal Care & Control is for protection and public safety; to address the root causes of animal problems and connect the animal owners with information and resources to help before it becomes a public safety concern. The biggest issue Animal Care & Control is finding in Leavenworth is dogs being left in hot cars, mostly by tourists. WVHS is planning a campaign to help educate pet owners to bring this number down.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

8. Resolution 04-2024 – Schedule Public Hearing for Park Avenue Vacation

Councilmember Thayer moved to approve Resolution 04-2024 to schedule a public hearing to consider a partial vacation of Park Avenue. The motion was seconded by Councilmember Baron and passed unanimously.

9. Resolution 05-2024 – Schedule Public Hearing for Alley Vacation

Councilmember Reister moved to approve Resolution 05-2024 to schedule a public hearing to consider a partial vacation of the alley south of Park Avenue. The motion was seconded by Councilmember Hessburg and passed unanimously.

10. Glacier Parking Lot (P6) Improvements Project Bid Award

Councilmember Hessburg moved to accept the construction bid and authorizes the Mayor to execute a contract with KRCL, LLC for the Glacier Parking Lot (P6) Improvements project in

the amount of \$3,017,174.07. The motion was seconded by Councilmember Thayer and passed unanimously.

11. Supplemental Agreement No. 1 – Interlocal Agreement – Link Transit – Icicle Road Roundabout Watermain

Councilmember Hessburg moved to approve and authorize the Mayor to execute Supplemental Agreement No. 1 to Interlocal Cooperation Agreement Between the City of Leavenworth and Link Transit for US Highway 2 and Icicle Road Roundabout Project for construction of the City's watermain in the amount of \$231,110.96. The motion was seconded by Councilmember Waters and passed unanimously.

12. Operation and Maintenance Agreement between WSDOT and the City associated with the Icicle Road/US-2 Roundabout

Councilmember Hessburg moved to approve and authorize the Mayor to execute an Operation and Maintenance Agreement between Washington State Department of Transportation (GMB 1242) and the City of Leavenworth associated with the US-2 and Icicle Road roundabout. The motion was seconded by Councilmember Waters and passed unanimously.

13. Grant Agreement – U.S. Department of Transportation Federal Highway Administration – Fiscal Year 2023 Safe Streets and Roads for All Grant – Safety Action Plan

Councilmember Hessburg moved to approve and authorize the Mayor to execute the Fiscal Year 2023 Safe Streets and Roads for All Grant Agreement with the United States Department of Transportation Federal Highway Administration for the City of Leavenworth Safety Action Plan Project in the amount of \$158,700. The motion was seconded by Councilmember McMaster and passed unanimously.

14. Approve Purchase Proposal for a Mobile Office Structure for Public Works

Councilmember Waters moved to approve and authorize the Mayor to purchase a Pacific Mobile Structures 10 x 24, two room mobile office structure in the amount of \$100,132.81. The motion was seconded by Councilmember Baron and passed unanimously.

15. Approve Purchase Proposal for a Fully Inclusive Osborn Playground

Councilmember Waters moved to approve and authorize the Mayor to accept the Great Western Recreation Fully Inclusive Osborn Playground Upgrades proposal in the amount of \$1,096,279.78. The motion was seconded by Councilmember Thayer and passed unanimously.

16. Local Agency Agreement – Washington State Department of Transportation – Ski Hill Drive Active Transportation Improvements Phase 2.

Councilmember Thayer moved to approve and authorize the Mayor to execute the Local Agency Agreement with the Washington State Department of Transportation for the preliminary engineering phase of the Ski Hill Drive Active Transportation Improvements Phase 2 Project in the amount of \$77,000. The motion was seconded by Councilmember Hessburg and passed unanimously.

COUNCILMEMBER REPORTS

Councilmember Waters attended the Women's Exchange Luncheon, the Friends of the Leavenworth Pool meeting, the Parks & Recreation Service Area (PRSA) Board meeting, the Autumn Leaf Festival Association meeting, the Chelan-Douglas Health District Board meeting, the Mosquito Control Board meeting, the Osborn Playground Committee meeting and the Downtown Steering Committee meeting.

Councilmember Hessburg attended the Link Transit Board meeting.

Councilmember Reister attended the Finance Committee meeting and the Downtown Steering Committee meeting.

Councilmember Thayer attended the Friends of the Leavenworth Pool meeting, the PRSA meeting and the Finance Committee meeting.

Councilmember Baron attended the Finance Committee meeting and the Parking Advisory Board meeting.

Councilmember McMaster had no report.

MAYOR/ADMINISTRATION REPORTS

Mayor Florea attended the tri-commission which consists of the Chelan County Commissioners, the Chelan County PUD Commissioners and the Chelan-Douglas Port Authority where they discussed ways to improve the accuracy of weather reports in our region, which will help with aircraft flying into Wenatchee and for emergency services.

City Administrator Selby stated that the "A place for ALICE" Grant that was applied for through Housing and Urban Development (HUD) has accepted the technical correction that the City made as the scope of the project has changed.

He is out of the office this week in Seaside, OR attending the Northwest Regional Managers conference.

Finance Director Chantell Steiner stated the April budget amendment will be completed this week and will be included in the April 9, 2024 Council packet. She finalized the PRSA annual report and has four more annual reports to go. She is currently working on the American Rescue Plan Act (ARPA) report which is for money that will be spent this year on the new Osborn playground. She interviewed four candidates for the AP/PRSA Clerk position. Two

are moving forward to a second interview and she would like to have the new person start on May 1, 2024.

Director Wachholder stated the Front Street restroom project received only one bid and it was \$880,000 over the engineers estimate. City staff asked contractors what the City could have done to get more bids, and the explanation that was given was this is too small of a job for the large firms, perfect for medium size firms and too big of a job for the small firms.

Director Wachholder congratulated Mark Babiar in the water treatment plant; he received his cross-connection control specialist certification.

The last part of the sewer lining project is being completed, the next step is sewer pipe restoration.

He would like to shout out Field Supervisor Rick Emmons and his team for tackling a large water leak on Icicle Road. The utilities crew has identified another water leak in Enchantment Park which will be next. He would also like to show his appreciation for Parks Supervisor John Schons and his team for battling graffiti in Enchantment Park. He also wanted to thank Mr. Schons for his work leading the Osborn Playground Committee.

INFORMATION ITEMS & FUTURE CONSIDERATIONS

- 17. February 2024 Finance Report**
- 18. January & February 2024 Planning Commission Minutes**
- 19. February 2024 Lodestar Report**

ADJOURNMENT

Seeing no other business, Councilmember Hessburg moved to adjourn the March 26, 2024 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Thayer and passed unanimously.


The meeting adjourned at 9:14 PM.

APPROVED



Carl J. Florea
Mayor

ATTEST



Andrea Fischer
City Clerk