

Downtown Steering Committee

City of Leavenworth
City Hall Council Chambers & Zoom
10:00 AM – 11:00 AM
June 27, 2023

Join Zoom Meeting

<https://zoom.us/j/96634145619?pwd=Qi9UaXB1QXEvcC95QmJwZE82VExiZz09>

Meeting ID: 966 3414 5619

Passcode: 463075

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Agenda:

1. Approve May 23, 2023 meeting notes
2. Review RFQ for Front Street redevelopment
3. Review planters to replace barricades
4. Relocation of Gazebo
5. Other / Future Agenda Items

Members:

Sharon Waters

Zeke Reister

Clint Strand

Joel Martinez

Kevin Rieke

Oliver Brulotte

Troy Campbell

Staff:

Selby* / Sue

**Chairperson*

Audio recording available upon request for 90 days

Downtown Steering Committee

Meeting Notes
May 23, 2023

Attendees: Sharon Waters, Zeke Reister, Joel Martinez, Oliver Brulotte, Troy Campbell, Matthew “Selby,” Andrea Fischer, Shannon Lemmons, Maggie Boles, Tom Wachholder, Jeff Wandasiewicz, Lilith Vespier, Daniel Podoll, Lyndsay Boyd, Brandi Mynatt.

Agenda Items:

1. Approval of the April 25 , 2023 meeting notes

Committee members approved the April 25, 2023 meeting notes.

2. Front Street Closure Consensus Items – Planters to replace barricades

Lilith explained that planters would be introduced into downtown prior to moving forward with bollards. This was also discussed at the last meeting with photos depicting various configurations.

- a. Planters would need to be moveable in the event of an emergency.
- b. Planters can remain during the winter season; plantings can reflect the season.
- c. Additional workload for public works; construction of planters and watering/maintenance.
- d. Likely a three year timeframe for permanent installation of bollards; will contract for design and construction, street will need to be raised, etc.
- e. Will come back to the committee with available planters and cost estimate; members can make a decision at the next meeting.
- f. Send ideas to Lilith by June 1st.

3. Review RFQ for Downtown Closure Survey & 30% Design

This item will be discussed at the next meeting. Documents will be sent to committee members prior to the next meeting.

4. Update – Front Street Restroom & Stairway Expansion project

Jeff Wandasiewicz and Daniel Podoll with ARC Architects were available to provide an update and seek feedback from the Committee regarding stair placement. The project includes expansion of the women’s restroom to the west, which will require a new location for the stairway. The rooftop plaza above the restroom will also be reconstructed. This project is set to go out to bid in January.

Discussion included the following:

- a. Covered stairway, which would protect the stairs in the winter months and also preserve the green space.
- b. Preferred location of the stairway in the park.
- c. Whether or not to keep the family restroom in the plan; vandalism and safety is the main consideration of removing from the plan. Will further investigate options.

5. Other / Future Agenda Items

- Review RFQ for Front Street redevelopment
- Planters to replace barricades
- Relocation of Gazebo
- Front Street closure / Consensus items
- Banner Program – Simplify

Meeting adjourned at 11:12 AM

Respectfully submitted,
Sue Cragun, Executive Assistant