

LEAVENWORTH CITY COUNCIL MINUTES

January 10, 2023

Mayor Carl J. Florea called the January 10, 2023 Leavenworth City Council meeting to order at 6:31 PM. Councilmember Waters led the City Council in the Flag Salute.

ROLL CALL

Council Present: Mayor Carl J. Florea, Sharon Waters, Clint Strand, Jason Lundgren, Anne Hessburg, Zeke Reister, Marco Aurilio, and Tibor Lak.

Staff Present: Matthew Selby, Chantell Steiner, Tom Wachholder, Andi Zontek-Backstrum, and Andrea Fischer.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda

1. Approval of Agenda
2. Approval of December 13, 2022 Study Session Minutes
3. Approval of December 13, 2022 Regular Meeting Minutes
4. December 2022 Payroll \$368,816.22
5. 2022 Claims \$998,154.93
6. 2022 Claims \$354,653.38
7. Partnership Agreement – WA State Autumn Leaf Festival 2023

Councilmember Lundgren motioned to amend the consent agenda adding action item 12 and approve as amended. The motion was seconded by Councilmember Lak and passed unanimously.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

8. Presentation: RH2 Engineering Pine Street Phase II: Preliminary Draft Review

Public Works Director Tom Wachholder introduced Devon Petit from RH2 Engineering who is presenting the Pine Street Phase II Study. Mr. Petit stated that he would like to thank the Pine Street Advisory committee who has met monthly to review the findings during the course of the Study that is being presented; they recommended the round-about option for Pine Street and the Chumstick Highway. The presentation is to provide the Council with a summary of the draft design report and obtain a Council preferred alternative.

Pine Street is a main corridor through the residential area that provides access to schools. The main objective with this project is safety as there are a lot of pedestrians, bicycles and vehicles that utilize this road. A major issue that has been found on Pine Street is vehicle speeds and figuring out how to control them. The options that were being discussed are a T-intersection, a single lane round-about or a double lane round-about. He showed drone footage of the intersection showing the delays and how traffic moves when there are

significant delays. Either of these intersection options will improve traffic flow substantially. The T-intersection project estimate is \$3.1 million, the single lane round-about cost estimate is \$3.7 million and the double lane round-about cost estimate is \$3.9 million. We are looking forward to construction of this project in 2025. Linda Colasurdo – 10265 Ski Hill Drive stated that she would like to see the City run some other scenarios based on the new apartment complex and other housing developments that are planned knowing there will be more traffic in the future. Mr. Petit stated that the new developments would need to plan based on our plan and if there were other impacts that needed to be considered. The Council asked questions and discussed the project with Mr. Petit; after hearing the different scenarios and seeing the costs of each, the Council has decided to proceed with the two-lane round-about for Pine Street and Chumstick Highway as the preferred design at this time.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

9. Motion to Elect Mayor Pro Tempore

Mayor Carl Florea accepted nominations for a new Mayor Pro Tempore.

Councilmember Lundgren motioned to nominate and appoint Councilmember Anne Hessburg as Mayor Pro Tempore. The motion was seconded by Councilmember Reister and passed unanimously.

10.RH2 Engineering Supplemental Agreement No. 2 for Additional Environmental Permitting and Electrical Work Associated with the Waterfront Restroom Force Main Location.

CIP Manager/Deputy Public Works Director Andi Zontek-Backstrom stated the original Professional Services Agreement (PSA) with RH2 Engineering, Inc. (RH2) for the Waterfront Restroom Force Main Relocation project was approved by the Council on April 26, 2022 with a not to exceed amount of \$99,850. Due to both environmental permitting and electrical design exceeding the originally anticipated scope of work, RH2 has requested an increase in the consultant fee as reimbursement. Supplemental Agreement No. 2 increases the PSA not to exceed amount by an additional \$20,912 to a revised total of \$120,762.

Councilmember Hessburg motioned to approve and authorizes the Mayor to sign Professional Services Agreement Supplemental Agreement No. 2 with RH2 Engineering, Inc. in the amount of \$20,912, updating the overall not to exceed amount to \$120,762. The motion was seconded by Councilmember Reister and passed unanimously.

11.2022 CAT 938M Loader Purchase

Director Wachholder stated this loader was already procured by another entity, but they decided not to take delivery of it. As we were due for a new loader in 2023, we couldn't pass up this opportunity and acted to temporarily procure this brand new loader for the City. The bonuses for purchasing this 2022 loader includes saving an additional \$53,000 by not having to pay 2023 pricing and if we ordered a brand new one, we wouldn't get it for another six months at least and this one is available immediately.

Councilmember Hessburg motioned to approve the purchase of the 2022 CAT 938M Loader in the amount of \$264,944.44. The motion was seconded by Councilmember Waters and passed unanimously.

Councilmember Hessburg motioned to surplus the 2003 CAT 938 loader, Serial No. CRD00327. The motion was seconded by Councilmember Waters and passed unanimously.

12. On Call Snow Removal Motion Amendment

At the December 13, 2022 City Council meeting, the Council moved to award the 2022-2023 on-call snow removal bid and authorized the Mayor to execute a small public works contract between the City and KRCI, LLC with a not to exceed amount of \$66,781.95. The Council discussed the contract and need to increase to the maximum allowable of \$250,000 without further bidding required.

Councilmember Reister motioned to amend the 2022-2023 On-Call snow removal motion that was made at the December 13, 2022 City Council meeting updating the not to exceed amount from \$66,781.95 to \$250,000. The motion was seconded by Councilmember Hessburg and passed unanimously.

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember Waters attended the Design Review Board, the Fire Commissioners Board meeting, the Chamber Board meeting, and she went on a ride along with Kaylin Bettinger of MEND (Meeting Every Need with Dignity) to look at the duplexes they are looking at purchasing from the Marson's. She also attended the Chelan-Douglas Health District meeting, the Mosquito Board meeting, Parks Committee meeting, Public Works Committee meeting, and noted that walking in the Festhalle has begun.

Councilmember Strand had no report.

Councilmember Lundgren went on the ride along with Kaylin Bettinger of MEND and he attended the Parks Committee meeting.

Councilmember Hessburg attended the Parking Advisory meeting where they discussed December parking challenges. She mentioned that they are looking to update the parking study using the same consultant and will include the closing of Front Street and how that will affect parking in the future. She also attended the Economic Development Committee meeting.

Councilmember Reister attended the Public Works Committee meeting where they talked about the new loader and surplus the 2003 loader that it is replacing. They also spoke about Bear-wise issues in towns much like ours in order to get some ideas of how to handle the garbage situation, which is the biggest attractant for bears coming into our town.

Councilmember Aurilio attended the Parking Advisory meeting and went on the drive along with Kaylin Bettinger to see the properties that are for sale from the Marson's.

Councilmember Lak attended the Festhalle Oversight Committee meeting. He is pleased with the management team that is running the Festhalle and thinks they are doing a terrific job.

MAYOR/ADMINISTRATION REPORTS

Mayor Carl Florea stated he is excited about the affordable housing that MEND is looking to buy and he thanked the Council for being flexible with the Study Session times and Council meeting times as we try out our new schedule starting in February.

City Administrator Selby stated the Community Engagement Night is being held on January 31, 2023 at the Festhalle and the big item that will be showcased is the new indoor pool plans among other things.

Communications Analyst Christie Voos stated residents will be receiving postcards in the mail for the Community Engagement Night soon. The calendar on the website was updated and is now more mobile friendly. She is also looking at a new microphone solution for the Council Chambers and feels she might have found the perfect fix. In Parking, she wanted to say she couldn't be prouder of her parking team, Shannon Lemons and Stephanie Turner; they did a great job in December which is the hardest month to enforce parking with the amount of people who are parking and the snow. They were very innovative with their signage; even spray painting the snow to keep people from parking where they aren't supposed to be.

Finance Director Chantell Steiner had no report.

CIP Manager Andi Zontek-Backstrum had no report.

Public Works Director Tom Wachholder stated he would like to let the Council know that Public Works and Parks are not the only members of the team who have been dealing with snow issues, the Water Treatment Plant has been doing a great job dealing with the snow they have been dealt, and the facilities team have been dealing with ice dams and leaking ceilings. He reported that the Public Works crew is working on benching and widening the roads and are about 60% done. Public Works has completed a draft of objectives and milestones for 2023 that support the strategic goals that were established last year. Currently, Public Works is working on the 2023 work plans and finishing up the annual report. On December 22, 2023 there was a power outage in one of the well fields and the Water Treatment Plant (WTP) which is dangerous as there isn't a generator back up at the WTP where the SCADA (Supervisory Control And Data Aquisition) is located; it is the computer that manages the City's water system. CIP Manager Zontek-Backstrum is performing an integrated Capital Improvement Plan to review with Council at an upcoming meeting. Councilmember Lundgren stated to Director Wachholder that his staff does a terrific job with the snow, and the Council would like to support them with policies and resources.

EXECUTIVE SESSION: RCW 42.30.110 (1)(i)(i) Threatened Litigation

Councilmember Aurilio motioned to recess into executive session under RCW 42.30.110(1)(i)(i) Threatened Litigation for 60 minutes with no action to follow. The motion was seconded by Councilmember Waters and passed unanimously. The executive session commenced at 8:04 PM and reconvened at 9:04 PM.

INFORMATION ITEMS & FUTURE CONSIDERATIONS

13. Economic Development Committee Agenda Items

14. Parks Committee Agenda Items

15. Public Works Committee Agenda Items

16. Community Development December Report

17. Hearing Examiner 2022 Report

18. Reminder: Community Engagement Night on January 31, 2023 at the Festhalle from 5:00-8:00 PM

ADJOURNMENT

Seeing no other business, Councilmember Waters motioned to adjourn the January 10, 2023 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Strand and passed unanimously.

The meeting adjourned at 9:04 PM.

APPROVED



Carl J. Florea
Mayor

ATTEST



Andrea Fischer
City Clerk