

CEMETERY SERVICE

City of Leavenworth Mountain View Cemetery

Must have at least 1 week notice with approval from PW Field Supervisor

Funeral Home / Other	Phone
Contact Name	Phone

Name:	Burial <input type="checkbox"/>	Cremains <input type="checkbox"/>
Date:	Addition:	Niche:
Time:	Section:	Lot:
	Lot:	

Full Set Up:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Military Service:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>*Full set up includes canopy and 10 chairs</i>		

Personal Information

Date of Birth:	
Date of Death:	

Nearest Living Relative:	
Name:	
Address:	
City, State Zip Code:	
Email Address/Phone:	

Liner/Vault Information

Liner (grave box):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>*If liner is being used by the vault company, typically the city crew will complete full set up</i>		
Vault:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>*If a vault is being used, the vault company will complete full set up</i>		
Urn Vault:	Dimensions:	

Fees for Additional Services

Additional fees and costs may be imposed if needed. These costs will be identified by staff when services run later than the times listed below. The fee will be billed at the current rate of \$100 (\$50 per City employee) per hour.

Funeral directors or service coordinator shall be required to conclude services and direct those attending to leave the cemetery within 30 minutes after the conclusion of the service. Services must be concluded and those attending leave the cemetery no later than 3:00 p.m. Monday through Friday or 12:00 p.m. on Saturday.

I acknowledge that I have read "Fees for Additional Services" and understand that I will be responsible for fees imposed for services that run past times listed above. _____

Service Coordinator

Notes