



City of Leavenworth

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City Council
Carl J. Florea - *Mayor*
Sharon Waters
Clint Strand
Jason Lundgren
Anne Hessburg – *Mayor Pro Tem*
Zeke Reister
Marco Aurilio
Tibor Lak
Matthew “Selby” – *City Administrator*

PLEASE TAKE NOTICE – RETURN TO IN PERSON MEETINGS

In consideration of the current COVID-19 pandemic restrictions being lifted in Washington State, the City Council will be returning to in person meetings beginning in April. At this time, we will continue to offer the zoom option for attendees that are not able to attend in person. We encourage all City Council and Staff to plan to attend in person, if possible. Staff will ensure hosting of the zoom access approximately 10 minutes prior to each of the scheduled meetings; no meeting business may be discussed prior to the official opening of the meetings. At this time, we continue to hold shorter scheduled meetings for Committee meetings and will provide updates as changes occur. We look forward to seeing you in person.

MEETINGS LINKS VIA ZOOM CONFERENCING September 27, 2022 Pacific Time (US and Canada)

Afternoon Committee Meetings 3:30 PM – 6:00 PM

Housing 3:30 – 4:30 PM * Public Safety 4:30 – 5:15 PM * Finance 5:15 – 6:00 PM

**All Committee Meetings use the same zoom meeting link beginning at 3:30 PM
Councilmembers will attend based on their specific assignments.**

Join Zoom Meeting

<https://zoom.us/j/96751126767?pwd=d0lJV2RRtMxiNGpmY0RiM29wdzBydz09>

Meeting ID: 967 5112 6767

Passcode: 215628

Regular Evening Meeting Begins at 6:30 PM

Join Zoom Meeting

<https://zoom.us/j/94016083923?pwd=aTRsTHZZK0lQZkdRcVkJk3aEJkKy9tZz09>

Meeting ID: 940 1608 3923

Passcode: 229696

All Meetings allow for the same dial by your location option using the number listed below:

+1 253 215 8782 US

Or find your local number: <https://zoom.us/u/aCzUEjSWY>

LEAVENWORTH CITY COUNCIL AGENDA
Leavenworth City Hall – Council Chambers
September 27, 2022 – 6:30 PM

Call to Order

Flag Salute

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of September 13, 2022 Study Session Minutes
3. Approval of September 13, 2022 Regular Meeting Minutes
4. 2022 Claims \$395,475.83
5. 2023 Agreement for Chelan County Emergency Services

Public Safety Report: Corporal Monika Haynes, Liaison Officer

Comments from the Public on Items Not on the Agenda

Resolutions, Ordinances, Orders, and Other Business

6. Action: Resolution 14-2022 – Legislative Priorities for 2023-2024
7. Action: Supplemental Agreement No. 1 for Leavenworth Winter Sports Club

Councilmember and Committee Reports

Mayor / Administration Reports

Committees, Information Items & Future Considerations

8. Housing Committee Agenda Items
9. Public Safety Committee Agenda Items
10. Finance Committee Agenda Items (Finance Review Preliminary Budget)
11. August Planning Commission Minutes
12. Reminder – Parks & Public Works Committee Review Preliminary Budget - 10/11/2022

Executive Session: RCW 42.30.110(1)(i)(i) Threatened Litigation

Adjournment

Council Committees – 4th Tuesday

Housing – 3:30 PM – 4:30 PM

Public Safety – 4:30 PM – 5:15 PM

Finance – 5:15 PM – 6:00 PM

Next Ordinance is 1662 – Next Resolution is 15-2022)

CONSENT AGENDA ITEMS / REPORTS / PUBLIC HEARING

1. City Council Meeting Agenda

This item is included under **TAB 1**.

2. Study Session Minutes – 9/13/2022

This item is included under **TAB 2**.

3. Regular Meeting Minutes – 9/13/2022

This item is included under **TAB 3**.

4. 2022 Claims

This item is included under **TAB 4**.

5. 2023 Agreement for Emergency Services

The City Council is being asked to review and approve the annual contract with the Chelan County Department of Emergency Management for compliance with the Superfund Amendment and Reauthorization Act. The contract covers several items that are financially important to the City of Leavenworth:

- The Emergency Management Department is charged with developing a comprehensive emergency management plan for the City. This plan is critical in securing future FEMA funding by the City, should the City of Leavenworth face a declared emergency incident or disaster.
- The Emergency Management Department would provide emergency and disaster control and coordination, either on site or through the Emergency Operations Center (EOC). The added personnel, professional assistance, and access to equipment would help contain ongoing emergency operation planning costs and costs to the City during an incident. The cost of the contract amount is based on a “per resident” number. The per resident amount is the Emergency Management annual operating budget divided by the number of residents within Chelan County; population numbers on each individual city are derived by the estimates provided on the Office of Financial Management website (www.ofm.wa.gov).

The amount of the 2023 contract is \$7,645.60, which is calculated at a rate of \$3.04 per estimated City of Leavenworth population of 2,515. The table below reflects contract costs for the previous five years as a comparison:

Contract Year	Per Capita Rate	OFM Population Estimate	Contract Cost
2023	\$3.04	2,515	\$7,645.60
2022	\$2.95	2,235	\$6,593.25
2021	\$2.88	2,080	\$5,990.40
2020	\$2.93	2,040	\$5,977.20
2019	\$2.74	2,030	\$5,562.20

The following items are included under **TAB 5:**

- 2023 Agreement for Emergency Services
- Letter from Sheriff Burnett’s Office – 8/29/2022

SUPPLEMENTAL COUNCIL AGENDA

6. Resolution 14-2022 Legislative Priorities for 2023-2024

This is the list of items we reviewed at our study session. The list was amended to include more details in the fire prevention area, including support for a small diameter lumber mill in the county, and support for a larger scale biochar facility at the site of the old Winton Mill. Also included, as we have done in the past, is mention of the Association of Washington Cities legislative agenda for 2023 as noted under Tab 6.

The following items are included under **TAB 6:**

- The suggested legislative agenda items for 2023-2024
- Resolution 14-2022
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 14-2022 Legislative Priorities for 2023-2024.*

7. Supplemental Agreement No. 1 for Leavenworth Winter Sports Club

The City Council is being asked to approve Supplemental Agreement No. 1, which is a five (5) year option to renew on a Lease Agreement with Leavenworth Winter Sports Club (LWSC). The original Lease Agreement was approved by the City Council on February 13, 2018; the term of the Lease is five (5) years with an option to renew two (2) additional five (5) year terms. Please note that due to changes in management at LWSC, current staff were unaware of the need to exercise that option to renew by June 1, 2022, per the Lease Agreement. City staff received that request on September 1, 2022.

The Lease allows LWSC to access City property and water for their snowmaking operations at the Leavenworth Ski Hill. The Lease Agreement covers the calculation of rent charged based on the square footage calculation where LWSC has placed a pump building and storage building on City property adjacent to the Ski Hill Reservoir. In addition, the Lease Agreement identifies the calculation on the charge for city water, stipulates the timeframe for use, identifies insurance and

liability language, and provides the timeframe and process for termination and renewal. One additional key element within the agreement are the provisions related to snowmaking and protection of the City water service.

The charges for the use of City property and water use are taken from the current Rate and Fee Schedule, Resolution 04-2022. The City and LWSC enter into a separate agreement to provide water for the snow making operation.

The following item is included under **TAB 7:**

- Supplemental Agreement No. 1 – Option to Renew
 - Original Lease Agreement and Exhibits
 - Letter of request to extend lease agreement
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign Supplemental Agreement No. 1 to renew the Lease Agreement with the Leavenworth Winter Sports Club for an additional five year term.*

COMMITTEES, INFORMATION ITEMS & FUTURE CONSIDERATIONS

8. Housing Committee Agenda Items

This item is included under **TAB 8.**

9. Public Safety Committee Agenda Items

This item is included under **TAB 9.**

10. Finance Committee Agenda Items

This item is included under **TAB 10.**

11. August Planning Commission Minutes

This item is included under **TAB 11.**

12. Reminder – Parks & Public Works Committee Review Preliminary Budget - 10/11/2022

There are no items included under **TAB 12.**