



City of Leavenworth

700 Highway 2 / Post Office Box 287
Leavenworth, Washington 98826
(509) 548-5275 / Fax: (509) 548-6429
Web: www.cityofleavenworth.com

City Council
Carl J. Florea - *Mayor*
Carolyn Wilson
Sharon Waters
Clint Strand
Jason Lundgren
Anne Hessburg – *Mayor Pro Tem*
Zeke Reister
Marco Aurilio

PLEASE TAKE NOTICE – RETURN TO IN PERSON MEETINGS

In consideration of the current COVID-19 pandemic restrictions being lifted in Washington State, the City Council will be returning to in person meetings beginning in April. At this time, we will continue to offer the zoom option for attendees that are not able to attend in person. We encourage all City Council and Staff to plan to attend in person, if possible. Staff will ensure hosting of the zoom access approximately 10 minutes prior to each of the scheduled meetings; no meeting business may be discussed prior to the official opening of the meetings. At this time, we continue to hold shorter scheduled meetings for Committee meetings and will provide updates as changes occur. We look forward to seeing you in person.

MEETINGS LINKS VIA ZOOM CONFERENCING

May 24, 2022 Pacific Time (US and Canada)

Afternoon Committee Meetings 3:30 – 6:00 PM

Housing 3:30 – 4:30 PM * Public Safety 4:30 – 5:15 PM * Finance 5:15 – 6:00 PM

**All Committee Meetings use the same zoom meeting link beginning at 3:30 PM
Councilmembers will attend based on their specific assignments.**

Join Zoom Meeting

<https://zoom.us/j/98981996985?pwd=T0EvUG5uK20wN3JJZ0xLNUIamRGdz09>

Meeting ID: 989 8199 6985

Passcode: 440945

Regular Evening Meeting Begins at 6:30 PM

Join Zoom Meeting

<https://zoom.us/j/93471160234?pwd=V2Vwak0rQ2pzQUN0M0t6bG0xVIRkUT09>

Meeting ID: 934 7116 0234

Passcode: 104728

All Meetings allow for the same dial by your location option using the number listed below:

+1 253 215 8782 US

Or find your local number: <https://zoom.us/u/ac65w5LsC2>

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers

May 24, 2022 – 6:30 PM

Call to Order

Flag Salute

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of April 29, 2022 Retreat Meeting Minutes
3. Approval of May 10, 2022 Study Session Minutes
4. Approval of May 10, 2022 Regular Meeting Minutes
5. 2022 Claims \$1,339,988.32
6. Set Public Hearing for Water Use Efficiency Goals – 6/14/22 @ 6:30 PM

Public Safety Report: Corporal Monika Haynes, Liaison Officer

Comments from the Public on Items Not on the Agenda

7. **Public Comment Period: Upper Ski Hill Water Association Water System Consolidation Feasibility Study**

Resolutions, Ordinances, Orders, and Other Business

8. Action: Ordinance 1656 – LMC 13.06 Cross Connection Control
9. Action: Ordinance 1655 – LMC 12.04 Excavations
10. Discuss: Cemetery Plan - Platting

Councilmember and Committee Reports

Mayor / Administration Reports

Information Items & Future Considerations

11. Housing Committee Agenda Items
12. Public Safety Committee Agenda Items
13. Finance Committee Agenda Items
14. April Planning Commission Minutes

Adjournment

Council Committees – 4th Tuesday

Housing – 3:30 PM – 4:30 PM

Public Safety – 4:30 PM – 5:15 PM

Finance – 5:15 PM – 6:00 PM

(Next Ordinance is 1657 – Next Resolution is 09-2022)

1. City Council Meeting Agenda

This item is included under **TAB 1.**

2. Retreat Meeting Minutes – 4/29/2022

This item is included under **TAB 2.**

3. Study Session Minutes – 5/10/2022

This item is included under **TAB 3.**

4. Regular Meeting Minutes – 5/10/2022

This item is included under **TAB 4.**

5. 2022 Claims

This item is included under **TAB 5.**

6. Set Public Hearing for Water Use Efficiency Goals – 6/14/22 @ 6:30 PM

There are no items included under **TAB 6.**

7. Public Comment Period: Upper Ski Hill Water Association Water System Consolidation Feasibility Study

This time is allowed for members of the community to comment on the draft Upper Ski Hill Water Association Water System Consolidation Feasibility Study (Study). This Study was completed by Gray & Osborne and was funded through a Department of Health (DOH) grant. The Study describes Upper Ski Hill Water Association (Association) and City facilities, source location and reliability, water rights, fire flow, water quality, and identifies component deficiencies. In addition, the Study identifies modifications required to bring Association facilities into compliance with DOH and City standards. Also provided are budgetary cost estimates for modifications.

Council is not being asked to take any action on this item at this time; further discussion with the Council would be necessary if the City would like to consider any consolidation of the Upper Ski Hill Water Association Water System.

This item is included under **TAB 7.**

SUPPLEMENTAL COUNCIL AGENDA

8. Ordinance 1656 – LMC 13.06 Cross Connection Control

City Council is being asked to consider Ordinance 1656 which, if approved, amends LMC 13.06 to include housekeeping updates (e.g., pronouns, grammar) and adding section 13.06.255 *Alternative penalty in lieu of termination*. The addition of LMC 13.06.255, as discussed at the May 10, 2022 Study Session, allows staff to initiate a \$500 per month penalty for backflow prevention noncompliance. Currently, the only enforcement measure is water service shutoff.

The following item is included under **TAB 8:**

- Ordinance 1656
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1656 amending the Leavenworth Municipal Code Chapter 13.06 Cross Connection Control.*

9. Ordinance 1655 – LMC 12.04 Excavations

City Council is being asked to consider Ordinance 1655 which, if approved, amends LMC 12.04 to include changes related to general housekeeping (e.g., grammar, position title changes), adding section 12.04.040 *Application – Bond – Requisites – Amount* to establish a \$10,000 maintenance bond requirement, and making violation language consistent with other code enforcement actions under LMC 21.13. The addition of LMC 12.04.040, as discussed at the May 10, 2022 Study Session, requires contractors to post a two-year, \$10,000 maintenance bond to guarantee restoration activities associated with City right-of-way.

The following item is included under **TAB 9:**

- Ordinance 1655
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1655 amending the Leavenworth Municipal Code Chapter 12.04 Excavations.*

10. Cemetery Plan - Platting

This time is provided to discuss and provide direction to staff regarding platting additional plots at the cemetery. The Cemetery Plan, with staff Recommendation Memo, was approved by the City Council at the April 26, 2022 meeting. The need for platting has been reduced as the staff will be making the landscaping improvements to previously undeveloped sections (identified as “A” below) of the cemetery (to the south of existing plots). However, new plots will be needed and the existing contract with Parametrix has remaining budget to complete platting a new section (identified as “C” below) to the west of the existing cemetery.

Platting with 8.5’ x 3’ plots for either single or double preinstalled grave liners, as outlined in Option 2 of the Cemetery Plan, was recommended by staff to provide a higher level of confidence in preparing for use and better utilization of space. This layout would provide 620 preinstalled single-depth plots and 550 preinstalled double-depth plots, for a total of 1,170 burial plots and space for 1,720 caskets at an estimated cost of \$1,540,200. As funding is available, sections of the platted land would be developed. Dividing this cost evenly between the 1,720 casket spaces, a potential increase in plot pricing of \$895 could be expected. Added to our current, in city pricing, an adult plot would be \$1,545 (less than Evergreen Memorial Park (\$1,800-\$2,500) and more than

