

# Festhalle Oversight Committee

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City of Leavenworth  
City Hall Conference Room - Zoom Conferencing  
May 9, 2022 | 10:00 AM - 11:00 AM

## Join Zoom Meeting

<https://us06web.zoom.us/j/81982080720?pwd=WVlnUmY0eTgyeDI3aVpUd0l0Q0ZpQT09>

**Meeting ID:** 819 8208 0720

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Carolyn Wilson – <i>Council (Chair)</i>
Sharon Waters – <i>Council</i>
Margaret Neighbors – <i>Community</i>
Karl Ruether – <i>Business</i>
Shari Day-Campbell – <i>Community</i>
Vacant – <i>Business</i>
Vacant – <i>Mayor Designee</i>

## Agenda Items:

1. Approval of the April 11, 2022 Meeting Notes
2. Manager's Update
3. Other
4. Adjourn

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April 11, 2022 | 10:00 AM - 11:00 AM

## Meeting Notes:

**Attendance:** Margaret Neighbors, Carolyn Wilson, Sue Cragun, Sharon Waters, Karl Ruether, Shari Campbell, Ashley Coffin, and Whitney Coffin.

### 1. Approval of the March 14 Meeting Notes

Committee Members approved the March 14 meeting notes.

### 2. Managers Update:

The Festhalle Oversight Committee motioned to approve the amendments to the Bylaws of the Leavenworth Festhalle Oversight Committee as amended.

The Festhalle Oversight Committee motioned to approve the amendments to the Leavenworth Festhalle Facilities Policy and recommend approval by the City Council.

Managers updated committee on current bookings via new financial overview form.

Managers approved the following pricing to the new Bavariafest:

- 10% discount on the rentals
- Pricing all Sun-Thursday as empty hall days. Committee agreed that even if they do something mid-week, we'll keep the pricing as an empty hall day.
- Including the \$1 per ticket fee structure for public ticketed events. This is an honor system and would be invoiced after the event once ticket sales are reported.

Committee approved a half day set-up/delivery rate for private rentals - 4 hours (8-12pm or 9-1pm) for \$350. No use is allowed for this rate - only set-up, tear-down, vendor deliveries, etc.

### 3. Other

None.

### 4. Adjourn

Meeting adjourned at 10:42 AM

Respectfully Submitted,  
Ashley Coffin, Owner of Gather Leavenworth, Festhalle Management