

# Festhalle Oversight Committee

---

City of Leavenworth  
City Hall Conference Room & Zoom Conferencing  
10:00 AM - 11:00 AM  
April 11, 2022

## Join Zoom Meeting

<https://us06web.zoom.us/j/81982080720?pwd=WVlnUmY0eTgyeDI3aVpUd0lOQQZpQT09>

**Meeting ID:** 819 8208 0720

**Passcode:** 141356

Dial by your location  
+1 253 215 8782 US

Find your local number: <https://us06web.zoom.us/u/kvTtujEU6>

Carolyn Wilson - <i>Council</i>
Sharon Waters – <i>Council</i>
VACANT - <i>Council</i>
Margaret Neighbors – <i>Community</i>
Karl Ruether – <i>Community</i>
Shari Day-Campbell – <i>Community</i>
VACANT – <i>Mayor Designee</i>

## Agenda Items:

1. Approval of the March 14, 2022 Meeting Notes
2. Approval of Amended Bylaws of the Festhalle Oversight Committee
  - a. *MOTION: The Festhalle Oversight Committee moves to approve the amendments to the Bylaws of the Leavenworth Festhalle Oversight Committee.*
3. Approval of Festhalle Facilities Policy Amendments and Recommend Approval by the City Council
  - a. *MOTION: The Festhalle Oversight Committee moves to approve the amendments to the Leavenworth Festhalle Facilities Policy and recommend approval by the City Council*
4. Manager's Update
5. Other
6. Adjourn

# Festhalle Oversight Committee

---

City of Leavenworth  
Zoom Conferencing  
10:00 AM - 11:00 AM  
March 14, 2022

## Meeting Notes:

**Attendance:** Margaret Neighbors, Carolyn Wilson, Sue Cragun, Sharon Waters, Shari Campbell, Ashley Coffin and Whitney Coffin.

### 1. Approval of the January 10 Meeting Notes

Committee Members approved the February 14, 2022 meeting notes.

### 2. Managers Update:

Refusal policy is being amended and the final version will be emailed to the committee.

The committee agreed to update the Committee Bylaws and Policy to allow for the committee to replace Zeke's position with a business owner. Final updated will be emailed to the committee to review.

Committee discussed recycling practices and decided to keep recycling services at the Festhalle, but will wheel in the recycling containers and lock the cardboard and garbage containers to eliminate illegal dumping. Festhalle managers will also reach out to waste management service to see if we can offer glass recycling for an additional cost to the client.

The committee agreed to allow a pipe and drape vendor breakdown their rentals until approximately 1:30 AM on August 5, 2023. No additional costs will be charged to the client.

### 3. Other

None.

### 4. Adjourn

Meeting adjourned at 10:36 AM

Respectfully Submitted,  
Ashley Coffin, Owner of Gather Leavenworth, Festhalle Management