

# Parking Advisory Committee

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City of Leavenworth  
City Hall Conference Room & Zoom Conferencing  
July 7, 2022 | 3:00 PM – 4:00 PM

## Join Zoom Meeting

<https://zoom.us/j/94014116738?pwd=ZGxOUi8yTC9Ec2JxcUZqOGlqZHpkZz09>

Meeting ID: 940 1411 6738

Passcode: 719012

Dial by your location  
(253) 215 8782 US

## Members:

Kayla Applebay  
Marco Aurilio  
Lyman/Jesse Boyd  
Jean Dawson  
VACANT  
Anne Hessburg\*  
Momi Palmieri

## Agenda Items:

3:00 – 3:00 PM	Approve June 2, 2022 Meeting Notes
3:00 – 3:20 PM	Parking Update: lot signs, tow contract, pool lot enforcement, sensors, subcommittee, committee membership
3:20 – 3:35 PM	Lot Upgrades: P1, P2, DOT, future improvements, future shuttle
3:35 – 3:50 PM	Pool Lot discussion
3:50 – 4:00 PM	Comments & Questions

## Future Agenda Items:

- WSDOT Traffic – CDTC Traffic Study
- Downtown Master Plan Review: Long-term plan of the downtown core parking

# Parking Advisory Committee Notes

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June 2, 2022

**Attendance:** Kayla Applebay, Marco Aurilio, Jean Dawson, Anne Hessburg, Christie Voos, Sue Cragun, Shannon Lemons.

## 1. Approve May 5, 2022 Meeting Notes

Meeting notes were approved by the Committee.

## 2. ADA and other parking option to create turnover in key areas (with working map)

- Discussion of changing the 30-minute parking zones to ADA.
- Signage/posts are currently in place and would be simple to change signage.
  - May need to incorporate an additional stall, based on location.
- Motorcycle stalls could also be changed to ADA.
- Discussion of adding additional ADA stalls to surface lots, which are already at approximately 5% ADA.
- Van accessibility needs to be considered.
- Allow parkers to look up ADA parking on the app, to include wheel chair accessible locations.

## 3. Updates – Sensor Test, Trends, Tubing Parking Signage, Parking Lot Timing

- Sensors still lack data; testing surface mounted sensors on Wednesday next week.
- Risetech will test loading zones, camera data, and aerial sensors in pool lot.
- Staff review two months of data at the next meeting.
- Christie shared a presentation of the recent public meeting on tubing and river use.
  - Signage was address; City working with the County to coordinate signage in correlation with bridge construction in the summer months.
  - Shuttle will be provided by Leavenworth Outdoor Center throughout the City, for all who wish to access the water.
  - Shuttle Service map will be available for patrons.
- Parking improvement timeline:
  - P1 and P2 will come after the DOT lot.
  - Dot lot will address parking, snow storage, and grading issues. Will have Geotech report at the next meeting.
  - DOT lot will be added to the CIP to move forward and/or receive funding.
  - As we work on parking solutions and determine what projects move forward, parking projects will be added to the CIP list.

## 4. Annual Workplan Subcommittee Update

- Subcommittee to evaluate the Parking Study and determine what projects to move forward based on current goals.
- Committee will meet this month and report back in July.
- Need to check bike rack placement in front of Munchin Haus.

## **5. Comments & Questions**

There was a brief explanation of how the parking spaces are paid for via Special Use Permit at \$1.50 per square foot per month.

**Next meeting:** July 7, 2022 at 3:00 PM

- WSDOT traffic study
- Masterplan review for the downtown core parking
- RFP for the Downtown Masterplan is coming due soon – update at next meeting

**Meeting adjourned:** 3:51 PM

Respectfully submitted,  
Sue Cragun, Executive Assistant