

Downtown Steering Committee

City of Leavenworth
Zoom Conferencing
10:00 AM – 11:00 AM
February 22, 2022

Agenda

Join Zoom Meeting

<https://zoom.us/j/96634145619?pwd=Qi9UaXBLOXEvC95QmJwZE82VExiZz09>

Meeting ID: 966 3414 5619

Passcode: 463075

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Consent Items:

1. Approve Meeting Notes of the January 25, 2021 meeting.

Agenda Items:

1. Elect Chair
2. Proposal before Council
3. Sen. Hawkins & Underpass funding
4. Restroom Update
5. SUPs / Snow Removal

Sharon Waters – City Council
Zeke Reister – City Council
Clint Strand – City Council
Joel Martinez - Chamber
Kevin Rieke – At Large
Oliver Brulotte – At Large
Troy Campbell – Chair, Chamber

Downtown Steering Committee

City of Leavenworth
Zoom Conferencing
10:00 AM – 11:00 AM – January 25, 2022

Attendees: Troy Campbell, Sharon Waters, Kevin Rieke, Clint Strand, Joel Martinez, Oliver Brulotte, Christie Voos, Maggie Boles, Zeke Reister, Sue Cragun, Jessica Stoller, Tom Wachholder, and Rick Emmons

Consent Items:

I. Committee approved the meeting notes of the November 23, 2021, meeting.

Agenda Items:

Review Funding Project Proposal document

- a. Details and Deliverables - reviewed the project proposal; the goal of this group is to present this document to the full council on why there needs to be a master plan update. Two scenarios; 1.) working with company to identify impacts of street closure, and 2.) Develop a conceptual plan including all items in this proposal, to be in the RFP.
- b. Next Steps - Once this document is approved by the Steering Committee and approved by the full council, this group will then help with conception of the RFP (for up to \$70K in funding) and select a firm. Followed by help with finalizing timelines and guiding with feedback throughout the process with the chosen firm. Noted that some committee members expressed concerns about any potential adverse impacts for businesses or others who have had access prior to this process and will still need access. The process is designed to identify any issues or impacts with a downtown street closure, so those issues will be identified during the due diligence of this process.
- c. Vote to proceed - Zeke Reister motioned to recommend that the City Council authorize the solicitation of a Request for Qualifications, Clint Strand 2nd, approved unanimously.

Restroom Update

- a. The intent is to proceed with the preliminary design work that was completed last year; however, the City Attorney has advised staff to go through a formal selection process for a firm to finalize the preliminary design and to create plans and specifications. The City estimated the timeline for bid ready documents to be sometime from late summer to the end of fall 2022.

SUPs / Snow Removal

- a. Snow removal has been going well. The ramp at the end of 9th Street was not usable (it is now), all snow was taken down to the parking lot at Waterfront Park, increasing the time it normally takes to remove that snow by double. The snow removal from the storm went very well overall and they were successful opening town faster than many other communities who struggled with the snow.
- b. A couple of SUP's are still buried on Front Street.