



City of Leavenworth  
700 Highway 2 / Post Office Box 287  
Leavenworth, Washington 98826  
(509) 548-5275 / Fax: (509) 548-6429  
Web: [www.cityofleavenworth.com](http://www.cityofleavenworth.com)

**City Council**  
Carl J. Florea - *Mayor*  
Carolyn Wilson  
Mia Bretz  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Anne Hessburg - *Mayor Pro Tem*  
Zeke Reister  
Ana Cortez-Steiner - *City Administrator*

## MEETINGS VIA ZOOM CONFERENCING

April 13, 2021 Pacific Time (US and Canada)

### Morning Study Session Begins at 8:30 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/83507891130?pwd=RWRGYnZjOE9oRk5RdVRCU0tTVzc5dz09>

Meeting ID: 835 0789 1130

Passcode: 563898

### Afternoon Committee Meetings Begins at 3:45 PM

Economic Development 3:45 – 4:30 PM \* Parks 4:30 – 5:15 PM \* Public Works 5:15 – 6:00 PM  
Councilmembers will attend based on their specific assignments.

Join Zoom Meeting

<https://us02web.zoom.us/j/85293214456?pwd=MkNQSUxEb0lJNmhuNlVQZ1BwazA4QT09>

Meeting ID: 852 9321 4456

Passcode: 041281

### Regular Evening Meeting Begins at 6:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/86141692095?pwd=NlRTNmNhUzJWdXZ3NzI4bXJMNC9uUT09>

Meeting ID: 861 4169 2095

Passcode: 819623

All Meetings allow for the same dial by your location option using the number listed below:

+1 253 215 8782 US

Or find your local number: <https://us02web.zoom.us/j/koiwyKz7o>

**PLEASE TAKE NOTICE**, in consideration of the current COVID-19 pandemic, for the health and safety of the community, city staff, and councilmembers, City Hall is closed to the public.

We encourage all Councilmembers, Staff, and the public to utilize the Zoom Conferencing meeting feature. Staff will ensure hosting of the access approximately 10 minutes prior to each of the scheduled meetings; no meeting business may be discussed prior to the official opening of the meetings. The public is encouraged to submit written comments prior to the meetings by sending to the City Clerk at [financedir@cityofleavenworth.com](mailto:financedir@cityofleavenworth.com); comments via email will need to be submitted by no later than 5:00 PM on Monday, April 12, 2021 in order for them to be received and prepared for submission into the record; comments received for the evening meeting will be read aloud as part of the Comments From the Public on Items Not on the Agenda or during the discussion of specific items. If you would like to deliver comments, you may contact City Hall at (509) 548-5275 prior to 1:00 PM on Monday, April 12, 2021 to schedule an appointment for delivery. Comments received through US Mail will be included if they are received prior to the meetings.

**LEAVENWORTH CITY COUNCIL AGENDA**  
**Leavenworth City Hall – Council Chambers**  
**April 13, 2021 – 6:30 PM**

**Call to Order**  
**Roll Call**

<b><u>Council Committees – 2<sup>nd</sup> Tuesday</u></b>
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Economic Development 3:45 PM
Parks 4:30 PM
Public Works 5:15 PM

**Consent Agenda**

1. Approval of Agenda
2. Approval of March 23, 2021 Regular Meeting Minutes
3. March 2021 Payroll \$258,776.51
4. 2021 Claims \$1,386,789.35
5. Set Public Hearing for Six-Year Transportation Improvement Plan - May 11, 2021 @ 6:45 PM
6. Set Public Hearing Wildland Urban Interface Codes – May 11, 2021 @ 6:45 PM
7. Set Public Hearing District Use Codes – May 11, 2021 @ 6:45 PM
8. Set Public Hearing Code Consistencies – May 11, 2021 @ 6:45 PM
9. Interlocal Agreement with LINK
10. Amendment to CDTC Interlocal Governance Agreement
11. Resolution 6-2021 – Mosquito Control District #2 Consent of Annexation
12. Resolution 7-2021 – Solidarity with Asian and Pacific Islander Community
13. Resolution 8-2021 – Support of President Biden’s Pause on Oil and Gas Leasing

**Councilmember and Committee Reports**

**Mayor / Administration Reports**

**Comments from the Public on Items Not on the Agenda**

**14. Public Hearing: LMC Chapter 10.10 Residential Zone Parking**

**15. Public Hearing: Housing Action Plan**

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**Resolutions, Ordinances, Orders, and Other Business**

16. Action: Ordinance 1624 LMC Chapter 10.10 Residential Zone Parking – *Third Reading / Continued from March 23, 2021* and Resolution 10-2021 Establish Map for Residential Zones
17. Action: Resolution 9-2021 – Housing Action Plan
18. Action: Ordinance 1625 – Quarterly Budget Amendment and Salary Schedule Update

**Information Items & Future Considerations**

19. Economic Development Committee Agenda Items
20. Parks Committee Agenda Items
21. Public Works Committee Agenda Items
22. Development Services Monthly Report – March 2021
23. Planning Commission Minutes – 3/17/2021

**Adjournment**

**(Next Ordinance is 1626 – Next Resolution is 11-2021)**

## CONSENT AGENDA ITEMS / REPORTS / PUBLIC HEARING

### **1. City Council Meeting Agenda:**

This item is included under **TAB 1.**

### **2. Regular Meeting Minutes – 3/23/2021:**

This item is included under **TAB 2.**

### **3. March 2021 Payroll:**

This item is included under **TAB 3.**

### **4. 2021 Claims:**

This item is included under **TAB 4.**

### **5. Set Public Hearing for Six-Year Transportation Improvement Plan - May 11, 2021 @ 6:45 PM**

There are no items included under **TAB 5.**

### **6. Set Public Hearing Wildland Urban Interface Codes – May 11, 2021 @ 6:45 PM**

There are no items included under **TAB 6.**

### **7. Set Public Hearing District Use Codes – May 11, 2021 @ 6:45 PM**

There are no items included under **TAB 7.**

### **8. Set Public Hearing Code Consistencies – May 11, 2021 @ 6:45 PM**

There are no items included under **TAB 8.**

### **9. Interlocal Agreement with LINK**

This agreement will provide for the placement of a bus charging station partially in the right-of-way and partially on LINK property. The agreement in the consent agenda is pending final edits and potential minor modification. The use of public right-of-way long term requires City Council agreement.

The following item is included under **TAB 9:**

- Interlocal Agreement

### **10. Amendment to CDTC Interlocal Governance Agreement**

The Chelan-Douglas Transportation Council (CDTC) is proposing to amend the Interlocal Governance Agreement to include the Confederated Tribes of the Colville Nation as a voting member of the Council. The proposed amendment to the Governing Agreement requires approval of all Member agencies.

The following item is included under **TAB 10:**

- CDTC Memo – 3/18/2021
- CDTC Governance Agreement from 2015
- First Amendment to Governance Agreement

### **11. Resolution 6-2021 – Mosquito Control District #2 Consent of Annexation**

The City Council is being asked to re-approve the annexation request from the Mosquito Control District #2 that was reviewed and approved by the Council in 2020 via Resolution 4-2020. Chester Marler with the Mosquito Control District has contacted the City noting that due to COVID restrictions last year the Mosquito District Board was not able to proceed with the annexation request at the November 2020 General Election. They are planning to ensure that this does occur at the November 2021 General Election; therefore, Resolution 6-2021 has been created to reflect this new date. There are no other changes to the resolution request with exception to dates.

The following items are included under **TAB 11:**

- Resolution 6-2021 – Mosquito Control District #2 Consent of Annexation
- Resolution 4-2020 – Prior Approved Resolution and District’s Petition and Map

### **12. Resolution 7-2021 – Solidarity with Asian and Pacific Islander Community**

On March 26, 2021 Governor Jay Inslee joined members of the Washington’s Asian and Pacific Islander community to condemn growing harassment and violence against the Asian and Pacific Islander (API) community in the United States. Throughout the pandemic, there has been a nationwide spike in attacks against Asian Americans, the Group AAPI Hate reports an increase of 2,800 in crimes against the API community in 2020. The Mayor encourages the Council to adopt a resolution of support to the API community.

The following item is included under **TAB 12:**

- Resolution 7-2021

### **13. Resolution 8-2021 – Support of President Biden’s Pause on Oil and Gas Leasing**

Public lands are the backbone of Western mountain communities and vital for mountain way of life. Over the last year as the country has navigated COVID, residents and visitors are finding solace in the outdoors more than ever before.

The pause on new oil and gas leasing on federal public lands was one section out of three in President Biden’s executive order on January 27, 2021. By pausing oil and gas leasing for the first time in 40 years, the Biden Administration rightly recognized the federal oil and gas leasing program is fundamentally broken and must be overhauled to address the climate crisis, generate a fair return for taxpayers, respect local landowners, and support communities in the inevitable transition away from fossil fuels.

In partnership with the Mountain Pact, the City Administrator presents a draft resolution for supporting the Biden Administration's temporary ban on oil and gas leasing on Federal Lands.

The following item is included under **TAB 13**:

- Resolution 8-2021 in Support of President Biden's Temporary Pause on Oil and Gas Leasing on Federal Public Lands.

#### **14. Public Hearing: LMC Chapter 10.10 Residential Zone Parking**

There are no items included under **TAB 14**, see **TAB 16**.

#### **15. Public Hearing: Housing Action Plan**

There are no items included under **TAB 15**, see **TAB 17**.

### **SUPPLEMENTAL COUNCIL AGENDA**

#### **16. Ordinance 1624 LMC Chapter 10.10 Residential Zone Parking – Third Reading / Continued from March 23, 2021 and Resolution 10-2021 Establish Map for Residential Parking Zones**

Staff seeks City Council adoption of new LMC Chapter 10.10. The Parking Advisory Committee is adding a new section for Residential Parking. In summary, the new code outlines:

- Residential Parking Areas
- Residential Parking Zone
- Residential Parking Permits for residents, guests, and commercial uses

The impetus for the creation of this section is to provide a tool to manage street parking in light of new metered parking and increases in parking lot fees. As the City implements paid parking, we expect visitors to impact residential areas. The proposed language regulates street parking in said areas through the creation of a Residential Parking Area, Residential Parking Zones, and relevant protocols. Creation of Residential Parking Zones is proposed as an opt-in option.

The following items are included under **TAB 16**:

- Ordinance: 1624 Residential Zone Parking
- Resolution: 10-2021 Approve Area Map and Establish Zones
  - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1624 Residential Zone Parking.*
  - **MOTION:** *The Leavenworth City Council moves to approve Resolution 10-2021 approving the Area Map and establishing the Residential Parking Zone.*

#### **17. Resolution 9-2021 – Housing Action Plan**

Staff asks City Council to adopt by Resolution, the Housing Action Plan. The Housing Action Plan contains data and analysis of local housing needs, housing conditions, population demographics, employment information. This document will inform and guide the City's next phase of work to improve housing options and availability in Leavenworth. The HAP includes strategies and implementing actions to promote greater housing opportunity for Leavenworth's residents and workers across all economic segments of the community.

Development of the HAP was supported by a Washington Department of Commerce grant designed to increase housing options in Washington's communities. Leavenworth developed and adopted a Housing Action Plan to encourage additional housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes, including market rate housing.

Development of the Housing Action Plan included:

- A review of existing and projected housing needs for all income levels including documentation of household characteristics, existing housing, and patterns of housing cost burden.
- A review of employment trends and commuting patterns.
- A review of the City's long-range plans.
- Input from community members at multiple Planning Commission meetings
- Planning Commission Hearing and recommendation of adoption

The following item is included under **TAB 17**:

- Memo of Updates – April 2021
  - Resolution 9-2021
  - Updated Draft Housing Action Plan
  - Staff Report Housing Action Plan
- MOTION:** *The City Council moves to approve Resolution 9-2021 adopting the Housing Action Plan as a guide for future policy, code and land use decisions.*

## **18. Ordinance 1625 – Quarterly Budget Amendment and Salary Schedule Update**

Staff asks City Council to adopt Ordinance 1625 Quarterly Budget Amendment, which amends the budget at the fund level and includes updates to the salary schedule. A majority of this amendment includes the necessary adjustments to the beginning and ending fund balances; the Council will find other amendments based on Council actions or necessary corrections to the 2021 budget that have either been carried over from the 2020 budget or require amendment due to changes not foreseen in the development of the original budget in 2020.

The following items are included under **TAB 18**:

- Ordinance 1625
- Exhibit A - Revenue and Expense Line-Item Details
- Exhibit B – Salary Schedule

- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1625 Quarterly Budget Amendment and 2021 Salary Schedule.*

## INFORMATIONAL & FUTURE CONSIDERATION ITEMS

### **19. Economic Development Committee Agenda Items**

This item is included under **TAB 19.**

### **20. Parks Committee Agenda Items**

This item is included under **TAB 20.**

### **21. Public Works Committee Agenda Items**

This item is included under **TAB 21.**

### **22. Development Services Monthly Report – March 2021**

This item is included under **TAB 22.**

### **23. Planning Commission Minutes – 3/17/2021**

This item is included under **TAB 23.**