

Festhalle Oversight Committee

City of Leavenworth
Zoom Conferencing
10:00 AM - 11:00 AM
September 13, 2021

Join Zoom Meeting

<https://us06web.zoom.us/j/81982080720?pwd=WVlnUmY0eTgyeDI3aVpUd0lOQ0ZpQT09>

Meeting ID: 819 8208 0720

Passcode: 141356

Dial by your location
+1 253 215 8782 US

Find your local number: <https://us06web.zoom.us/u/kvTtujEU6>

Carolyn Wilson – <i>Council</i>
Sharon Waters – <i>Council</i>
Zeke Reister – <i>Council</i>
Margaret Neighbors – <i>Community</i>
Karl Ruether – <i>Community</i>
Shari Day-Campbell – <i>Community</i>
Ana Cortez-Steiner - <i>Chair</i>

Agenda Items:

1. Approval of the August 9, 2021 Meeting Notes
2. Manager's Update
3. Other
4. Adjourn

Festhalle Oversight Committee

City of Leavenworth
Zoom Conferencing
10:00 AM - 11:00 AM
August 9, 2021

Meeting Notes:

Attendance: Carolyn Wilson, Sharon Waters, Zeke Reister, Margaret Neighbors, Karl Ruether, Shari Day-Campbell, Mayor Florea, and Sue Cragun.

1. Approval of the May 10, 2021 and July 12, 2021 Meeting Notes

Committee Members approved the May 10 and July 12, 2021 meeting notes.

2. Managers Update:

The Manager's Report for August 2021 was provided in the packet materials.

3. New Festhalle Pricing Structure

Committee members addressed the proposed pricing structure that will begin in 2022. This has been an ongoing discussion over the past few months. Members agreed to the new rates with exception to the \$1.00 fee per ticket for Non-Profit events. The \$1.00 fee per ticket will be added to ticket sales for For-Profit events.

4. Other

Whitney and Ashley Coffin are the owners of Gather Leavenworth, LLC, which is a local event planning business. They have had discussions with Mayor Florea regarding future management of the Festhalle Facility. They have provided a Scope of Services and have agreed to a flat monthly rate of \$3,000 through the end of 2021. New fees will be negotiated for future years. Gather Leavenworth currently manages event venues locally and was recently contracted to manage the Cashmere Riverside Center. The Coffin's addressed their plans for the facility, marketing structure, pool of available contracted employees, and add on services. Mayor Florea explained that the Festhalle will be managed in a similar fashion as previous management. Committee members asked questions and requested clarification on a number of items, which were addressed by the Coffin's.

Carl Ruether motioned to recommend approval of the Gather Leavenworth contract for Festhalle Management to the City Council. The motion was seconded by Carolyn Wilson and passed unanimously.

Margaret Neighbors noted that there will be upcoming discussion about the Greater Leavenworth Museum and the Wenatchee Tribes hosting a joint event at the Festhalle.

5. Adjourn

Meeting adjourned at 10:25 AM

Respectfully Submitted,
Sue Cragun, Executive Assistant