

## **LEAVENWORTH CITY COUNCIL MINUTES**

**June 8, 2021**

Mayor Carl J. Florea called the June 8, 2021 Leavenworth City Council meeting to order at 6:35 PM. This meeting was conducted via Zoom conferencing.

### **ROLL CALL**

Council Present: Mayor Carl J. Florea, Carolyn Wilson, Mia Bretz, Sharon Waters, Clint Strand, Jason Lundgren, Anne Hessburg, and Zeke Reister.

Staff Present: City Administrator Ana Cortez-Steiner, Chantell Steiner, Lilith Vespier, Sue Cragun, Christie Voos, Kiah Patzkowsky and Andrea Fischer.

### **APPROVAL OF THE CONSENT AGENDA**

#### **Consent Agenda**

1. Approval of Agenda
2. Approval of May 25, 2021 Regular Meeting Minutes
3. May Payroll \$270,966.31
4. 2021 Claims \$505,424.52
5. Contract for Accessory Dwelling Unit Plan Development
6. Memorandum of Understanding with the Wenatchee River Institute: Story Trail

Councilmember Wilson motioned to approve the consent agenda as written. The motion was seconded by Councilmember Hessburg and passed unanimously.

### **COUNCILMEMBER AND COMMITTEE REPORTS**

Councilmember Wilson attended the joint Planning Commission/Council meeting and attended the Economic Development Committee meeting. She stated that she thought she was signed up for the Kim Schrier townhall meeting, but did not receive a link, so was not able to attend that meeting.

Councilmember Bretz attended the Economic Development Committee meeting where they received a report from Development Services Manager Lilith Vespier. PermitTrax has been up and running for a year now, so we are able to compare year to year. The event permitting process was also discussed, and the City is moving in the direction of treating the City sanctioned festivals (Maifest, Autumn Leaf Festival and the Holiday Lighting) differently than the other festivals. More discussion is coming on this topic.

Councilmember Waters attended the Design Review Board meeting, the Upper Valley Historical Society meeting, the Chumstick Coalition Steering Committee, the Residential Advisory Committee meeting, the joint Planning Commission/Council meeting, the Morning Chamber meeting, the Parking Committee meeting, and the Parks Committee meeting. She reported on the Solid Waste Advisory Council (SWAC) meeting where they discussed a grant that they have received from the Department of Ecology for \$294,844 and will discuss how to use the grant money at the next meeting. The SWAC Board approved fluorescent light bulbs, used cooking oil and fire extinguishers for drop off at the facility. In addition, they held a clean-up event on lower Squilchuck Road and picked up a lot of scrap metal and glass. She then reported on the Public

Works Committee Meeting where Jordan McDevitt's wetland property was discussed to dedicate it as a park and cemetery issues were discussed in regard to how difficult it is to do winter burials with all the heavy machinery needed.

Councilmember Strand attended the Parks Committee Meeting.

Councilmember Lundgren attended reported on the Upper Valley Park & Recreation Service Area (PRSA) meeting noting that the Board met the new consultants that will be performing the Recreational Needs Assessment. He also attended the Parks Committee Meeting where Jordan McDevitt gave his presentation about the wetland being dedicated as a park and the winter cemetery issues. He gave a pool update; staff is doing testing on the pool water and the lifeguard training will commence after positive results are received. The Board is hoping to incorporate lap swim, water aerobics and swimming lessons; open swim sessions are being explored as they navigate the restrictions for COVID-19 protocols with public pools.

Councilmember Hessburg attended the joint Planning Commission/Council meeting, the Economic Development Committee meeting, and the Residential Advisory Committee meeting, which consisted of a robust discussion regarding the Osborn visioning process with the consultant Mr. Bob Stowe. She also attended the Parking Advisory meeting noting that the Board is looking to update the Leavenworth Municipal Code with parking standards that are not within the current code. The Board is also looking at adding more permanent infrastructure to the Glacier Lot as it will be dependent on free parking when the parking program goes into effect.

Councilmember Reister attended the joint Planning Commission/Council meeting and had an extensive administrator check-in regarding the River Pilot Program. He also attended the Parks Committee meeting.

## **MAYOR/ADMINISTRATION REPORTS**

Finance Director / City Clerk Chantell Steiner reported that it is time to come in and sign council paperwork and provided an update on the Festhalle transfer status.

Development Services Manager Lilith Vespier reported that the Adventure Park is planning to submit their building permit this week, and the review will start shortly thereafter. Once the review is complete it will be put on the portal on the website for the public to see. She stated that staff will be conducting stormwater testing over by Ward Strasse next week. She reported on the Planning Commission public hearing for the shoreline master program; there were no public comments made. She noted that BERK consulting has identified vacation rentals inside the City limits; staff is reviewing this for more effective compliance. She stated that Assistant Planner Nichole Perry has been going around town finding RV's that people might be living in; as this is a delicate situation, staff will make sure they have the resources that they need before noticing them for eviction.

Interim Public Works Director Sue Cragun stated that Public Works would like to start fixing the curbing around town. They are also looking at chip sealing a couple of streets in town, but since they have been let go for so long, it will cost more money to repair. She will have an estimate and a plan by the next council meeting.

Communication Analyst Christie Voos reported on parking, there are new motorcycle parking signs and loading zone signs. For communications, she will be doing more on social media and figuring out the tone.

Kiah Patzkowsky from the PRSA gave a pool update, there is a chemical imbalance in the pool and after that is resolved Kelley Lemons, the pool manager, will begin to train the lifeguards. She needs to know how many lifeguards she will have so she can make the schedule. They will be offering Lap Swim, Swimming Lessons and Water Aerobics initially and then adding more as COVID regulations change. The prices are not changing from last year.

## **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

None.

## **RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

### **8. Resolution 13-2021 Continued Suspension of Special Use Permit Requirements**

Development Services Manager Lilith Vespier stated that the Special Use Permits that are currently in place are set to end June 30th. With this resolution, she is looking for Council approval to extend the Special Use Permits through November 15, 2021 or January 17, 2022. The council chose to extend until January to coincide with the re-opening of Front Street.

Councilmember Hessburg moved to approve Resolution 13-2021 to continue the suspension of various City regulations for special use permit until January 17, 2022. The motion was seconded by Councilmember Lundgren and passed unanimously.

### **9. Resolution 12-2021 Workforce Housing Defined**

Development Services Manager Lilith Vespier stated that this new definition will continue to improve the housing options for people who are in the 80% to 120% income levels.

Councilmember Wilson moved to approve Resolution 12-2021 establishing a definition of workforce housing. It was seconded by Councilmember Bretz and passed unanimously.

### **10. Resolution 14-2021 Amendment to the Protective Covenants and Conditions for the Icicle Road Properties**

City Administrator Ana Cortez-Steiner stated that this is to amend the covenants for the Icicle Road properties. This will remove the covenant to build only a single-family home and will open it up for the option to build multi-family housing. There was discussion regarding what type of home can currently be built and the option for Council to decide to change the zoning in the future, which will offer some additional flexibility.

Councilmember Bretz moved to approve Resolution 14-2021 amending the protective covenants and conditions of the Icicle Road Properties. The motion was seconded by Councilmember Hessburg and passed unanimously.

## 11. River Pilot Program: Continuation

Administrator Cortez-Steiner stated that the details for the River Pilot Program are to treat the tubing companies and individual tubers the same. The companies will park in designated locations and the individual tubers will need to use the Glacier Lot. She confirmed that companies may not use City property for office space. The program includes regulations for companies entering and exiting the river while individual rafters will need to use best practices for entering and exiting the river. She noted requirements for the companies to offer maps and enforce vest protocol and prohibit alcohol while the City will provide toilets. Education will be provided through the companies, the river ambassadors and Pacific Security. The City will seek to educate the public, enforce parking and littering on the banks. The City will also provide life jacket stations in the various access points. She stated that the City would like to provide tubing companies a lane to drop off their tubers and offer unloading zones vs. parking at the access points. There is ongoing conversation regarding the fees for the individual tubers; there will be no fees at this point. The rafting companies will charge their customers \$4.50 per person to help pay for sanitation, education/enforcement and restrooms, which will be incorporated in the permit fees to the City.

Dave Johnson of Leavenworth Outdoor Center thanked the City staff for their hard work and dedication to moving this forward swiftly so that the companies can get underway with the river recreation season.

## INFORMATION ITEMS & FUTURE CONSIDERATIONS

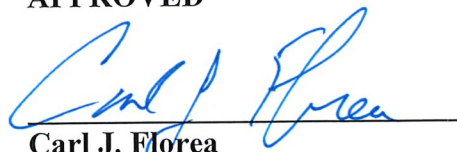
- 12. Economic Development Committee Agenda Items
- 13. Parks Committee Agenda Items
- 14. Public Works Committee Agenda Items
- 15. Development Services Monthly Report – May

## ADJOURNMENT


Seeing no other business, Councilmember Reister motioned to adjourn the June 8, 2021 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Waters and passed unanimously.

The meeting adjourned at 8:00 PM.

**APPROVED**

  
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Carl J. Florea  
Mayor

**ATTEST**

  
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Chantell Steiner  
Finance Director / City Clerk