



## City of Leavenworth

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### City Council

Carl J. Florea - *Mayor*  
Carolyn Wilson  
Mia Bretz  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Anne Hessburg – *Mayor Pro Tem*  
Zeke Reister

Ana Cortez-Steiner – *City Administrator*

### MEETINGS VIA ZOOM CONFERENCING January 12, 2021 Pacific Time (US and Canada)

#### Morning Study Session Begins at 8:30 AM

##### Join Zoom Meeting

<https://us02web.zoom.us/j/85143814848?pwd=d1F1bGhuRnJ2Ujg5NHlJZVd3T1B6QT09>

Meeting ID: 851 4381 4848

Passcode: 231845

#### Afternoon Committee Meetings Begins at 3:45 PM

Economic Development 3:45 – 4:30 PM \* Parks 4:30 – 5:15 PM \* Public Works 5:15 – 6:00 PM  
Councilmembers will attend based on their specific assignments.

##### Join Zoom Meeting

<https://us02web.zoom.us/j/83884083465?pwd=RG1saXdGVGVFZU56Qj9LQ0Yza0FGUT09>

Meeting ID: 838 8408 3465

Passcode: 056923

#### Regular Evening Meeting Begins at 6:30 PM

##### Join Zoom Meeting

<https://us02web.zoom.us/j/82106645117?pwd=bmxvRnRlV3QxNDZRTzJ4RGxSR2tNdz09>

Meeting ID: 821 0664 5117

Passcode: 762457

All Meetings allow for the same dial by your location option using the number listed below:

+1 253 215 8782 US

Or find your local number: <https://us02web.zoom.us/j/koiwyKz7o>

**PLEASE TAKE NOTICE**, in consideration of the current COVID-19 pandemic, for the health and safety of the community, city staff, and councilmembers, City Hall is closed to the public.

We encourage all Councilmembers, Staff, and the public to utilize the Zoom Conferencing meeting feature. Staff will ensure hosting of the access approximately 10 minutes prior to each of the scheduled meetings; no meeting business may be discussed prior to the official opening of the meetings. The public is encouraged to submit written comments prior to the meetings by sending to the City Clerk at [financedir@cityofleavenworth.com](mailto:financedir@cityofleavenworth.com); comments via email will need to be submitted by no later than 5:00 PM on Monday, January 11, 2021 in order for them to be received and prepared for submission into the record; comments received for the evening meeting will be read aloud as part of the Comments From the Public on Items Not on the Agenda or during the discussion of specific items. If you would like to deliver comments, you may contact City Hall at (509) 548-5275 prior to 1:00 PM on Monday, January 11, 2021 to schedule an appointment for delivery. Comments received through US Mail will be included if they are received prior to the meetings.

**LEAVENWORTH CITY COUNCIL AGENDA**  
**Leavenworth City Hall – Council Chambers**  
**January 12, 2021 – 6:30 PM**

**Call to Order**

**Roll Call**

**Consent Agenda**

1. Approval of Agenda
2. Approval of December 8, 2020 Study Session Minutes
3. Approval of December 8, 2020 Regular Meeting Minutes
4. December 2020 Payroll \$239,731.77
5. 2020 Claims \$1,809,161.12
6. 2021 Claims \$315,883.03
7. Professional Services Agreement with TD&H Regarding Alley Whitepaper
8. Mayoral Appointment of Rob Eaton and Kenzie Converse to the Residential Advisory Committee

**Council Committees – 2<sup>nd</sup> Tuesday**

Economic Development 3:45 PM

Parks 4:30 PM

Public Works 5:15 PM

**Councilmember and Committee Reports**

**Mayor / Administration Reports**

**Comments from the Public on Items Not on the Agenda**

- 9. Presentation: Cascade School District Technology/Safety Levy Update – Dwight Remick**
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**Resolutions, Ordinances, Orders, and Other Business**

10. Action: Motion to Elect Mayor Pro Tempore
11. Change Order: AEG LLC/Phase II

**Information Items & Future Considerations**

12. Mosquito Control Board Report
13. Mayor and Mayor Pro Tempore Committee Assignments – January 26, 2021
14. Joint Meeting with Planning Commission / 2021 Docket Acceptance – January 26, 2021

**Adjournment**

**(Next Ordinance is 1624 – Next Resolution is 1-2021)**

## CONSENT AGENDA ITEMS AND REPORTS

### **1. City Council Meeting Agenda:**

This item is included under **TAB 1.**

### **2. Study Session Meeting Minutes:**

This item is included under **TAB 2.**

### **3. Regular Meeting Minutes:**

This item is included under **TAB 3.**

### **4. December 2020 Payroll:**

This item is included under **TAB 4.**

### **5. 2020 Claims:**

This item is included under **TAB 5.**

### **6. 2021 Claims:**

This item is included under **TAB 6.**

### **7. Professional Services Agreement with TD&H Regarding Alley Whitepaper**

As part of the City Council approved 2020 Planning Commission Docket, staff completed a Request for Proposals process for a professional firm to compile a whitepaper on alley uses, city responsibilities/liabilities, and any development costs and on-going maintenance costs associated with alley use. TD&H Engineering was the firm chosen based on past work performed for the City and their ability/desire to complete the work at no charge.

The following item is included under **TAB 7:**

- Professional Services Agreement

### **8. Mayoral Appointment of Rob Eaton and Kenzie Converse to the Residential Advisory Committee**

The Leavenworth City Council is being asked to confirm the Mayoral appointment of Rob Eaton and Kenzie Converse to the Residential Advisory Committee.

There are no items included under **TAB 8.**

### **9. Presentation: Cascade School District Technology/Safety Levy Update – Dwight Remick**

The Cascade School District will be present to provide an update on the upcoming District Technology and Safety Levy.

The following item is included under **TAB 9:**

- PowerPoint Slides

## SUPPLEMENTAL COUNCIL AGENDA

### **10. Motion to Elect Mayor Pro Tempore**

The Council is being asked to consider the appointment and designation of a Mayor Pro Tempore. The action could be the confirmation of the standing Mayor Pro Tempore or the selection and confirmation of another sitting councilmember.

The duties of the Mayor Pro Tempore include the recommendation of councilmembers to standing committees with the appointments approved by the City Council, and to serve as the presiding officer at the Council Meetings in the Mayor's absence.

At this time, the following procedure is recommended:

- Mayor: Nominations are now in order for the office of Mayor Pro Tempore.
- Nominations taken from the floor.
- Mayor calls for any further nominations - if none, announces nominations are closed.
- Election then occurs by show of hands in support of each nominee.
- A full majority of four (4) is needed for the confirmation.

The following items are included under **TAB 10:**

- RCW 35A.12.065 Pro Tempore Appointments
- RCW 35.27.160 Mayor – Duties – Powers – Mayor Pro Tempore
- **MOTION:** *The Leavenworth City Council moves to nominate and appoint Councilmember \_\_\_\_\_ as Mayor Pro Tempore.*

### **11. Change Order #1 for AEG, LLC**

Staff seeks Council authority to increase the allocation for the contract between the City and Associated Environmental Group, LLC. The original Council approved amount was \$21,000. The total invoice for the Phase II evaluation of the Osborn Property exceeded this amount by \$903.40. Staff requests a new allocation of \$903.40 to fully pay AEG invoices. AEG has already submitted its Phase II report and the report was distributed to Council in December.

The following item is included under **TAB 11:**

- Change Order #1 for WO3 Request & Authorization
- **MOTION:** *The Leavenworth City Council moves to approve an increase to the Associated Environmental Group, LLC Contract in the amount of \$903.40.*

## INFORMATIONAL & FUTURE CONSIDERATION ITEMS

### **12. Mosquito Control Board Report**

There following item is included under **TAB 12:**

- Mosquito Control Board Report

### **13. Mayor & Mayor Pro Tempore Committee Assignments – January 26, 2021**

There are no items included under **TAB 13.**

### **14. Joint Meeting with Planning Commission / 2021 Docket Acceptance – January 26, 2021**

There are no items included under **TAB 14.**