

LEAVENWORTH CITY COUNCIL MINUTES

November 27, 2018

Mayor Cheryl Kelley Farivar called the November 27, 2018 Leavenworth City Council meeting to order at 6:30 PM and Development Services Manager Lilith Vespier led the City Council in the Flag Salute.

Mayor Farivar recognized local resident and Army Ranger Sergeant Leandro Jasso who was killed in action over the past weekend. She said that the City's flags have been lowered to half-staff and that his name will be added to the Veterans Memorial Plaque at City Hall. She asked for all to take a moment of reflection and prayer for Sergeant Jasso and his family.

ROLL CALL

Council Present: Mayor Cheryl K. Farivar, Carolyn Wilson, Mia Bretz, Elmer Larsen, Margaret Neighbors, Sharon Waters, Clint Strand, and Jason Lundgren.

Staff Present: City Administrator Joel Walinski, City Attorney Tom Graafstra, Chantell Steiner, Lilith Vespier, Herb Amick, and Sue Cragun.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda:

1. Approval of Agenda
2. Approval of November 13, 2018 Study Session Minutes
3. Approval of November 13, 2018 Regular Meeting Minutes
4. 2018 Claims \$526,017.47

Councilmember Larsen motioned to amend the consent agenda and move the Icicle Work Group Discussion to follow comments from the public on items not on the agenda. The motion was seconded by Councilmember Bretz and passed unanimously.

Councilmember Larsen motioned to approve the consent agenda as amended. The motion was seconded by Councilmember Wilson and passed unanimously.

Chelan County Commissioner Keith Goehner addressed the attendees and stated that it has been a pleasure to serve the citizens of Chelan County; he has enjoyed the positive changes that he has seen over the past 16 years. Commissioner Goehner will begin his term as WA State Representative representing Legislative District 12 next year.

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember Waters congratulated Councilmember Lundgren for a job well done on a video interview on salmon recovery efforts, which was available from the Wenatchee World. She reported that she attended the Chelan Douglas Health District Board meeting, Mass Casualty Incident (MCI) training, and the Public Safety Committee meeting. She briefly addressed highlights from each of those meetings.

Councilmember Neighbors reported that she attended the Mass Casualty Incident (MCI) training and several Upper Valley Museum Board meetings. She shared her favorable thoughts regarding the valuable MCI training.

Councilmember Larsen reported that he attended the Leavenworth Area Promotions (LAP) meeting.

Councilmember Bretz reported that she attended the Link Transit Board meeting, Upper Valley Parks & Recreation Service Area (PRSA) Board meeting, and the Housing Committee meeting. She briefly addressed discussion topics from each of those meetings.

Councilmember Wilson reported that she attended the Public Safety and Finance Committee meetings. She provided a brief report from the Finance Committee meeting.

MAYOR/ADMINISTRATION REPORTS

Mayor Farivar reported on Christmas Lighting Traffic Control meeting with the WA State Patrol, WA State Department of Transportation, Chelan County Public Works, Chelan County Sheriff's Office, Chelan County Fire District #3, City of Leavenworth, and Chamber of Commerce representatives. She said that there will be a final meeting tomorrow, November 28, 2018 to discuss the traffic and public safety issues from last year's Christmas Lighting Festival. She addressed changes taking place this year, such as flaggers at seven specific intersections from Peshastin to Icicle Road and Chumstick Highway at North Road. She noted that the traffic lights through town will go black and be controlled by professional flagging crews and law enforcement personnel. She added that she was interviewed and led a walking tour of downtown with KXLY TV regarding the Christmas Lighting Festival; she addressed the best times to come to the Lighting Festival.

City Administrator Joel Walinski reported that staff has posted the job announcement for the Assistant Planner position; that position will close on December 11, 2018 at 5:00 PM.

City Attorney Tom Graafstra reported that the City is a defendant in a personal injury case, due to a fall in a crosswalk on Highway 2. He noted that the defense has been tendered to the City's insurance company.

Finance Director Chantell Steiner reported that the 2019/2020 Preliminary Budget has been provided to the Council.

Public Works Director Herb Amick reported on the safety concerns on Pine Street near the entrance to Alpine Lakes Elementary School. He said that he observed Pine Street prior to the start of the school day and did not see any issues or concerns. Administrator Walinski noted that through the use of the City's speed counter, they are finding that most cars are driving the posted speed limit.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Mayor Farivar recognized Ms. Madilyn McNiel who was in attendance for her "Citizens of Washington in a Contemporary World" class criteria at Cascade High School. Ms. McNiel introduced herself and stated that she is researching abusive relationships in high school for her

“Project Citizen” work. Mayor Farivar and the City Council thanked her for attending the meeting and the Mayor gave her a City of Leavenworth lapel pin.

Chelan County Commissioner Keith Goehner, 6391 Goehner Road, Dryden; Commissioner Goehner noted that the Leavenworth Chamber of Commerce has received funds from the Chelan County Lodging Tax Fund to be used for traffic management. He reiterated that the City of Leavenworth has the support of the surrounding communities, as visitors must drive through Leavenworth in order to travel elsewhere in the area, which adds to some of the traffic congestion.

1. Icicle Work Group Presentation - Mike Kaputa

Chelan County Commissioner Keith Goehner began the discussion with a brief background of how the group began and explained that the Icicle Work Group (IWG) is working with a number agencies and organizations to provide additional in-stream flow in the Icicle Creek and provided a small percentage of that water for future domestic use. Chelan County Department of Natural Resources Director Mike Kaputa began with a PowerPoint presentation and noted that the City’s participation in the IWG has been excellent throughout the process. He provided additional background information, stated the members of the IWG, and addressed the Guiding Principles. He went on to address the environmental review process and the associated project base package that has been recommended by the Group. He provided the timeline for project completion and warned that some projects may be flawed, which will slow the timeline to completion. He addressed the current status of the group and the next steps that are still necessary. Councilmembers briefly asked questions regarding further clarification in some areas. There was a brief discussion of the shortfall in funding for the fish screens, the City’s need to provide water, and the water conservation that has been ongoing.

PUBLIC HEARING ON 2019-2020 FINAL BUDGET ADMINISTRATOR REVIEW AT 6:45 PM

Mayor Farivar opened the public hearing at 7:50 PM.

City Administrator Joel Walinski began the public hearing with a PowerPoint presentation. He began by addressing the assumptions in the budget development process, which includes Lodging Tax levels, Property Tax adjustments, Sales Tax levels, rates and fees for services and utilities, and B&O Tax levels. He addressed the upcoming Public Safety and Lodging Tax expenditures, capital expenses that have been included in the budget, fund balances and building those balances, historical long-term debt, and the upcoming issues on the horizon. On a final note, he explained that the long-term sewer utility annual debt will be falling off at the same time that the new debt for the Wastewater Treatment Plant upgrades begins, which will be less noticeable for the resident’s, with regard to their utility bills.

Mayor Farivar asked if there were any questions from the public; hearing none, she closed the public hearing at 8:08 PM.

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

1. 2018 Planning Commission Docket Amendment

Development Services Manager Lilith Vespier addressed the necessary zoning change for the three (3) Golf Course property lots on Icicle Road that the Council discussed surplus in June. She noted that the parcels are currently zoned "Recreational", and will need to be changed to "Residential" in order for the parcels to be sold for residential use. She said that the first required step is a change to the Comprehensive Plan, which may be completed as a 2018 Cycle Amendment; the amendment will be finalized in February 2019 following a hearing with the Planning Commission in January and the required 60-day State agency review. She noted that the Comprehensive Plan may be amended once a year, which is why staff suggests beginning this amendment this year.

Councilmember Bretz motioned to approve the revision to the 2018 Planning Commission Docket. The motion was seconded by Councilmember Neighbors and passed unanimously.

2. Adventure Park Application

Development Services Manager Lilith Vespier stated that the project applicant will be requesting the modification of an existing easement at a later date, most likely soon after the Hearing Examiner's decision is issued. She briefly described the location of the current easement and noted that the modification was recommended by the Chelan County Fire District to address preferred road grade for public safety purposes. Administrator Walinski clarified that within the application, there is a request to modify the location of the easement, which was not requested on the previous application. On a final note, Manager Vespier handed out a document that details the Leavenworth Adventure Park application process. She briefly clarified concerns from individual Council members and confirmed the dates of the comment periods.

ITEMS FOR FUTURE CONSIDERATION

Mayor Farivar stated that the 2019 Rate & Fee Schedule, 2017-2018 Budget Amendment, and the 2019-2020 Budget Adoption will take place at the December 11, 2018 City Council Meeting and the Transportation Benefit District Meeting will immediately follow the regular City Council Meeting this evening.

ADJOURNMENT

Seeing no other business, Councilmember Bretz motioned to adjourn the November 27, 2018 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Waters and passed unanimously.

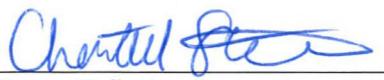
The meeting adjourned at 8:25 PM.

APPROVED



Cheryl Kelley Farivar
Mayor

ATTEST



Chantell Steiner
Finance Director / City Clerk