



City of Leavenworth

700 Highway 2 / Post Office Box 287
Leavenworth, Washington 98826
(509) 548-5275 / Fax: (509) 548-6429
Web: www.cityofleavenworth.com

City Council
Cheryl K. Farivar - *Mayor*
Carolyn Wilson - *Mayor Pro Tem*
Mia Bretz
Margaret Neighbors
Sharon Waters
Clint Strand
Jason Lundgren
Position No. 7 - *Vacant*
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers

November 26, 2019 – 6:30 PM

Call to Order
Flag Salute
Roll Call

Council Committees – 4th Tuesday

Housing 3:00 PM
Public Safety 4:00 PM
Finance 5:00 PM

Consent Agenda

1. Approval of Agenda
2. Approval of November 12, 2019 Study Session & Regular Meeting Minutes
3. 2019 Claims \$269,591.96

Councilmember and Committee Reports **Mayor / Administration Reports**

Comments from the Public on Items Not on the Agenda

Presentation: Leavenworth Community Farmers Market – Lauren Peterson

Public Hearings at 6:45 PM:

1. Water Utility – Leavenworth Municipal Code Changes
2. Roadway Vacation – Wastewater Treatment Facility

Resolutions, Ordinances, Orders, and Other Business

1. Action: Ordinance 1602 Water Utility – Leavenworth Municipal Code Changes
2. Action: Ordinance 1603 Roadway Vacation – Wastewater Treatment Plant
3. Action: Private Request - Comprehensive Plan Amendment for Planning Commission Docket
4. Action: Community Cupboard Lease Agreement – Upper Valley MEND
5. Action: Cascade School District Skateboard Park Memorandum Amendment
6. Action: Resolution 22-2019 Cost Allocation Plan Amendment
7. Action: Interlocal Agreement: 2020 Chelan County Regional Justice Center Contract
8. Action: Interlocal Agreement: Chelan County Fire District No. 3
9. Action: Bobcat Purchase Request
 - a) Resolution 23-2019 Sole Source Vendor
 - b) Purchase Approval
10. Action: Resolution 24-2019 Purchasing Policy Amendment

Information Items for Future Consideration

1. 2020 Rate & Fee Schedule / 2019 Budget Amendment – 12/10/2019

Adjournment

(Next Ordinance is 1604 – Next Resolution is 25-2019)

SUPPLEMENTAL COUNCIL AGENDA

1. Ordinance 1602 – Water Utility Leavenworth Municipal Code Changes

At the November 13, 2019 Study Session, the City Council reviewed recommended changes to several sections within the Leavenworth Municipal Code (LMC) regarding utility related billing procedures. The Finance Department had completed a recent review of the LMC in regard to utility related billing procedures to ensure ongoing compliance with local and State laws. Most of the changes are minor in nature and are generally “housekeeping” corrections to match current practices with code language. Council requested clarifying language in section 13.04.080 for forgiving the “once per year late fee” and adding language to specify “per account.” No additional changes have been incorporated.

COUNCIL GOALS

<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 1:**

- Ordinance 1602 Water Utility Code Changes – Redline Version
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1602 amending sections of Chapters 13.02 and 13.04 related to Water Utilities.*

2. Ordinance 1603 Roadway Vacation – Wastewater Treatment Plant

The City Council is being asked to vacate a portion of historical roadway, known as County Road 224, located under and near the existing Wastewater Treatment Plant (WWTP). The historical roadway is located on Chelan County Assessor Parcel Numbers: 24-17-01-440-450 and 24-17-01-440-500. The area is currently developed with the WWTP, which was originally constructed in 1940-47 and expanded in the 1970’s over the historic (unused) County Road 224.

The area was annexed by the City in 1970 with no mention of County Road 224. Chelan County and the Washington State Department of Transportation have stated they do not have ownership of County Road 224.

County Road 224 abuts the Wenatchee River and, therefore, vacation requires a summary of other public shoreline access within the City. This review has been completed in the attached Memo. Additionally, the vacated area is required to be purchased at a fair market value with monies to be held by the City for “acquiring additional beach or water access, acquiring additional public view sites to a body of water or acquiring additional moorage or launching sites” (RCW 35.79.035).

Pacific Appraisal is completing an assessment of the fair market value, which will determine the purchase price.

The vacation of County Road 224 will remove ambiguity of ownership as the City moves forward with the WWTP upgrades.

COUNCIL GOALS

Revenue & Fiscal Health	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
Infrastructure	Does the request/action support a safe and efficient infrastructure?	✓
Economic Development Growth and Vitality	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
Transparency and Accountability	Does the request/action further public understanding and engagement?	✓
Community Building	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 2:**

- Memo Regarding Shoreline Vacation Review
- Ordinance 1603
- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1603 Roadway Vacation affecting the Wastewater Treatment Plant.*

3. Private Request - Comprehensive Plan Amendment for Planning Commission Docket

The City Council is being asked to determine if the Friends of Leavenworth’s Comprehensive Plan Amendment for the 2019 Docket is to be City sponsored or to be a private application. If City sponsored, no fees would be required by the applicant and potential additional studies and amendments would be drafted at the City’s expense. If private application, the Friends of Leavenworth would complete the application (within 3 months) by submitting required fees of \$1,100 plus \$50 per hour (with \$550 credit toward the hourly rate), per fee schedule Resolution 19-2018.

At the time the application came in, City staff was not sure if the proposal would be added to the Docket; therefore, no fees were taken. At the January 2019 joint meeting, the City Council agreed to add the request to the Docket; however, the question of sponsorship was left to come back to the City Council prior to addressing the request sometime in the fall. As the Planning Commission has been working through priority housing amendments, as directed by the 2019 Docket, and remanded code amendments, the Comprehensive Plan amendments were moved from the fall (September) to December.

There are two options for the City Council to consider: (A) the request is a private application to be reviewed when fees are submitted by the Friends of Leavenworth. This option would be a review of the specific text amendment request where the Planning Commission would make a recommendation on the specific text; or (B) the request is City sponsored where no fees are collected. The request would be reviewed as a concept (rather than specific language) and may be modified, used, or deleted through the City Planning Commission process, which could include additional studies and reports to determine impacts or other items arising from the concept.

The City Code states that *proposals from private persons, organizations, and agencies, which the council and planning commission decide would serve the public interest and would therefore be appropriately sponsored by the city*, must contain additional information outlined in LMC 21.31.040(C). The applicant did submit the required documentation before December 31, 2018, which is included within the packet material. Additionally, as required by code, City staff has provided a code evaluation based on information available, which has also been provided within the packet.

Staff makes no recommendation on the sponsorship of the application.

COUNCIL GOALS

<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following items are included under **TAB 3**:

- 2019 Docket – as approved by the City Council
 - 2019 Planning Commission Agenda Summary
 - Friends of Leavenworth Application for Comprehensive Plan Amendment 2019 Docket
 - Staff Criteria Review Memo
- **MOTION A:** *The Leavenworth City Council moves to retain the Comprehensive Plan Amendment Docket item “3. Review of Peak Traffic (Friends of Leavenworth)” as a private application, if fees are submitted within three months.*
 - **MOTION B:** *The Leavenworth City Council moves to retain the Comprehensive Plan Amendment “Review of Peak Traffic” as a City sponsored review, which may result in modification of the request, deletion of the request, or retaining the request.*

4. Community Cupboard Lease Agreement – Upper Valley MEND

The City Council is being asked to approve a lease agreement with Upper Valley MEND for the rental of City property and building located at 219 14th Street, Leavenworth, WA. The City has had a property lease arrangement with MEND for the use of this property for the Community Cupboard for approximately twenty years. The Community Cupboard provides a Food Bank, Thrift Store, and Emergency Family Assistance Services to low income and disadvantaged families. The City provides the property at a lease rate of \$1.00 annually for the term of the agreement. The City, under RCW 43.185C, has the authority to provide human services, including but not limited to such services as emergency housing, including for the homeless, for victims of domestic violence, and for low income and disadvantaged families. Human services to be provided are at the guidance of the Council and in what form that assistance is provided. In this case, a rent reduction is the value of the assistance provided for human services.

The lease agreement is consistent with the previous lease agreements the City has had with Upper Valley MEND for the use of this space. The City has provided this location to the food bank for over twenty-five years. The term of this agreement is January 1, 2020 through December 31, 2024. The lease agreement does include an opt out condition for Upper Valley MEND if they provide a sixty (60) day notice. The City has a one-year notice provision should the City decide on repurposing the property. The one-year period works well within the City’s typical planning frame work for reuse of facilities.

The agreement has been reviewed by City Attorney Thom Graafstra and Kaylin Bettinger, Executive Director, Upper Valley MEND.

COUNCIL GOALS

Revenue & Fiscal Health	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
Infrastructure	Does the request/action support a safe and efficient infrastructure?	
Economic Development Growth and Vitality	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
Transparency and Accountability	Does the request/action further public understanding and engagement?	✓
Community Building	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 4:**

- Draft Lease Agreement 219 14th Street
- Exhibit A “Legal Description”
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign the lease agreement with Upper Valley MEND for their use of the property and building located at 219 14th Street, Leavenworth, WA.*

5. Cascade School District Skateboard Park Memorandum Amendment

The City Council is being asked to review and consider for approval an amendment to the Skateboard Park Memorandum of Understanding (MOU) between the City of Leavenworth and the Cascade School District, which includes a cost sharing partnership for the replacement skate park, and provides an Option for Purchase on a remnant parcel of property of the existing Osborn School property. This Amendment is necessary to address specified dates within the MOU. The original provisions within the MOU had a timeline for a decision on surplus the property by the District, a decision by the City to purchase, and a payment date should the City decide not to purchase or District decide not to surplus. The new amendment specifically addresses these dates in paragraph 4 G of the MOU. The date for School District to surplus the SP Portion is changed and extended from June 30, 2019 to June 30, 2020. City shall then be given until September 30, 2020 to examine the SP Portion, exercise its option, and proceed to close. The closing deadline shall be September 30, 2020. If the City does not close on the SP Portion, School District will pay the City the sum of One Hundred Thousand and NO/100 Dollars on or before October 31, 2020.

The change in dates are necessary as the School District works through the identification of the parcel to be surplus and the surplus of public property process. The School Board has stated

their support in surplusing the land for public use, more time is needed with the focus being on the completion of the schools, change over in District leadership, and the complexities of the parcels.

History:

The original MOU specifies that the City and District shall share in the construction costs of the new skate park, each party responsible for 50% of the construction costs with a maximum amount contributed by the School District of \$100,000. In terms of payment, the City would receive a credit from the School District, if and when the City purchased the Osborn School property. The maximum amount of that credit would be 50% of the construction costs for the skate park or \$100,000, whichever is less. In the event the City does not purchase the property, the School District, at the time of the sale of the property, would reimburse the City 50% of the construction costs for the skate park or \$100,000, whichever is less. The School District was responsible for demolition and disposal costs of the existing skate park and the City would be responsible for providing the land for the new skate park facility.

This amendment has been reviewed by the City Attorney and School District Superintendent Dr. Tracey Beckendorf-Edou. The Cascade School District Board will be reviewing the amendment on Monday November 25, 2019.

COUNCIL GOALS

<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 5:**

- Skateboard Park Memorandum of Understanding 2016
- Amendment No. 1 to Skateboard Park MOU 2019
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign Amendment No. 1 to the Skateboard Park MOU.*

6. Resolution 22-2019 Cost Allocation Plan Amendment

The City Council is being asked to approve Resolution 22-2019 amending the City’s Cost Allocation Plan, which includes definitions and procedures when distributing personnel related services. During the recent 2017-2018 audit, conducted by the Washington State Auditor’s Office, the City received a management level recommendation to either comply with the Plan without any adjustments or to consider amendment of the Plan to allow for adjustments. The staff is opting to add additional language to allow for adjustments.

The City had three administrative positions, the City Administrator, Executive Assistant, and Development Services Manager, that had been adjusted to reduce the percentage of costs charged

to the Lodging Tax Fund by increasing the cost charged to the General Fund. The City was under the impression when making this adjustment that it was allowable as long as the adjustment did not increase costs to restricted (in this case the Lodging Tax Fund) or proprietary funds (Water, Sewer, Garbage, Stormwater, or Parking). The adjustment was calculated based on the amount of time spent on individual tasks (Council Agenda Items); although topics of tourism do account for a portion of staff time, the calculations suggested less time was warranted to tourism related activities. The amendments are being included in allocation bases that are calculated based on Council Agenda Items and Fund Activity when those bases are utilized for any particular position as identified within the Plan. In addition, staff has included the ability to round percentages across all allocation bases for ease of budgeting and administering payroll.

COUNCIL GOALS

<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 6:**

- Resolution 22-2019 – Redline Version
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 22-2019 amending The Cost Allocation Plan.*

7. Interlocal Agreement: 2020 Chelan County Regional Justice Center Contract

The City Council is being asked to approve a one-year Interlocal Agreement between Chelan County and the City of Leavenworth for the housing of inmates in the Chelan County Regional Justice Center. As in the past, the City is responsible for all costs of incarceration for individuals found guilty of a misdemeanor within the City and sentenced to jail time by the Chelan County District Court system.

The County met with City Staff on July 11, 2019 to discuss the current status of the Jail Facility and the need for an increase in the daily bed rate to assist in the ongoing maintenance and improvements needed for the aging facility. Previous agreements have been based on the fees of actual costs of inmates on a daily basis over a rolling 3-year period by calculating the number of prisoners identified as a City of Leavenworth inmate times the daily rate and then averaged for a yearly contract price. Beginning last year, the County requested a transition to calculate the costs based on the average daily population (ADP) over the rolling 3-year period and then multiplying the average rolling ADP by the current yearly rate for 12 months; this year’s contract reflects this same procedure. Staff has analyzed this new allocation of costs and has determined that it will benefit the City over time as the Jail expands and other cities carry more of the burden of the inmate costs due to the number of inmates charged to each city. Last year the County added a new one-time processing fee of \$25.00 per inmate; they have eliminated this additional fee with the cost per day increase for 2020. The new contract includes two new additional items; Section 6.d.

incorporates a “reconciliation process” that will occur each February to review the inmate costs, inmate days of incarceration, and inmate charges to each entity; the second addition is for cities to be charged for inmates prescriptions.

The total cost of the contract last year was \$27,337.00. The compensation to Chelan County for 2020 will be based on the period from July 1, 2016 through June 30, 2019 with the daily cost per inmate increasing from \$96.00 per day to \$120.50. The total contract amount for incarceration fees for the City of Leavenworth will be \$33,096.83; a total increase of \$5,759.83.

Below is a breakdown of the per inmate incarceration cost per day history.

Year	Cost Per Day
2014	\$73.50
2015	\$73.50
2016	\$85.00
2017	\$87.00
2018	\$96.00
2019	\$96.00 + One - time \$25 Processing Fee
2020	\$120.50

COUNCIL GOALS

<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 7**:

- Regional Justice Center letter dated November 19, 2019 from Nicole Thompson
- 2020 Interlocal Agreement
- Average Daily Population Calculations July 2016 to June 2019
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign the 2020 Interlocal Agreement between Chelan County and the City of Leavenworth for the Housing of Inmates in the Chelan County Regional Justice Center.*

8. Interlocal Agreement: Chelan County Fire District No. 3

The City Council is being asked to review and consider for approval an amendment to the current Interlocal Agreement for Fire Marshall Services between the Fire District and City of Leavenworth for a three (3) year period. The Fire Marshall agreement was developed to address services that Fire District No. 3 would provide to the City that are not typically provided throughout the Fire District; these include development plan review by the Fire Marshall and annual fire inspections

of commercial businesses. The extension time period would be from January 1, 2020 through December 31, 2022 at a cost of \$43,000 annually, which is consistent with the current cost. This is the third extension of the initial agreement. In 2016, the City Council and Fire District Commissioners agreed to a two-year extension while the Fire District was studying a levy increase request. The levy was approved by the voters, and the following year a one-year extension was approved as the Fire District implemented a number of staffing changes, service delivery changes, and equipment replacement purchases.

History:

On November 6, 2012, voters of the City of Leavenworth and the Chelan County Fire District No. 3 approved the ballot measure for annexation of the City into the Fire District by over an 85% vote margin. The annexation became effective on January 1, 2014. As noted above, the Fire Marshall Contract covers additional services that are not performed by the District in servicing other areas of the District.

COUNCIL GOALS

Revenue & Fiscal Health	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
Infrastructure	Does the request/action support a safe and efficient infrastructure?	✓
Economic Development Growth and Vitality	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
Transparency and Accountability	Does the request/action further public understanding and engagement?	✓
Community Building	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 8:**

- Interlocal Cooperative Agreement between the City of Leavenworth and Chelan County Fire District No. 3 for International Fire Code Services for 2014-2016
- Agreement Amendment for Fire Marshall Services 01/01/2020 – 12/31/2022
 - **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign the Agreement Amendment with Chelan County Fire District No. 3 for International Fire Code Services/Fire Marshall Services for a period of three years from January 1, 2020 through December 31, 2022.*

9. Bobcat Purchase Request

a. Resolution 23-2019 Sole Source Vendor

The City Council is being asked to authorize by Resolution 23-2019 exemption from competitive bidding for the purchase of a replacement Bobcat Skid-Steer Loader from Rowe’s Tractor, LLC in East Wenatchee. Rowe’s Tractor is listed on the Washington State Bid List and is the manufacturer’s sales representative for the Wenatchee area. Public Works presently utilizes two additional Bobcat Skid-Steer Loaders that can be equipped with matched attachments such as snow blowers and plows. Replacement purchase of the existing Bobcat Skid-Steer with a new, in-kind, Bobcat Skid-Steer enables Public Works to utilize those attachments without modification as well as provides uniformity in parts replacement and repairs.

b. Purchase Approval

The City Council is being asked to authorize the expenditure of funds for the purchase of a S570 T4 Bobcat Skid-Steer Loader in the amount of \$37,983.61, including sales tax, from Rowe’s Tractor, LLC, East Wenatchee, Washington. The City’s 2010 Bobcat S185 #1 is scheduled for replacement in 2020 on the City ER&R Schedule at an estimated replacement cost of \$34,723. The Bobcat Skid-Steer Loaders and their many attachments are used for a variety of tasks within the Public Works Department including material moving, brush removal/clearing, post-hole drilling, and snow blowing/plowing.

Due to recent additions of City roadways and sidewalks (Zelt Strasse, Fitz Strasse, Pine Street trails and walks) and the subsequent additional maintenance and snow removal required by Public Works, surplus sale of the replaced 2010 Bobcat Skid-Steer is under staff consideration for determination at a later date.

COUNCIL GOALS

Revenue & Fiscal Health	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
Infrastructure	Does the request/action support a safe and efficient infrastructure?	✓
Economic Development Growth and Vitality	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
Transparency and Accountability	Does the request/action further public understanding and engagement?	✓
Community Building	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 9**:

- Resolution No. 23-2019
- S570 T4 Bobcat Skid-Steer Quotation
 - **MOTION ITEM A:** *The Leavenworth City Council moves to Approve Resolution 23-2019 exemption from competitive bidding for the purchase of a replacement Bobcat Skid-Steer Loader from Rowe’s Tractor, LLC.*
 - **MOTION ITEM B:** *The Leavenworth City Council moves to Approve the purchase of a S570 T4 Bobcat Skid-Steer Loader in the amount of \$37,983.61.*

10. Resolution 24-2019 Purchasing Policy Amendment

The City Council is being asked to approve Resolution 24-2019 which incorporates amendments to the City’s Purchasing Policy. The Policy was last updated in 2012 as there have not been changes from the state level that have affected the City’s policy level limits. Several changes were approved by the Legislature in July 2019 that increased authorization limits for cities, specifically regarding Public Works related projects. As the staff explored options for updating the Policy, other city policies were reviewed, some of which included more comprehensive levels of approvals and gave better clarification regarding public works projects versus general purchases. In addition, some policies included a section on change order authorizations, which the current policy did not address. In reviewing individual purchase limits for supervisor’s, department heads, and the City Administrator, no changes are being requested. In reviewing limits for the Mayor, staff is

recommending an increase of \$30,000 to \$50,000 with the caveat that the project/purchase already be included within the approved budget; if the request is not within the budget, the Mayor’s current authority of \$30,000 remains in effect. The new chart structure includes the specific purchase authorities and limits allowed for each type of service and provides better clarity for staff when administering contracts. Additional clarifications are included to address compliance with Chapter 39 of the Revised Code of Washington, adding specific potential action for conflicts of interest that is required language for federal grant requirements, and the addition of new state law language regarding the ability to Piggyback with other agencies.

COUNCIL GOALS

Revenue & Fiscal Health	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
Infrastructure	Does the request/action support a safe and efficient infrastructure?	
Economic Development Growth and Vitality	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
Transparency and Accountability	Does the request/action further public understanding and engagement?	✓
Community Building	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 10:**

- Resolution 24-2019 – Redline Version
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 24-2019 amending the Purchasing Policy.*