

**LEAVENWORTH CITY COUNCIL MINUTES**  
**June 12, 2018**

Mayor Farivar called the June 12, 2018 Leavenworth City Council meeting to order at 6:30 PM and Leavenworth resident Ms. Maren Cagel led the City Council in the Flag Salute.

**ROLL CALL**

Council Present: Mayor Cheryl K. Farivar, Carolyn Wilson, Mia Bretz, Elmer Larsen, Margaret Neighbors, Sharon Waters, Clint Strand, and Jason Lundgren.

Staff Present: City Administrator Joel Walinski, City Attorney Tom Graafstra, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda**

1. Approval of Agenda
2. Approval of May 22, 2018 Regular Meeting Minutes
3. Approval of June 6, 2018 Special Meeting Minutes
4. May 2018 Payroll \$217,924.62
5. 2018 Claims \$210,494.90

Councilmember Wilson questioned a payment in the Accounts Payable Report; Finance Director Steiner clarified the purpose of the payment.

Councilmember Larsen motioned to approve the consent agenda. The motion was seconded by Councilmember Wilson and passed unanimously.

**PUBLIC SAFETY REPORT: SERGEANT SCOTT LAWRENCE, LIAISON OFFICER**

Chelan County Sheriff Sergeant Scott Lawrence reported on the current Sheriff Report for the month of April and provided information on the calls for service that have taken place around the City of Leavenworth and nearby surrounding areas. He stated the numbers of incidents, citations, traffic accidents, alarm calls, and arrests and compared those to the prior month of March. He briefly addressed the recent training that he has received.

**GROUP FUNDING REPORT: BAVARIAN BATTLE OF THE BIKES – MEG ZAPALOWSKI**

Ms. Meg Zapalowski, owner and founder of Infinity Cycling, addressed the recent event that was held at the Festhalle. She stated that she and members of the Blue Lotus Foundation organized the Trails in Motion Mountain Bike Film Festival. She noted that there were approximately 200 attendees, which also included volunteers. She said that the Festhalle was set up with expo style

exhibitors and has had four different companies state that they would like to participate in the event scheduled for next year. She provided the Mayor, City Council, and Staff with a handout that detailed the expenses incurred for the Film Festival. She said that \$2,013 was donated to Icicle Bicycle for infrastructure and scholarships and \$1,758 was donated to Leavenworth Winter Sports Club for Nordic/fat bike trails and spring-fall bike trails. There was a brief discussion about the Icicle Bicycle Club and the coinciding Red Bull pump track exhibit at Enchantment Park. On a final note, she thanked the City Council for providing the Lodging Tax Group Funding, which helped to put on the event.

#### **PRESENTATION: UPPER VALLEY CONNECTION – MAREN CAGEL & STUDENTS**

Ms. Maren Cagel, representing Upper Valley Connection, stated that the group envisions communities that embrace and provide life-long support for specially-abled individuals and their families by providing an environment that cultivates compassion in which all people are seen, heard, and loved for their unique gifts. She said that Upper Valley Connection offers social activities to include fishing, art, a theater skills camp, choir, and sports. She noted that none of the students were able to attend the evening meeting, as many are busy working jobs in the community. She addressed the groups funding and where that funding comes from. She displayed a video from Theater Skills Camp that showed the participants in action. She said that without the support of the community and the City, they would not be able to offer the programs that are available. On a final note, she announced the group's upcoming performance of the Little Mermaid. The Mayor and Council members thanked Ms. Cagel for her compassion and dedicated work in the Leavenworth community.

#### **PRESENTATION: 2017 WATER USE EFFICIENCY REPORT – ARNICA BRIODY**

Leavenworth Water Plant Supervisor Ms. Arnica Briody presented the 2017 Water Use Efficiency Report and briefly addressed the water quality requirements mandated by the Department of Health and how the Water Department goes about achieving the required results. She touched on water conservation and water production in the City of Leavenworth, the benefits and need for updating the City's aging water meters, identifying and preventing leaks, and public awareness. She addressed water loss that has been found and the City's goals in regard to accounting for all of the City's water production. There was a brief discussion on replacing water meters and the funding that is necessary to accomplish that project, how and where the water is tested, and the water line replacement plan that is detailed in the Water System Plan.

#### **COUNCILMEMBER AND COMMITTEE REPORTS**

None.

#### **MAYOR/ADMINISTRATION REPORTS**

None.

#### **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

Ann Crosby, 306 Cascade Street, Leavenworth; Ms. Crosby addressed her views on tourism and why tourists visit Leavenworth. She spoke to the natural conditions of the area and the relaxed, semi-rural quality of life. She said that the Council appears to act like a corporate Board of Directors, whose goal is to increase business and revenue. She reiterated that increasing business is not appropriate for the town. She addressed the traffic, pollution, and lack of green space and asked the Council to limit development in order to protect the unique lifestyle.

Kirvil Skinnarland, P.O. Box 8, Leavenworth; Ms. Skinnarland addressed the proposed Adventure Park and stated that the Park expects 100,000 visitors in the first year. She addressed the petition on change.org and noted that the majority of the 6,000 signatures are from local residents. She addressed the Leavenworth Municipal Code and asked if an amusement park should have the same amount of code language as a Bed and Breakfast. She would like an immediate moratorium to go into effect before the Adventure Park is constructed.

Chris Clark, 9281 Icicle Road, Leavenworth; Ms. Clark noted that there are condos and homes directly across the street and that an amusement park across the street is a bad idea. She said that there needs to be a moratorium until special conditions are stipulated for an amusement park. She quoted the City's Mission Statement, which states, "serving the diverse needs of City residents, business interests, visitors, and our upper Valley neighbors." She added that everything that the City does, affects everyone in the valley.

Duane Goehner, 11670 River Bend Drive, Leavenworth; Mr. Goehner stated that he is disappointed that the City is not changing the Comprehensive Plan. He said that the City is in favor of the developers, and the facts should be first and foremost. He said that the Council agrees that the peak traffic is on the weekends. He spoke to integrity, what is truth, and what we base policies on. On a final note, he stated that the Council needs to be held accountable and that they need to change policy number three (3) in the Transportation Element.

Councilmember Larsen addressed Ms. Skinnarland's comment and stated that it is not possible to have rules within the Leavenworth Municipal Code prior to the construction of the Adventure Park. He explained that the City is able to review the details of the project once the application has been submitted to the City; prior to that time, it would be impossible to address every scenario that the applicant may propose.

Betsy Steele, 9348 Eagle Creek Road, Leavenworth; Ms. Steele asked about the public hearing on traffic that is scheduled later on the agenda. Administrator Walinski explained that the public hearing is on the Six-Year Transportation Improvement Plan. Ms. Steele went on to reiterate that the City's peak traffic is on the weekends.

## **PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN @ 6:45 PM**

Mayor Farivar opened the public hearing at 7:37 PM.

City Administrator Joel Walinski stated that the City attends to the process of updating the Six-Year Transportation Improvement plan annually. He said that the City has compiled a list of

transportation improvement projects that are priorities for the City to complete over the next six years. He addressed the document and explained that the top items are items that are currently either fully funded or in the process of securing funding. He went on to briefly detail the items from the list and how they will be funded; he noted that once the items are completed, they are removed which makes room for new projects. Councilmember Larsen suggested the addition of item number 18 for the Mill Street / Mine Street Corridor Study. The Council also suggested the addition of item number 19 for an initial River Bend Drive and Ward Strasse intersection improvement study; an engineer will provide options for potential future mitigation efforts to improve the intersection traffic movement.

Mayor Farivar asked if there were any questions from the public, hearing none she closed the public hearing at 7:47 PM.

## **RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

### **1. Resolution 8-2018 – Amending Six-Year Transportation Improvement Plan 2019-2024**

City Administrator Joel Walinski stated that the City Council is being asked to approve Resolution 8-2018, which is the City of Leavenworth Six-Year Transportation Improvement Plan 2019 – 2024. He noted that staff will add item 18 for the Mine Street / Mill Street improvements, likely to take place in 2023 and item 19 for the River Bend / Ward Strasse engineering review, likely to take place in 2018-2019 with a project cost not to exceed \$15,000.

Councilmember Lundgren motioned to approve Resolution 8-2018 amending the Six-Year Transportation Improvement Plan for 2019 – 2024 as amended. The motion was seconded by Councilmember Waters and passed unanimously.

### **2. Resolution 9-2018 Accept and Approve 2018 Water System Plan**

Public Works Director Herb Amick stated that the City Council is being asked to accept and approve the 2018 Water System Plan, which the State of Washington requires that the City of Leavenworth submit an updated Water System Plan to the Department of Health for review and approval every ten years, formerly every six years.

Councilmember Lundgren motioned to approve Resolution 9-2018 Adopting the 2018 Water System Plan Update. The motion was seconded by Councilmember Wilson and passed unanimously.

### **3. 2<sup>nd</sup> Reading – Ordinance 1566 – Prohibition of Vehicle Idling**

Development Services Manager Nathan Pate stated that the City Council is being asked to conduct a second reading of the ordinance to create “Chapter 10.40 - Excessive Idling” and adopt the final iteration of the new Leavenworth Municipal Code (LMC). He said that Ordinance No. 1566 adds a new chapter to Title 10 to address excessive idling. He explained that this section is to prevent excessive vehicle idling in the residential neighborhoods. He confirmed that staff has made the corrections that the Council had previously requested. Administrator Walinski noted

that the City will provide guidelines for enforcement by Pacific Security and that the bus companies will be contacted in advance with regard to the new rule. It was stated that school busses will need to be on school property while idling in order to be compliant and that loading and off-loading is not considered idling.

There was a brief discussion of all definitions being sited within the Common Definitions section of Chapter 21. Attorney Graafstra clarified that LMC Chapter 10 deals with vehicles and traffic, which may have unique definitions to that specific Chapter. He stated that the Common Definitions within Chapter 21 are specific to the land use and development related chapters of the City Code that includes Chapters 14 through 21; Chapters 1 through 13 have their own definitions within their respective chapters. At this time, he does not recommend placing Chapter 10 definitions within Chapter 21. Mayor Farivar stated that in regard to the placement of definitions, that topic may be discussed at a future Study Session meeting.

Councilmember Lundgren motioned to adopt Ordinance No. 1566. The motion was seconded by Councilmember Strand and passed unanimously.

#### **4. 2<sup>nd</sup> Reading – Ordinance 1567 – Temporary Parking Lots**

Development Services Manager Nathan Pate noted typographical errors within the ordinance that have since been corrected. He then addressed the prohibited section and stated that the prohibition on page six (6), Item E.5 is intended to reference the prohibition of an Auto Towing Business rather than the ability to tow a vehicle. He noted that staff would like to include the word “business” for clarification of this item. Councilmembers asked for clarification of various points and Manager Pate addressed those questions.

Councilmember Waters motioned to adopt Ordinance No. 1567 as amended. The motion was seconded by Councilmember Neighbors and passed unanimously.

#### **5. Motion to Approve the 2017 Annual Report for the City of Leavenworth**

Finance Director Chantell Steiner stated that the City Council is being asked to officially approve the 2017 Annual Report for the City of Leavenworth. She noted that Councilmember Neighbors reviewed the document with her; the document has since been filed online with the Washington State Auditor’s office. She addressed questions regarding the PRSA fund and Cemetery Endowment Fund and went into further detail regarding the Cemetery Endowment Fund.

Councilmember Lundgren motioned to approve the 2017 Annual Financial Report for the City of Leavenworth. The motion was seconded by Councilmember Wilson and passed unanimously.

#### **INFORMATION ITEMS FOR FUTURE CONSIDERATION**

Mayor Farivar addressed the extended length of the earlier morning Study Session meeting and noted that there have been multiple times that the meetings have run over the allotted timeframe. She said that this is problematic for those who have personal schedules that they must follow. Several Councilmembers suggested that the Study Session could start earlier than the current

9:00 AM. The Council agreed to a new Study Session meeting time of 8:00 AM – 11:00 AM. Director Steiner stated that she will amend the Council rules and bring that resolution and necessary ordinance to the next City Council meeting.

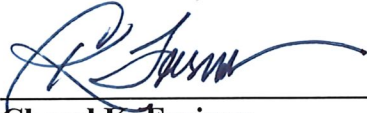
Councilmember Larsen noted the new Tesla charging station at Dan's market that is currently under construction with 16 charging stations.

**ADJOURNMENT**

Seeing no other business, Councilmember Wilson motioned to adjourn the June 12, 2018 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Bretz and passed unanimously.

The meeting adjourned at 8:37 PM.

**APPROVED**



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**Cheryl K. Farivar**  
Mayor

**ATTEST**



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**Chantell Steiner**  
Finance Director / City Clerk