



## City of Leavenworth

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**City Council**  
Cheryl K. Farivar - *Mayor*  
Elmer Larsen  
Carolyn Wilson - *Mayor Pro Tem*  
Mia Bretz  
Margaret Neighbors  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Joel Walinski - *City Administrator*

### LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers

March 12, 2019 – 6:30 PM

#### Call to Order

#### Flag Salute

#### Roll Call

#### Consent Agenda

1. Approval of Agenda
2. Approval of February 26, 2019 Regular Meeting Minutes
3. February 2019 Payroll \$217,382.04
4. 2019 Claims \$258,406.38

#### Public Safety Report: Sergeant Scott Lawrence, Liaison Officer

#### Presentation: Chelan County Commissioner Bob Bugert and Chelan County Community Development Director Dave Kuhl

#### Councilmember and Committee Reports

#### Mayor / Administration Reports

#### Comments from the Public on Items Not on the Agenda

#### Public Hearings at 6:30 PM

1. Zero Lot Line Code Amendment
2. Comprehensive Plan Map Amendments

#### Resolutions, Ordinances, Orders, and Other Business

1. Action: Ordinance 1583 – Zero Lot Line Code Amendment
2. Action: Ordinance 1584 – Comprehensive Plan Map Amendments
3. Action: Lodging Tax Group Funding Requests
4. Action: Ad Hoc Committee Assignment

#### Information Items for Future Consideration

1. Presentation United States Forest Service on Fire Risk – Rick Stratton 4/9/19

#### Adjournment

**(Next Ordinance is 1585 – Next Resolution is 4-2019)**

The City of Leavenworth is committed to providing reasonable accommodations in accordance with the Americans with Disabilities Act. Please contact City Hall at (509) 548-5275 at least 72 hours prior to a scheduled meeting to request an accommodation.

#### **Council Committees – 2<sup>nd</sup> Tuesday**

Economic Development 3:00 PM

Parks 4:00 PM

Public Works 5:00 PM

## SUPPLEMENTAL COUNCIL AGENDA

### **1. Ordinance 1583 – Zero Lot Line Code Amendment**

The Planning Commission has been reviewing residential development incentives throughout 2018. The option for zero-lot line development was considered at the January 9, 2019 Planning Commission Hearing. Public comment was provided by Jordon McDevitt requesting that the Planning Commission consider an increase to lot coverage to provide a larger building area. No other public comment was provided. The Planning Commission modified the proposed amendment to include a change in lot coverage from 35% to 40% in conjunction with a zero-lot line development. This would equate to an additional 200 square feet of building area on a 4,000 square foot lot.

The Planning Commission recommended approval of the amendments based on the Staff Report, including the Findings of Facts and Conclusions of Law, with a provision that each lot may increase lot coverage to a maximum of 40%, as shown on Attachment 1 of the Transmittal Memo.

The following items are included under **TAB 1**:

- Ordinance 1583
- Transmittal Memo
- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance No. 1583 amending the Leavenworth Municipal Code to define zero lot line development in Chapter 21.90; and, provide for zero-lot line development standards within Section 18.24.090, as recommended by the Planning Commission.*

### **2. Ordinance 1584 – Comprehensive Plan Map Amendments**

The Planning Commission held a hearing on January 9, 2019 for the 2018 Comprehensive Plan Map Amendments. There was no public comment and the Planning Commission recommended approval of the amendments based on the Staff Report, including the Findings of Facts and Conclusions of Law.

As noted in the Study Session, the corresponding rezoning action will be provided to the City Council as a recommendation from the Hearing Examiner.

The following items are included under **TAB 2**:

- Ordinance 1584
- Transmittal Memo
- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance No. 1584 amending the 2018 Comprehensive Plan Map.*

### **3. Lodging Tax Group Funding Requests**

The City Council is being asked to approve the expenditure of the Lodging Tax Group Funding Requests for 2019. Based on the Council discussion at the morning study session, the Mayor will confirm the motion for this evening's consideration. As a note, if the Council opts to increase or decrease the Lodging Tax Funding for 2019, a budget amendment will be presented at a later date.

The following items are included under **TAB 3**:

- Summary Spreadsheet of Applicants
- 9 Group Funding Applications
- RCW stating use of Lodging Tax Funds

- **MOTION:** *The Leavenworth City Council moves to approve*  
\$\_\_\_\_\_ for \_\_\_\_\_, \$\_\_\_\_\_ for \_\_\_\_\_,  
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\$\_\_\_\_\_ for \_\_\_\_\_, \$\_\_\_\_\_ for \_\_\_\_\_,  
\$\_\_\_\_\_ for \_\_\_\_\_, \$\_\_\_\_\_ for \_\_\_\_\_,  
\$\_\_\_\_\_ for \_\_\_\_\_, for use of the Lodging Tax Group Funds  
for the 2019 calendar year.

### **4. Ad Hoc Committee Assignment**

The City Council is being asked to confirm the Mayoral appointments to the Downtown Master Steering Committee. The Committee consists of three members of the City Council, two representatives from the Leavenworth Chamber of Commerce, two at large members, and one designee by the Mayor. There is currently one vacant position for a representative from the City Council. This is an important position as this position represents the City's views with regard to decisions that are made on behalf of the Committee. Mayor Farivar will ask for a volunteer to fill the vacancy at the Tuesday evening meeting.

There is one additional change to the Committee; Ms. Paula Helsel has been replaced by Mr. Joel Martinez as the Chamber of Commerce Representative.

The following item is included under **TAB 4**:

- City Council Ad Hoc Committee List - 2019
- **MOTION:** *The Leavenworth City Council moves to approve the Mayoral appointments of Councilmember \_\_\_\_\_ and Mr. Joel Martinez to the Leavenworth Downtown Master Steering Committee.*