

ANNUAL REPORT CERTIFICATION

Upper Valley Parks and Recreation Service Area
(Official Name of Government)

2803

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor’s Office

For the Fiscal Year Ended 12/31/2018

GOVERNMENT INFORMATION:

Official Mailing Address PO Box 287
Leavenworth, WA 98826

Official Website Address NA

Official E-mail Address chantell@cityofleavenworth.com

Official Phone Number 509-548-5275

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Tami Gates Deputy Clerk

Contact Phone Number 509-548-5275

Contact E-mail Address tgates@cityofleavenworth.com

I certify 22nd day of May, 2019, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Tami Gates (tgates@cityofleavenworth.com)

Upper Valley Parks and Recreation Service Area

Schedule 01

For the year ended December 31, 2018

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|-------------------------|--------------|--|-----------|
| 2803 | 001 | Community Swimming Pool | 3088000 | Unreserved Cash and Investments - Beginning | \$105,668 |
| 2803 | 001 | Community Swimming Pool | 3111000 | Property Tax | \$215,397 |
| 2803 | 001 | Community Swimming Pool | 3370000 | Local Grants, Entitlements and Other Payments | \$167 |
| 2803 | 001 | Community Swimming Pool | 5762050 | Swimming Pools | \$127,000 |
| 2803 | 001 | Community Swimming Pool | 5088000 | Unreserved Cash and Investments - Ending | \$116,394 |
| 2803 | 001 | Community Swimming Pool | 58940 | Agency Type Disbursements | \$300 |
| 2803 | 001 | Community Swimming Pool | 59176 | Debt Repayment - Park Facilities | \$70,000 |
| 2803 | 001 | Community Swimming Pool | 59276 | Interest and Other Debt Service Cost - Park Facilities | \$7,538 |

**Upper Valley Parks and Recreation Service Area
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2018**

Beginning Cash and Investments

| | | |
|-----------|-------------------------------|---------|
| 30810 | Reserved | - |
| 30880 | Unreserved | 105,668 |
| 388 / 588 | Prior Period Adjustments, Net | - |

Revenues

| | | |
|-----------------|--------------------------------|---------|
| 310 | Taxes | 215,397 |
| 320 | Licenses and Permits | - |
| 330 | Intergovernmental Revenues | 167 |
| 340 | Charges for Goods and Services | - |
| 350 | Fines and Penalties | - |
| 360 | Miscellaneous Revenues | - |
| Total Revenues: | | 215,564 |

Expenditures

| | | |
|---|------------------------|---------|
| 570 | Culture and Recreation | 127,000 |
| Total Expenditures: | | 127,000 |
| Excess (Deficiency) Revenues over Expenditures: | | 88,564 |

Other Increases in Fund Resources

| | | |
|--|--------------------------------|---|
| 391-393, 596 | Debt Proceeds | - |
| 397 | Transfers-In | - |
| 385 | Special or Extraordinary Items | - |
| 386 / 389 | Custodial Activities | - |
| 381, 395, 398 | Other Resources | - |
| Total Other Increases in Fund Resources: | | - |

Other Decreases in Fund Resources

| | | |
|--|--------------------------------|--------|
| 594-595 | Capital Expenditures | - |
| 591-593, 599 | Debt Service | 77,538 |
| 597 | Transfers-Out | - |
| 585 | Special or Extraordinary Items | - |
| 586 / 589 | Custodial Activities | 300 |
| Total Other Decreases in Fund Resources: | | 77,838 |

Increase (Decrease) in Cash and Investments: **10,726**

Ending Cash and Investments

| | | |
|--|------------|----------------|
| 5081000 | Reserved | - |
| 5088000 | Unreserved | 116,394 |
| Total Ending Cash and Investments | | 116,394 |

The accompanying notes are an integral part of this statement.

**Upper Valley Parks and Recreation Service Area
Schedule of Liabilities
For the Year Ended December 31, 2018**

| ID. No. | Description | Due Date | Beginning Balance | Additions | Reductions | Ending Balance |
|--|---|-----------|----------------------|-----------|---------------|----------------|
| General Obligation Debt/Liabilities | | | | | | |
| 251.12 | 2011 UTGO Bond | 12/1/2020 | 215,000 | - | 70,000 | 145,000 |
| | Total General Obligation Debt/Liabilities: | | 215,000 | - | 70,000 | 145,000 |
| | Total Liabilities: | | 215,000 | - | 70,000 | 145,000 |

Upper Valley Parks and Recreation Service Area
Schedule 22 - Audit Assessment Questionnaire (unaudited)
For Fiscal Year ended December 31, 2018

| Reference | # | Question | Answer | Explanation |
|-----------|---|----------|--------|-------------|
|-----------|---|----------|--------|-------------|

INSTRUCTIONS FOR PREPARER

The term "entity" as used in this Schedule 22 refers to the local government completing this Schedule 22. The term "governing body" is used in this Schedule 22 to describe the elected or appointed governing board of your entity. If the government preparing this questionnaire did not have any revenue activity during the year, please click the "Help" button to request more information about completing this Schedule 22.

For **guidance** to these questions, please refer to the document at, <http://www.sao.wa.gov>.

Please click, "**Next**," to begin the Schedule 22. You may use the numbers above circled in blue to quickly navigate to a specific section of the Schedule 22. As with the rest of the Annual Report submission, it does not need to be completed all at once; you may leave and return to the Schedule 22 as needed.

FINANCIAL ACTIVITY MONITORING

- | | | |
|---|---|--|
| 1 | Bank Reconciliation - Identify the personnel in charge of the following: 1) performing the reconciliation between bank accounts/county treasurer to the general ledger or books, 2) person in charge of reviewing the reconciliation. Note: The job position/title will be sufficient for the identification purpose. | County Treasurer |
| 2 | Entries Process - Identify the personnel in charge of posting journal entries into the government's general ledger and, if applicable, the personnel in charge of reviewing and monitoring the journal entries being posted, both during the year and at year-end. Note: The job position/title will be sufficient for the identification purpose. If the government does not use accounting software, please indicate NA | County Treasurer for Posting and Finance Director of Entity for Reviewing |

| Reference | # | Question | Answer | Explanation |
|------------------------|----|--|--------|-------------|
| | 3 | Preparation of Financial Reports - Has there been any change in the process or procedure for the preparation of financial statements (including the Schedule 01), including posting year-end journal entries? If yes, please identify the significant changes that occurred (for example, turnover). | No | |
| PERMANENT FILES | | | | |
| | 4 | Entity - Has the entity contracted out for, or recently assumed responsibility for, any major governmental function? For example, the government now performs fire protection services for another government or assumes a new water system from another government. Includes annexations. | No | |
| | 5 | Please indicate which of the following best describes the entity's own internal accounting system: A) It uses the BARS chart of accounts; B) It uses a chart of accounts that is compatible with BARS; C) It uses a chart of accounts that requires manual adjustments to file the Schedule 01; D) Not Applicable: the Entity does not use its own accounting software or system and uses the County Treasurer only. | (A) | |
| | 6 | Is this the most current BARS chart of accounts? | Yes | |
| | 7 | Entity - Has there been any additions or changes in software applications used in the entity's operations from the previous year? For example, significant updates, changes in providers, new software for a certain function or activity, etc. | No | |
| | 8 | Entity - Were there any events which you consider significant during the year, for example new debt, major construction, new software, change in key positions? | No | |
| | 10 | Entity - Does the government utilize a purchasing cooperative to procure goods or services? | No | |
| | 11 | Entity - Did the government make any significant updates to administrative, personnel, or financial policies? If so, please attach the newest policy. | No | |
| | 12 | Entity - Did the entity enter into, or modify any existing, interlocal agreements? If so, please attach. | No | |

| Reference | # | Question | Answer | Explanation |
|-----------|----|---|--------|-------------|
| | 13 | Entity - Does the government use a service organization to perform any function of the government? Note: Service organizations are separate entities or organizations that provide services to the government that include performance of a key process (for example, payroll, billing, or receipting)? | No | |

MATERIAL COMPLIANCE REQUIREMENT

| | | | | |
|--|----|--|----|--|
| | 14 | Did the Entity receive any non-SAO audits during the year (including the work of internal auditors)? | No | |
| | 15 | Is the government currently involved in any lawsuits? We may be requesting an update on the status of legal matters during the audit. | No | |
| | 16 | Are there any licensing, regulatory, contracting, or granting agencies with the ability to impose material penalties that would play a role in the entity's ability to continue? If so, please list the agency that could impose them. | No | |

REVENUES AND EXPENDITURES

| | | | | |
|--|----|---|--------------------|--|
| | 17 | Please describe any new sources of revenues or expenditure streams (new activities, special levies, etc.), or state that there were none. | No Changes | |
| | 18 | Does the entity receipt cash locally (using its own staff, issuing receipts) or use a third party vendor to bill or receipt payments? | NA - No Receipting | |
| | 20 | Does the entity have any petty cash, change funds, travel or imprest accounts? | No | |
| | 23 | Please mark all that apply to the entity: Fuel Card; Credit Card; Open Accounts with Businesses. | NA | |
| | 24 | How many physical credit cards does the government have? | 0 | |

SAFEGUARDING OF ASSETS

| Reference | # | Question | Answer | Explanation |
|-----------|----|--|--------|-------------------|
| | 27 | Does the government have a system or process to record information about its capital assets, including buildings, equipment, etc.? | No | No capital assets |

REQUIRED ATTACHMENTS (see instructions for required details)

| | | | | |
|----------------------|----|---|----------|--|
| <i>Informational</i> | 72 | Meeting Minutes - Attach the meeting minutes and resolutions for all governing body meetings held during the last year. | Attached | Attachments PRSA 2018 Minutes and Resolutions.pdf |
| <i>Informational</i> | 73 | Revenue Summary - Attach a copy of the year-end County Treasurer's report that show the total receipts for the year by revenue source. If the County does not act as your Treasurer, please upload bank statements for the year that comprise the entity's financial statements. | Attached | Attachments PRSA 2018 County Position and Detailed Revenues.pdf |
| <i>Informational</i> | 74 | Detailed Expenditure List - Attach warrant registers, payroll registers, check registers and/or petty cash log detailing all expenditures made during the year. This includes those expenditures paid by the County on a government's behalf due to Treasurer responsibilities. | Attached | Attachments PRSA 2018 County Detailed Expenses.pdf |
| <i>Informational</i> | 75 | Cash Receipting Policy - Attach a detailed description of the entity's invoicing, cash and check receiving and deposit process. The description should include name of positions completing tasks in the process and all reconciliations and reviews performed. Include a copy of your written Cash and Check Receipting Policy or procedure if you have one. This request applies to all districts that invoice for a service (including third party billing services) or receive funds other than at the county treasurer (including charges for services or goods, fees, donations, grants, etc.). | Other | Not required as the Entity does not handle any cash nor does it invoice or receive any revenues other than those posted from the County Treasurer for property tax related revenues. |

| Reference | # | Question | Answer | Explanation |
|----------------------|----|---|--|---|
| <i>Informational</i> | 76 | Elected Official List - Attach a listing of the names of all governing body members present during the year, and include any business interest a governing body member or his/her household members hold. Please avoid sending Board-member/employees/volunteers SSI numbers or other personal information such as addresses, date of birth, etc. | Attached | Attachments PRSA 2018 PRSA Volunteers and Board.xls |
| <i>Informational</i> | 77 | Rates and Fees - Attach rate and fee schedule in effect during the fiscal year and any related billing or fee policy. | Other | The Entity has no rates or fees; revenues are only property tax payments |
| <i>Preparer</i> | 78 | Local Government Contact Information for Preparer: Name: Telephone number: E-mail address: | Chantell Steiner (509) 548-5275 chantell@cityofleave nworth.com | |

UPPER VALLEY PARKS AND RECREATION SERVICE AREA (PRSA)
Leavenworth City Hall Conference Room
February 14, 2018

MINUTES

I. CALL TO ORDER

PRSA Chair Mia Bretz, called the February 14, 2018 meeting of the PRSA to order at 9:00 AM.

Board Present: Mia Bretz, Aaron Simon, Elizabeth Thomson, and Jason Lundgren.

City Staff Present: Joel Walinski and Chantell Steiner.

Visitors Present: Sharon Waters.

II. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda
- B. November 16, 2017 Minutes
- C. PRSA Claims Items from November 1, 2017 – December 31, 2017 = \$111,243.75
- D. Annual Certification of Authorized Voucher/Payroll Signatures

Boardmember Simon moved to approve the consent agenda as presented. The motion was seconded by Boardmember Thomson and passed unanimously.

III. INFORMATION ITEMS

A. Pool Manager & Facility Update

City Administrator Joel Walinski updated the Board on the annual hiring process for the pool staff and noted that Pool Manager Kelley Lemons will be looking at replacing two of the three assistant managers this year. He explained that pool staff typically turns over every few years as many of the staff are younger adults that move on to other employment or college opportunities. He stated that Ms. Lemons actively looks at other local pool facilities to ensure that our wages and rates charged are similar to others. He discussed some research that Ms. Lemons has done in regard to an online registration system for swim lessons noting that other local pools do not have this option at this time with exception to the Manson Parks & Recreation District. He added that the Manson District uses the online registration process for multiple purposes with an emphasis for reserving camp ground sites. Chair Bretz stated that she would like to see the lessons sign-up be an online option to assist working families in participating. The Board discussed challenges with computer access for residents and pool staff, long wait times for sign-up and a lack of shaded area when signing up. It was noted that the online process should be simple and include specific direct questions that pool staff will need when receiving the age and swim levels of the applicants. In closing, Administrator Walinski stated that the new public works position includes weekend work that will include assistance to the pool staff for chemicals and responding to incidents.

B. Entity Liability Exposure Questionnaire Policy Year 2018 – To be Completed Online

Finance Director Chantell Steiner stated that this is an annual questionnaire for insurance purposes that she will complete online when prompted by the Board's insurance company Enduris.

C. 2017 Final Pool Budget Position through December 31, 2017

Director Steiner reviewed the status of the 2017 ending Pool Fund balance that came in a little higher than budgeted which will help to alleviate cash flow concerns prior to the pool opening in May. The Board reviewed the revenues and expenditures compared to prior years noting that the Pool received record revenues while expenditures increased slightly due to the increased minimum wage and operational costs for chemicals that typically increases as attendance increases. Director Steiner stated that since the last report in November, final costs have come in for some electrical repairs that added about \$7,000 in repair costs.

D. Enduris 2017 Annual Report

Director Steiner noted that the 2017 Annual Report for Enduris has not yet been received and will bring that document to a future meeting for members to review. She explained to the Board the two types of insurance coverage noting that the Enduris coverage is specific to board related actions.

E. 2017 Annual Report – Due by May 30, 2018

Director Steiner stated that the City completes the annual report for the PRSA Board to the Washington State Auditor's Office each year and that this year it will be due by the 30th of May. She said she will need to schedule a board member to review the document when completed; Boardmember Lundgren volunteered to assist in the review process when ready.

F. Strategic Planning Update

a) M&O Levy – August 2018

Chair Bretz provided the Board with a brief background of the discussions over the past year regarding the strategic planning efforts. She explained the work of the subcommittee and discussions with area residents on how best to present information to the public through a community open house forum. She has heard that it might be more beneficial to be very specific on options to present and would like to suggest a different approach than previously discussed. She suggested that the Board start with a general survey to the PRSA residents that could be distributed through a paper survey with an online response option and include a series of small community roundtable style meetings to answer questions. Once the data is collected, the Board could then focus efforts on the top suggestions for a more formal open house with the community. Boardmember Simon concurred noting that what they heard was that too many options could be deterring, especially if costs are included with large funding requirements. The Board discussed some of the previous suggestions to consider a community center and having funding for a coordinator position that could consolidate the many local recreational groups into a single registration/administration program. Administrator Walinski briefly discussed how a County, due to a larger population and budget, typically handles these types of programs well.

Director Steiner reviewed the upcoming election dates noting the August Primary as the past preference due to the pool being open at that time and election costs are manageable. The Board discussed the need to have a resolution for the primary and a secondary resolution for the general election should the voters reject the first request. The Board reviewed the capital costs for resurfacing the pool interior that is estimated at about \$125,000 and the need to consider approximately \$0.03 per year on top of the annual operation & maintenance collection of \$0.11 per year to have enough funding to cover a 3-year loan from the City. The Board requested that staff look into having both ballot measures running concurrently with the August Primary ballot at \$0.14 and the November General ballot at \$0.11; the second ballot measure would be removed if the first one is successful. It was noted that any additional funds above and beyond annual maintenance and capital needs could possibly be used to purchase sunshades.

IV. ACTION ITEMS

A. Elect Chair, Vice-Chair, Secretary

Boardmember Lundgren moved to appoint Mia Bretz for position of Chair. The motion was seconded by Boardmember Thomson and passed unanimously.

Boardmember Lundgren moved to appoint Aaron Simon for position of Vice Chair. The motion was seconded by Boardmember Bretz and passed unanimously.

Boardmember Simon moved to appoint Jason Lundgren for position of Secretary. The motion was seconded by Boardmember Thomson and passed unanimously.

B. Fee Schedule – Rate Recommendations for 2018 Season – Rate History Sheet Included

The Board reviewed the rate history handout from 2011 to 2017 and discussed the need to consider a limitation on the number of people that can be included for a Family Pass. Due to the need to reauthorize the 6-year maintenance and operations levy with the voters this year, the Board agreed that no changes would be necessary to the rates and fees. The Board discussed putting a limit on the number of people with varied suggestions of the total number versus a specific limit on the number of adults allowed. The Board considered a requirement of no more than two adults per family pass and to consider an additional small fee for children that exceed a set limit. Members discussed how this could affect families that use grandparents or baby sitters as well as having a family include adult children and grandchildren. Ms. Sharon Waters explained various scenarios that have occurred noting that a majority of family pass holders are not an issue. The Board suggested that Pool Manager Kelley Lemons review how this could affect the users of the pool and to report back later this year with a recommendation.

V. ADJOURNMENT

Seeing no other business, Boardmember Simon moved to adjourn the February 14th meeting of the Upper Valley PRSA. The motion was seconded by Boardmember Thomson and passed unanimously. The meeting adjourned at 11:00 AM.

Respectfully submitted by Chantell Steiner.

UPPER VALLEY PARKS AND RECREATION SERVICE AREA (PRSA)
Leavenworth City Hall Conference Room
May 9, 2018

MINUTES

I. CALL TO ORDER

PRSA Vice Chair Aaron Simon, called the May 9, 2018 meeting of the PRSA to order at 9:00 AM.

Board Present: Aaron Simon, Elizabeth Thomson, Jason Lundgren and Mia Bretz via Conference Call for Action Items.

City Staff Present: Joel Walinski, Herb Amick, Kelley Lemons, and Chantell Steiner.

Visitors Present: Sharon Waters.

II. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda
- B. February 14, 2018 Minutes
- C. Claims Items from January 1, 2018 – April 30, 2018 = \$15,000.00

Boardmember Lundgren moved to approve the consent agenda. The motion was seconded by Boardmember Thomson and passed unanimously.

III. INFORMATION ITEMS

- A. Pool Manager & Facility Update – Kelley Lemons & Herb Amick

Public Works Director Herb Amick reviewed the repairs to the facility that included fixing leaks around the solar heating panels and the dry well surge tank. He stated that the pool is ready for operations and noted the need to consider replacement of the diving board in the near future. The Board discussed options for the diving board and to consider replacement with another board or maybe a slide when looking into the costs for the resurfacing project. Boardmember Thomson requested no tiles to be placed in the zero dive section with the resurface project if possible. Director Amick stated that he will also look at the removal of the small crab grass area as it typically goes unused and could create more seating area if it was more appealing; he will look into concrete or other options.

Pool Manager Kelley Lemons updated the Board on the progress towards opening that includes hiring and training the lifeguards for the season. She noted some concern at the lack of applicants thus far this year and that she may have to have some adjustments in the pool schedule for the weekends. She stated that the Pool will open as planned on Saturday, May 26th of the Memorial Day weekend. She then reviewed the need to purchase more chairs for seating and that she would be looking into that before the pool opens. Pool Manager Lemons stated that they have implemented a decision to allow only two adults per family pass this year with an unlimited amount of children to see if that alleviates some of the previous issues with multiple families (parents, adult children and grandparents specifically) signing up for one family pass. She noted that there is no designation on who the two adults can be so that could include a parent and grandparent or babysitter if that is the preference of the applicant.

Vice Chair Aaron Simon presented Pool Manager Lemons with an honorary plaque in regard to her quick actions while on a flight last year to save a choking infant. The Board was very thankful for her speedy response to the situation and grateful that we have her as part of our team.

B. 2018 City Pool Budget Position through 4/30/2018 – Chantell Steiner

Director Steiner reviewed the year to date totals noting that the budget amendment discussed at the November meeting has been incorporated by the City. She said some revenues from property taxes are included from the County Treasurer and that pool passes are on sale, which can be purchased at City Hall. She then reviewed the expenditures to date noting that most of the costs are typical for pre-season expenses with no surprises. It was noted that there will need to be interior painting done again this year which will be covered from the maintenance line item.

C. 2017 Annual Report Update – Chantell Steiner

Director Steiner stated that she completed the 2017 Annual Report and had the City's Deputy Clerk Tami Gates review it this year as a training exercise before submission to the State Auditor's Office. She said the report is available on the City's website Pool page and that she could forward a copy if anyone was not able to locate it.

D. Strategic Planning Discussion Continued

Vice Chair Simon gave a brief summary of the previous meeting discussions regarding the need to renew the 6-year maintenance and operation (M&O) levy. He reminded the Board of the intent to increase the rate by three cents to acquire the necessary funding for the resurfacing project. He provided an update on previous subcommittee meetings explaining the processes involved thus far regarding strategic planning. He reviewed the outreach to all of the community recreation groups last year that lead to further review on whether the PRSA should explore expanded services or fine tuning current activities through the funding of a Community Recreation Coordinator position. He provided a copy of the draft position that the subcommittee has created and discussed options for further community outreach before requesting additional funding through a new levy option. The Board reviewed the various options for community input that includes using survey monkey, paper surveys and community open public house meetings. Vice Chair Simon noted that the estimated cost of the coordinator position has not been determined; however based on a four to five cent levy it would generate about \$45,000 to \$55,000 for a year round full-time position. This position would take over some of the current services provided by the City of Leavenworth and add a new perspective to coordinating the many recreational groups within the Upper Valley. He reminded the Board of the upcoming expiration of the Interlocal Agreement in 2020 that will dissolve the PRSA when the final debt payments are completed and the need to work with the Chelan County Commissioners to renew the Service Area through voter approval. The Board had a brief discussion on some of the other options that have been discussed for expanded services, such as an ice rink or covering the pool for year-round use. They reviewed the previous presentations by the Leavenworth Ski Hill Heritage Foundation on different options for an Ice Rink and the challenges with location regarding losses to parking at the P1 or P2 parking lots. Boardmember Lundgren asked if community member Marco Aurillo could be invited to the next PRSA meeting to discuss the current plan for an ice rink; Vice Chair Simon stated that he would contact Marco to attend.

IV. ACTION ITEMS

A. Resolution 1-2018 Ballot Title M&O Levy Request for August Primary Election

Boardmember Lundgren moved to approve Resolution 1-2018 Ballot Title M&O Levy Request for the August Primary Election. The motion was seconded by Boardmember Bretz and passed unanimously.

B. Resolution 2-2018 Ballot Title M&O Levy Request for November General Election

Boardmember Bretz questioned whether to include the word "continuation" in the language to further enforce no change with this request should the August Primary ballot measure fail. The Board briefly discussed this as an option and whether there are legal stipulations on how the ballot language is written; Director Steiner said that she would research that further. Administrator Walinski stated that the community notice that the City will put together and any additional information that is announced by the Swim Team would be a good mechanism for explaining the difference in the ballot measures as the elections come forward. For the record, it was noted that Resolution 2-2018 would only move forward to the General Election if the voters rejected Resolution 1-2018 at the August Primary.

Boardmember Bretz moved to approve Resolution 2-2018 Ballot Title M&O Levy Request for the November General Election. The motion was seconded by Boardmember Thomson and passed unanimously.

C. Future Meeting Dates

The Board discussed some scheduling issues due to the change in meeting dates this year and approved moving the future meeting dates for August and November back to the third Wednesday at 9:00 a.m.

Boardmember Thomson moved to approve the new dates of August 15, 2018 and November 21, 2018 for the remainder of meetings this year. The motion was seconded by Boardmember Lundgren and passed unanimously.

V. ADJOURNMENT

Seeing no other business, Vice Chair Aaron Simon moved to adjourn the May 9th meeting of the Upper Valley Park and Recreation Service Area. The meeting adjourned at 10:30 AM.

Respectfully submitted by Chantell Steiner.

**UPPER VALLEY PARKS AND RECREATION SERVICE AREA (PRSA)
Leavenworth City Hall Conference Room
August 15, 2018**

MINUTES

I. CALL TO ORDER

PRSA Chair Mia Bretz, called the August 15, 2018 meeting of the PRSA to order at 9:00 AM.

Board Present: Mia Bretz, Aaron Simon, Elizabeth Thomson, Jason Lundgren and Keith Goehner.

City Staff Present: Joel Walinski, Herb Amick, and Chantell Steiner.

Visitors Present: Sharon Waters.

II. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda
- B. May 9, 2018 Minutes
- C. Claims Items from May 1, 2018 – July 31, 2018 = \$53,768.75

Boardmember Simon moved to approve the consent agenda. The motion was seconded by Boardmember Lundgren and passed unanimously.

III. INFORMATION ITEMS

- A. Pool Manager & Facility Update – Kelley Lemons & Herb Amick

Public Works Director Herb Amick reviewed a recent fecal incident and discussed the levels of closure needed depending on the magnitude of the incident. City Administrator Joel Walinski reviewed procedures related to closure of the pool during high fire smoke for safety of city personnel. Director Amick updated the Board on the status of the solar panels noting that they continue to have issues; however, they are under warranty and are being looked at by Sunset Air. He reported these items as the only issues this season and that pool operations have been going well. Boardmember Lundgren asked about the potential for purchasing sunshades that the Board has previously discussed. Administrator Walinski and Director Amick reviewed the research and history of this topic noting that at this time the costs for purchase and installation are high and that there is some potential to get some partner funding of this from the Leavenworth Rotary. It was noted that with the recent rejection of the voter approved maintenance and operation levy, it may be some time before the PRSA can look into this additional capital purchase.

- B. 2018 City Pool Budget Position through 7/31/2018 – Chantell Steiner

Director Steiner reviewed the year to date totals stating that the revenues are trending similar to last year and that operating expenses are lower than last year. She stated that there have been no surprises this year and the equipment has not needed any unforeseen repairs. The Board discussed separation of the swim team lesson fees from other lesson fees to create more understanding as they are also separately billed for rental charges for the facility. Director Steiner said that she would look into this further with Manager Lemons.

- C. 2016-2017 Assessment Audit Report from the State Auditor

Director Steiner stated that the PRSA has received a favorable assessment audit from the State Auditor for the 2016 and 2017 calendar years with no findings or suggestion for changes. She noted that since the change in annual reporting has occurred that this has been a seamless transition and is faster and easier for both the auditor and herself.

D. Strategic Planning Discussion Continued

Chair Bretz updated the Board on the recent election results for the Six-Year Maintenance & Operation (M&O) Levy that narrowly failed with 59.1% of the 60% needed to pass. The Board discussed some of the potential challenges with this levy request that included one of the highest voter turnouts compared to previous elections, that more communication was and is needed on what the levy specifically funds, which is only the pool operations, and the need to clarify that these funds are not for other projects such as new services or the Leavenworth Adventure Park. The Board discussed options for funding the pool in 2019 if the November ballot measure fails that may include assistance from the City. They discussed the option of asking the City for lodging tax funds for marketing and capital related improvements and to consider other partnerships with the School District, school athletic groups and the Washington Interscholastic Activities Association (WIAA).

Boardmember Simon provided background information on the previous subcommittee meetings noting the decision to apply for grant funding for a Community Center. He reviewed the concept of having a Recreation Coordinator and how a Community Center was the focal point for the grant application to NCW (North Central Washington Community Foundation). He and Chair Bretz updated the Board on the process and the next steps to apply for a second grant from Our Valley Our Future.

a) Marco Aurillo – Ice Rink Presentation

Mr. Aurillo provided some history on the Ice Rink Project that he has assisted with noting that an ice rink has been in the City's Parks Plan since about 1972 and that the Chamber of Commerce is supportive of having an ice rink. He updated the Board on the history of the project that was spearheaded by the Leavenworth Heritage Foundation. He identified the original plan to be estimated at \$4.5 million dollars and was possibly going to be built on the parking lot area behind the Festhalle. He suggested looking into the operations of the ice rink in Winthrop, WA noting their installation of a chilling system and how revenues are generated from hockey tournaments. He discussed more recent suggestions for a portable open air ice rink that is estimated to be about \$800,000 for the initial purchase. This is a full size competition rink that would need a central location for visitors and bystanders to enjoy the festive atmosphere of Leavenworth. He detailed some of the specific start-up costs of about \$500,000 to include the rink, huts and equipment. He said that the additional costs would include purchasing several storage containers and the initial set-up and training. He questioned the costs of the City's P1 Parking Lot and what the potential rental would need to be to offset the loss of parking revenue during the months of operation that would likely occur after Oktoberfest and into April or May of each year. Director Steiner noted that it would be a significant amount of revenues as December is the highest generating month with November and January being good months as well. The Board discussed concerns of losing valuable parking spaces and to consider other options for the location.

IV. ACTION ITEMS

None.

V. ADJOURNMENT

Seeing no other business, Boardmember Simon moved to adjourn the August 15th meeting of the Upper Valley Park and Recreation Service Area. The motion was seconded by Boardmember Lundgren and passed unanimously. The meeting adjourned at 10:45 AM.

Respectfully submitted by Chantell Steiner.

**UPPER VALLEY PARKS AND RECREATION SERVICE AREA (PRSA)
Leavenworth City Hall Conference Room
November 21, 2018**

MINUTES

I. CALL TO ORDER

PRSA Chair Mia Bretz, called the November 21, 2018 meeting of the PRSA to order at 9:00 AM.

Board Present: Mia Bretz, Keith Goehner, Jason Lundgren and Aaron Simon.

City Staff Present: Joel Walinski, Herb Amick, Kelley Lemons and Chantell Steiner.

Visitors Present: Marco Aurilio and John Fishburne.

II. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda
- B. August 15, 2018 Minutes
- C. PRSA Claims Items from August 1, 2018 – October 31, 2018 = \$10,300.00

Boardmember Simon moved to approve the consent agenda. The motion was seconded by Boardmember Lundgren and passed unanimously.

III. INFORMATION ITEMS

A. Pool Manager & Facility Update

The Board had a brief discussion on the elections this year noting some thoughts on a lack of information to the voters as a potential reason for the failure at the August election. Pool Manager Kelley Lemons updated the Board on the budget allocations that were positive for revenues and expenditures. She stated that she did have several challenges this year with training of new staff but anticipates improvement going into next year as many will likely be returning. Public Works Director Herb Amick reviewed a new capital related expenditure that will need to be addressed either this fall or before opening next spring. He identified issues over the past several weeks with the surge tank that has been an ongoing issue for several years; staff has been doing yearly repairs to the tank; however, this year it no longer can be repaired and will need full replacement that is estimated to be about \$25,000. He explained that this tank is a holding area and the leaking that is occurring is significant; if left unattended it will drain the pool within two hours. He added that there are still issues with the solar panels that have yet to be addressed by the vendor; he noted that this is likely going to be an ongoing annual issue with the panels.

B. 2018 City Pool Budget Position through 10/31/2018

Finance Director Chantell Steiner reviewed the City's year to date totals stating that the pool received solid revenues this year that were offset well by similar expenses to previous years. She noted that even with the minimum wage increase, the pool fund balance is anticipated to grow slightly from the original planned budget. She reviewed some specific line items and identified the capital costs related to salt cells and stated that the new concern with the surge tank will lower the anticipated beginning fund balance from \$66,000 to about \$41,000. Manager Lemons reviewed the changes in the swim team line items that now differentiate the swim teams special lesson costs versus the swim team rental fees.

C. 2019 City Pool Proposed Budget Review

Director Steiner identified the estimated beginning fund balance of about \$41,000, maintaining similar revenues to the past two years, salary increases due to additional minimum wage increases, and inclusion of some capital dollars for salt cells and other repairs.

D. Upper Valley Park & Rec – Regular Levy Preliminary Values for 2019 Tax Year

Director Steiner reviewed the District's total levy value of \$1,469,818,903 and the 1% increase allowed in addition to increases from construction, annexations and refunds. The total allowable estimated increase will go from \$126,993.55 to \$130,019.09; an increase of \$3,025.54 for the District.

E. 2019 PRSA Budget Document Review

Director Steiner reviewed the 2019 Budget Document and noted that some minor changes were included to the language on page 4 regarding the recent discussions on strategic planning and the elections. Boardmember Goehner requested that the document be updated to identify the passage of the six-year maintenance and operation levy that voters approved in November. Director Steiner then reviewed the District's budget figures that are included on pages 9 and 10 noting the difference between the General Fund, which collects the property taxes for transferring to the City of Leavenworth, versus the Bond Fund that collects property taxes to pay for the original pool construction, which is paid directly by the County.

F. 2019 Meeting Dates

The Board reviewed the normal dates of the 3rd week for the quarterly meetings and discussed the need to readjust the date for February. The Board confirmed the final dates for 2019 to be February 27, May 15, August 21, and November 20.

G. Membership Updates

Board Chair Bretz reviewed the need to consider board replacements in 2019. It was noted that incoming Chelan County Commissioner Bob Bugert will likely fill the seat for outgoing Commissioner Keith Goehner. Director Steiner stated that Chumstick Representative Elizabeth Thompson has submitted her official resignation; Board members discussed possible options for replacement of this position and would try to bring someone to the February meeting for appointment. It was noted that if more than one person is interested that the Board could conduct interviews and then make the appointment. Chair Bretz stated that she would also contact Doug Clarke with the Peshastin Community Council and see if there is another person, possibly Patricia Ortiz, that might be interested in replacing him as he has not been able to attend any of the meetings this year.

H. Strategic Planning Discussion Continued

The Board reviewed past analysis on zip code data and requested that a new analysis be performed in 2019. Manager Lemons stated that she does have recent data from a few years ago and will have staff assist in putting it together for the Board to review; Director Steiner added that she also has a summary of data from 2011. Boardmember Simon requested Manager Lemons to bring a draft sign-in sheet to the February meeting. The Board then reviewed past discussions on the possibility of having credit card processing as an option noting challenges with the wet environment, additional costs, computer use, and training of staff; the Board asked Manager Lemons to look into this and try it for the 2019 season.

Chair Bretz reviewed some of the rules pertaining to the use of the City's Lodging Tax dollars and how they are required by state laws to support tourism and specifically putting "heads in beds". The Board correlated how the use of the pool by visitors could be analyzed and some percentage may be acceptable for use to assist the pool funding for marketing and specifically to assist in the upcoming capital repairs. It was noted that the importance of the zip code study would assist in compiling this necessary information. Director Steiner presented the Board with an option for the pool resurfacing repairs stating that if the pool

is able to continue over the next three years without any further major capital repair items occurring, that with the City's assistance, the PRSA could afford the project. She stated that in order to fund the \$130,000 estimated project the PRSA would need at least a 50% match from the City in direct allocation and a 3-year loan for the remaining portion of the project. She reviewed the current pool fund reserves, the growth of the reserves over the next three years and the ability to pay back a three-year loan. The Board discussed the potential to request funding from the County's Lodging Taxes noting that the likelihood of funding from that source is very minimal as they weigh their requests significantly on tourist attendance specific to the projects. It was noted that although tourists do use the pool when they are in Leavenworth it is not likely that the pool is the reason for their visit. The Board briefly discussed previous attempts at voter approval for a year-round covered pool and other outdoor recreation opportunities in general.

IV. ACTION ITEMS

Public Hearing: 2019 PRSA Budget – Chair Bretz opened the public hearing at 10:24 AM. Hearing no comments from the public she closed the hearing at 10:26 AM.

A. Resolution 3-2018 Levy for Annual Regular Property Tax Levy / DOR Form

Boardmember Goehner motioned to approve Resolution 3-2018 approving the levy for annual regular property tax levy / DOR form. The motion was seconded by Boardmember Simon and passed unanimously.

B. Resolution 4-2018 Excess Levy for Bonded Debt

Boardmember Lundgren motioned to approve Resolution 4-2018 approving the excess levy for bonded debt. The motion was seconded by Boardmember Goehner and passed unanimously.

C. Resolution 5-2018 Adopting a Budget for 2019

Boardmember Goehner motioned to approve Resolution 5-2018 approving the adoption of a budget for 2019. The motion was seconded by Boardmember Lundgren and passed unanimously.

D. Motion to Authorize the Chair to Sign the Levy Certification

Boardmember Lundgren motioned to authorize the Chair to sign the levy certification. The motion was seconded by Boardmember Simon and passed unanimously.

Boardmember Simon motioned to request a minimum of \$65,000 from the City of Leavenworth and a 3-Year Interfund Loan for an additional \$65,000 to resurface the pool. The motion was seconded by Boardmember Goehner and passed unanimously.

Visitor Marco Aurilio made a suggestion for the future Board to consider developing a mission statement for the PRSA in 2019.

Visitor John Fishburne thanked the Board for all of their work and stated that he is very impressed by the depth of conversations today and the dedication to the pool for the sake of the community.

V. ADJOURNMENT

Seeing no other business, Boardmember Lundgren moved to adjourn the November 21, 2018 regular meeting of the Upper Valley Park and Recreation Service Area. The motion was seconded by Boardmember Simon and passed unanimously. The meeting adjourned at 10:30 AM.

Respectfully submitted by Chantell Steiner.

UPPER VALLEY PARK AND RECREATION SERVICE AREA (PRSA)

CHELAN COUNTY, WASHINGTON

RESOLUTION NO. 1 – 2018

A RESOLUTION of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, providing for the submission to the voters of the PRSA at an election to be held therein on August 7, 2018, in conjunction with the State primary election to be held on the same date, of a proposition authorizing the PRSA to impose regular property tax levies to extend the maintenance and operation of the existing pool aquatic center.

WHEREAS, the Upper Valley Park and Recreation Service Area (“PRSA”) was created pursuant to Resolution No. 97 – 114 of the Board of Commissioners of Chelan County and approved by the electors of the PRSA on November 4, 1997; and

WHEREAS, the PRSA and the City of Leavenworth (“City”) entered into an interlocal agreement establishing the City of Leavenworth as lead agency for the development of the Upper Valley Aquatic Center; and

WHEREAS, the current six-year operation and maintenance levy for the Upper Valley Aquatic Center expires December 31, 2018, and a new six-year operation and maintenance levy is needed to extend the operation of the Aquatic Center through the year 2024; and

WHEREAS, RCW 36.68.525 provides that upon the approval of the voters of a Park and Recreation Service Area, the PRSA may impose regular property taxes in amounts not to exceed \$0.60 per thousand dollars of assessed valuation;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE UPPER VALLEY PARK AND RECREATION SERVICE AREA, CHELAN COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. The PRSA shall, with the approval of the electors of the PRSA, impose a regular property tax levy of \$0.14 (or less) per thousand dollars of assessed valuation for each of six consecutive years for the maintenance and operation of the Upper Valley Aquatic Center. That levy shall commence in the year 2019 and shall continue through and including the year 2024.

Section 2. The Secretary of the PRSA Board is directed to certify to the Auditor of Chelan County, Washington, as ex-officio Supervisor of Elections, no later than the Friday immediately before the first day of candidate filing (May 11, 2018) which is prior to the August 7, 2018, election date, a copy of this Resolution and the proposition to be submitted at that election in the form of a ballot title as follows:

PROPOSITION 1

UPPER VALLEY PARK AND RECREATION SERVICE AREA (PRSA)

OUTDOOR POOL MAINTENANCE AND OPERATIONS LEVY

Shall the Upper Valley Park and Recreation Service Area (PRSA) be authorized to impose regular property tax levies of \$0.14 or less per thousand dollars of assessed valuation for each of six consecutive years for the maintenance and operation of the outdoor pool aquatic center in Leavenworth.

YES

NO

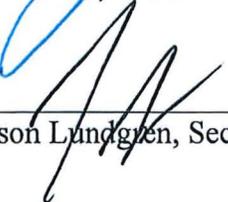
ADOPTED by the Board of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, at a regular open public meeting thereof this 9th day of May, 2018.



Mia Bretz, Chair



Aaron Simon, Vice Chair



Jason Lundgren, Secretary

Keith Goehner, Member



Elizabeth Thomson, Member

Doug Clarke, Member

I, Jason Lundgren Secretary of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, certify that the attached copy of Resolution 1 – 2018 is a true and correct copy of the original resolution adopted on the 9th day of May, 2018, as that Resolution appears on the Minute Book of the PRSA.

Dated this 9th day of May, 2018.



Jason Lundgren, Secretary

UPPER VALLEY PARK AND RECREATION SERVICE AREA (PRSA)

CHELAN COUNTY, WASHINGTON

RESOLUTION NO. 2 – 2018

A RESOLUTION of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, providing for the submission to the voters of the PRSA at an election to be held therein on November 6, 2018, in conjunction with the State General election to be held on the same date, of a proposition authorizing the PRSA to impose regular property tax levies to extend the maintenance and operation of the existing pool aquatic center.

WHEREAS, the Upper Valley Park and Recreation Service Area (“PRSA”) was created pursuant to Resolution No. 97 – 114 of the Board of Commissioners of Chelan County and approved by the electors of the PRSA on November 4, 1997; and

WHEREAS, the PRSA and the City of Leavenworth (“City”) entered into an interlocal agreement establishing the City of Leavenworth as lead agency for the development of the Upper Valley Aquatic Center; and

WHEREAS, the current six-year operation and maintenance levy for the Upper Valley Aquatic Center expires December 31, 2018, and a new six-year operation and maintenance levy is needed to extend the operation of the Aquatic Center through the year 2024; and

WHEREAS, RCW 36.68.525 provides that upon the approval of the voters of a Park and Recreation Service Area, the PRSA may impose regular property taxes in amounts not to exceed \$0.60 per thousand dollars of assessed valuation;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE UPPER VALLEY PARK AND RECREATION SERVICE AREA, CHELAN COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. The PRSA shall, with the approval of the electors of the PRSA, impose a regular property tax levy of \$0.11 (or less) per thousand dollars of assessed valuation for each of six consecutive years for the maintenance and operation of the Upper Valley Aquatic Center. That levy shall commence in the year 2019 and shall continue through and including the year 2024.

Section 2. The Secretary of the PRSA Board is directed to certify to the Auditor of Chelan County, Washington, as ex-officio Supervisor of Elections, no later than the day of the primary election (August 7, 2018) which is prior to the November 6, 2018, election date, a copy of this Resolution and the proposition to be submitted at that election in the form of a ballot title as follows:

PROPOSITION 1

UPPER VALLEY PARK AND RECREATION SERVICE AREA (PRSA)

OUTDOOR POOL MAINTENANCE AND OPERATIONS LEVY

Shall the Upper Valley Park and Recreation Service Area (PRSA) be authorized to impose regular property tax levies of \$0.11 or less per thousand dollars of assessed valuation for each of six consecutive years for the maintenance and operation of the outdoor pool aquatic center in Leavenworth.

YES

NO

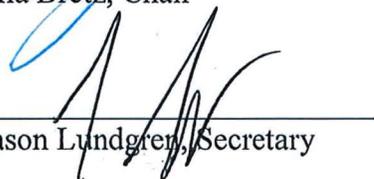
ADOPTED by the Board of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, at a regular open public meeting thereof this 9th day of May, 2018.



Mia Bretz, Chair



Aaron Simon, Vice Chair



Jason Lundgren, Secretary

Keith Goehner, Member

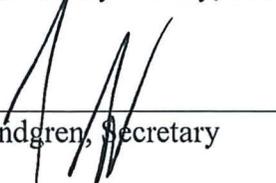


Elizabeth Thomson, Member

Doug Clarke, Member

I, Jason Lundgren Secretary of the Upper Valley Park and Recreation Service Area (PRSA), Chelan County, Washington, certify that the attached copy of Resolution 2 – 2018 is a true and correct copy of the original resolution adopted on the 9th day of May, 2018, as that Resolution appears on the Minute Book of the PRSA.

Dated this 9th day of May, 2018.



Jason Lundgren, Secretary



Ordinance / Resolution No. 3-2018
RCW 84.55.120

WHEREAS, the _____ Board of _____ Upper Valley Park & Recreation Service Area has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2019; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 126,993.55; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 1,269.94
which is a percentage increase of 1.00 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 21 day of November, 2018.

Karl W. Goehner

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

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UPPER VALLEY PARK AND RECREATION SERVICE AREA
CHELAN COUNTY, WASHINGTON

RESOLUTION NO. 4 - 2018

A RESOLUTION FOR LEVYING THE EXCESS LEVY TO PAY FOR DEBT ON
BONDS IN 2019

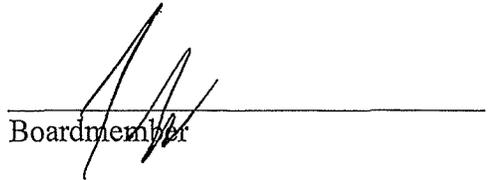
WHEREAS, the Board of the Upper Valley Parks and Recreation Service Area has met and considered its budget for the calendar year 2019; now, therefore,

BE IT RESOLVED that the Board of the Upper Valley Parks and Recreation Service Area on the 21st day of November, 2018, do hereby authorize and fix an excess levy of \$39,000 for bond payments to be collected in 2019.

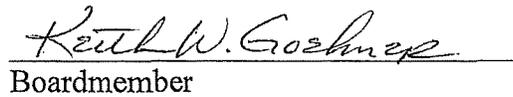
ADOPTED by the Board of the Upper Valley Park and Recreation Service Area, Chelan County, Washington, at a regular open meeting thereof this 21st day of November, 2018.



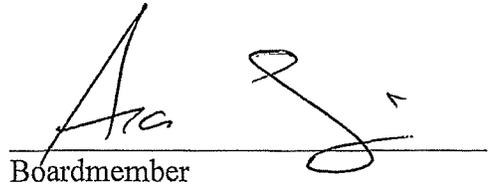
Chair and Boardmember



Boardmember



Boardmember



Boardmember

Boardmember

Secretary and Boardmember

**UPPER VALLEY PARK AND RECREATION SERVICE AREA
CHELAN COUNTY, WASHINGTON**

RESOLUTION NO. 5-2018

A RESOLUTION OF THE UPPER VALLEY PARK AND RECREATION SERVICE AREA BOARD, CHELAN COUNTY, WASHINGTON, ADOPTING A BUDGET FOR 2019, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, on April 29, 1998, the Upper Valley Park and Recreation Service Area Board ("Board") approved an interlocal agreement with the City of Leavenworth ("City") designating the City as the lead agency for the construction, operation, maintenance and management of an aquatic center pool project to be located in the Leavenworth vicinity; and

WHEREAS, on August 7, 2012, voters of the PRSA also approved an extension of a regular tax levy in an amount not to exceed \$0.11 per \$1,000 of the assessed valuation in each of six consecutive years (2013-2018) for the maintenance and operating costs associated with the pool; and

WHEREAS, on November 6, 2018, voters of the PRSA also approved an extension of a regular tax levy in an amount not to exceed \$0.11 per \$1,000 of the assessed valuation in each of six consecutive years (2019-2024) for the maintenance and operating costs associated with the pool; and

WHEREAS, on November 21, 2018 the Board of the PRSA approved Resolution 3-2018 setting the regular tax levy for maintenance and operations at the prior year's collections of \$126,993.55 to include a regular property tax levy increase of \$1,269.94 (1%) in 2019 as outlined in Resolution 3-2018; and

WHEREAS, the debt on the voter-approved construction bond, the costs of construction activity and the operations of the pool in 2019 require the adoption of an annual budget;

NOW THEREFORE BE IT RESOLVED BY THE UPPER VALLEY PARK AND RECREATION SERVICE AREA BOARD, CHELAN COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Budget The 2019 budget shall be as follows:

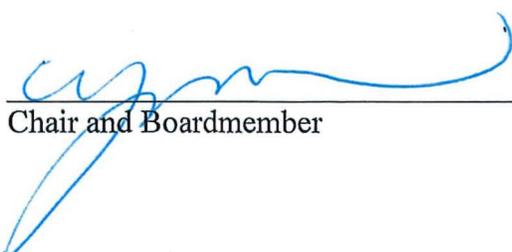
| | |
|-------------------------------------|--------------|
| Maintenance and Operating Fund..... | \$140,000.00 |
| Bond Repayment Fund..... | \$80,000.00 |

Section 2. Authorization of Officials. The Secretary and Chair of the Board, the Chelan County Treasurer, and the Board of County Commissioners of Chelan County, Washington, are

hereby authorized and directed to take all action, to do all things consistent with this Resolution, and to execute all documents necessary to effectuate this Resolution, including the collection of excess and regular property tax levies, and the distribution of funds as approved by the Board or the City of Leavenworth on behalf of the Board.

ADOPTED by the Upper Valley Park and Recreation Service Area Board, Chelan County, Washington, at a regular open public meeting thereof, of which due notice was given as provided by law, this 21st day of November, 2018, the following Members being present and voting:

UPPER VALLEY PARK AND RECREATION SERVICE AREA
CHELAN COUNTY, WASHINGTON

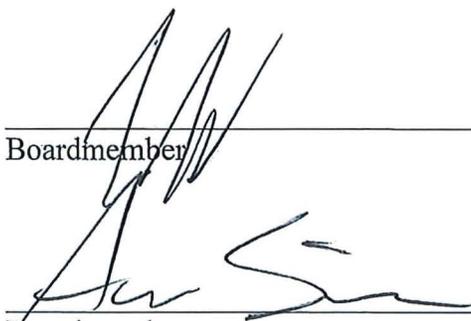


Chair and Boardmember

Boardmember



Boardmember



Boardmember

Boardmember

Secretary and Boardmember



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Mia Bretz,
(Name)

Chair, for Upper Valley Park & Rec. Service, do hereby certify to
(Title) (District Name)

the Chelan County legislative authority that the Board
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2019 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/21/18 :
(Date of Public Hearing)

Regular Levy: \$0.11 per Thousand Per LID
Lift
(State the total dollar amount to be levied)

Excess Levy: \$39,000.00
(State the total dollar amount to be levied)

Refund Levy: \$298.41
(State the total dollar amount to be levied)

Signature: 

Date: 11/21/18

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Chelan County of Washington
 1/1/2018 through 12/31/2018

677 Upper Valley Park & Rec

| Account Number | Beginning Balance | Debits | Credits | YTD Debits | YTD Credits | Balance |
|---|-------------------|------------|------------|------------|-------------|---------------|
| Assets | | | | | | |
| 001 Upper Valley Park & Rec | | | | | | |
| 001.11110 Cash | 1,918.23 | 204,734.03 | 205,005.72 | 204,734.03 | 205,005.72 | 1,646.54 |
| 001.12110 Taxes Receivable | 6,253.07 | 0.00 | 6,253.07 | 0.00 | 6,253.07 | 0.00 |
| Total Upper Valley Park & Rec | 8,171.30 | 204,734.03 | 211,258.79 | 204,734.03 | 211,258.79 | 1,646.54 |
| 110 Upper Valley Park & Rec Bond | | | | | | |
| 110.11110 Cash | 103,749.74 | 89,885.97 | 78,888.36 | 89,885.97 | 78,888.36 | 114,747.35 |
| Total Upper Valley Park & Rec Bond | 103,749.74 | 89,885.97 | 78,888.36 | 89,885.97 | 78,888.36 | 114,747.35 |
| Total Assets | 111,921.04 | 294,620.00 | 290,147.15 | 294,620.00 | 290,147.15 | 116,393.89 |
| Liabilities | | | | | | |
| 001 Upper Valley Park & Rec | | | | | | |
| 001.21300 Accounts Payable | 0.00 | 127,000.00 | 127,000.00 | 127,000.00 | 127,000.00 | 0.00 |
| 001.25700 Deferred Revenue | 6,253.07 CR | 6,253.07 | 0.00 | 6,253.07 | 0.00 | 0.00 |
| Total Upper Valley Park & Rec | 6,253.07 CR | 133,253.07 | 127,000.00 | 133,253.07 | 127,000.00 | 0.00 |
| 110 Upper Valley Park & Rec Bond | | | | | | |
| 110.25112 Bonds Outstanding - Voted | 215,000.00 CR | 70,000.00 | 0.00 | 70,000.00 | 0.00 | 145,000.00 CR |
| Total Upper Valley Park & Rec Bond | 215,000.00 CR | 70,000.00 | 0.00 | 70,000.00 | 0.00 | 145,000.00 CR |
| Total Liabilities | 221,253.07 CR | 203,253.07 | 127,000.00 | 203,253.07 | 127,000.00 | 145,000.00 CR |
| Equities | | | | | | |
| 001 Upper Valley Park & Rec | | | | | | |
| 001.28800 Unassigned Fund Balance | 109,332.03 | 204,837.50 | 285,563.42 | 204,837.50 | 285,563.42 | 28,606.11 |
| 001.29210 Revenue Control | 0.00 | 217,620.00 | 217,620.00 | 217,620.00 | 217,620.00 | 0.00 |
| 001.29220 Expenditure Control | 0.00 | 204,837.50 | 204,837.50 | 204,837.50 | 204,837.50 | 0.00 |
| Total Upper Valley Park & Rec | 109,332.03 | 627,295.00 | 708,020.92 | 627,295.00 | 708,020.92 | 28,606.11 |

1/1/2018

12/31/2018

105,667.97

Chelan County of Washington
 1/1/2018 through 12/31/2018

677 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Beginning Balance</u> | <u>Debits</u> | <u>Credits</u> | <u>YTD Debits</u> | <u>YTD Credits</u> | <u>Balance</u> |
|---|--------------------------|---------------|----------------|-------------------|--------------------|----------------|
| Equities | (Continued) | | | | | |
| Total Equities | 109,332.03 | 627,295.00 | 708,020.92 | 627,295.00 | 708,020.92 | 28,606.11 |
| Budgetary | | | | | | |
| 001 Upper Valley Park & Rec | | | | | | |
| Total Upper Valley Park & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 110 Upper Valley Park & Rec Bond | | | | | | |
| Total Upper Valley Park & Rec Bond | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Budgetary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Assets | 111,921.04 | 294,620.00 | 290,147.15 | 294,620.00 | 290,147.15 | 116,393.89 |
| Liabilities | 221,253.07 CR | 203,253.07 | 127,000.00 | 203,253.07 | 127,000.00 | 145,000.00 CR |
| Equities | 109,332.03 | 627,295.00 | 708,020.92 | 627,295.00 | 708,020.92 | 28,606.11 |
| Total Upper Valley Park & Rec | 0.00 | 1,125,168.07 | 1,125,168.07 | 1,125,168.07 | 1,125,168.07 | 0.00 |

Chelan County of Washington
 1/ 1/2018 through 12/31/2018

Grand Totals

| | <i>Beginning Balance</i> | <i>Debits</i> | <i>Credits</i> | <i>YTD Debits</i> | <i>YTD Credits</i> | <i>Balance</i> |
|---------------------------|------------------------------|---------------|----------------|-------------------|--------------------|----------------------|
| Total Assets | 111,921.04 | 294,620.00 | 290,147.15 | 294,620.00 | 290,147.15 | 116,393.89 |
| Total Liabilities | 221,253.07 <i>CR</i> | 203,253.07 | 127,000.00 | 203,253.07 | 127,000.00 | 145,000.00 <i>CR</i> |
| Total Equities | 109,332.03 | 627,295.00 | 708,020.92 | 627,295.00 | 708,020.92 | 28,606.11 |
| Total Operating | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditures | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Budgetary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total All Funds | 0.00 | 1,125,168.07 | 1,125,168.07 | 1,125,168.07 | 1,125,168.07 | 0.00 |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31000 Taxes | | | | | |
| 31100 General Property Taxes | | | | | |
| 31110.00.000 Real & Personal Property | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1/2/2018 proptax GJ 01022018 | | 31.89 | | | |
| 1/3/2018 proptax GJ 01032018 | | 0.31 | | | |
| 1/4/2018 proptax GJ 01042018 | | 38.62 | | | |
| 1/5/2018 proptax GJ 01052018 | | 0.22 | | | |
| 1/8/2018 proptax GJ 01082018 | | 0.92 | | | |
| 1/9/2018 proptax GJ 01092018 | | 51.34 | | | |
| 1/10/2018 proptax GJ 01102018 | | 44.33 | | | |
| 1/12/2018 proptax GJ 01122018 | | 2.13 | | | |
| 1/16/2018 proptax GJ 01162018 | | 3.26 | | | |
| 1/17/2018 proptax GJ 01172018 | | 4.90 | | | |
| 1/19/2018 proptax GJ 01192018 | | 24.22 | | | |
| 1/22/2018 proptax GJ 01222018 | | 102.19 | | | |
| 1/23/2018 proptax GJ 01232018 | | 4.94 | | | |
| 1/24/2018 proptax GJ 01242018 | | 32.78 | | | |
| 1/29/2018 proptax GJ 01292018 | | 0.24 | | | |
| 1/30/2018 proptax GJ 01302018 | | 9.83 | | | |
| 1/31/2018 proptax GJ 01312018 | | 27.19 | | | |
| 2/5/2018 proptax GJ 02052018 | | 7.67 | | | |
| 2/8/2018 proptax GJ 02082018 | | 16.40 | | | |
| 2/9/2018 proptax GJ 02092018 | | 21.23 | | | |
| 2/12/2018 proptax GJ 02122018 | | 11.44 | | | |
| 2/13/2018 proptax GJ 02132018 | | 42.73 | | | |
| 2/15/2018 proptax GJ 02152018 | | 1.48 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 2/16/2018 proptax GJ 02162018 | | 12.63 | | | |
| 2/20/2018 proptax GJ 02202018 | | 12.70 | | | |
| 2/23/2018 proptax GJ 02232018 | | 9.19 | | | |
| 2/26/2018 proptax GJ 02262018 | | 21.67 | | | |
| 2/27/2018 proptax GJ 02272018 | | 3.31 | | | |
| 2/28/2018 proptax GJ 02282018 | | 15.21 | | | |
| 3/1/2018 proptax GJ 03012018 | | 5.27 | | | |
| 3/2/2018 proptax GJ 03022018 | | 187.14 | | | |
| 3/5/2018 proptax GJ 03052018 | | 1,184.26 | | | |
| 3/6/2018 proptax GJ 03062018 | | 638.48 | | | |
| 3/7/2018 proptax GJ 03072018 | | 694.39 | | | |
| 3/8/2018 proptax GJ 03082018 | | 663.37 | | | |
| 3/9/2018 proptax GJ 03092018 | | 915.33 | | | |
| 3/12/2018 proptax GJ 03122018 | | 857.66 | | | |
| 3/13/2018 proptax GJ 03132018 | | 537.76 | | | |
| 3/14/2018 proptax GJ 03142018 | | 251.11 | | | |
| 3/15/2018 proptax GJ 03152018 | | 301.49 | | | |
| 3/16/2018 proptax GJ 03162018 | | 211.61 | | | |
| 3/19/2018 proptax GJ 03192018 | | 904.60 | | | |
| 3/20/2018 proptax GJ 03202018 | | 212.28 | | | |
| 3/21/2018 proptax GJ 03212018 | | 442.31 | | | |
| 3/22/2018 proptax GJ 03222018 | | 216.99 | | | |
| 3/23/2018 proptax GJ 03232018 | | -9.20 | | | |
| 3/23/2018 proptax GJ 03232018 | | 118.74 | | | |
| 3/26/2018 proptax GJ 03262018 | | 223.86 | | | |
| 3/27/2018 proptax GJ 03272018 | | 241.87 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 3/28/2018 proptax GJ 03282018 | | 330.79 | | | |
| 3/29/2018 proptax GJ 03292018 | | -17.99 | | | |
| 3/29/2018 proptax GJ 03292018 | | 182.26 | | | |
| 3/30/2018 proptax GJ 03302018 | | 383.26 | | | |
| 4/2/2018 proptax GJ 04022018 | | 536.02 | | | |
| 4/3/2018 proptax GJ 04032018 | | 309.95 | | | |
| 4/4/2018 proptax GJ 04042018 | | 702.22 | | | |
| 4/5/2018 proptax GJ 04052018 | | 675.36 | | | |
| 4/6/2018 proptax GJ 04062018 | | 627.83 | | | |
| 4/9/2018 proptax GJ 04092018 | | 939.42 | | | |
| 4/10/2018 proptax GJ 04102018 | | 667.70 | | | |
| 4/11/2018 proptax GJ 04112018 | | 3,976.75 | | | |
| 4/12/2018 proptax GJ 04122018 | | 505.73 | | | |
| 4/13/2018 proptax GJ 04132018 | | 755.44 | | | |
| 4/16/2018 proptax GJ 04162018 | | 1,092.10 | | | |
| 4/17/2018 proptax GJ 04172018 | | 1,224.05 | | | |
| 4/18/2018 proptax GJ 04182018 | | 895.51 | | | |
| 4/19/2018 proptax GJ 04192018 | | 13,297.56 | | | |
| 4/20/2018 proptax GJ 04202018 | | 601.25 | | | |
| 4/23/2018 proptax GJ 04232018 | | 2,313.50 | | | |
| 4/24/2018 proptax GJ 04242018 | | 1,134.86 | | | |
| 4/25/2018 proptax GJ 04252018 | | 1,710.91 | | | |
| 4/26/2018 proptax GJ 04262018 | | 1,785.83 | | | |
| 4/27/2018 proptax GJ 04272018 | | 5,375.31 | | | |
| 4/30/2018 proptax GJ 04302018 | | 769.31 | | | |
| 5/1/2018 proptax GJ 05012018 | | 1,099.72 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 5/2/2018 proptax GJ 05022018 | | 2,081.10 | | | |
| 5/3/2018 proptax GJ 05032018 | | 1,664.58 | | | |
| 5/4/2018 proptax GJ 05042018 | | 2,357.90 | | | |
| 5/7/2018 proptax GJ 05072018 | | 2,734.95 | | | |
| 5/8/2018 proptax GJ 05082018 | | 4,935.09 | | | |
| 5/9/2018 proptax GJ 05092018 | | 1,719.96 | | | |
| 5/10/2018 proptax GJ 05102018 | | 470.06 | | | |
| 5/10/2018 proptax GJ 05102018 | | 470.06 | | | |
| 5/11/2018 proptax GJ 05112018 | | 492.39 | | | |
| 5/14/2018 proptax GJ 05142018 | | 142.92 | | | |
| 5/15/2018 proptax GJ 05152018 | | 219.12 | | | |
| 5/16/2018 proptax GJ 05162018 | | 151.63 | | | |
| 5/17/2018 proptax GJ 05172018 | | 48.22 | | | |
| 5/18/2018 proptax GJ 05182018 | | 126.84 | | | |
| 5/21/2018 proptax GJ 05212018 | | 74.33 | | | |
| 5/22/2018 proptax GJ 5102018 | | -470.06 | | | |
| 5/22/2018 proptax GJ 05222018 | | 81.25 | | | |
| 5/23/2018 proptax GJ 05232018 | | 23.37 | | | |
| 5/23/2018 proptax GJ 05232018 | | -53.56 | | | |
| 5/24/2018 proptax GJ 05242018 | | 170.77 | | | |
| 5/25/2018 proptax GJ 05252018 | | 77.40 | | | |
| 5/29/2018 proptax GJ 05292018 | | 128.96 | | | |
| 5/30/2018 proptax GJ 05302018 | | 35.45 | | | |
| 5/31/2018 proptax GJ 05312018 | | 127.93 | | | |
| 6/1/2018 proptax GJ 06012018 | | 61.40 | | | |
| 6/4/2018 proptax GJ 06042018 | | 26.70 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 6/5/2018 proptax GJ 06052018 | | 6.69 | | | |
| 6/6/2018 proptax GJ 06062018 | | 49.93 | | | |
| 6/7/2018 proptax GJ 06072018 | | 14.72 | | | |
| 6/11/2018 proptax GJ 06112018 | | 23.55 | | | |
| 6/12/2018 proptax GJ 06122018 | | 132.82 | | | |
| 6/13/2018 proptax GJ 06132018 | | 15.10 | | | |
| 6/14/2018 proptax GJ 06142018 | | 22.80 | | | |
| 6/15/2018 proptax GJ 06152018 | | 48.30 | | | |
| 6/18/2018 proptax GJ 06182018 | | -66.14 | | | |
| 6/18/2018 proptax GJ 06182018 | | 72.50 | | | |
| 6/19/2018 proptax GJ 06192018 | | 34.82 | | | |
| 6/20/2018 proptax GJ 06202018 | | -6.00 | | | |
| 6/20/2018 proptax GJ 06202018 | | 37.42 | | | |
| 6/21/2018 proptax GJ 06212018 | | -4.83 | | | |
| 6/22/2018 proptax GJ 06222018 | | 23.15 | | | |
| 6/25/2018 proptax GJ 06252018 | | 8.38 | | | |
| 6/26/2018 proptax GJ 06262018 | | 53.14 | | | |
| 6/27/2018 proptax GJ 06272018 | | 10.72 | | | |
| 6/28/2018 proptax GJ 06282018 | | 11.66 | | | |
| 6/29/2018 proptax GJ 06292018 | | 3.59 | | | |
| 7/2/2018 proptax GJ 07022018 | | 37.18 | | | |
| 7/3/2018 proptax GJ 07032018 | | -12.35 | | | |
| 7/3/2018 proptax GJ 07032018 | | 35.96 | | | |
| 7/5/2018 proptax GJ 07052018 | | 12.28 | | | |
| 7/6/2018 proptax GJ 07062018 | | 4.73 | | | |
| 7/6/2018 proptax GJ 07062018 | | -6.85 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 7/10/2018 proptax GJ 07102018 | | 51.42 | | | |
| 7/11/2018 proptax GJ 07112018 | | 6.66 | | | |
| 7/12/2018 proptax GJ 07122018 | | 33.07 | | | |
| 7/16/2018 proptax GJ 07162018 | | 28.19 | | | |
| 7/17/2018 proptax GJ 07172018 | | 53.45 | | | |
| 7/18/2018 proptax GJ 07182018 | | 46.55 | | | |
| 7/19/2018 proptax GJ 07192018 | | 7.74 | | | |
| 7/20/2018 proptax GJ 07202018 | | 48.43 | | | |
| 7/23/2018 proptax GJ 07232018 | | 24.21 | | | |
| 7/24/2018 proptax GJ 07242018 | | 43.92 | | | |
| 7/25/2018 proptax GJ 07252018 | | 2.11 | | | |
| 7/25/2018 proptax GJ 07252018 | | -61.95 | | | |
| 7/26/2018 proptax GJ 07262018 | | 15.08 | | | |
| 7/27/2018 proptax GJ 07272018 | | 33.64 | | | |
| 7/30/2018 proptax GJ 07302018 | | 11.23 | | | |
| 8/1/2018 proptax GJ 08012018 | | 16.78 | | | |
| 8/2/2018 proptax GJ 08022018 | | -7.48 | | | |
| 8/2/2018 proptax GJ 08022018 | | 44.85 | | | |
| 8/3/2018 proptax GJ 08032018 | | 79.65 | | | |
| 8/6/2018 proptax GJ 08062018 | | 32.31 | | | |
| 8/7/2018 proptax GJ 08072018 | | 1.51 | | | |
| 8/9/2018 proptax GJ 08092018 | | 3.05 | | | |
| 8/13/2018 proptax GJ 08132018 | | 52.40 | | | |
| 8/14/2018 proptax GJ 08142018 | | 35.85 | | | |
| 8/15/2018 proptax GJ 08152018 | | 1.23 | | | |
| 8/16/2018 proptax GJ 08162018 | | 23.83 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 8/17/2018 proptax GJ 08172018 | | 658.28 | | | |
| 8/20/2018 proptax GJ 08202018 | | 37.56 | | | |
| 8/21/2018 proptax GJ 08212018 | | 1.49 | | | |
| 8/22/2018 proptax GJ 08222018 | | 26.98 | | | |
| 8/23/2018 proptax GJ 08232018 | | 20.44 | | | |
| 8/24/2018 proptax GJ 08242018 | | 107.99 | | | |
| 8/27/2018 proptax GJ 08272018 | | 90.16 | | | |
| 8/29/2018 proptax GJ 08292018 | | 156.36 | | | |
| 8/31/2018 proptax GJ 08312018 | | 11.24 | | | |
| 9/4/2018 proptax GJ 09042018 | | 131.50 | | | |
| 9/5/2018 proptax GJ 09052018 | | 17.99 | | | |
| 9/6/2018 proptax GJ 09062018 | | 114.21 | | | |
| 9/7/2018 proptax GJ 09072018 | | 27.52 | | | |
| 9/10/2018 proptax GJ 09102018 | | 69.82 | | | |
| 9/11/2018 proptax GJ 09112018 | | 55.83 | | | |
| 9/12/2018 proptax GJ 09122018 | | 31.54 | | | |
| 9/13/2018 proptax GJ 09132018 | | 76.02 | | | |
| 9/14/2018 proptax GJ 09142018 | | 105.47 | | | |
| 9/17/2018 proptax GJ 09172018 | | 83.16 | | | |
| 9/18/2018 proptax GJ 09182018 | | 250.45 | | | |
| 9/19/2018 proptax GJ 09192018 | | 106.58 | | | |
| 9/20/2018 proptax GJ 09202018 | | 119.31 | | | |
| 9/21/2018 proptax GJ 09212018 | | -0.53 | | | |
| 9/21/2018 proptax GJ 09212018 | | 256.76 | | | |
| 9/24/2018 proptax GJ 09242018 | | 74.82 | | | |
| 9/25/2018 proptax GJ 09252018 | | -12.40 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 9/25/2018 proptax GJ 09252018 | | 40.72 | | | |
| 9/26/2018 proptax GJ 09262018 | | 69.38 | | | |
| 9/27/2018 proptax GJ 09272018 | | 15.99 | | | |
| 9/28/2018 proptax GJ 09282018 | | 182.75 | | | |
| 10/1/2018 proptax GJ 10012018 | | 93.54 | | | |
| 10/2/2018 proptax GJ 10022018 | | 153.74 | | | |
| 10/3/2018 proptax GJ 10032018 | | 392.73 | | | |
| 10/4/2018 proptax GJ 10042018 | | 242.30 | | | |
| 10/5/2018 proptax GJ 10052018 | | 349.43 | | | |
| 10/8/2018 proptax GJ 10082018 | | 818.34 | | | |
| 10/9/2018 proptax GJ 10092018 | | 318.54 | | | |
| 10/10/2018 proptax GJ 10102018 | | 1,055.21 | | | |
| 10/11/2018 proptax GJ 10112018 | | -24.61 | | | |
| 10/11/2018 proptax GJ 10112018 | | 500.12 | | | |
| 10/12/2018 proptax GJ 10122018 | | 3,240.09 | | | |
| 10/15/2018 proptax GJ 10152018 | | 763.40 | | | |
| 10/16/2018 proptax GJ 10162018 | | 755.68 | | | |
| 10/17/2018 proptax GJ 10172018 | | 671.73 | | | |
| 10/18/2018 proptax GJ 10182018 | | 527.26 | | | |
| 10/19/2018 proptax GJ 10192018 | | 4,130.42 | | | |
| 10/22/2018 proptax GJ 10222018 | | 10,936.60 | | | |
| 10/23/2018 proptax GJ 10232018 | | 1,042.78 | | | |
| 10/24/2018 proptax GJ 10242018 | | 2,415.24 | | | |
| 10/25/2018 proptax GJ 10252018 | | 2,184.74 | | | |
| 10/26/2018 proptax GJ 10262018 | | 3,192.24 | | | |
| 10/29/2018 proptax GJ 10292018 | | 1,221.98 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 10/30/2018 proptax GJ 10302018 | | 4,327.07 | | | |
| 10/31/2018 proptax GJ 10312018 | | 2,193.36 | | | |
| 11/1/2018 proptax GJ 11012018 | | 1,895.84 | | | |
| 11/2/2018 proptax GJ 11022018 | | 3,471.48 | | | |
| 11/5/2018 proptax GJ 11052018 | | 3,013.83 | | | |
| 11/6/2018 proptax GJ 11062018 | | 1,736.45 | | | |
| 11/7/2018 proptax GJ 11072018 | | 363.70 | | | |
| 11/8/2018 proptax GJ 11082018 | | 206.88 | | | |
| 11/9/2018 proptax GJ 11092018 | | 53.01 | | | |
| 11/13/2018 proptax GJ 11132018 | | 70.10 | | | |
| 11/14/2018 proptax GJ 11142018 | | 11.94 | | | |
| 11/15/2018 proptax GJ 11152018 | | -63.34 | | | |
| 11/15/2018 proptax GJ 11152018 | | 70.96 | | | |
| 11/16/2018 proptax GJ 11162018 | | 118.34 | | | |
| 11/19/2018 proptax GJ 11192018 | | 136.58 | | | |
| 11/20/2018 proptax GJ 11202018 | | 37.43 | | | |
| 11/21/2018 proptax GJ 11212018 | | 134.70 | | | |
| 11/26/2018 proptax GJ 11262018 | | 159.66 | | | |
| 11/27/2018 proptax GJ 11272018 | | 69.71 | | | |
| 11/28/2018 proptax GJ 11282018 | | 73.22 | | | |
| 11/29/2018 proptax GJ 11292018 | | 141.67 | | | |
| 11/30/2018 proptax GJ 11302018 | | 48.02 | | | |
| 12/3/2018 proptax GJ 12032018 | | 51.89 | | | |
| 12/4/2018 proptax GJ 12042018 | | 86.14 | | | |
| 12/5/2018 proptax GJ 12052018 | | 19.11 | | | |
| 12/6/2018 proptax GJ 12062018 | | 6.52 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|--|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 12/6/2018 proptax GJ 12062018 | | -188.43 | | | |
| 12/7/2018 proptax GJ 12072018 | | 2.88 | | | |
| 12/10/2018 proptax GJ 12102018 | | 25.25 | | | |
| 12/11/2018 proptax GJ 12112018 | | 1.78 | | | |
| 12/12/2018 proptax GJ 12122018 | | 4.42 | | | |
| 12/13/2018 proptax GJ 12132018 | | 2.83 | | | |
| 12/18/2018 proptax GJ 12182018 | | 1.69 | | | |
| 12/19/2018 proptax GJ 12192018 | | 4.65 | | | |
| 12/21/2018 proptax GJ 12212018 | | 19.65 | | | |
| 12/26/2018 proptax GJ 12262018 | | 8.77 | | | |
| 12/28/2018 proptax GJ 12282018 | | 36.19 | | | |
| 12/31/2018 proptax GJ 12312018 | | 61.11 | | | |
| 31110.00.000 Real & Personal Property | 0.00 | 126,642.65 | 126,642.65 | -126,642.65 | 0.00 |
| Total General Property Taxes | 0.00 | 126,642.65 | 126,642.65 | -126,642.65 | 0.00 |
| 31700 Excise Taxes In Lieu Of Property Tax | | | | | |
| 31720.00.000 Leasehold Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2/28/2018 receipts GJ 1101653 | | 18.45 | | | |
| 4/30/2018 receipts GJ 1135806 | | 2.45 | | | |
| 6/29/2018 receipts GJ 1148951 | | 26.27 | | | |
| 8/31/2018 receipts GJ 1152711 | | 14.94 | | | |
| 12/31/2018 receipts GJ 1189588 | | 15.95 | | | |
| 31720.00.000 Leasehold Excise Tax | 0.00 | 78.06 | 78.06 | -78.06 | 0.00 |
| 31740.00.000 Timber Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6/26/2018 receipts GJ 1148710 | | 7.60 | | | |
| 31740.00.000 Timber Excise Tax | 0.00 | 7.60 | 7.60 | -7.60 | 0.00 |
| Total Excise Taxes In Lieu Of Property Tax | 0.00 | 85.66 | 85.66 | -85.66 | 0.00 |
| Total Taxes | 0.00 | 126,728.31 | 126,728.31 | -126,728.31 | 0.00 |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|-------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 38000 Non-Revenue | | | | | |
| 38600 Agency Type Deposits | | | | | |
| Total Non-Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Upper Valley Park & Rec | 0.00 | 126,728.31 | 126,728.31 | -126,728.31 | 0.00 |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31000 Taxes | | | | | |
| 31100 General Property Taxes | | | | | |
| 31110.00.000 Real & Personal Property | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1/2/2018 proptax GJ 01022018 | | 23.44 | | | |
| 1/3/2018 proptax GJ 01032018 | | 0.09 | | | |
| 1/4/2018 proptax GJ 01042018 | | 28.39 | | | |
| 1/5/2018 proptax GJ 01052018 | | 0.16 | | | |
| 1/8/2018 proptax GJ 01082018 | | 1.13 | | | |
| 1/9/2018 proptax GJ 01092018 | | 37.77 | | | |
| 1/10/2018 proptax GJ 01102018 | | 32.59 | | | |
| 1/12/2018 proptax GJ 01122018 | | 1.56 | | | |
| 1/16/2018 proptax GJ 01162018 | | 2.96 | | | |
| 1/17/2018 proptax GJ 01172018 | | 3.68 | | | |
| 1/19/2018 proptax GJ 01192018 | | 17.81 | | | |
| 1/22/2018 proptax GJ 01222018 | | 75.14 | | | |
| 1/23/2018 proptax GJ 01232018 | | 3.42 | | | |
| 1/24/2018 proptax GJ 01242018 | | 24.10 | | | |
| 1/29/2018 proptax GJ 01292018 | | 0.17 | | | |
| 1/30/2018 proptax GJ 01302018 | | 7.23 | | | |
| 1/31/2018 proptax GJ 01312018 | | 10.89 | | | |
| 2/5/2018 proptax GJ 02052018 | | 5.64 | | | |
| 2/8/2018 proptax GJ 02082018 | | 12.07 | | | |
| 2/9/2018 proptax GJ 02092018 | | 15.61 | | | |
| 2/12/2018 proptax GJ 02122018 | | 8.43 | | | |
| 2/13/2018 proptax GJ 02132018 | | 31.42 | | | |
| 2/15/2018 proptax GJ 02152018 | | 1.62 | | | |
| 2/16/2018 proptax GJ 02162018 | | 9.29 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 2/20/2018 proptax GJ 02202018 | | 9.33 | | | |
| 2/23/2018 proptax GJ 02232018 | | 6.74 | | | |
| 2/26/2018 proptax GJ 02262018 | | 15.70 | | | |
| 2/27/2018 proptax GJ 02272018 | | 2.68 | | | |
| 2/28/2018 proptax GJ 02282018 | | 10.98 | | | |
| 3/1/2018 proptax GJ 03012018 | | 3.76 | | | |
| 3/2/2018 proptax GJ 03022018 | | 133.39 | | | |
| 3/5/2018 proptax GJ 03052018 | | 834.98 | | | |
| 3/6/2018 proptax GJ 03062018 | | 448.03 | | | |
| 3/7/2018 proptax GJ 03072018 | | 480.92 | | | |
| 3/8/2018 proptax GJ 03082018 | | 464.90 | | | |
| 3/9/2018 proptax GJ 03092018 | | 642.90 | | | |
| 3/12/2018 proptax GJ 03122018 | | 602.66 | | | |
| 3/13/2018 proptax GJ 03132018 | | 381.60 | | | |
| 3/14/2018 proptax GJ 03142018 | | 138.88 | | | |
| 3/15/2018 proptax GJ 03152018 | | 210.99 | | | |
| 3/16/2018 proptax GJ 03162018 | | 149.00 | | | |
| 3/19/2018 proptax GJ 03192018 | | 646.12 | | | |
| 3/20/2018 proptax GJ 03202018 | | 147.85 | | | |
| 3/21/2018 proptax GJ 03212018 | | 298.22 | | | |
| 3/22/2018 proptax GJ 03222018 | | 150.89 | | | |
| 3/23/2018 proptax GJ 03232018 | | -35.40 | | | |
| 3/23/2018 proptax GJ 03232018 | | 84.94 | | | |
| 3/26/2018 proptax GJ 03262018 | | 160.18 | | | |
| 3/27/2018 proptax GJ 03272018 | | 172.40 | | | |
| 3/28/2018 proptax GJ 03282018 | | 224.36 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 3/29/2018 proptax GJ 03292018 | | -27.46 | | | |
| 3/29/2018 proptax GJ 03292018 | | 120.07 | | | |
| 3/30/2018 proptax GJ 03302018 | | 272.60 | | | |
| 4/2/2018 proptax GJ 04022018 | | 366.07 | | | |
| 4/3/2018 proptax GJ 04032018 | | 217.76 | | | |
| 4/4/2018 proptax GJ 04042018 | | 477.85 | | | |
| 4/5/2018 proptax GJ 04052018 | | 463.58 | | | |
| 4/6/2018 proptax GJ 04062018 | | 444.12 | | | |
| 4/9/2018 proptax GJ 04092018 | | 664.79 | | | |
| 4/10/2018 proptax GJ 04102018 | | 491.95 | | | |
| 4/11/2018 proptax GJ 04112018 | | 2,776.17 | | | |
| 4/12/2018 proptax GJ 04122018 | | 350.66 | | | |
| 4/13/2018 proptax GJ 04132018 | | 524.34 | | | |
| 4/16/2018 proptax GJ 04162018 | | 774.04 | | | |
| 4/17/2018 proptax GJ 04172018 | | 861.82 | | | |
| 4/18/2018 proptax GJ 04182018 | | 629.04 | | | |
| 4/19/2018 proptax GJ 04192018 | | 9,391.93 | | | |
| 4/20/2018 proptax GJ 04202018 | | 422.51 | | | |
| 4/23/2018 proptax GJ 04232018 | | 1,636.57 | | | |
| 4/24/2018 proptax GJ 04242018 | | 801.79 | | | |
| 4/25/2018 proptax GJ 04252018 | | 1,174.31 | | | |
| 4/26/2018 proptax GJ 04262018 | | 1,233.57 | | | |
| 4/27/2018 proptax GJ 04272018 | | 3,770.57 | | | |
| 4/30/2018 proptax GJ 04302018 | | 527.91 | | | |
| 5/1/2018 proptax GJ 05012018 | | 783.03 | | | |
| 5/2/2018 proptax GJ 05022018 | | 1,476.48 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 5/3/2018 proptax GJ 05032018 | | 1,147.99 | | | |
| 5/4/2018 proptax GJ 05042018 | | 1,657.61 | | | |
| 5/7/2018 proptax GJ 05072018 | | 1,917.79 | | | |
| 5/8/2018 proptax GJ 05082018 | | 3,492.53 | | | |
| 5/9/2018 proptax GJ 05092018 | | 1,226.11 | | | |
| 5/10/2018 proptax GJ 05102018 | | 333.88 | | | |
| 5/10/2018 proptax GJ 05102018 | | 333.88 | | | |
| 5/11/2018 proptax GJ 05112018 | | 355.63 | | | |
| 5/14/2018 proptax GJ 05142018 | | 97.77 | | | |
| 5/15/2018 proptax GJ 05152018 | | 157.39 | | | |
| 5/16/2018 proptax GJ 05162018 | | 108.08 | | | |
| 5/17/2018 proptax GJ 05172018 | | 34.43 | | | |
| 5/18/2018 proptax GJ 05182018 | | 93.45 | | | |
| 5/21/2018 proptax GJ 05212018 | | 53.00 | | | |
| 5/22/2018 proptax GJ 5102018 | | -333.88 | | | |
| 5/22/2018 proptax GJ 05222018 | | 57.91 | | | |
| 5/23/2018 proptax GJ 05232018 | | 16.37 | | | |
| 5/23/2018 proptax GJ 05232018 | | -80.76 | | | |
| 5/24/2018 proptax GJ 05242018 | | 121.73 | | | |
| 5/25/2018 proptax GJ 05252018 | | 55.17 | | | |
| 5/29/2018 proptax GJ 05292018 | | 92.98 | | | |
| 5/30/2018 proptax GJ 05302018 | | 19.69 | | | |
| 5/31/2018 proptax GJ 05312018 | | 93.67 | | | |
| 6/1/2018 proptax GJ 06012018 | | 40.81 | | | |
| 6/4/2018 proptax GJ 06042018 | | 19.03 | | | |
| 6/5/2018 proptax GJ 06052018 | | 4.77 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 6/6/2018 proptax GJ 06062018 | | 35.60 | | | |
| 6/7/2018 proptax GJ 06072018 | | 6.40 | | | |
| 6/11/2018 proptax GJ 06112018 | | 16.80 | | | |
| 6/12/2018 proptax GJ 06122018 | | 95.54 | | | |
| 6/13/2018 proptax GJ 06132018 | | 8.57 | | | |
| 6/14/2018 proptax GJ 06142018 | | 16.68 | | | |
| 6/15/2018 proptax GJ 06152018 | | 34.43 | | | |
| 6/18/2018 proptax GJ 06182018 | | 51.51 | | | |
| 6/18/2018 proptax GJ 06182018 | | -82.04 | | | |
| 6/19/2018 proptax GJ 06192018 | | 24.91 | | | |
| 6/20/2018 proptax GJ 06202018 | | -4.32 | | | |
| 6/20/2018 proptax GJ 06202018 | | 19.27 | | | |
| 6/21/2018 proptax GJ 06212018 | | -3.44 | | | |
| 6/22/2018 proptax GJ 06222018 | | 16.50 | | | |
| 6/25/2018 proptax GJ 06252018 | | 7.20 | | | |
| 6/26/2018 proptax GJ 06262018 | | 37.88 | | | |
| 6/27/2018 proptax GJ 06272018 | | 7.68 | | | |
| 6/28/2018 proptax GJ 06282018 | | 8.64 | | | |
| 6/29/2018 proptax GJ 06292018 | | 2.69 | | | |
| 7/2/2018 proptax GJ 07022018 | | 26.53 | | | |
| 7/3/2018 proptax GJ 07032018 | | -15.40 | | | |
| 7/3/2018 proptax GJ 07032018 | | 26.93 | | | |
| 7/5/2018 proptax GJ 07052018 | | 8.77 | | | |
| 7/6/2018 proptax GJ 07062018 | | 3.37 | | | |
| 7/6/2018 proptax GJ 07062018 | | -4.89 | | | |
| 7/10/2018 proptax GJ 07102018 | | 36.95 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 7/11/2018 proptax GJ 07112018 | | 4.75 | | | |
| 7/12/2018 proptax GJ 07122018 | | 23.63 | | | |
| 7/16/2018 proptax GJ 07162018 | | 20.10 | | | |
| 7/17/2018 proptax GJ 07172018 | | 38.09 | | | |
| 7/18/2018 proptax GJ 07182018 | | 33.18 | | | |
| 7/19/2018 proptax GJ 07192018 | | 5.53 | | | |
| 7/20/2018 proptax GJ 07202018 | | 34.49 | | | |
| 7/23/2018 proptax GJ 07232018 | | 17.26 | | | |
| 7/24/2018 proptax GJ 07242018 | | 31.30 | | | |
| 7/25/2018 proptax GJ 07252018 | | -1.57 | | | |
| 7/25/2018 proptax GJ 07252018 | | -92.76 | | | |
| 7/26/2018 proptax GJ 07262018 | | 11.07 | | | |
| 7/27/2018 proptax GJ 07272018 | | 23.97 | | | |
| 7/30/2018 proptax GJ 07302018 | | 9.43 | | | |
| 8/1/2018 proptax GJ 08012018 | | 11.79 | | | |
| 8/2/2018 proptax GJ 08022018 | | -9.37 | | | |
| 8/2/2018 proptax GJ 08022018 | | 31.75 | | | |
| 8/3/2018 proptax GJ 08032018 | | 56.76 | | | |
| 8/6/2018 proptax GJ 08062018 | | 23.06 | | | |
| 8/7/2018 proptax GJ 08072018 | | 1.13 | | | |
| 8/9/2018 proptax GJ 08092018 | | 2.17 | | | |
| 8/13/2018 proptax GJ 08132018 | | 37.37 | | | |
| 8/14/2018 proptax GJ 08142018 | | 17.78 | | | |
| 8/15/2018 proptax GJ 08152018 | | 0.96 | | | |
| 8/16/2018 proptax GJ 08162018 | | 15.56 | | | |
| 8/17/2018 proptax GJ 08172018 | | 469.22 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 8/20/2018 proptax GJ 08202018 | | 23.08 | | | |
| 8/21/2018 proptax GJ 08212018 | | 1.06 | | | |
| 8/22/2018 proptax GJ 08222018 | | 19.23 | | | |
| 8/23/2018 proptax GJ 08232018 | | 14.57 | | | |
| 8/24/2018 proptax GJ 08242018 | | 76.96 | | | |
| 8/27/2018 proptax GJ 08272018 | | 62.15 | | | |
| 8/29/2018 proptax GJ 08292018 | | 111.42 | | | |
| 8/31/2018 proptax GJ 08312018 | | 8.32 | | | |
| 9/4/2018 proptax GJ 09042018 | | 81.77 | | | |
| 9/5/2018 proptax GJ 09052018 | | 12.82 | | | |
| 9/6/2018 proptax GJ 09062018 | | 81.39 | | | |
| 9/7/2018 proptax GJ 09072018 | | 19.61 | | | |
| 9/10/2018 proptax GJ 09102018 | | 50.07 | | | |
| 9/11/2018 proptax GJ 09112018 | | 39.85 | | | |
| 9/12/2018 proptax GJ 09122018 | | 22.48 | | | |
| 9/13/2018 proptax GJ 09132018 | | 54.18 | | | |
| 9/14/2018 proptax GJ 09142018 | | 75.18 | | | |
| 9/17/2018 proptax GJ 09172018 | | 57.36 | | | |
| 9/18/2018 proptax GJ 09182018 | | 178.51 | | | |
| 9/19/2018 proptax GJ 09192018 | | 75.98 | | | |
| 9/20/2018 proptax GJ 09202018 | | 85.06 | | | |
| 9/21/2018 proptax GJ 09212018 | | -0.38 | | | |
| 9/21/2018 proptax GJ 09212018 | | 189.35 | | | |
| 9/24/2018 proptax GJ 09242018 | | 52.23 | | | |
| 9/25/2018 proptax GJ 09252018 | | 29.08 | | | |
| 9/25/2018 proptax GJ 09252018 | | -133.79 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 9/26/2018 proptax GJ 09262018 | | 49.45 | | | |
| 9/27/2018 proptax GJ 09272018 | | 11.40 | | | |
| 9/28/2018 proptax GJ 09282018 | | 130.71 | | | |
| 10/1/2018 proptax GJ 10012018 | | 62.51 | | | |
| 10/2/2018 proptax GJ 10022018 | | 109.56 | | | |
| 10/3/2018 proptax GJ 10032018 | | 270.04 | | | |
| 10/4/2018 proptax GJ 10042018 | | 158.65 | | | |
| 10/5/2018 proptax GJ 10052018 | | 246.31 | | | |
| 10/8/2018 proptax GJ 10082018 | | 561.36 | | | |
| 10/9/2018 proptax GJ 10092018 | | 222.47 | | | |
| 10/10/2018 proptax GJ 10102018 | | 746.66 | | | |
| 10/11/2018 proptax GJ 10112018 | | -17.87 | | | |
| 10/11/2018 proptax GJ 10112018 | | 356.02 | | | |
| 10/12/2018 proptax GJ 10122018 | | 2,273.96 | | | |
| 10/15/2018 proptax GJ 10152018 | | 544.36 | | | |
| 10/16/2018 proptax GJ 10162018 | | 535.96 | | | |
| 10/17/2018 proptax GJ 10172018 | | 468.54 | | | |
| 10/18/2018 proptax GJ 10182018 | | 359.28 | | | |
| 10/19/2018 proptax GJ 10192018 | | 2,910.18 | | | |
| 10/22/2018 proptax GJ 10222018 | | 7,741.39 | | | |
| 10/23/2018 proptax GJ 10232018 | | 739.27 | | | |
| 10/24/2018 proptax GJ 10242018 | | 1,692.88 | | | |
| 10/25/2018 proptax GJ 10252018 | | 1,549.22 | | | |
| 10/26/2018 proptax GJ 10262018 | | 2,277.22 | | | |
| 10/29/2018 proptax GJ 10292018 | | 854.89 | | | |
| 10/30/2018 proptax GJ 10302018 | | 3,013.40 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|---------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 10/31/2018 proptax GJ 10312018 | | 1,518.47 | | | |
| 11/1/2018 proptax GJ 11012018 | | 1,346.66 | | | |
| 11/2/2018 proptax GJ 11022018 | | 2,470.58 | | | |
| 11/5/2018 proptax GJ 11052018 | | 2,142.50 | | | |
| 11/6/2018 proptax GJ 11062018 | | 1,228.57 | | | |
| 11/7/2018 proptax GJ 11072018 | | 255.17 | | | |
| 11/8/2018 proptax GJ 11082018 | | 142.04 | | | |
| 11/9/2018 proptax GJ 11092018 | | 37.77 | | | |
| 11/13/2018 proptax GJ 11132018 | | 49.96 | | | |
| 11/14/2018 proptax GJ 11142018 | | 8.54 | | | |
| 11/15/2018 proptax GJ 11152018 | | 49.44 | | | |
| 11/15/2018 proptax GJ 11152018 | | -69.54 | | | |
| 11/16/2018 proptax GJ 11162018 | | 85.42 | | | |
| 11/19/2018 proptax GJ 11192018 | | 98.39 | | | |
| 11/20/2018 proptax GJ 11202018 | | 23.49 | | | |
| 11/21/2018 proptax GJ 11212018 | | 96.46 | | | |
| 11/26/2018 proptax GJ 11262018 | | 116.20 | | | |
| 11/27/2018 proptax GJ 11272018 | | 46.74 | | | |
| 11/28/2018 proptax GJ 11282018 | | 69.76 | | | |
| 11/29/2018 proptax GJ 11292018 | | 84.64 | | | |
| 11/30/2018 proptax GJ 11302018 | | 34.16 | | | |
| 12/3/2018 proptax GJ 12032018 | | 36.98 | | | |
| 12/4/2018 proptax GJ 12042018 | | 61.40 | | | |
| 12/5/2018 proptax GJ 12052018 | | 13.62 | | | |
| 12/6/2018 proptax GJ 12062018 | | 4.87 | | | |
| 12/6/2018 proptax GJ 12062018 | | -137.99 | | | |

Revenue Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| Account Number | Adjusted Estimate | Revenues | Year-to-date Revenues | Balance | Prct Rcvd |
|--|-------------------|------------|-----------------------|-------------|-----------|
| 31110.00.000 Real & Personal Property | (Continued) | | | | |
| 12/7/2018 proptax GJ 12072018 | | 2.09 | | | |
| 12/10/2018 proptax GJ 12102018 | | 13.58 | | | |
| 12/11/2018 proptax GJ 12112018 | | 1.33 | | | |
| 12/12/2018 proptax GJ 12122018 | | 3.20 | | | |
| 12/13/2018 proptax GJ 12132018 | | 2.13 | | | |
| 12/18/2018 proptax GJ 12182018 | | 1.20 | | | |
| 12/19/2018 proptax GJ 12192018 | | 3.32 | | | |
| 12/21/2018 proptax GJ 12212018 | | 14.64 | | | |
| 12/26/2018 proptax GJ 12262018 | | 5.32 | | | |
| 12/28/2018 proptax GJ 12282018 | | 22.50 | | | |
| 12/31/2018 proptax GJ 12312018 | | 30.92 | | | |
| 31110.00.000 Real & Personal Property | 0.00 | 88,754.01 | 88,754.01 | -88,754.01 | 0.00 |
| Total General Property Taxes | 0.00 | 88,754.01 | 88,754.01 | -88,754.01 | 0.00 |
| 31700 Excise Taxes In Lieu Of Property Tax | | | | | |
| 31740.00.000 Timber Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3/30/2018 receipts GJ 1108428 | | 48.30 | | | |
| 6/26/2018 receipts GJ 1148710 | | 19.90 | | | |
| 9/26/2018 receipts GJ 1154682 | | 12.90 | | | |
| 31740.00.000 Timber Excise Tax | 0.00 | 81.10 | 81.10 | -81.10 | 0.00 |
| Total Excise Taxes In Lieu Of Property Tax | 0.00 | 81.10 | 81.10 | -81.10 | 0.00 |
| Total Upper Valley Park & Rec Bond | 0.00 | 88,835.11 | 88,835.11 | -88,835.11 | 0.00 |
| Total Upper Valley Park & Rec | 0.00 | 215,563.42 | 215,563.42 | -215,563.42 | 0.00 |
| Grand Total | 0.00 | 215,563.42 | 215,563.42 | -215,563.42 | 0.00 |

88,754.01
 126,642.65

 215,396.66
 + 81.10
 + 85.66

 215,563.42

Expenditure Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 001 Upper Valley Park & Rec

| <u>Account Number</u> | <u>Adjusted Appropriation</u> | <u>Expenditures</u> | <u>Year-to-date Expenditures</u> | <u>Year-to-date Encumbrances</u> | <u>Balance</u> | <u>Prct Used</u> |
|---|-------------------------------|---------------------|----------------------------------|----------------------------------|----------------|------------------|
| 57000 Culture and Recreation | | | | | | |
| 57600 Park Facilities | | | | | | |
| 57600.60 Capital Outlay | | | | | | |
| 57600.60.000 Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4/16/2018 apinvoice IN 2018-01 | | | | | | |
| Vendor: 100383 CITY OF LEAVENWORTH Check # 820476 | | 15,000.00 | | | | |
| 5/25/2018 apinvoice IN 2018-02 | | | | | | |
| Vendor: 100383 CITY OF LEAVENWORTH Check # 822629 | | 50,000.00 | | | | |
| 10/11/2018 apinvoice IN 2018-03 | | | | | | |
| Vendor: 100383 CITY OF LEAVENWORTH Check # 830445 | | 10,000.00 | | | | |
| 11/15/2018 apinvoice IN 2018-04 | | | | | | |
| Vendor: 100383 CITY OF LEAVENWORTH Check # 832531 | | 52,000.00 | | | | |
| 57600.60.000 Capital Outlay | 0.00 | 127,000.00 | 127,000.00 | 0.00 | -127,000.00 | 0.00 |
| Total Upper Valley Park & Rec | 0.00 | 127,000.00 | 127,000.00 | 0.00 | -127,000.00 | 0.00 |

Expenditure Detail Report

Chelan County of Washington
 01/01/2018 through 12/31/2018

677 Upper Valley Park & Rec
 110 Upper Valley Park & Rec Bond

| <u>Account Number</u> | <u>Adjusted Appropriation</u> | <u>Expenditures</u> | <u>Year-to-date Expenditures</u> | <u>Year-to-date Encumbrances</u> | <u>Balance</u> | <u>Prct Used</u> |
|--|-------------------------------|---------------------|----------------------------------|----------------------------------|----------------|------------------|
| 58000 Non-Expenditures | | | | | | |
| 58600 Agency Type Disbursements | | | | | | |
| 58600.00 Transfers Out | | | | | | |
| 58600.00.000 Upper Valley Park & Rec Bond | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6/7/2018 bip GJ 635 | | 3,768.75 | | | | |
| 10/4/2018 remits GJ 7604E | | 300.00 | | | | |
| 58600.00.000 Upper Valley Park & Rec Bond | 0.00 | 4,068.75 | 4,068.75 | 0.00 | -4,068.75 | 0.00 |
| Total Non-Expenditures | 0.00 | 4,068.75 | 4,068.75 | 0.00 | -4,068.75 | 0.00 |
| 59000 Miscellaneous Expenditures | | | | | | |
| 59100 Redemption of Long-Term Debt | | | | | | |
| 59100.70 Debt Service Principal | | | | | | |
| 59176.70.000 Bond Payment Principal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12/3/2018 bip GJ 7652A | | 70,000.00 | | | | |
| 59176.70.000 Bond Payment Principal | 0.00 | 70,000.00 | 70,000.00 | 0.00 | -70,000.00 | 0.00 |
| Total Redemption of Long-Term Debt | 0.00 | 70,000.00 | 70,000.00 | 0.00 | -70,000.00 | 0.00 |
| 59200 Interest & Other Debt Service Costs | | | | | | |
| 59200.80 Debt Service Interest | | | | | | |
| 59276.80.000 Bond Payment Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12/3/2018 bip GJ 7652A | | 3,768.75 | | | | |
| 59276.80.000 Bond Payment Interest | 0.00 | 3,768.75 | 3,768.75 | 0.00 | -3,768.75 | 0.00 |
| Total Interest & Other Debt Service Costs | 0.00 | 3,768.75 | 3,768.75 | 0.00 | -3,768.75 | 0.00 |
| Total Miscellaneous Expenditures | 0.00 | 73,768.75 | 73,768.75 | 0.00 | -73,768.75 | 0.00 |
| Total Upper Valley Park & Rec Bond | 0.00 | 77,837.50 | 77,837.50 | 0.00 | -77,837.50 | 0.00 |
| Total Upper Valley Park & Rec | 0.00 | 204,837.50 | 204,837.50 | 0.00 | -204,837.50 | 0.00 |
| Grand Total | 0.00 | 204,837.50 | 204,837.50 | 0.00 | -204,837.50 | 0.00 |

2018 Pool Volunteers

| <u>Name</u> | <u>Position</u> |
|------------------|--|
| Chantell Steiner | City Finance Employee / PRSA Management Assigned Volunteered Staff |
| Joel Walinski | City Administrator Employee / PRSA Management Assigned Volunteer Staff |

Board Members

| <u>Name</u> | <u>Positions held and businesses owned by person or</u> | <u>Term Dates for Board</u> |
|-------------------|--|-----------------------------|
| Keith Goehner | Chelan County Commissioner | 1/1/2018 - 12/31/2018 |
| Jason Lundgren | Leavenworth City Councilmember, Executive Director Cascade Columbia Fisheries Enhancement Group / Spouse - Washington Fire Adapted Communities | 1/1/2018 - 12/31/2018 |
| Mia Bretz | Leavenworth City Councilmember, Mountain Sprouts Children's Community / Spouse works at Cascade Medical Center and Confluence Health | 1/1/2018 - 12/31/2018 |
| Doug Clark | Self Employed - Clark & Clark Orchards - Spouse works for Boardmember | 1/1/2018 - 12/31/2018 |
| Elizabeth Thomson | Owner with Spouse of Car Repair Shop | 1/1/2018 - 12/31/2018 |
| Aaron Simon | VP of Hagel & Company, President of Leavenworth Soccer Club - Spouse works for Tierra Village and is an educator for Cascasde School District | 1/1/2018 - 12/31/2018 |