



## **City of Leavenworth City Hall, Finance, and Records Department Temporary Office Phone Hours – Effective Immediately**

Due to the recent “shelter in place” standards, City Hall Staff have been asked to reduce work hours. The Finance/Records Department will be available to answer phone calls as follows:

Monday, Wednesday, and Friday: 9:00 AM – 1:00 PM

Optional Contact: Available by email; staff is on limited schedules and will respond as soon as possible

### **Finance/Records Department Staff Contact Information: City Hall Phone (509) 548-5275**

Finance Director Chantell Steiner – Ext. 123: [chantell@cityofleavenworth.com](mailto:chantell@cityofleavenworth.com)

Deputy Clerk Tami Gates – Ext. 120: [tgates@cityofleavenworth.com](mailto:tgates@cityofleavenworth.com)

Office Assistant Andrea Fischer – Ext. 122: [permits@cityofleavenworth.com](mailto:permits@cityofleavenworth.com)

Executive Assistant Sue Cragun – Ext. 128: [scragun@cityofleavenworth.com](mailto:scragun@cityofleavenworth.com)

### **Utility Bill Payment:**

Xpress Bill Pay Online Bill Payment

The City works in conjunction with Xpress Bill Pay in receiving online bill payments from our utility customers. Our online bill pay option allows for payment by credit or debit card, or you can transfer funds directly from your checking account and can be accessed at any time day or night from the comfort of your home. Receive e-mail billing alerts, receipts, and a yearly account history.

If you would like to set-up your own online account, you can access Xpress Bill Pay from the following link:

[Xpress Bill Pay](https://www.xpressbillypay.com) – or by typing in this website address: <https://www.xpressbillypay.com>

### **City Directory / Contacts:**

Most City Staff is available by email, with limited working hours. Please visit the [City Directory / Contact](https://cityofleavenworth.com/city-government/citydirectorycontacts/) page – or by typing in this website address: <https://cityofleavenworth.com/city-government/citydirectorycontacts/> for additional contact information.

Mayor Carl J. Florea (509) 548-5275, Ext. 125: [cflorea@cityofleavenworth.com](mailto:cflorea@cityofleavenworth.com)