



## City of Leavenworth

700 Highway 2 / Post Office Box 287  
Leavenworth, Washington 98826  
(509) 548-5275 / Fax: (509) 548-6429  
Web: [www.cityofleavenworth.com](http://www.cityofleavenworth.com)

### City Council

Carl J. Florea - *Mayor*  
Carolyn Wilson  
Mia Bretz  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Anne Hessburg – *Mayor Pro Tem*  
Zeke Reister

## City of Leavenworth Request for Proposals Purchase of Advanced Metering Infrastructure (AMI) System

RE: Submittal of Request for Proposals

As of March 18, 2020, the City of Leavenworth has closed public access to the City Hall lower lobby and other public entrances, until further notice as our community faces increasing impacts from COVID-19, with exception to prescheduled appointments.

The bid opening for the above project will be held, as scheduled, on Friday, March 27, 2020 at 3:00 PM in the City Hall Council Chambers, which is considered to be a prescheduled appointment, for all contractors and/or representatives who wish to submit a proposal for the City's Water Meter Replacement project.

We ask that proposers arrive prior to the 3:00 PM bid opening, where City staff will date/time stamp your proposal and escort you to the Council Chambers. The doors will be unlocked at 2:45 PM for your convenience. If you wish to submit your proposal at an earlier date/time, please contact City Hall at (509) 548-5275 and someone will accept and stamp your proposal at a prescheduled time. You will be asked to return to City Hall at 2:45 PM on March 27 if you wish to witness the bid opening.

As advised by local and state health departments, the City of Leavenworth is practicing "social distancing", which is deliberately increasing the physical space between people to avoid spreading illness. Staying at least six (6) feet away from other people lessens your chances of catching COVID-19.

Thank you,

Herb Amick  
Public Works Director  
City of Leavenworth  
[herba@cityofleavenworth.com](mailto:herba@cityofleavenworth.com)