

Docket/Permit #: _____
 Date Received: _____
 Received By: _____



City of Leavenworth

MASTER APPLICATION

THIS FORM MUST BE FILLED OUT IN ITS ENTIRETY—PLEASE PRINT

APPLICANT:

Last Name or Business Name: _____ First Name: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Cell: _____ E-mail: _____
 Contact Person: _____ Phone: _____ E-mail: _____

PROPERTY OWNER (If different than applicant):

Last Name: _____ First Name: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Cell: _____ E-mail: _____

CONTRACTOR:

Name: _____
 Contractor's License #: _____ City Business License #: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Cell: _____ E-mail: _____

- A lender has administered/will administer interim construction financing. Information detailing the name, address, and phone number of the lender is attached.
- A payment bond has been/will be issued on behalf of the contractor for the protection of the owner for an amount not less than 50% of the construction cost. Information detailing the name, address, and phone number of the bond company is attached.

PROJECT INFORMATION:

Project Address: _____ Parcel Number: _____
 Project Description / Use: _____

Subdivision/Plat: _____ # of Bathrooms: _____
 Block #: _____ Lot #(s): _____ Floor 1 (sq. ft): _____
 If multiple lots, consolidation complete? Y N Floor 2 (sq. ft): _____
 Lot Area (sq. ft): _____ Floor 3 (sq. ft): _____
 Lot Coverage (%): _____ Deck(s) (sq. ft): _____
 Building Height: _____ Basement (sq. ft): _____
 # of Bedrooms: _____ Garage/Carport (sq. ft): _____

FAIR MARKET VALUE REQUIRED \$ _____

A permit deposit is required to be **paid at the time of application submittal**. Fees are determined using the most current Fee Resolution adopted by the City Council based on the Total Fair Market Value of the project-including materials, labor and design. The deposit fee does not include Permit, Mechanical, Plumbing, Land Use, or other permit fees applicable to the project. Final fees will be determined using the established International Code Council Valuation Data for the building value. Upon issuance of the permit, you will be required to pay all additional or remaining fees including, but not limited to, any remaining Plan Review fee, the Permit fee (estimated 154% of the deposit), Mechanical and/or Plumbing permit fees (based on number and types of fixtures), State surcharge (\$4.50 per residential unit), and any other applicable fees (such as a fence permit fee, utility or other charge).

PERMIT DEPOSIT Obtain amount due from City staff \$ _____

Type of Application Check all that apply:

Commercial Residential
 New
 Addition
 Remodel
 Repair
 Occ. Change
 Other _____

<input type="checkbox"/> Building	Submittal Deferred:	Estimated Submittal:
<input type="checkbox"/> Plumbing	<input type="checkbox"/>	_____
<input type="checkbox"/> Mechanical	<input type="checkbox"/>	_____
<input type="checkbox"/> Fire / Safety <small>Sprinkler / Alarm</small>	<input type="checkbox"/>	_____
<input type="checkbox"/> Lighting	<input type="checkbox"/>	_____
<input type="checkbox"/> Demolition		
<input type="checkbox"/> Footing / Foundation <small>Prior approval required</small>		

Fence
 Sign
 Architectural Design
 Parking Lot
 Grade / Excavation / Fill
 Other _____

Notice: Separate permits and approvals may be required for this project. Every permit shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from date of issuance of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Certification of Occupancy is required prior to occupancy. Issuance of a permit does not authorize any work in public right-of-way or on utility easements. All provisions of laws and ordinances governing the type of project shall be complied with whether specified herein or not. The granting of a permit or an approval does not presume to give authority to violate or cancel the provisions of any federal, state, or local laws regulating construction, the performance of construction, and/or operation of the project or use. I hereby certify that as a contractor I am currently registered and properly licensed as defined in RCW 18.27 or as a property owner I am exempt from the requirements of the contractor registration (RCW 18.27.090) and will do all my own work or use properly licensed subcontractors (State and City) in connection with the work to be performed under this permit and am not performing the work for the purpose of selling, demolishing or leasing the property. I hereby certify that I have read and examined this application and know the same to be true and correct, and if any of the information provided is incorrect, the permit or approval may be revoked.

Applicant's Signature: _____ Date: _____