



CITY OF LEAVENWORTH

New Renewal

TEMPORARY BUSINESS LICENSE APPLICATION

Business: _____ State UBI #: _____ Year: _____

Name of Business: _____

Type of Business (explain in detail, attach additional pages as needed): _____

Physical Address (where business will be conducted in Leavenworth): _____

Contractor License Number (if applicable) _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Business Owner:

Last Name: _____ First Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

TEMPORARY LICENSE FEE:

1 – 4 months	\$25 per month
<i>Start Date:</i>	<i>End Date:</i>

PAYABLE WHEN:

<p>1) Each annual license fee provided herein shall become due and payable no later than the expiration date established for the business by the Master License Service.</p> <p>2) The annual license fee amount may be prorated to accommodate the expiration date established by the MLS.</p> <p style="text-align: right;"><i>LMC 5.04.11</i></p>

I have enclosed a check for fees payable to the City of Leavenworth in the amount of: _____

- Mail your remittance with this form to: City Clerk, PO Box 287, Leavenworth, WA 98826

I have read and understand the above application, and have provided information truthfully and to the best of my knowledge. I understand that in issuing any business license, the City of Leavenworth makes no representation that the use applied for will actually be conducted. I understand that my application will be evaluated to ensure compliance with the Leavenworth Municipal Code, and that I may be required to have a pre-application meeting with the Community Development Department.

Applicant's Signature and Title: _____ Date: _____

STAFF USE ONLY

Date Received: _____ License #: _____ Amount: _____

Received By: _____ Penalty: _____

Cash / Check #: _____ Receipt #: _____ Total \$: _____

Community Development Review and Approval:

Codes Administrator: _____ Planner: _____ Director: _____

Conditions of Approval: _____

Special Use Permit or License Needed? Yes No Number/Type: _____