

Leavenworth

Transportation Benefit District

Leavenworth City Hall, Council Chambers

MINUTES

October 23, 2018

Board Chair Cheryl K. Farivar called the October 23, 2018 Leavenworth Transportation Benefit District Board regular meeting to order at 9:07 p.m.

ROLL CALL

Board Present: Board Chair Cheryl K. Farivar, Elmer Larsen, Carolyn Wilson, Mia Bretz, Margaret Neighbors, Sharon Waters, Clint Strand, and Jason Lundgren.

Staff Present: Joel Walinski, Chantell Steiner and Sue Cragun.

APPROVAL OF THE CONSENT AGENDA

Board Chair Farivar asked for a motion to approve the consent agenda as follows:

Consent Agenda:

1. Approval of the Agenda
2. Approval of August 14, 2018 Minutes
3. Transfer to Street Fund 4th Quarter - \$54,051.25
4. Transfer to Parking Fund - \$62,438.00
5. Transfer to Pine Street Capital Project - \$385,100.00
6. Set Public Hearing Date for Preliminary Budget on 11/13/18
7. Set Public Hearing Date for Final Budget on 11/27/18

Board member Larsen motioned to approve the consent agenda. The motion was seconded by Board member Lundgren and passed unanimously.

NEW BUSINESS

1. Transportation Benefit District September Budget Report

Board Secretary/Treasurer Chantell Steiner reviewed the September Budget report noting the total transfers out to the City of Leavenworth for Street, Parking and Pine Street Projects.

2. Review of Current Street Project Funding – 2018 YTD

Board Secretary/Treasurer Steiner reviewed the project funding spreadsheet that details the dollars spent on transportation projects from the City’s Street Fund. She reviewed the allocations that are spread between the District’s funds and the City’s Street Funds which are comprised of retail sales tax dollars, real estate excise tax dollars and any loans and/or grant dollars. She stated that the transfer this month is being offset at this time by debt service and street related capital projects with a balance of funds being reserved for the 2017 Street Preservation Project, the Highway 2 Crosswalks Project and the additional project approved by the Leavenworth City Council for the Riverbend Intersection Study. In closing, she reminded the Board of the shortfall in funding for the Crosswalk Project and that this would be brought to the Board for funding in the 2019 Budget.

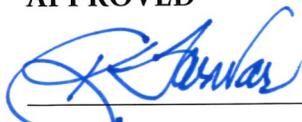
Board Secretary/Treasurer Steiner reviewed legislation pertaining to the ability of the City of Leavenworth to “assume” a Transportation Benefit District (TBD) that was enacted in 2015. She explained how the process works that will include a public hearing and action by the Leavenworth City Council. She noted that all existing rights, actions and functions will remain as previously created by the TBD Board and will be transferred over to the Leavenworth City Council. This will eliminate the separate TBD entity and in turn will remove the additional steps of having meetings, notices, hearings, budgeting and annual reporting. All of these processes will still occur but will be incorporated as part of the City of Leavenworth processes.

ADJOURNMENT

Seeing no other business, Board member Lundgren motioned to adjourn the October 23, 2018 regular meeting of the Leavenworth Transportation Benefit District. The motion was seconded by Board member Wilson and passed unanimously.

The meeting adjourned at 9:17 p.m.

APPROVED



Cheryl K. Farivar
Board Chair

ATTEST



Chantell Steiner
Board Secretary/Treasurer