



## Planning Commission Meeting Minutes

City Hall Council Chambers  
700 Highway 2, Leavenworth, WA

**Wednesday, February 5, 2020 at 7:00 PM**

**OPEN OF THE MEETING:** Acting Chairman Andy Lane called the meeting to order at 7:00 PM.

**ROLL CALL:** Pete Olson, Andy Lane, Chuck Reppas, and Steven Booher.

**STAFF:** Lilith Vespier and Maggie Boles.

**COMMUNITY MEMBERS:** Luke Hafermann, Dante Atuphs, Reese A Resutek, Russ Vranna, Andy Barber, Jordan McDevitt, Zeke Reister, Sharon Waters, and Todd Smith.

**Review and approval of January 8, 2020 Planning Commission Minutes:** Commissioner Steven Booher motioned to approve the January 8, 2020 Planning Commission minutes. The motion was seconded by Commissioner Pete Olson and passed unanimously.

**Review Design Review Board Code Amendments, LMC 14.08 Old World Bavarian Architectural Theme:** Development Services Manager Lilith Vespier stated that staff has been working with the Design Review Board for the past year to address Leavenworth Municipal Code (LMC) Chapter 14.08, to clean up the verbiage and add clarity to help designers, architects, and applicants have a better understanding of what the Design Review Board is looking to achieve, so that the applications will come in more concise and easier to process. Design Review Board (DRB) Chairman Todd Smith was in attendance in order to clarify and answer questions from Planning Commissioners and attendees. Ms. Vespier, Mr. Smith, and Commissioners went on to discuss the changes throughout the document.

**Review code amendments to authorize nine lot short plats, LMC Title 17 Subdivisions and Chapter 21.90 Definitions:** Development Services Manager Lilith Vespier stated that the State law changed awhile back to allow short plats as nine lots rather than four lots; the changes being proposed would permit the nine lot option for the City. There was discussion regarding zoning and that these changes are dependent on the lot minimum sizes in a particular zone and do not change density.

**Open Discussion Items, at the Chair's Discretion:** Development Services Manager Lilith Vespier stated that LMC 2.40.090 states that a written report from the Planning Commission is to be provided to the Council in March of each year. There was discussion of removing that task from the code, as the City Council and Planning Commission hold two joint meetings each year.

**Adjournment** Meeting adjourned at 8:27 PM

*(Meeting recording available on request)*

Respectfully Submitted,

Sue Z. Cragun  
Executive Assistant  
City of Leavenworth