



## Planning Commission Meeting Minutes

City Hall Council Chambers  
700 Highway 2, Leavenworth, WA

**Wednesday, September 16, 2020 at 7:00 PM**

**Open of the Meeting:** Andy Lane, Chair, called the meeting to order at 7:00 PM.

**Roll Call:** Steven Booher, Pete Olson, Angie Harrison, Colin Forsyth and Alison Miller

**Staff/Consultants:** Lilith Vespier, Development Services Manager, Kara Hall, Fehr & Peers consultant and Kendra Breiland, Fehr & Peers consultant

**Council Members:** Sharon Waters, Zeke Reister and Carolyn Wilson

**Community Present:** Tracey Beckendorf-Edou, Denise (no last name available), Taylor Boyd, Luke Astell, Duane Goehner and Tony Cameron

---

**Review and approval of Minutes:** September 2, 2020 minutes to be reviewed at the next meeting.

### **Transportation Element – Vision & Goals Workshop:**

Ms. Hall summarized the purpose of transportation goals, requirements of the Growth Management Act and how the goals will support determining how to address peak hour and future transportation projects. Goals also need to be consistent with the regional (Chelan-Douglas) transportation council.

Ms. Breiland noted that the goal of the evening was to determine the top transportation goals which will help evaluate future infrastructure projects for the community.

Ms. Hall went on to review the known current challenges for Leavenworth transportation (increased seasonal congestion on US2, limited multimodal options for safely crossing US2, parking in downtown, maintaining quality of life, fiscal constraints, built environment). Ms. Hall reviewed the current six goals (and noted the 44 policies) before asking the meeting participants to rate which goals were most important and which were least important to them.

### **Prioritize Leavenworth goals**

A poll was taken to figure out which two (of the current) goals were most relevant from the Comprehensive Plan. The two highest were:

- Provide a balanced, multi modal transportation system for the community that supports the safe, efficient movement of people and goods.
- Encourage plans and design standard that consider all transportation system user needs.
- Address parking strategies

Another poll was taken to figure out which two goals from the Comprehensive Plan should be removed. They were:

- Encourage the development of public transportation options.
- Provide a transportation system for the Leavenworth planning area that is funded adequately to meet current and future capital, maintenance and operational needs.

There was a review of goals from other cities that might be relevant to Leavenworth including:

Promote environmentally sustainable mobility

Understood by the community

Being a partner

Invest wisely

Provide mobility for all

Final poll asked which two of these goals (from other communities) are relevant to Leavenworth. The answers given were:

- Understood by the community
- Provide mobility for all

Ms. Breiland summarized the poll findings stating that the potential goals would address (1) Balanced system – safe & efficient (level of service), (2) Accommodate all users – multimodal accommodations, (3) understood by the community – community support and engagement process, (4) Emergency response – travel time and reliability, and (5) affordability – project costs and regional partners. Chair Lane indicated that this was an accurate and good starting list noting that additional feedback will occur with the next draft. He asked what the next steps are. Ms. Hall noted that the draft goals will be drafted for Planning Commission review prior to discussion about policies. The next workshop will focus on the technical review of how intersections are working/not working and a possible project list.

### **Shoreline Master Program Update – What is required to change & what do we want to change?**

Ms. Vespier opened the discussed on the required Shoreline Master Program addressing what is required for the periodic update of the Shoreline Master Program, specifically, the Department of Ecology checklist of changes in State law that need to be reflected in the Leavenworth Shoreline Master Program.

The next step is review of what we want to change. Ms. Vespier noted her goal to streamline the document by removing parts that do not apply to Leavenworth or are overly regulatory. It is a large and hard to read document, so by taking out what is not relevant to the City of Leavenworth, it makes for a smaller and easier to use.

**Adjournment at 8:52 PM:** Meeting was adjourned by Andy Lane.

*(Meeting recording available on request)*

Respectfully Submitted,  
Andrea Fischer, Assistant  
City of Leavenworth