



## City of Leavenworth

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**City Council**  
Cheryl K. Farivar - *Mayor*  
Carolyn Wilson - *Mayor Pro Tem*  
Mia Bretz  
Margaret Neighbors  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Position No. 7 - *Vacant*  
Joel Walinski - *City Administrator*

### LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers

December 10, 2019 – 6:30 PM

#### Call to Order

#### Flag Salute

#### Roll Call

#### Consent Agenda

1. Approval of Agenda
2. Approval of November 26, 2019 Regular Meeting Minutes
3. November 2019 Payroll \$233,454.93
4. 2019 Claims \$521,911.08
5. PRSA Voucher Request \$13,000.00

#### Public Safety Report: Sergeant Scott Lawrence, Liaison Officer

#### Councilmember and Committee Reports

#### Mayor / Administration Reports

#### Comments from the Public on Items Not on the Agenda

#### Resolutions, Ordinances, Orders, and Other Business

1. Action: Resolution 25-2019: 2020 Rate & Fee Schedule
2. Action: US 2 Upper Wenatchee Valley Transportation Study
3. Action: Resolution 26-2019: 2019 – 2024 STIP Amendment
4. Action: Ordinance 1604: 2019 Quarterly Budget Amendment
5. Action: Ordinance 1605: Budget Amendment 2020 Salary Schedule
6. Action: Leavenworth Area Promotions 2020 Budget Approval
7. Action: Professional Services Agreement: IntegriTech 2020
8. Action: WSDOT Nondiscrimination Agreement
9. Action: Authorization to Bid – Wastewater Treatment Plant
10. Action: Authorization to Bid – Wastewater South Interceptor
11. Action: 125 Pine Street Settlement Agreement (Placeholder)
12. Action: Cancel December 24, 2019 Regular Council meeting and Subcommittee Meetings

#### Information Items for Future Consideration

#### Adjournment

**(Next Ordinance is 1606 – Next Resolution is 27-2019)**

The City of Leavenworth is committed to providing reasonable accommodations in accordance with the Americans with Disabilities Act. Please contact City Hall at (509) 548-5275 at least 72 hours prior to a scheduled meeting to request an accommodation.

#### **Council Committees – 2<sup>nd</sup> Tuesday**

Economic Development 3:00 PM

Parks 4:00 PM

Public Works 5:00 PM

***Mayor & Council Farewell 5:30 – 6:30 PM***

## SUPPLEMENTAL COUNCIL AGENDA

### 1. Resolution 25-2019: 2020 Rate & Fee Schedule

The City Council is being asked to approve the final amendments to the 2020 Rate & Fee Schedule that will be effective as of January 1, 2020. The resolution includes changes that were reviewed at the October and November Study Sessions with no additional amendments included. A brief summary of the amendments are as follows:

- Development Related Fees – Includes Building, Fire, and Development Related fees.
- Utility Related Fees – Based on the approved Six-Year Utility Rate Study per Resolution 20-2017 with exception to the removal of residential garbage fees.
- Cemetery Fees – New language for a per hour fee to assist in special circumstances related to burial services; Staff continues to review rate changes that will be presented in 2020.
- Fees and Charges for Equipment Rental, Traffic Control, and Work in the Right of Way – No recommended changes.
- Pool Fees – Will be reviewed by the Upper Valley Park & Recreation Service Area Board in early 2020.
- Festhalle Fees – Will be reviewed by the Festhalle Oversight Committee in the spring of 2020 for 2021 rates and removal of 2019 rates.
- Misc. Fees and Charges – No recommended changes.
- Other Licenses and Permits – Minor corrections to Non-Motorized Vehicles.
- Parking Fees – Will be reviewed by the Parking Advisory Committee for future suggestions.

#### **COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following items are included under **TAB 1**:

- Resolution 25-2019 Redline Version
- Resolution 25-2019 Clean Version
- **MOTION:** *The Leavenworth City Council moves to approve Resolution 25-2019 setting the City Rates and Fees for 2020.*

## 2. US 2 Upper Wenatchee Valley Transportation Study Funding

The City Council is being asked to authorize the expenditure of funds for the completion of the Hwy. 2 Corridor Study. The Corridor Study was initiated by five partner agencies – Washington State Department of Transportation (WSDOT), Chelan Douglas Transportation Council (CDTC), Link Transit, Chelan County, and the City of Leavenworth. The contracted cost of the study was \$268,000. Initial funding was provided by WSDOT and CDTC. The study is nearing completion and to complete that effort fully, additional funding is needed to provide some additional analysis on the proposed improvement scenarios and to carry out the final steps of the public engagement process. This engagement process includes an additional Project Advisory Committee Meeting, leading a community meeting in mid-February, and the additional website updates to collect online feedback from the community after the community meeting. The funding needed at this time is \$11,295 for the completion of the identified tasks.

CDTC and WSDOT have asked that the City provide some level of funding to complete the project. To date, the City has not expended funds for the project. Early on the City had committed up to \$5,000 for the project. At this time, the request from WSDOT and CDTC is for the City to fund all or part of the shortfall.

### **COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 2**:

- CDTC Request for Funding, Jeff Wilkins, CDTC Executive Director 12-03-2019
- US 2 Upper Wenatchee Valley Transportation Study – Additional Services Scope of Work and Estimated Costs – Fehr & Peers 12-02-2019

- **MOTION:** *The Leavenworth City Council moves to approve the expenditure of \_\_\_\_\_ dollars for the completion of the US 2 Upper Wenatchee Valley Transportation Study.*

## 3. Resolution 26-2019: 2019 - 2024 STIP Amendment

The City Council is being asked to authorize Resolution 26-2019 amending the 2019 – 2024 Six-Year Transportation Improvement Plan (STIP) to reflect the addition of the 14<sup>th</sup> Street – Commercial Street to Front Street Reconstruction Project. The change reflects the City application with the Washington State Transportation Improvement Board (TIB) and subsequent award of a design and construction grant in the amount of \$488,300. The City will provide matching funds in the amount of \$25,800. The award will be made in 2020; however, due to the upgrade of the Wastewater Treatment Plant and the South Interceptor Replacement Projects scheduled for that year, the 14<sup>th</sup> Street reconstruction will take place in 2021 after that work is completed.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 3**:

- Resolution 26-2019
- Revised 2019 – 2024 STIP

- **MOTION:** *The Leavenworth City Council moves to approve Resolution 26-2019 amending the 2019 – 2024 Six-Year Transportation Improvement Plan.*

**4. Ordinance 1604: 2019 Quarterly Budget Amendment**

The City Council is being asked to adopt Ordinance 1604 Quarterly Budget Amendment, which amends the budget at the fund level. Nearly all of the items included in this amendment are Council approved actions from the past quarter. The remaining items are necessary adjustments to close out the separate Upper Valley Park & Recreation Service Area (UVPRSA) Fund (per the audit recommendation), corrections to the Pine Street Capital Fund from the last quarterly amendment, and a request for additional advertising dollars for the Festhalle from Lodging Tax dollars that was approved by the Festhalle Oversight Committee in 2018 and was not brought back to the Council in 2019 for approval.

Washington State Budgeting and Accounting requirements include a process of posting expenditures in the correct calendar year. As part of this process, the City is required to keep the “books” open through January 20, also known as the “open period”, to allow for any 2019 related expenses to be posted to 2019. Due to this open period, the Finance Department will hold off on finalizing the adjustments needed for the major capital projects that were originally planned for 2019 and will be moved into the 2020 portion of the budget. This transition of project related dollars may require some amendments to revenues, which in turn may trigger an amendment to be presented to the Council in 2020. If the carryover of projects does not trigger amending revenues, this will not be necessary and Finance Staff will make the necessary transitions without presentment. Finance will make these necessary transfers as soon as possible after the January 20, 2020 open period closes. At this time, the estimated amount of transitions is about \$3M in projects; the substantial projects include the Wastewater Treatment Plant Improvements, the Water Meter Replacement Project, and the DOT Parking Lot and Downtown Parking Improvements.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	

<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 4:**

- Ordinance 1604
  - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1604 Quarterly Budget Amendment for 2019.*

### **5. Ordinance 1605: Budget Amendment 2020 Salary Schedule**

The Council is being presented with the annual budget amendment for the 2020 Budget Salary Schedule that is based on original budget estimates included within the 2019-2020 Biennial Budget. This amendment only includes the process of approving the City’s Salary Schedule for all employees. Union wages are a negotiated process and are updated based on the contract approved in 2018 for the 2019, 2020, and 2021 calendar years. For 2020, the Union Contract includes an increase of 3.25% for all positions. Non-union related changes are included based on the recommendation of the Mayor and City Administrator; all full-time non-union employees, with exception to the City Administrator, are included with the 3.25% increase afforded to other employees. The City Administrator’s wage is based on a contract that currently runs through May 31, 2020 with no adjustment from the 2019 wage. The salary schedule also includes recommendations on pay rates for seasonal and temporary employees. The pay rates of these positions are affected by the changes in the minimum pay requirements within the State and the current employment rates within Chelan County. The City uses a number of positions to supplement the full-time work force for specific tasks or at various times of the year.

#### ***COUNCIL GOALS***

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 5:**

- Ordinance 1605
  - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1605 approving the 2020 Salary Schedule.*

### **6. Leavenworth Area Promotions 2020 Budget Approval**

The City Council is being asked to review and consider for approval a 2020 Leavenworth Area Promotions (LAP) Budget. The LAP budget is used for the promotion of the Leavenworth Brand.

The 8-member committee is made up of three Chamber of Commerce Board Members, three Lodging Association Members, and two City Council Members. The LAP Committee met with the City Council at the November Study Session and provided three funding options for 2020. A summary of the three options is provided below:

**Option 1: 2020 Budget Allocation \$791,520**

- Includes \$51,520 / 8% media increase to cover the cost of rising advertising/promotional fees in the last two years.
- Includes \$20,000 for Website (Chamber) Upgrades. Chamber budget typically covers ongoing website maintenance, LAP funding is used for enhancements of website.
- Includes \$26,000 in new funding for Facebook and Instagram promotions and advertising. Total expenditure in this media type would be \$93,000.
- Includes \$50,000 in new funding for new video development and e-blasts. Total expenditure in this media type would be \$122,000.

**Option 2: 2020 Budget Allocation \$721,280**

- Includes \$51,520 / 8% media increase to cover the cost of rising advertising/promotional fees in the last two years.
- Includes \$20,000 for Website (Chamber) Upgrades. Chamber budget typically covers ongoing website maintenance, LAP funding is used for enhancements of website.
- Includes \$5,760 in new funding for Facebook and Instagram promotions and advertising. Total expenditure in this media type would be \$72,760.

**Option 3: 2020 Budget Allocation \$695,520**

- Includes \$51,520 / 8% media increase to cover the cost of rising advertising/promotional fees in the last two years.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	✓
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

The following item is included under **TAB 6:**

- Marketing Budget Plan LAP for 2020 - Nov. 2019
- **MOTION:** *The Leavenworth City Council moves to approve Option \_\_\_\_\_ for the Leavenworth Area Promotions 2020 Budget Allocation.*



## 7. Professional Services Agreement: IntegriTech 2020

The City Council is being asked to review and approve a Professional Services Agreement (PSA) with IntegriTech for on-call engineering consultant services. IntegriTech is a local engineering firm, represented by Mr. Aaron Schmidt and Mr. Bill Schmidt, the firm founder. This agreement would allow the City to have a local on-call engineering firm to respond to engineering inquiries or smaller City engineering needs when necessary. In the event consultant services from IntegriTech would be requested for larger projects, a scope of work would be requested and an amendment to this contract would be considered based on the City’s purchasing policy. IntegriTech is listed on the City’s Consultant Roster that is through the Municipal Research and Services Center of Washington (MRSC) Small Public Works Consultant Roster.

This will be the seventh year that the City has had a service contract with the firm. Aaron Schmidt has provided engineering assistance to the City on many projects including the Well #3 Project, the West Street Pavement Project, improvements for Parking Lots P1 and P2, and the fish screen design review, a project proposed by the WA Department of Fish and Wildlife for the City’s Icicle Creek water plant intake.

This agreement is capped at \$10,000 for general engineering support for 2020. In addition, the City would have an initial payment to cover the cost of requested additional insurance coverage by the City in the amount of \$2,528. The consultant would invoice at the hourly rate stated in the IntegriTech Statement of Fees for any specific projects where a scope of work would be requested by the City; those cost estimates would be based on the hourly fee provided within the Statement of Fees. The hourly fees are reduced in comparison to other firms where the hourly fee does include the cost of insurance.

### **COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following items are included under **TAB 7**:

- 2020 Professional Services Agreement – IntegriTech
- Exhibit A: Statement of Fees
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign the Professional Services Agreement with IntegriTech for on-call consulting engineer services.*

## 8. WSDOT Nondiscrimination Agreement

The City Council is being asked to approve an update to the Title VI Nondiscrimination Agreement with the Washington State Department of Transportation (WSDOT). This agreement is required for all agencies that receive funding from the Federal Highways Administration, either as a recipient or sub-recipient. The agreement requires an extension of Title VI of the Civil Rights Act of 1964 prohibiting discrimination. The City Council approved an updated agreement in November 2018 and is now approving additional amendments that includes Attachment 1 – Organizational Chart and Attachment 2 – Major Transportation Programs, Activities & Responsibilities. After submission of the agreement in 2018, the City received a request from the Title VI Regional Coordinator to include these additional attachments by December 2019.

### **COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following item is included under **TAB 8:**

- Title VI Nondiscrimination Agreement with the Washington State Dept. of Transportation
  - **MOTION:** *The Leavenworth City Council moves to authorize the City Administrator to sign and the City to enter into a Nondiscrimination Agreement with the Washington State Department of Transportation for funding from the Federal Highways Administration.*

## 9. Authorization to Bid – Waste Water Treatment Plant

The City Council is being asked to approve the advertisement for bid of the City of Leavenworth Wastewater Treatment Plant Upgrade Project pending final approval of funding and City Attorney review. The primary project involves addition of biological phosphorus removal (BIO-P) as well as the addition of a tertiary treatment facility, also for the removal/reduction of phosphorus levels (TMDL), as mandated by the Department of Ecology for 2020/2021. In addition, the project includes additional upgrade improvements to be made to the head-works, clarifiers, UV, and bio-solids. Engineering, design, and project management is being provided to the City by contract through Varela and Associates of Spokane, WA, represented by Mr. Dana Cowger, PE, and Principal.

Funding for the project is secured through Rural Development Funding (RD) in the form of a loan in the amount of approximately \$10.6 million and a grant in the amount of \$3.2 million.

Upon final approval by RD and the City Attorney, the bid will be advertised, and the plans and specifications made available through the Builders Exchange Online Plan Center (December of



2019). Once bids are received and the bidding is closed (January 29, 2020), the bid submittals will be reviewed for completeness and a recommendation on the lowest qualified bidder will be presented to the Council for consideration prior to possible bid award at the February 11, 2020 Council meeting. Construction is scheduled to begin in spring of 2020.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following item is included under **TAB 9**:

- Engineer’s Estimate Wastewater Treatment Plant Improvements Dated 11/19/2019
  - **MOTION:** *The Leavenworth City Council moves to authorize the advertisement for bids for the Wastewater Treatment Plant Upgrade Project contingent on approval of bid by Rural Development Funding and the City Attorney.*

**10. Authorization to Bid – Wastewater South Interceptor**

The City Council is being asked to approve the advertisement for bid of the City of Leavenworth Wastewater South Interceptor Replacement project pending final approval of funding and City Attorney review. The project includes replacement of the South Interceptor sewer mainline from 8<sup>th</sup> Street to the Wastewater Treatment Plant. The construction will include excavation, removal, and replacement of the aging undersized line where it is feasible, and “pipe bursting” replacement in areas where disturbance is not acceptable. Engineering, design, and project management is being provided to the City by contract through Varela and Associates of Spokane, WA, represented by Mr. Mark Johnson PE, and Jeff Moran, Project Manager.

Funding for the project is secured through Rural Development Funding (RD) in the form of a loan in the amount of approximately \$10.6 million and a grant in the amount of \$3.2 million in conjunction with the Wastewater Treatment Plant Upgrade Project.

Upon final approval by RD and the City Attorney, the bid will be advertised, and the plans and specifications made available through the Builders Exchange Online Plan Center. Once bids are received and the bidding is closed, the bid submittals will be reviewed for completeness and a recommendation on the lowest qualified bidder will be presented to the Council for consideration prior to bid award. Construction is scheduled to begin in spring of 2020.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓

<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

The following item is included under **TAB 10:**

- Varela & Associates Memo South Interceptor Engineer’s Estimate dated 11/7/2019
  - **MOTION:** *The Leavenworth City Council moves to authorize the advertisement for bids for the Wastewater South Interceptor Replacement Project contingent on approval of bid by Rural Development Funding and the City Attorney.*

**11. 125 Pine Street Settlement Agreement (Placeholder)**

The City Council is being asked to ratify a settlement agreement with Mr. Craig Hess regarding the improvements associated with the Pine Street Reconstruction Project. This action is necessary to complete the Pine Street Phase I Reconstruction Project, which includes the completion of the public sidewalk, completion of improvements to the property at 125 Pine Street required as part of the Pine Street project, and the purchase of a permanent slope easement. The settlement is necessary to resolve a dispute regarding the improvements and easements necessary on the 125 Pine Street Property. At the time of this writing, the Department of Transportation has approved the agreement documents and settlement, and the two parties – Mr. Hess and the City of Leavenworth - are reviewing the final documents. Provided there are signed documents prior to the Tuesday evening City Council Meeting, the City Council will be asked to review those documents and ratify the agreement.

***COUNCIL GOALS***

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	✓
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	✓
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	✓

There are no items included under **TAB 11.**

**12. Cancel December 24, 2019 Regular Council Meeting and Subcommittee Meetings**

The Council is being asked to approve the cancellation of the regularly scheduled December 24, 2019 City Council meeting and Subcommittee meetings. This request is based on the assumption that the Council completes and approves the 2020 budget ordinances and other necessary actions for the 2020 calendar year by December 10, 2019.

**COUNCIL GOALS**

<i>Revenue &amp; Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	✓
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	

There are no items included under **TAB 12**.

- **MOTION:** *The Leavenworth City Council moves to cancel the December 24, 2019 Regular City Council meeting and Subcommittee meetings.*