



City of Leavenworth

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City Council
Cheryl K. Farivar - *Mayor*
Carolyn Wilson – *Mayor Pro Tem*
Mia Bretz
Margaret Neighbors
Sharon Waters
Clint Strand
Jason Lundgren
Position No. 7 - *Vacant*
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers
July 9, 2019 – 6:30 PM

Call to Order

Flag Salute

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of June 25, 2019 Regular Meeting Minutes
3. June 2019 Payroll \$242,897.77
4. 2019 Claims \$297,643.14

Public Safety Report: Sergeant Scott Lawrence, Liaison Officer

Councilmember and Committee Reports

Mayor / Administration Reports

Comments from the Public on Items Not on the Agenda

Public Hearing: Right-of-Way Vacations – Continued from June 11, 2019

Resolutions, Ordinances, Orders, and Other Business

1. Action: Ordinance 1591 – Summit Avenue Right-of-Way Vacation
2. Action: Ordinance 1592 – Woodward Street Right-of-Way Vacation
3. Action: Ordinance 1593 – Quarterly Budget Amendment
4. Action: Approval of Parking Advisory Committee Bylaws

Information Items for Future Consideration

1. August 13, 2019 - Chelan County Sheriff Annual Report Presentation – Sheriff Brian Burnett

Adjournment

Council Committees – 2nd Tuesday

Economic Development 3:00 PM
Parks 4:00 PM
Public Works 5:00 PM

(Next Ordinance is 1594 – Next Resolution is 11-2019)

SUPPLEMENTAL COUNCIL AGENDA

1. Ordinance 1591 – Summit Avenue Right-of-Way Vacation

The City has received a request to vacate an undeveloped portion of Summit Avenue, located between property owned by Bruce and Margee Peterson at 508 Birch Street and Mike and Sandy Cecka at 510 Birch Street. This request is made pursuant to the 1889-1890 Washington State Law Chapter 19, Section 32, which stated that a platted road that remains unopen for public use for a space of five years after the platting, shall be vacated. Unopened has been defined as, “not used or developed for public access”.

The action will remove the undeveloped road from the City data/maps. While the retention of City roads has benefits for the public, undeveloped roads are not available pursuant to the State law and affirmed by the courts. Defining roads that are available for development will make for more effective and informed City planning and decision processes.

<i>COUNCIL GOALS</i>		Y/N
<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	Y
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	Y

The following items are included under **TAB 1**:

- Ordinance 1591
- File of Record for Summit Avenue Vacation
- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1591 Summit Avenue Right-of-Way Vacation.*

2. Ordinance 1592 – Woodward Street Right-of-Way Vacation

The City has received a request to vacate a portion of Woodward Street, located between property owned by Park View Homeowner’s Association at 289 Whitman Street and Andy and Jennifer Barber at 303 Whitman Street. This portion of Woodward Street includes a 10’ pedestrian easement granted to the City for public use. The easement language notes the 1889-1890 Washington State Law Chapter 19, Section 32 but took no action to vacate the underlying road, AFN 9312230012. The applicant is Mr. Barber, who recently purchased 303 Whitman Street, and is seeking redevelopment of the site. It is important to state that the existing access, via the City parking lot, is not a vested right and will be re-examined at the time of any future development application.

COUNCIL GOALS		Y/N
<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	Y
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	Y

The following items are included under **TAB 2:**

- Ordinance 1592
- File of Record for Woodward Street Vacation

- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1592 Woodward Street Right-of-Way Vacation.*

3. Ordinance 1593 – Quarterly Budget Amendment

The City Council is being asked to adopt Ordinance 1593 Quarterly Budget Amendment, which amends the budget at the fund level. The majority of this amendment includes the remaining salary adjustments needed for the Street, Water, and Sewer Funds that are being increased to offset the decrease approved in the Garbage Fund earlier this year. Additional amendments include Council approved actions from the past quarter and estimated adjustments needed for the Pine Street Reconstruction Phase I Project.

Included within the packet materials is an updated Street / Transportation Benefit District Fund sheet through June 30, 2019 and the updated Transportation Benefit District / City of Leavenworth Project History Costs through 2018.

COUNCIL GOALS		Y/N
<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	Y
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	Y
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	Y
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	Y

The following items are included under **TAB 3:**

- Ordinance 1593
- Revenue and Expense Line Item Details for Ordinance 1593
- Street / Transportation Benefit District Fund Tracking Sheet through June 30, 2019
- Transportation Benefit District / City of Leavenworth Project History Costs through 2018

- **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1593 Quarterly Budget Amendment.*

4. Approval of Parking Advisory Committee By-Laws

The City Council is being asked to review and consider approval of the Parking Advisory Committee By-Laws. The City of Leavenworth, Leavenworth Chamber of Commerce, and Chelan County Port partnered in 2018 to complete the City of Leavenworth Downtown Strategic Parking Management Plan. The report recommended the formation of the Parking Advisory Committee (PAC) to assist in the implementation and review of the strategic plan. The PAC was formed early in 2019. The membership includes two City Council Members, a Leavenworth Area Chamber of Commerce member, two residential representatives, one business owner, and one hotelier. The first meeting of the PAC was held on May 2, 2019. Over the past several months, the PAC has developed the By-Laws and has recommended that they be forwarded to the City Council for review and consideration of approval.

The current membership of the Parking Advisory Committee includes the following individuals:

Mia Bretz	City Council
Sharon Waters	City Council
Kayla Applebay	Chamber of Commerce
Michael Bedard	Leavenworth Resident
Anne Hessburg - <i>Chair</i>	Leavenworth Resident
Jean Dawson	Leavenworth Business Owner
Jesse Boyd – <i>shared position</i>	Leavenworth Hotelier
Lyman Boyd – <i>shared position</i>	Leavenworth Hotelier
Joel Walinski	Mayor’s Representative

COUNCIL GOALS		Y/N
<i>Revenue & Fiscal Health</i>	Is the request/action (Ordinance/Resolution) consistent with the Financial Policy?	
<i>Infrastructure</i>	Does the request/action support a safe and efficient infrastructure?	Y
<i>Economic Development Growth and Vitality</i>	Is the request/action supportive of the Old-World Bavarian Theme or promote the diversification of the economic base?	Y
<i>Transparency and Accountability</i>	Does the request/action further public understanding and engagement?	Y
<i>Community Building</i>	Is the request/action supporting residential needs for housing, safety, transportation, affordable governmental services?	Y

The following items are included under **TAB 4:**

- By-Laws: City of Leavenworth Parking Advisory Committee

- **MOTION:** *The Leavenworth City Council moves to approve the Parking Advisory Committee By-Laws.*