

**UPPER VALLEY PARKS AND RECREATION SERVICE AREA
BOARD MEETING**

**Wednesday, August 17, 2016 3:00 p.m.
Leavenworth City Hall Conference Room**

I. Roll Call

II. Approval of Consent Agenda

- A. Approval of Agenda
- B. May 18, 2016 Minutes
- C. Claims and Payroll May 12, 2016 – August 10, 2016 = \$111,452.16

III. Information Items

- A. Pool Manager & Facility Update – Kelley Lemons & Herb Amick
- B. 2016 Pool Budget Position through 7/31/2016 – Chantell Steiner
- C. Pool Restroom/Changing Rooms – Transgender Impacts – Cindy Puckett
- D. Board Formation and Strategic Planning Ideas Continued Discussion
 - a. Review City Park Plan and Regional Trails Plan
 - b. Pool Pass Options for Hotel/Motels – Chantell Steiner
 - c. Cascade School District Boundary Review

IV. Action Items

V. Adjournment

UPPER VALLEY PARKS AND RECREATION SERVICE AREA (PRSA)
Leavenworth City Hall Conference Room
May 18, 2016

MINUTES

I. CALL TO ORDER

PRSA Chair Carolyn Wilson, called the May 18, 2016 meeting of the PRSA to order at 3:05 PM.

Board Present: Carolyn Wilson, Elizabeth Thomson, Keith Goehner, Mia Bretz and Cindy Puckett.

City Staff Present: Joel Walinski, Herb Amick, Kelley Lemons, Tessa McCormick and Chantell Steiner.

II. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda
- B. February 17, 2016 Minutes
- C. Approval of Final 2015 Budget of \$261,034.00
- D. Claims and Payroll February 6, 2016 – May 11, 2016 = \$5,684.25

Boardmember Bretz moved to approve the consent agenda. The motion was seconded by Boardmember Thomson and passed unanimously.

III. INFORMATION ITEMS

A. Pool Manager & Facility Update

Pool Manager Kelley Lemons provided the Board with the 2016 Pre-Season and Regular Season schedules and reviewed some minor changes from last year. She discussed some staffing changes that she will be implementing to reduce overtime costs that will be contingent upon the total number of staff available to cover the pool schedule. In reviewing the pool schedule the Board discussed the current rate for the Swim Team Prep Class and provided a motion to change the rate for this item that is included below under action items. In reviewing the history of the rate it was noted that the \$55 rate has been utilized at the same rate for at least the past five years. Manager Lemons stated that the School District will be having the annual swim lessons for the 3rd through 5th grade students that will begin this year on May 31. She then stated that the concessions stand will be operational this year with some reduced options rather than attempting to do just vending machines that was discussed in the fall of 2015.

Public Works Director Herb Amick reviewed the repairs to the facility that included replacing a pump that went out (estimate about \$3,000), painting the inside of the bathhouse, review of the deck stabilization from last year and pool interior tile replacements. He said the pool has been filled and is currently ready for the season to begin. He then provided copies of a quote regarding the shade panels from W.M. Smith & Associates, Inc. that totals \$29,604.40. There was a brief discussion on whether the Leavenworth Rotary is going to donate some of the funding and the need to get additional quotes to meet state purchasing requirements before selecting a vendor. Director Amick noted that he wanted to at least provide the one quote so that the Board had an idea of what the cost range would be. Boardmember Thomson questioned the significant cost and whether or not

umbrella style tables would be more economical; Administrator Walinski stated concerns with wind on those types of shade covers but could be considered further once the City acquires more quote options.

Director Amick provided the Board with a different quote from the same vendor for resurfacing the interior of the pool at a cost of \$124,422.39 which also is the same vendor that resurfaced the Cashmere Community Pool this past year. The Board reviewed the need for this capital improvement that has been discussed over the past several years and was accelerated due to citizen complaints last year of the increased sharpness of the bottom of the pool on visitor's feet. Director Amick noted that there are some other building related repairs that will need to be addressed but will not be as costly; he stated that the resurfacing will need to be addressed, at a minimum, within the next two years. Due to the significant cost of this project the Board questioned funding options. Director Steiner noted that the fund balance, which could be considered as capital funding reserves, will likely continue to grow at about \$20,000 annually if no other significant repairs occur. She stated the other option to consider is a separate levy request from the voters; she noted that the current construction bond will require final property tax collections in 2019 opening the door for a new bond collection schedule beginning in 2020 if approved by the voters. It was explained that timing a new bond at the same time as an expiring bond sometimes provides stronger support from the voters as they are not getting an increase in their annual tax collections. The Board requested that Director Amick put together more information on when the timing of the capital repairs would need to be addressed.

B. 2016 Pool Budget Position through 4/30/2016

Director Steiner reviewed the year to date totals noting that at this time there is little to report as the pool operations have yet to begin; however, the increased beginning fund balance was due to the property tax increases, savings on operations/maintenance and some capital expenditures in 2015. Commissioner Goehner reminded the Board of the significant staff support from the City of Leavenworth that the PRSA is not directly charged for. Director Steiner then reviewed for the Board the change in property tax revenues that have been moved to a separate "agency fund" within the City of Leavenworth's Budget that now appears as a transfer into the Pool Fund rather than a direct deposit of tax revenues into the Pool Fund. She explained how this new procedure for posting of these revenues would create a separation of the PRSA revenues from the City of Leavenworth revenues for the Pool, how this will change the annual reporting process that is further described below, and that it will have changes to how the PRSA adopts the annual budget related resolutions.

C. 2015 Annual Report Update

Director Steiner stated that the 2015 Annual Report review was completed by Boardmember Bretz and that the report was submitted to the State Auditor's online system on April 21, 2016, prior to the deadline of May 29, 2016. In review of the changes this year to the reporting, Director Steiner explained that in the past, the reporting of information was being duplicated by both the City of Leavenworth and the PRSA. By separating the property tax revenues for the PRSA, it would allow for a more streamlined reporting process of all PRSA generated revenues that are collected and distributed by the Chelan County Treasurer's Office. The City of Leavenworth would continue to be responsible for reporting all of the other pool revenues and expenditures for the operations of the pool; she clarified that the City is responsible for the pool employees and not the PRSA. She noted that what triggered this transition was the 3-year interfund loan within the City of Leavenworth's funds from the City's General Fund to the City's Pool Fund. While attempting to report this item in the PRSA's annual report, the Washington State Auditor's Office realized what the discrepancy was and made the suggestion to separate the PRSA's property taxes into a separate agency fund and to not report the other revenues and expenditures that the City of Leavenworth reports in their annual report. She added that the City's Pool Fund will still be presented to the PRSA so they may review

the revenues and expenditures; however, for budgeting and reporting purposes, the PRSA would be reduced to just the property tax collections and payments to the City of Leavenworth for the pool operations.

D. Board Formation and Strategic Planning Ideas – Interlocal Agreement Included

City Administrator Joel Walinski updated the Board on previous discussions regarding the Board formation and powers of the Service Area when former Boardmember Steve Keene, with the Peshastin Community Council, wanted the PRSA to consider purchasing the old Peshastin Mill Site property. He stated that upon the review at that time of a Park and Recreation Service Area versus a Metropolitan Park District it was determined that a transition would not be necessary to acquire property; the property is currently being sold and this need no longer exists.

Boardmember Bretz stated that she would like to explore the options of increasing the boundaries to include the Plain and Lake Wenatchee area residents and to expand the services of the PRSA, for instance, adding a Community Center. There was a discussion of the current boundaries of the PRSA and some members were curious as to why the entire Cascade School District was not originally included. Boardmember Goehner commented that Dryden residents may not have been interested in being included as they had easy access to the Cashmere pool. Similarly, residents of the Plain and Lake Wenatchee area may not have been interested as they had the local lakes and the travel distance is significantly greater. Board members stated that it would be interesting to see what revenue changes would occur if the entire Cascade School District was included. Boardmember Goehner stated that the School District boundaries might be a good place to start but cautioned the Board to first seek public input, possibly through surveys, before considering putting a ballot measure forward. Administrator Walinski stated that there are about 1/3 of the students from the School District that currently lives inside city limits; this is unusual for most cities in that a majority of the students typically live within the city boundaries, this could have some affect on passage by the voters as well. Boardmember Bretz recognized that if the services are expanded that the costs of administering the services would also increase and that the Board would likely need to consider more frequent meetings, additional tasks and increased staffing for board support. Boardmember Goehner stated that he would like to see the Board explore the various nodes within the service area and to compile a list of projects before moving forward with any formation or boundary changes; by doing this there would be more information to provide to the voters about what plans the Service Area has in support of a future ballot measure.

The Board proceeded to review some of the differences between a Park and Recreation District (PRD), Park and Recreation Service Area (PRSA), and a Metropolitan Park District (MPD). It was identified that there are a lot of similarities in their functions and powers, all require formation by voter petition or election and revenue authority is slightly higher with a MPD. MPDs, generally due to a larger area, could generate more revenue; however, would be limited to a smaller Board of Commissioners. Director Steiner pointed out that if the PRSA wanted to explore the expansion of the Board members that it appears that can be done by just amending the current Interlocal Agreement with the current Board members. Based on the powers and taxing authority of the PRSA, at this time, there appears to be no need to consider transitioning to a MPD. She added that the PRSA is currently only utilizing about \$0.10 of the \$0.60 limit allowed, so there is room for additional revenue from the current voters within the boundaries.

Administrator Walinski questioned Boardmember Bretz on previous comments that he has heard her reference as to the need for additional recreational opportunities in Leavenworth; he asked her to clarify this for the Board. Boardmember Bretz stated that her constituents have requested looking into covering the pool, creating an ice rink and community center, and to look at doing the second phase of the Skatepark to create more beginner rider options as she has heard that the current Skatepark is too big for beginners. Boardmember Goehner stated that on a per capita basis, the

City of Leavenworth is blessed with all of the recreational opportunities already available and questioned whether the voters would support a change in boundaries and scope. Administrator Walinski stated that there is a benefit of expansion of the boundaries to add more taxpayers to the system; however, would this increase outweigh the services needed and more so that which would be expected from the new taxpayers. Boardmember Goehner reminded the Board of the challenges that the City of Wenatchee had with the Town Toyota Center being more than they could afford and that he does not want to see Leavenworth get into this same situation. Administrator Walinski added that he has spoken with several senior citizen pool users and although their ultimate dream is to see the pool covered for year round use they are also cognizant that the costs to do so are more than they are able to afford. Director Steiner reminded the Board that another option for looking at covering the pool would be to consider a new construction bond debt that could be presented to the voters at the end of the current construction bond debt. Boardmember Bretz added that it will also be important to look at the costs of the current city supported staff for future coverage by the PRSA and to consider putting together a community outreach survey to find out what the citizens would like to see. Administrator Walinski noted that the City has some information already from the citizens regarding parks and recreation that was compiled as part of the 2011 Park Plan; he said the Park Plan can be reviewed at the next meeting. He then provided a brief update to the Board regarding the Ice Rink that was presented by the Leavenworth Ski Hill Heritage Foundation and the results of the Feasibility Study that was completed in June 2015; he noted the main concern of that project was the \$4 Million cost of construction of which there were not enough identified funding resources available.

IV. ACTION ITEMS

A. Swim Team Prep Class Fee

Boardmember Goehner moved to increase the Swim Team Prep Class Fee from \$55 per person to \$60 per person. The motion was seconded by Boardmember Puckett and passed 4-1 with Boardmember Thomson opposed.

V. ADJOURNMENT

Seeing no other business, Boardmember Bretz moved to adjourn the May 18th meeting of the Upper Valley Park and Recreation Service Area. The motion was seconded by Boardmember Wilson and passed unanimously. The meeting adjourned at 4:54 PM.

Respectfully submitted by Chantell Steiner.

Item II. C.

CHECK REGISTER

City Of Leavenworth

Time: 10:34:19 Date: 08/10/2016

MCAG #: 0222

05/12/2016 To: 08/10/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2841	05/18/2016	Claims	10	EFT	Dept of Revenue	17.43	Combined Excise Tax Return / April 2016
3251	05/23/2016	Claims	10	55868	Petty Cash	250.00	Starting Cash For Pool Registers / \$200.00 Admissions And \$50.00 Concessions
3290	05/25/2016	Claims	10	55871	Aquatic Specialty Service Inc	1,095.93	Pool Supplies
3296	05/25/2016	Claims	10	55877	Central Washington Water Inc.	87.64	Pool Supplies
3303	05/25/2016	Claims	10	55884	Fastenal Company	107.75	Pool Maintenance Repairs
3304	05/25/2016	Claims	10	55885	Frontier	43.49	Web Cam; City Landlines; WWTP Internet
3324	05/25/2016	Claims	10	55905	Verizon Wireless	19.19	City Cell Phones; City Smart Phones
3326	05/25/2016	Claims	10	55907	WMS Aquatics, Inc.	3,506.04	Pool Supplies; Pool Supplies
3329	05/25/2016	Claims	10	55910	Wenatchee World, The	68.94	Pool Employee Advertising
3465	06/05/2016	Payroll	10	EFT	Olivia Abbott	172.50	May Payroll
3472	06/05/2016	Payroll	10	EFT	Sorsha C Baldwin	1,312.50	May Payroll
3493	06/05/2016	Payroll	10	EFT	Mackenzie V Imes	158.44	May Payroll
3500	06/05/2016	Payroll	10	EFT	Tessa McCormick	1,471.50	May Payroll
3503	06/05/2016	Payroll	10	EFT	Amanda Muro	112.13	May Payroll
3511	06/05/2016	Payroll	10	EFT	Kieran K Ringel	80.00	May Payroll
3512	06/05/2016	Payroll	10	EFT	Janessa R Russ	294.00	May Payroll
3519	06/05/2016	Payroll	10	EFT	Sharon F Waters	406.13	May Payroll
3545	06/05/2016	Payroll	10	EFT	Cashmere Valley Bank	687.43	941 Deposit For 06/01/2016 - 06/30/2016
3470	06/05/2016	Payroll	10	30013	Schylar R Archer	114.00	May Payroll
3475	06/05/2016	Payroll	10	30015	Andrew Bradford	803.25	May Payroll
3487	06/05/2016	Payroll	10	30017	Chan S Ferry	76.00	May Payroll
3495	06/05/2016	Payroll	10	30020	Hannah L Knight	646.88	May Payroll
3496	06/05/2016	Payroll	10	30021	Alexander LaCombe	216.94	May Payroll
3498	06/05/2016	Payroll	10	30022	Kelley J Lemons	2,998.00	May Payroll
3522	06/05/2016	Payroll	10	30024	James R Young	123.50	May Payroll
3812	06/15/2016	Claims	10	55924	A WorkSAFE Service, Inc,	1,040.00	20 Pre-employment Drug Tests
3824	06/15/2016	Claims	10	55936	Central Washington Water Inc.	301.67	Pool Supplies
3826	06/15/2016	Claims	10	55938	Chelan County PUD	2,864.89	City Utilities; Pakrs Bldg, Enchantment-Waterfront Front St & City Parks; Front St/Grange Hall Street Light; WWTP Pump Station; Comm St Lighting Control; PW Shop; Icicle Train Station; WTP/Ski Hill R
3829	06/15/2016	Claims	10	55941	City Of Leavenworth	302.50	City Water, Sewer & Trash Services
3831	06/15/2016	Claims	10	55943	Confluence Health	161.00	B Allen, F Ford, K Hamilton, M Imes, H Knight, A Muro & J Young Drug Tests
3833	06/15/2016	Claims	10	55945	Dan's Food Market	56.24	City Supplies
3849	06/15/2016	Claims	10	55961	Home Depot Credit Svc	89.90	Supplies
3851	06/15/2016	Claims	10	55963	KCDA Purchasing Cooperative	30.56	City Restroom Supplies; City Supplies
3858	06/15/2016	Claims	10	55970	Marson & Marson Lumber Inc.	23.07	Supplies
3866	06/15/2016	Claims	10	55978	Norco Inc.	691.81	Pool Chemicals; Pool Chemicals; Cylinder Rental; Pool Chemicals
3885	06/15/2016	Claims	10	55997	WMS Aquatics, Inc.	6,039.94	Pool Pump Replacement
3886	06/15/2016	Claims	10	55998	Washington State Patrol	12.00	Background Check / Pre-employment
3736	06/21/2016	Claims	10	EFT	Dept of Revenue	505.65	Combined Excise Tax Return / May 2016
4102	06/23/2016	Claims	10	56014	Island Oasis	21.13	Pool Supplies
4173	06/29/2016	Claims	10	56015	Amazon/SYNC	23.95	Office Supplies
4176	06/29/2016	Claims	10	56018	Aquatic Specialty Service Inc	40.92	Pool Supplies

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City Of Leavenworth
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4186	06/29/2016	Claims	10	56028	Frontier	43.49	WWTP Pumping Station; City Landlines
4197	06/29/2016	Claims	10	56039	Leavenworth Electric Inc.	135.51	Pool Chlorinator Repairs
4207	06/29/2016	* Claims	10	56049	Petty Cash	3.24	Petty Cash Replenishment
4214	06/29/2016	Claims	10	56056	Verizon Wireless	19.19	PW/Parks Cell Phones
4215	06/29/2016	Claims	10	56057	Visa	2,560.75	Office Supplies; Office Supplies
4253	07/05/2016	Payroll	10	EFT	Olivia Abbott	1,472.00	June Payroll
4260	07/05/2016	Payroll	10	EFT	Sorsha C Baldwin	1,678.13	June Payroll
4284	07/05/2016	Payroll	10	EFT	Mackenzie V Imes	794.63	June Payroll
4292	07/05/2016	Payroll	10	EFT	Shane McCormick	777.56	June Payroll
4293	07/05/2016	Payroll	10	EFT	Tessa McCormick	2,588.63	June Payroll
4296	07/05/2016	Payroll	10	EFT	Amanda Muro	667.88	June Payroll
4305	07/05/2016	Payroll	10	EFT	Kieran K Ringel	645.00	June Payroll
4306	07/05/2016	Payroll	10	EFT	Janessa R Russ	1,143.00	June Payroll
4308	07/05/2016	Payroll	10	EFT	Anna E Russell	208.34	June Payroll
4317	07/05/2016	Payroll	10	EFT	Sharon F Waters	1,414.31	June Payroll
4343	07/05/2016	Payroll	10	EFT	Cashmere Valley Bank	1,789.60	941 Deposit For 07/01/2016 - 07/31/2016
4254	07/05/2016	Payroll	10	30033	Brennan Allen	784.13	June Payroll
4258	07/05/2016	Payroll	10	30034	Schylar R Archer	510.63	June Payroll
4269	07/05/2016	Payroll	10	30037	Austin J Cassayre	579.13	June Payroll
4270	07/05/2016	Payroll	10	30038	Harrison W. Collett	522.75	June Payroll
4276	07/05/2016	Payroll	10	30039	Chan S Ferry	722.00	June Payroll
4277	07/05/2016	Payroll	10	30040	Felicity D Ford	344.38	June Payroll
4281	07/05/2016	Payroll	10	30042	Khayias K Hamilton	994.50	June Payroll
4287	07/05/2016	Payroll	10	30044	Hannah L Knight	1,380.94	June Payroll
4288	07/05/2016	Payroll	10	30045	Alexander LaCombe	1,011.56	June Payroll
4290	07/05/2016	Payroll	10	30046	Kelley J Lemons	2,998.00	June Payroll
4307	07/05/2016	Payroll	10	30048	Roswell A Russ	232.02	June Payroll
4312	07/05/2016	Payroll	10	30049	Aiden R Sweeney	529.63	June Payroll
4313	07/05/2016	Payroll	10	30050	Kevin N. Sweeney	543.88	June Payroll
4320	07/05/2016	Payroll	10	30051	James R Young	850.25	June Payroll
4511	07/11/2016	Payroll	10	EFT	Dept of Labor And Industries - Qtrly Ta	413.03	2ND Quarter 04/01/2016 - 06/30/2016
4512	07/11/2016	Payroll	10	EFT	Employment Security Dept - Qtrly Taxes	20.98	2ND Quarter 04/01/2016 - 06/30/2016
4542	07/13/2016	Claims	10	56069	A WorkSAFE Service, Inc,	208.00	Drug Tests
4545	07/13/2016	Claims	10	56072	Aquatic Specialty Service Inc	668.19	Pool Supplies
4554	07/13/2016	Claims	10	56081	Chelan County PUD	3,973.44	WTP/Ski Hill Reservoir; WTP/Ski Hill Pump Station; Icicle Train Station; Snap; Cemetary; Parks BldgEnchantment, Waterfront, Front St & City Parks; Street Lights; WTP/Pump StationsIcicle Rd Reservoir;;
4557	07/13/2016	Claims	10	56084	City Of Leavenworth	318.00	City Utilities
4559	07/13/2016	Claims	10	56086	Confluence Health	46.00	Drug Tests/CDL Exam
4560	07/13/2016	Claims	10	56087	Dan's Food Market	28.24	City Supplies
4567	07/13/2016	Claims	10	56094	Home Depot Credit Svc	233.47	City Supplies
4571	07/13/2016	Claims	10	56098	KCDA Purchasing Cooperative	33.05	City Supplies; Festhalle Supplies
4578	07/13/2016	Claims	10	56105	Marson & Marson Lumber Inc.	271.74	City Supplies
4582	07/13/2016	Claims	10	56109	Norco Inc.	1,843.42	Pool Supplies; Pool Supplies; Pool Supplies; Pool Supplies; Pool Supplies; Pool Supplies;
4590	07/13/2016	Claims	10	56117	Staples Credit Plan	37.68	City Supplies

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4598	07/13/2016	Claims	10	56125	WMS Aquatics, Inc.	810.41	Pool Salt
4729	07/19/2016	Claims	10	EFT	Dept of Revenue	2,916.43	Combined Excise Tax Return / June 2016
4906	07/27/2016	Claims	10	56140	Central Washington Water Inc.	540.37	Pool Chemicals
4909	07/27/2016	Claims	10	56143	Coca-Cola Refreshments USA, Inc.	226.08	Pool Pop
4918	07/27/2016	Claims	10	56152	Frontier	45.23	Webcam; WWTP Internet; City Landlines
4921	07/27/2016	Claims	10	56155	KCDA Purchasing Cooperative	43.52	Garbage/Restroom Supplies
4936	07/27/2016	Claims	10	56170	Tierra Village	265.00	Advertising Das Deal Book
4938	07/27/2016	Claims	10	56172	Verizon Wireless	19.20	PW Cell Phones
4939	07/27/2016	Claims	10	56173	Visa	2,108.63	Visa Receipts; Visa Receipts
4941	07/27/2016	Claims	10	56175	WMS Aquatics, Inc.	169.88	Pool Supplies
5059	08/05/2016	Payroll	10	EFT	Olivia Abbott	1,679.00	August Payroll
5066	08/05/2016	Payroll	10	EFT	Sorsha C Baldwin	1,990.63	August Payroll
5090	08/05/2016	Payroll	10	EFT	Mackenzie V Imes	721.50	August Payroll
5098	08/05/2016	Payroll	10	EFT	Shane McCormick	1,383.75	August Payroll
5099	08/05/2016	Payroll	10	EFT	Tessa McCormick	2,160.00	August Payroll
5103	08/05/2016	Payroll	10	EFT	Amanda Muro	229.13	August Payroll
5112	08/05/2016	Payroll	10	EFT	Kieran K Ringel	880.00	August Payroll
5113	08/05/2016	Payroll	10	EFT	Janessa R Russ	1,722.00	August Payroll
5115	08/05/2016	Payroll	10	EFT	Anna E Russell	253.32	August Payroll
5124	08/05/2016	Payroll	10	EFT	Sharon F Waters	2,379.75	August Payroll
5144	08/05/2016	Payroll	10	EFT	Cashmere Valley Bank	2,352.60	941 Deposit For 08/01/2016 - 08/31/2016
5060	08/05/2016	Payroll	10	30062	Brennan Allen	1,429.88	August Payroll
5064	08/05/2016	Payroll	10	30063	Schylar R Archer	536.75	August Payroll
5069	08/05/2016	Payroll	10	30065	Andrew Bradford	2,266.31	August Payroll
5076	08/05/2016	Payroll	10	30067	Austin J Cassayre	612.75	August Payroll
5077	08/05/2016	Payroll	10	30068	Harrison W. Collett	1,583.63	August Payroll
5083	08/05/2016	Payroll	10	30069	Chan S Ferry	646.00	August Payroll
5084	08/05/2016	Payroll	10	30070	Felicity D Ford	527.25	August Payroll
5088	08/05/2016	Payroll	10	30072	Khayias K Hamilton	1,329.94	August Payroll
5093	08/05/2016	Payroll	10	30073	Hannah L Knight	1,378.13	August Payroll
5094	08/05/2016	Payroll	10	30074	Alexander LaCombe	948.13	August Payroll
5096	08/05/2016	Payroll	10	30075	Kelley J Lemons	2,998.00	August Payroll
5114	08/05/2016	Payroll	10	30077	Roswell A Russ	464.03	August Payroll
5119	08/05/2016	Payroll	10	30078	Aiden R Sweeney	344.38	August Payroll
5120	08/05/2016	Payroll	10	30079	Kevin N. Sweeney	686.38	August Payroll
5127	08/05/2016	Payroll	10	30080	James R Young	1,602.50	August Payroll
5313	08/10/2016	Claims	10	56183	Aquatic Specialty Service Inc	1,095.93	Pool Supplies
5320	08/10/2016	Claims	10	56190	Chelan County PUD	3,621.59	SNAP; WTP/Ski Hill Reservoir; Cemetary; Parks Bldg/Enchantment-Waterfront-Front St & City Park; Street Lights; WTP/Pump Stations/Icicle Rd Reservoir; Front St/Grange Hall Street Light; WWTP Pump Stati
5323	08/10/2016	Claims	10	56193	City Of Leavenworth	350.55	City Utilities
5324	08/10/2016	Claims	10	56194	Confluence Health	23.00	Drug Tests//Aerobatic Capacity Tests
5326	08/10/2016	Claims	10	56196	Dan's Food Market	26.39	City Supplies
5331	08/10/2016	Claims	10	56201	Enduris Washington	2,691.00	2017 Liability - General/Auto/Public Officials E&O/Employment Practices Crim Blanket Coverage
5344	08/10/2016	Claims	10	56214	KCDA Purchasing Cooperative	36.27	City Supplies
5348	08/10/2016	Claims	10	56218	Marson & Marson Lumber Inc.	83.97	City Supplies
5349	08/10/2016	Claims	10	56219	Mid-American Research	157.83	City Supplies

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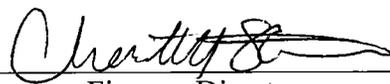
05/12/2016 To: 08/10/2016

Time: 10:34:19 Date: 08/10/2016
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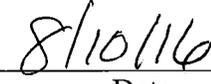
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			176		Community Swimming Pool	111,452.16	
							Claims: 43,056.33
							Payroll: 68,395.83

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

_____ Signed	_____ Date



Finance Director



Date

All Years Through July 31

5 YEAR BUDGET COMPARISON

City Of Leavenworth
MCAG #: 0222

Time: 11:05:16 Date: 08/10/2016
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176 Community Swimming Pool

Account	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Appropriated	2017 Appropriated	2017 Comment
308 10 01 76 Reserved Beginning Net Cash & Invest	0.00	0.00	0.00	30,335.68	30,336.00	0.00	
308 80 01 76 Beginning Net Cash & Invest	15,230.80	301.18	12,402.04	0.00	0.00	0.00	
308 Beginning Balances	15,230.80	301.18	12,402.04	30,335.68	30,336.00	0.00	
311 10 00 01 Real & Personal Property Taxes	58,000.00	62,000.00	65,200.00	0.00	0.00	0.00	
310 Taxes	58,000.00	62,000.00	65,200.00	0.00	0.00	0.00	
347 30 00 00 Pool Pass Ent. Fees	14,730.00	29,704.50	28,420.00	30,280.00	27,000.00	0.00	
347 30 00 01 Pool Concession Fees	3,329.55	4,874.40	3,450.88	2,518.89	6,000.00	0.00	
347 30 00 02 Pool Daily Ent. Fees	45,834.18	34,655.17	34,666.44	23,765.20	55,000.00	0.00	
347 30 00 03 Pool Rental Fees	0.00	520.00	2,346.25	330.00	3,000.00	0.00	
347 30 00 04 Pool Swim Lessons	0.00	90.00	0.00	20.00	0.00	0.00	
347 30 00 05 Pool Swim Team Prep	0.00	0.00	0.00	1,440.00	0.00	0.00	
340 Charges For Goods & Services	63,893.73	69,844.07	68,883.57	58,354.09	91,000.00	0.00	
361 11 17 60 Investment Interest	0.00	0.00	0.00	7.50	0.00	0.00	
367 11 01 76 Pool Donations	0.00	0.00	0.00	160.00	0.00	0.00	
369 91 00 02 Misc Revenue - Refunds Pool	0.00	1,521.00	0.00	0.00	500.00	0.00	
369 91 01 76 Miscellaneous Revenue	81.00	72.00	0.00	0.00	75.00	0.00	
360 Interest & Other Earnings	81.00	1,593.00	0.00	167.50	575.00	0.00	
381 10 99 01 Temp Int. Loan-Fm#001 Curr Exp.	39,500.00	20,000.00	0.00	0.00	40,000.00	0.00	
380 Non Revenues	39,500.00	20,000.00	0.00	0.00	40,000.00	0.00	
397 00 00 10 Trans In-Fm 635 PRSA	0.00	0.00	0.00	67,000.00	118,228.00	0.00	
397 Interfund Transfers	0.00	0.00	0.00	67,000.00	118,228.00	0.00	
TOTAL REVENUES:	176,705.53	153,738.25	146,485.61	155,857.27	280,139.00	0.00	
576 20 10 00 Salaries & Wages	45,156.51	53,178.05	28,960.76	33,878.05	90,000.00	0.00	
576 20 20 00 Benefits	5,688.01	6,580.58	2,747.55	3,399.55	15,000.00	0.00	
576 20 31 00 Office & Operating Supplies	14,669.59	17,303.48	16,277.43	16,122.43	22,000.00	0.00	
576 20 31 01 Operating Supplies-Concessions	2,027.56	4,947.11	2,831.88	1,960.75	6,000.00	0.00	
576 20 35 00 Small Tool & Minor Equipment	0.00	25.32	194.03	0.00	500.00	0.00	
576 20 40 01 Other Interfund Svs & Chgs	0.00	2,111.86	2,334.00	1,843.50	2,458.00	0.00	

Item III. B.

5 YEAR BUDGET COMPARISON

176 Community Swimming Pool

Account	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Appropriated	2017 Appropriated	2017 Comment
576 20 41 00 Professional Services	6,039.04	0.00	0.00	135.51	0.00	0.00	
576 20 42 00 Comm-Phone/Postage/Fx	472.23	406.00	391.93	416.06	700.00	0.00	
576 20 43 00 Travel-Lodging/Meals/Mileage	469.18	0.00	0.00	0.00	0.00	0.00	
576 20 44 00 Advertising	257.76	222.91	141.98	373.24	500.00	0.00	
576 20 46 00 Insurance	14,761.00	13,374.00	8,614.00	9,251.35	11,408.00	0.00	
576 20 47 00 Utilities	4,932.22	9,108.17	6,902.87	9,110.51	18,500.00	0.00	
576 20 48 00 Repairs & Maintenance	461.14	318.98	366.71	660.44	5,000.00	0.00	
576 20 49 00 Misc-Reg/Dues/Subscriptions	0.00	570.00	415.00	245.00	500.00	0.00	
576 20 53 00 External Taxes-Sales-B&O Taxes	2,219.81	3,185.68	4,176.32	3,364.11	6,500.00	0.00	
576 Park Facilities	97,154.05	111,332.14	74,354.46	80,760.50	179,066.00	0.00	
581 20 00 99 Interfund Loan Repay - To CE	0.00	13,500.00	0.00	0.00	50,000.00	0.00	
589 00 00 00 Pool Pass/Lesson Refunds	160.00	0.00	0.00	0.00	250.00	0.00	
580 Non Expenditures	160.00	13,500.00	0.00	0.00	50,250.00	0.00	
592 76 82 00 Interest On Interfund Loan	0.00	0.01	0.00	0.00	75.00	0.00	
592 Debt Service - Interest Costs	0.00	0.01	0.00	0.00	75.00	0.00	
594 76 62 00 Pool Sign Structure	0.00	325.19	0.00	0.00	0.00	0.00	
594 76 63 00 Pool Heater Cabinet Repair	39,409.29	0.00	0.00	0.00	0.00	0.00	
594 76 63 02 Pool Interior Maint.	0.00	0.00	9,141.04	6,888.86	5,000.00	0.00	
594 76 63 06 New System For Water Recycling	33,275.35	0.00	0.00	0.00	0.00	0.00	
594 76 63 07 ADA Handicap Wheelchair	2,801.21	0.00	0.00	0.00	0.00	0.00	
594 76 63 08 Pool Heater Elements	3,519.02	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	79,004.87	325.19	9,141.04	6,888.86	5,000.00	0.00	
508 80 01 76 Ending Fund Balance	0.00	0.00	0.00	0.00	45,748.00	0.00	
999 Ending Balance	0.00	0.00	0.00	0.00	45,748.00	0.00	
TOTAL EXPENDITURES:	176,318.92	125,157.34	83,495.50	87,649.36	280,139.00	0.00	
FUND GAIN/LOSS:	386.61	28,580.91	62,990.11	68,207.91	0.00	0.00	