



City of Leavenworth

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Sharon Waters
Joel Walinski - *City Administrator*

TRANSMITTAL LETTER

SHEET NO. 1 OF 1

DATE: February 15, 2017
FROM: Joel Walinski, City Administrator
RE: **Request for Proposals**

MESSAGE:

Notice is hereby given that the City of Leavenworth, WA is requesting proposals from qualified financial consultants to conduct a comprehensive water, sanitary sewer, stormwater and solid waste rate study. The intent of the study is to independently assess and evaluate the City of Leavenworth's existing utility rates and provide recommendations. The broad objective of the study is to adequately fund utility operations, capital costs, and bonded debt while minimizing rates to the greatest degree possible. The study will be based on a comprehensive review of the City of Leavenworth's utility funds and budgets, Comprehensive Plans, customer classes, current usage data, future planned growth, and any other information deemed necessary.

Thank you,

Joel Walinski
City Administrator
cityadministrator@cityofleavenworth.com

w/ enclosures