



## City of Leavenworth

700 Highway 2 / Post Office Box 287  
Leavenworth, Washington 98826  
(509) 548-5275 / Fax: (509) 548-6429  
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### City Council

Cheryl K. Farivar - *Mayor*  
Tibor Lak  
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Robert Francis  
Larry Meyer  
Carolyn Wilson - *Mayor Pro Tem*  
John Bangsund  
Joel Walinski - *City Administrator*

## CITY OF LEAVENWORTH NOTICE TO CONSULTANTS FOR CHUMSTICK HWY. MULTIPURPOSE TRAIL AND WATER/SEWER LINE EXTENSION

The City of Leavenworth is soliciting interest from consulting firms with expertise in Civil and Structural Engineering Design and Construction. This agreement will be for approximately 24 months in duration with the option for the City to extend it for additional time and money if necessary. Consultants will be considered for the following project:

### **Chumstick Hwy. Multipurpose Trail and Water/Sewer Line Extension**

The City of Leavenworth reserves the right to amend the term of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent in their response.

### **Project Description**

The work to be performed by the CONSULTANT is the construction engineering and project administration for improvements related to the construction of the Chumstick Multi Use Trail and the extension of the water and sewer transmission lines. Bid documents, plan sets and contract provisions have been completed for this project. The major features of the project construction include the following:

- Installation and construction of 2,100 feet of pedestrian and bicycle trail which is 20 feet wide and BST surfacing;
- Installation and construction of 670 linear feet of 12 inch ductile iron water pipe;
- Installation and construction of 2000 linear feet of 6 inch ductile iron forced main;
- Installation of sanitary sewer lift station and appurtenances;
- Installation of pedestrian safety improvements which include two radar feedback speed indicators and timed flashing school zone sign;

### **Evaluation Criteria**

Submittals will be evaluated and ranked based on the following criteria:

1. Qualifications of Proposed Project Manager
2. Qualifications / Expertise of Firm
3. Ability to meet schedule

4. Approach to project
5. Familiarity with WSDOT/FHWA standards
6. Knowledge of project
7. Past Performance/References

**Submittals**

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-In-Charge and Project Manager; and number of employees in firm proposed for project.

Please submit FOUR copies of your statement of Qualifications to: City of Leavenworth, 700 Highway 2 / P.O. Box 287, Leavenworth, WA 98826, ATTN: Joel Walinski, City Administrator, **no later than 2:00 PM on August 21, 2015**. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Joel Walinski, City Administrator, at 509 548-5275.

**American with Disabilities Act (ADA) Information**

This material can be made available in an alternative format by emailing Sue Cragun, Administrative Executive Assistant at [scragun@cityofleavenworth.com](mailto:scragun@cityofleavenworth.com) or by calling collect at 509 548-5275 and speaking directly with Ms. Cragun.

**Title VI Statement**

The City of Leavenworth in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies a; bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitations and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Daily Journal of Commerce

Dates of publication in the \_\_\_\_\_:

Thursday, July 30, 2015

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Thursday, August 6, 2015

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