



City of Leavenworth

700 HIGHWAY 2 / POST OFFICE BOX 287
LEAVENWORTH, WASHINGTON 98826
(509) 548-5275 / FAX: (509) 548-6429
Web: www.cityofleavenworth.com

City Council
Cheryl K. Farivar - *Mayor*
Elmer Larsen
Carolyn Wilson - *Mayor Pro-Tem*
Gretchen Wearne
Mia Bretz
Margaret Neighbors
Richard Brinkman
Sharon Waters
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers

November 22, 2016 - 6:30 PM

Oath of Office – Sharon Waters

Call to Order

Flag Salute

Roll Call

Council Committees -4th Tuesday –

Econ. Dev. 4:00 Finance 5:00

Consent Agenda

1. Approval of Agenda
2. Approval of November 8, 2016 Regular Meeting Minutes
3. Approval of November 8, 2016 Study Session Minutes
4. 2016 Claims \$190,706.32

Councilmember and Committee Reports

Mayor/Administration Reports

Comments from the Public on Items Not on the Agenda

Presentation – Rich Marley Department of Ecology

Group Funding Report – Steve Maher – Run Wenatchee Oktoberfest Trail Run

Public Discussion on Oktoberfest Event and Other Festivals

Public Hearing on Surplus of Public Property @ 6:45 PM

Public Hearing on Final Budget @ 6:45 PM

Resolutions, Ordinances, Orders and Other Business

1. Action: Motion to Surplus Public Property
2. Action: Mayor Reappoint Robert Smith to the Design Review Board – Expires 12/01/2016
3. Action: Approval of Traffic/Foot Patrols Needed for Christmas Lighting
4. Action: Professional Services Agreement -Schott Engineering Associates - BCA
5. Action: Resolution 15-2016: 2016-2017 Legislative Priorities
6. Action: Acceptance of Extension – Ward Strasse to Highway 2 Right-of-Way
7. Action: Motion to Surplus Public Vehicle Assets
8. Action: 2-Hour Limit at City Hall Parking Lot
9. Action: Cancel December 27, 2016 Council Meeting

Information Items for Future Consideration

1. 2017 Rate & Fee Schedule Adoption and Budget Ordinances
2. Transportation Benefit District Meeting to Follow Regular Council Meeting

Adjournment

(Next Ordinance is 1535 - Next Resolution is 16-2016)

SUPPLEMENTAL COUNCIL AGENDA

1. Motion to Surplus Public Property

Following the Public Hearing on this item the Council will be asked to consider declaring all or a portion of the identified property as surplus. The property being requested for consideration of surplus is approximately 17,022 SF triangular shaped property on the eastern edge of the City owned Warehouse Property:

- (a) Property Name: Warehouse Property
- (b) Street address (if available): 1000 Front Street, Leavenworth WA
- (c) Assessor's Office Property Tax Parcel Number: 2417 0167 0523 (Eastern Triangular End)
- (d) Use of property: Currently under lease agreement for Leavenworth's Finest Espresso
- (e) Listing of restrictions, covenants or other limiting attributes: Water line runs along east property edge
- (f) Status of property (active or inactive): No City use at this time.

The request for consideration for surplusizing this property was initiated by Mr. Jeff Soehren, Blue Spirits Distilling, and Mr. Oliver Brulotte, Icicle Brewery who have recently purchased the property which abuts this property on the eastern border. The new owners are interested in developing their property for commercial use. The owners want to purchase the triangular shaped City property to allow for the two irregularly shaped parcels to be combined and form a rectangular shaped property, which would be beneficial to their development. The City owned property at this time has no City use and is currently under a monthly lease agreement with Lisa Kozelisky, owner/operator of Leavenworth's Finest Espresso. The monthly lease amount is \$400.00. The property owners first initiated a conversation on the surplusizing of the property with the City's Economic Development Committee. That Committee recommended bringing forth the request to the full Council. At the October 25, 2016 City Council Meeting the Council considered the merits of the request and approved setting a Public Hearing for November 22, 2016 to gather more information from the public regarding surplusizing this property.

As noted above, the property currently does not have any City use at this time. The property does however, abut the City Warehouse parking lot P2, and could offer options for accessing the Warehouse Property both via Highway 2 and via Front Street, as the City contemplates future improvements to the parking area. The straight line change in grade elevation from Highway 2 to Front Street is approximately 11 FT. Additionally; a water transmission line runs on the eastern border of the City property.

In considering whether to surplus property owned by the City, the City Council must determine if it is in the public interest for real property held by the City to be returned to the tax rolls, if it is not needed for some present or future municipal use, if it can be sold for a reasonable return and if the sale of the property, if disposed of, would be put to a higher or better use for the community at large. On October 25, 2016, when the Council discussed this issue, one concern raised was the unknown of the future development of the Warehouse Parking Areas and future configurations. The applicants recognized that concern of the Council and have provided some additional information for consideration to address the Council's stated concern of potential future use and access. Their study and presentation is included in the packet materials and they will be present on Tuesday night to review their study of the property.

In essence, Mr. Soehren and Mr. Brulotte have reduced the size of their request of the surplus parcel. The parcel size at this time is approximately 10,000 SF; it is a triangular shape. The reduction in size allows the City to retain a 40 FT buffer along the eastern edge of the P2/Lower Parking Area, which could be developed in the future to allow access to an upper level on P2 or access to the lower level off Front Street. The surplusing of the 10,000 SF does allow the abutting piece to form a parcel that allows for easier development.

After the Public Hearing on the Surplusing of Property, the Council has several choices for consideration:

- The consideration for the surplusing of the property can be tabled until such time that additional information can be developed for future council consideration.
- The Council can approve consideration for surplusing of the property and direct staff to develop a resolution declaring the property surplus and recommending a process for the disposal of the property. In this particular case, because the abutting property owner does have a desire to purchase the property, the recommendation for sale would be through a negotiated sale.
- The Council can decide to do nothing and move on to the next agenda item, no motion is needed.

The following items are included under **TAB 1:**

- SOP Surplus and Sale of Real Property
- Map showing City property initially being considered for surplus
- Soehren/Brulotte Study Information

OPTIONS:

- **MOTION A:** *The Leavenworth City Council moves to table the discussion on the surplusing of the triangular shaped property on the east end of the Warehouse Property, and directs staff to provide the following information*

- **MOTION B:** *The Leavenworth City Council directs staff to develop a resolution declaring the triangular shaped property on the east end of the Warehouse Property surplus and to move forward with the sale of the property.*

2. Mayor Reappoint Robert Smith to the Design Review Board – Expires 12/01/2016

The Leavenworth City Council is being asked to confirm the Mayoral appointment of Bob Smith to the Design Review Board.

Mr. Robert Smith: Bob Smith has been an active member of the Leavenworth community for more than 40 years. After serving in the Air Force, Bob moved to Leavenworth in 1972 and opened a dental practice. Together, Bob and his wife Anne threw themselves into Leavenworth's theme to promote the economic vitality of our community. Leavenworth's Old World Bavarian Alpine Theme inspired a keen interest in Bavarian and Austrian mountain culture and architecture, and they began traveling to Austria and Germany in the mid 1980's collecting information, artifacts, publications, and apparel representative of the culture and architecture of Alpine Bavaria. With this passion, collected knowledge, and resources, Bob has helped to

develop the City’s original Old World Bavarian Architectural Theme code and was one of the founding members of the Leavenworth Design Review Board. He was also a founding member of Projekt Bayern and helped spearhead projects such as the Mai pole, Beer wagon, park signage, and original Oktoberfest efforts. Bob designed and built the Hotel Pension Anna, which still stands as one of the most authentically, Old World Bavarian designed buildings in Leavenworth.

Bob and Anne have traveled throughout the majority of the Alpine regions of Europe. Bob has published several books detailing traditional Bavarian Architecture and design, and has been an ongoing and valuable resource to designers, sign makers, and City staff over the years. Bob maintains his belief in Leavenworth’s Old World Bavarian Alpine Theme to promote Leavenworth’s economic prosperity. He brings a lifetime of experience, resources, and knowledge, and we are appreciative of his continued service on the Design Review Board.

Peter DeVries	1 / Expires Jun 1, 2020
Todd Smith - Chair	2 / Expires Jun 1, 2017
Robert Smith	3 / Expires Dec 1, 2016
Ken Kohnhorst - Vice Chair	4 / Expires Dec 1, 2017
Mary Morse	5 / Expires Jun 1, 2017
Heidi Forchemer	6 / Expires Jan 1, 2019
Fred Dowdy - Construction Specialist	

There are no items located under **TAB 2**.

- **MOTION:** *The Leavenworth City Council moves to confirm the Mayoral appointment of Bob Smith to the Leavenworth Design Review Board Position No 5.*

3. Approval of Traffic/Foot Patrols Needed for Christmas Lighting

The City Council is being asked to consider approval for the expenditure of City Funds for additional Chelan County Sheriff staffing to provide traffic and crowd control for the Christmas Lighting Ceremonies in December. The estimated amount at this time is \$7,560 for approximately 120 hours of added coverage by the deputy sheriffs. The added service is for seven deputies for five hours on Saturdays and one deputy for four hours on Sundays for the three weekend events. The cost per hour is limited to the individual deputy’s 2016 overtime pay rate. The hours of coverage would be from 2:00 PM through 7:00 PM on Saturdays and 2:00 PM through 6:00 PM on Sundays. The officers would be used to assist with traffic control at the end of the event and crowd assistance – lost people, shoplifters, drunk/disorderlies, car accidents – leading up to the lighting ceremony at 5:00 PM. City staff has worked with Sergeant Bruce Long to bring forward this staffing recommendation. Funding for the expenditure is available in the Lodging Tax Fund under the newly renamed line item of Festival & Event Security. This staffing recommendation is similar to the staffing provided last year.

In addition to the Sheriff’s Officers, Pacific Security will also be providing security patrols once again in the downtown and residential neighborhood beginning November 24, 2016. Their coverage will be from 3:00 PM – 1:00 AM Friday and Saturday evenings and two other weekday evenings. This service runs through the first week of January, 2017.

This item was discussed at the Public Safety Committee Meeting on November 8, 2016 and is being recommended for approval for this year.

There are no items included under **TAB 3**.

- **MOTION:** *The Leavenworth City Council moves to approve the expenditure of \$7,560.00 for the additional Chelan County Sheriff's Officers for the Christmas Lighting Ceremonies.*

4. Professional Services Agreement - Schott Engineering Associates - BCA

The City Council is being asked to review and approve a Professional Services Agreement (PSA) with Schott Engineering Associates (SEA) in the amount of \$11,700 to provide training and oversight, in accordance with Department of Health (DOH) guidelines, to satisfy a Bilateral Compliance Agreement (BCA) between the City and DOH. This BCA agreement was required by DOH to satisfy concerns during the interim training necessary of Arnica Briody at a current Water Plant Operator Level 2 certification until the newly required Leavenworth certification of a Level 3 Operator by DOH can be obtained by Ms. Briody in March of 2018. Schott Engineering Associates was one of two firms approved for providing the training by DOH and selected by City Administrator Joel Walinski and Public Works Director Herb Amick after phone interviews with each company. Upon evaluation of those interviews, it was determined that Schott Engineering Associates' proposed evaluation and training program best suited the interests and objectives of the City.

The training will consist of two phases. The initial phase will be a 3-day classroom and onsite evaluation and training program on December 5, 6, and 7 of this year, at the City Water Plant and Facilities. This training will be supplemented by a \$10,000 scholarship provided by DOH. In addition, this training will be offered at no charge to other area operators as well as City staff. The second phase will consist of a 12 month ongoing monitoring, training, and consulting service at the proposed cost of \$11,700. In March of 2018, Ms. Briody will be tested and certified as a Level 3 Operator at which time the Water Plant will be in full compliance with the new DOH requirements with no other restrictions.

The following items are included under **TAB 4**:

- Schott Engineering Associates Professional Service Agreement Contract
- Training Outline
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign the Professional Service Agreement Contract with Schott Engineering Associates in the amount of \$11,700.00 to provide training to the Water Plant Operators as required by the BCA agreement between the City of Leavenworth and Department of Health.*

5. Resolution 15-2016: 2016-2017 Legislative Priorities

The City Council is being asked to approve Resolution 15 – 2016 which identifies the City's Legislative Priorities for the 2016/2017 Legislative Session. As reviewed at the October 25, 2016 Council Study Session, the proposed priorities are:

1. Infrastructure Funding/Sales Tax Option.

2. Housing Affordability.
3. FireWise Assistant/Modifications to WAC 173-425-040 Outdoor Burning.
4. Public Works Trust Fund.
5. Secure Funding for MRSC.

While the City has identified legislative priorities in the past, the Association of Washington Cities (AWC) in their "Operations: Strong Cities Program" is recommending that cities actually review and adopt by motion a list of Legislative Priorities, provide those priorities to their District Legislative representatives, and then follow-up after the session to see what actions were achieved.

If approved, the City will furnish the list of priorities to the offices of Senator Hawkins, Representative Condotta, and Representative Steele.

The following item is included under **TAB 5**:

- Resolution 15-2016 Legislative Priorities
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 15-2016 for the 2016-2017 Legislative Priorities.*

6. Acceptance of Extension – Ward Strasse to Highway 2 Right-of-Way

The City Council is being asked to approve and accept the street dedication of Ward Strasse extension and an unnamed portion of right-of-way connecting to Hwy 2. The Public Works and Development Service Departments have worked with Mr. Tom Lin, owner of Willkommen, LLC and the 29.1 acre undeveloped property located at 100 Ward Strasse, Leavenworth, Washington for many months regarding the development of this property. One of many aspects for development is access; with access comes the creation of public / City of Leavenworth streets, which require conveyance to the City. For tonight, the conveyance of rights-of-way to the City is for the following purposes:

- 1) Satisfying a Condition of Approval for the development of the Hampton Inn (Swiss Hotel LLC);
- 2) Allow the Link Transit Park & Ride access route; and
- 3) Public access for Short Subdivision No. 2016-01LE. Although not typical for Council action, the Short Subdivision is linked to this specific conveyance. This Short Subdivision is still in process, and the proposal will create three new lots (proposed Lots 1-3), totaling 7.55 acres, from the existing 29.1 acre "parent" parcel, leaving the existing lot with 21.52 acres remaining (proposed Lot 4).

Background and information:

During the September 13, 2016 Study Session, the Council was updated on the "Willkommen Village:" 1) New street configurations for future conveyance / dedication to the City; 2) Water mainline upgrade and improvement – draft design; 3) Pine Village KOA new city street – preliminary design; 4) Link Park-N-Ride – site concept design, access, and support, 5) Willkommen Short Plat – concept design; and 6) Developer Reimbursement and Collection Agreement benefit area map.

Later that night on September 13, 2016, the Council passed Resolution No. 13-2016 supporting the Link Transit Park-N-Ride. The Park-N-Ride lot and the transit access road will serve as a transit hub to accommodate new shuttle service to and from Leavenworth, and will provide high-quality access for commuters and visitors to the City of Leavenworth and the greater region.

The section of street connecting to US 2 is unnamed. On June 25, 2013, the City Council named the street "Ward Strasse." The process for naming the "unnamed section" will be postponed for this action, and will be brought back to the Council at a future date.

Summary:

In summary, conveyance and completion of the street will serve and provide access for Hampton Inn, the Link Transit Park & Ride, and subsequent development lots for continuation of the Willkommen Village concept. The City is in receipt of the final documents of the street conveyance which allows for dedication of the street rights-of-way to the City for these three "pieces of the puzzle" for the area known as "Willkommen Village."

Additional action by the Council will be sought at a future date as other "pieces of the puzzle" are formalized.

The following item is included under **TAB 6:**

- Conveyance Documents
 - **MOTION:** *The Leavenworth City Council moves to approve the Dedication of the Ward Strasse extension and unnamed portion of land connecting to Hwy 2 to the City of Leavenworth; and further authorizes the Mayor to sign the conveyance documents to be recorded with the Chelan County Auditor's Office regarding such dedication to the City.*

7. Motion to Surplus Public Vehicle Assets

The City Council is being asked to surplus two public vehicles for auction. The first vehicle for surplus is a 1984 Grumman Air Cat 95 Foot Platform Fire Ladder Truck also known as Ladder 31. Within the annexation agreement with the Chelan County Fire District, the City retained the ownership of the 1984 Ladder Truck which was purchased by the City in January 2009 for a total price of \$92,480. The recommendation from Fire Chief Kelly O'Brien is that this truck is past its useful life and is being recommended to be sold for scrap value only. It is unknown the value of this type of vehicle; however, online auction sites indicate a potential for some value possibly in the range of about \$10,000. On October 25, 2016, the City Council approved the purchase of the Cashmere 2011 Labrie Side Loading Garbage Truck with the anticipation to surplus the 2007 CCC Garbage Truck. The 2007 truck was purchased in December 2015 for a total price of \$77,500 and was anticipated to be used as a back-up truck to the City's 2010 Labrie side loader. Staff estimates a similar resale value as the truck has only be utilized a few times for collections. Now that staff has received the 2011 Labrie Truck the 2007 Truck is ready for surplus.

The following items are included under **TAB 7:**

- Letter from Fire Chief Kelly O'Brien and Ladder 31 Photo
- Photo of a 2007 CCC IE Heil Sideloader Garbage Truck
 - **MOTION:** *The Leavenworth City Council moves to declare the 1984 Grumman Air Cat '95 Platform Fire Truck, VIN #1D91L43F6D100833 as surplus equipment and approves selling the Ladder 31 Fire Truck on the Public Surplus online auction site.*

- **MOTION:** *The Leavenworth City Council moves to declare the 2007 CCC Heil Durapack 24 yd Side Loader, VIN #1CYCAK4887T047774 as surplus equipment and approves selling the Leavenworth Garbage Truck on the Public Surplus online auction site.*

8. 2-Hour Limit at City Hall Parking Lot

The City Council is being asked to modify and allow for enforcement new parking regulations in regard to the City Hall/Library parking lot. On November 8, 2016, the Public Works Committee discussed and recommended the following changes for Council approval:

1. Elimination of the 1 Hour Library Parking Zone along the south curb line.
2. Elimination of the use of unlimited parking in the center area spaces.
3. Retaining of the City Employee parking along the north curb line.
4. Designation of the balance of all remaining parking spaces to 2 Hour parking, Monday through Friday, between the hours of 7AM until 5PM.
5. Parking to be unlimited outside of those hours and on evenings and weekends.
6. Council Members, City Employees, and Library Employees would be issued yearly parking passes for windshield display to avoid ticketing during the restricted hours at that specific lot.
7. Installation of signs regarding the new regulations.

These recommendations of a change in regulations come as a result of the Public Works Committee and community member's observations of lack of available parking for citizens doing business at City Hall or the Library during normal business hours due to the consumption of spaces to all day unrestricted parking. If approved, the public will be notified, and the new regulations would go into effect January 1, 2017.

The following item is included under **TAB 8:**

- New parking enforcement signs
- **MOTION:** *The Leavenworth City Council moves to approve the recommendations of the Public Works Committee to modify the parking regulations of the City Hall/Library Parking Lot to a 2 Hour Limit, Monday through Friday, between the hours of 7AM until 5PM, excluding the existing north City Employee parking spaces.*

9. Cancel December 27, 2016 Council Meeting

The Council is being asked to approve the cancellation of the regularly scheduled December 27, 2016 City Council Meeting. This request is based on the assumption that the Council completes and approves the 2017-2018 budget work and other necessary actions for the 2017 calendar year by December 13, 2016.

There are no items included under **TAB 9.**

- **MOTION:** *The Leavenworth City Council moves to cancel the December 27, 2016 Regular City Council meeting and Subcommittee meetings.*

**RESOLUTION NO. 23-2012
CITY OF LEAVENWORTH, WASHINGTON**

**A RESOLUTION ESTABLISHING PROCEDURES REGARDING THE
SURPLUS AND SALE PROCESS FOR REAL PROPERTY OWNED BY THE
CITY OF LEAVENWORTH.**

WHEREAS, it is the policy of the City of Leavenworth that surplus real property shall be sold at a reasonable return; and

WHEREAS, the City of Leavenworth desires to establish procedures for the disposal of surplus real property at a reasonable return in a cost effective manner;

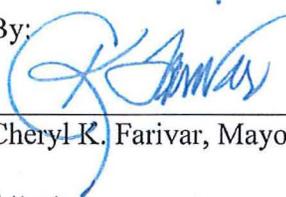
**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF
LEAVENWORTH, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. The Standard Operating Procedures for surplus and sale of real property owned by the City of Leavenworth attached hereto and incorporated herein is hereby approved by the City of Leavenworth.

Passed by the City Council of the City of Leavenworth and approved by the Mayor this 12th day of June, 2012.

CITY OF LEAVENWORTH

By:



Cheryl K. Farivar, Mayor

Attest:



Chantell Steiner
Finance Director/City Clerk

STANDARD OPERATING PROCEDURES (SOP)

FOR

SURPLUS AND SALE OF REAL PROPERTY OWNED BY THE CITY OF

LEAVENWORTH

1. Purpose. The City Council declares that it is in the public interest for real property held by the City to be returned to the tax rolls, if it is not needed for some present or future municipal use and if it can be sold for a reasonable return. It is therefore the policy of the City to dispose of all real property in which the City holds a fee interest, where such property is surplus to its current or future needs, and where such disposition would afford the City a reasonable return from the transaction. For purposes of this SOP, “reasonable return” means sale at an amount equal to, or greater than the appraised value. For purposes of this SOP, “surplus property” means both real property for which the City has no current or future need, as well as real property, which, if disposed of, would be put to a higher or better use for the community at large.

2. City Property Inventory. The Director of Public Works shall establish and maintain an inventory and map of City-owned property. The inventory will include the following information:

- (a) Property Name;
- (b) Street address (if available);
- (c) Assessor’s Office Property Tax Parcel Number;
- (d) Use of property;
- (e) Listing of restrictions, covenants or other limiting attributes
- (f) Status of property (active or inactive);

- (g) Any planned future use;
- (h) Purchasing fund;
- (i) Estimated land and improvement value;
- (j) Restrictions on property use or sale (if applicable).

3. Annual Review of City Real Property Holdings. From time to time the City Council may review all of the City's current real property holdings with regard to the following:

- (a) If the current use is appropriate and necessary;
- (b) If the property could be used for another City purpose within its original purchasing fund responsibility;
- (c) If the property could be used for another City purpose outside of the responsibility of original purchasing fund;
- (d) If the property appears to be surplus to the City's needs.

4. Surplus Property Declaration. City property may be declared surplus by the City Council after the following procedures have been completed:

- (a) The City Council shall hold a public hearing as part of its process to consider whether to declare any real property surplus to the needs of the City. In accordance with RCW Chapter 39.33.020 or RCW 35.94.040 notice of said hearing shall be published in the City's official newspaper not less than ten (10) days nor more than twenty-five (25) days prior to the hearing.
- (b) Subject to the requirements of RCW 43.09.210, RCW 39.33.020 and/or RCW 35.94.040, and following City Council's review of the City Administrator's report, and conclusion of the public hearing, the City Council shall determine

whether the property shall be declared surplus. If such determination is made, City Council shall pass a resolution declaring the property surplus and shall also make the following determinations:

1. Whether the property should be sold by sealed bid, at auction, or through negotiated sale; and
2. Whether special covenants or restrictions should be imposed as a condition of the sale; and
3. Prior to sale, determine the fair market value of the item to be sold by appraisal or other appropriate means and whether an appraisal is necessary in setting the minimum acceptable price; and
4. Whether a licensed real estate professional will be used to assist in the sale of the property.

5. Sale Procedures for Surplus Property. The following procedures and requirements shall apply to property sold as surplus by the City:

- (a) SEPA Review. The sale and/or transfer of any surplus real property that is subject to an authorized public use shall be contingent upon completion of a SEPA review process and the expiration of the SEPA appeal period.
- (b) Processes for sale of property.
 - (i) Disposition by Sealed Bid. Where a property is sold by sealed bids, any and all bids submitted must be accompanied by a bid deposit in the form of a cashier check payable to the City of Leavenworth in an amount equal to ten percent (10%) of the bid amount. Such deposit accompanying the successful bid shall be deposited into escrow until closing on the purchase

of the property and payment of the remaining amount of the purchase price shall be made within thirty (30) days. In the event the purchaser is unable to pay the remaining amount within the required time, the earnest money deposit shall become non-refundable and may be retained by the City as liquidated damages.

(ii) Disposition by Auction. Where property is sold at auction, the prevailing bidder must immediately tender a cash deposit or certified check for deposit into escrow as earnest money to the City of Leavenworth in an amount equal to ten percent (10%) of the bid amount. Payment of the remaining amount of the purchase price shall be made within thirty (30) days. In the event the purchaser is unable to pay the remaining amount within the required time, the earnest money deposit shall become non-refundable and may be retained by the City as liquidated damages.

(iii) Disposition by Negotiated Sale. Where property is sold by negotiated sale, the purchaser shall deposit earnest money into escrow in an amount equal to ten percent (10%) of the purchase price within three (3) business days of execution of a purchase and sale agreement for the purchase of the Subject Property. Payment of the remaining balance of the purchase price shall be made within thirty (30) days, unless otherwise specified in the purchase and sale agreement. In the event the purchaser is unable to pay the remaining amount within the required time, the earnest money deposit shall become non-refundable and may be retained by the City as liquidated damages.

(iv) Sale to Abutting Owner / Disposition by Negotiated Sale. If the Subject Parcel can only be put to its highest and best use when aggregated with an abutter's property because of its size, shape, topography, or other restriction, the Subject Parcel may be negotiated for sale to the abutter, provided:

I. The abutter is willing to purchase for an amount equal to or greater than the appraised value of the Subject Parcel; and

II. If more than one qualifying abutter expresses interest in purchasing the Subject Parcel, the City Council may solicit sealed bids from all; and

III. A person shall not be deemed to be an abutter if a right-of-way separates his property from the Subject Parcel unless the City has agreed to vacate the right-of-way in question or purchase will allow a higher and better use of the abutter's property not otherwise permitted; and

IV. A written offer to sell the property is mailed to all abutting owners as shown in the records of the county assessor. If after the fifteen (15) day deadline provided in the offer letter expires with no response, the City will proceed with other disposal options.

(c) Notification of Sale of Surplus Property. In the event the Subject Property is to be disposed of by sealed bid or by auction, the following notification procedures shall be followed:

(i) A notice of the City's intent to dispose of the Subject Property shall be conspicuously posted on the property no less than two (2) weeks prior to the date set to commence accepting bids or the date set for the auction.

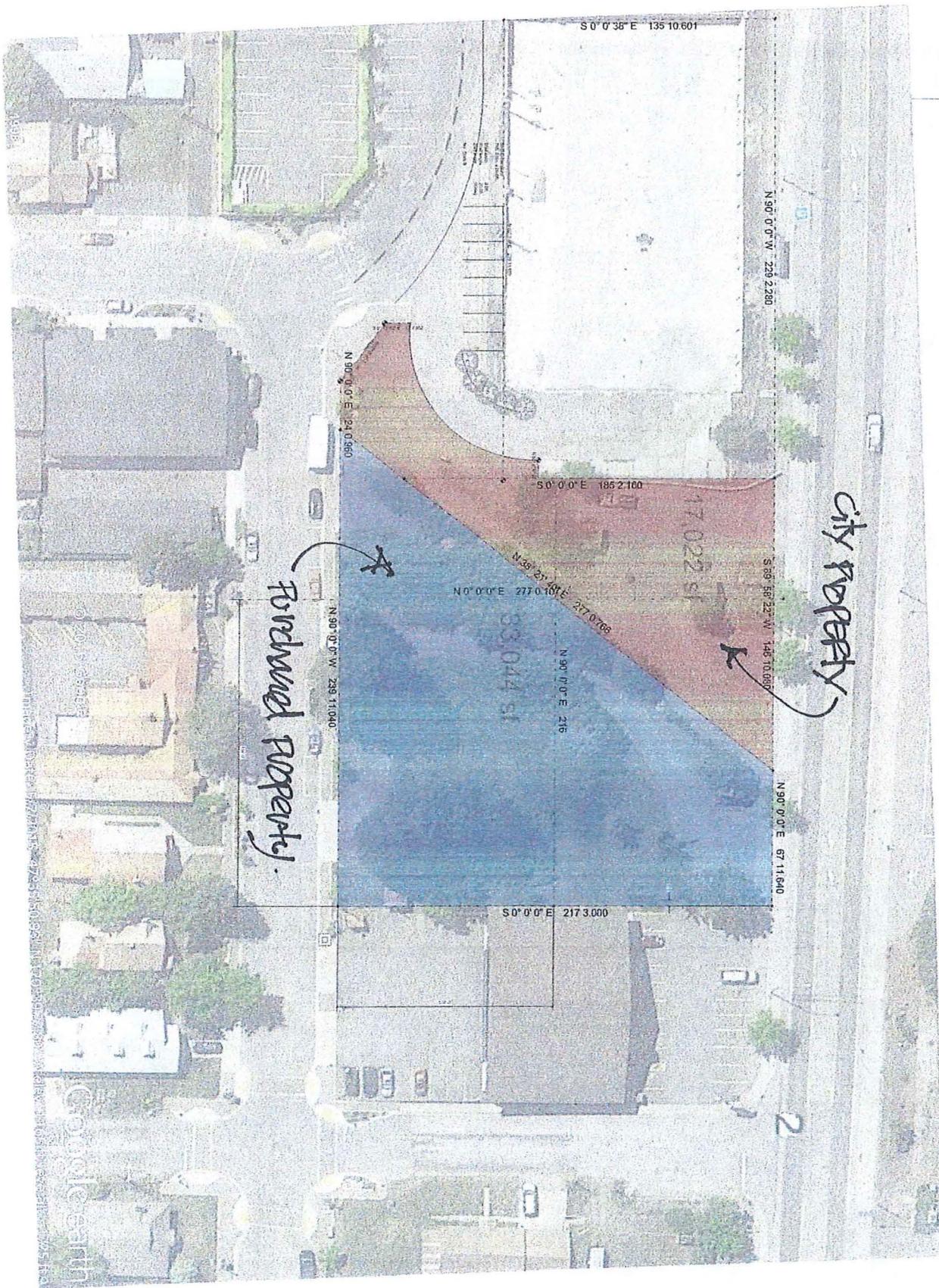
(ii) A similar notice shall be posted on the bulletin board at City Hall. All notices shall include an address or description of the property, the procedure by which the subject property is to be disposed of, any earnest money deposits which must be made (in accordance with Sections 5 (b) i, ii, iii and the minimum price that will be accepted.

(d) All requests to purchase City property shall be directed to the Finance Director with a copy forwarded to the City Administrator and to the City Attorney.

(e) Form of Conveyance. All conveyances shall be made by quit claim deed.

(f) Closing Costs. All closing costs, exclusive of deed preparation, shall be borne by the purchaser including, but not limited to, survey work, title insurance if desired, recordation costs, and brokerage and escrow fees, if applicable.

6. Intergovernmental Transfers. Intergovernmental transfers of real property shall be made in accordance with RCW Chapter 39.33, RCW Section 43.09.210 and/or any other applicable statutes.



Summary

Thank you for the time to review our proposal. We are also very appreciative of the comments we received at the last City Council meeting and have taken them into serious consideration as we have moved forward. Taking this input, we have prepared the enclosed 4 diagrams to better illuminate our thoughts and process resulting in a revision to our proposal. Upon careful consideration of our needs, we have come to a similar conclusion with the essential comments arising from the meeting; this property has some unique attributes, that with further joint study, can be of great benefit to both parties resulting in a highest and best opportunity for all. **In other words, we do not know either how this property can be planned and utilized and therefore the smartest outcome is to provide a land buffer to allow the future to present itself as utilization studies for both parties evolve.**

Diagram A2 articulates this proposal:

- Reduce the requested Surplus Property to the Triangle as indicated by “D”;
- Maintain the Land Buffer “E” and “F” for pedestrian and vehicular traffic;
- Which **sets the stage for detailed future planning of this area** by both city and proponent.

Diagram A1

This Diagram is a classic **Site Analysis** defining the positive site characteristics (green) and the site challenges (red). Good site planning takes advantage of the positive and seeks to create solutions for the challenges.

Diagram A2

One of the most critical planning principles of urban planning is that of **separation of vehicular traffic from pedestrian flow and allow pedestrian flow to maintain the priority**. Apart from outlining a revised proposal, this Diagram defines the means to achieve this concept by preserving “E” as a place for vehicles and “F” as a place dedicated for pedestrians. (i.e. The ice rink could be located on the P2 Lid and this area between E & F can be used for the parking of a Zamboni)

Diagram A3

This Diagram is a consideration of the future; by adding a lid on P2 “B”; the separation of Pedestrian and vehicle is further enhanced; Connection to P1 is established for efficiency;

- “E” Preserved **Auto Access** to upper P2
- “F” Preserved Possible **Pedestrian Park Space**
- “G” **Revised Entrance** to Lower P2 and Improved sidewalk access to P2
- “H” Extension of the **On - Grade Pedestrian Corridor**

Diagram 4

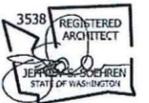
This Diagram indicates the **reconciliation of the Pedestrian and Vehicular conflicts** and how our project may contribute to and take advantage of a well-tailored extension of the Current Downtown area.

Phase 1

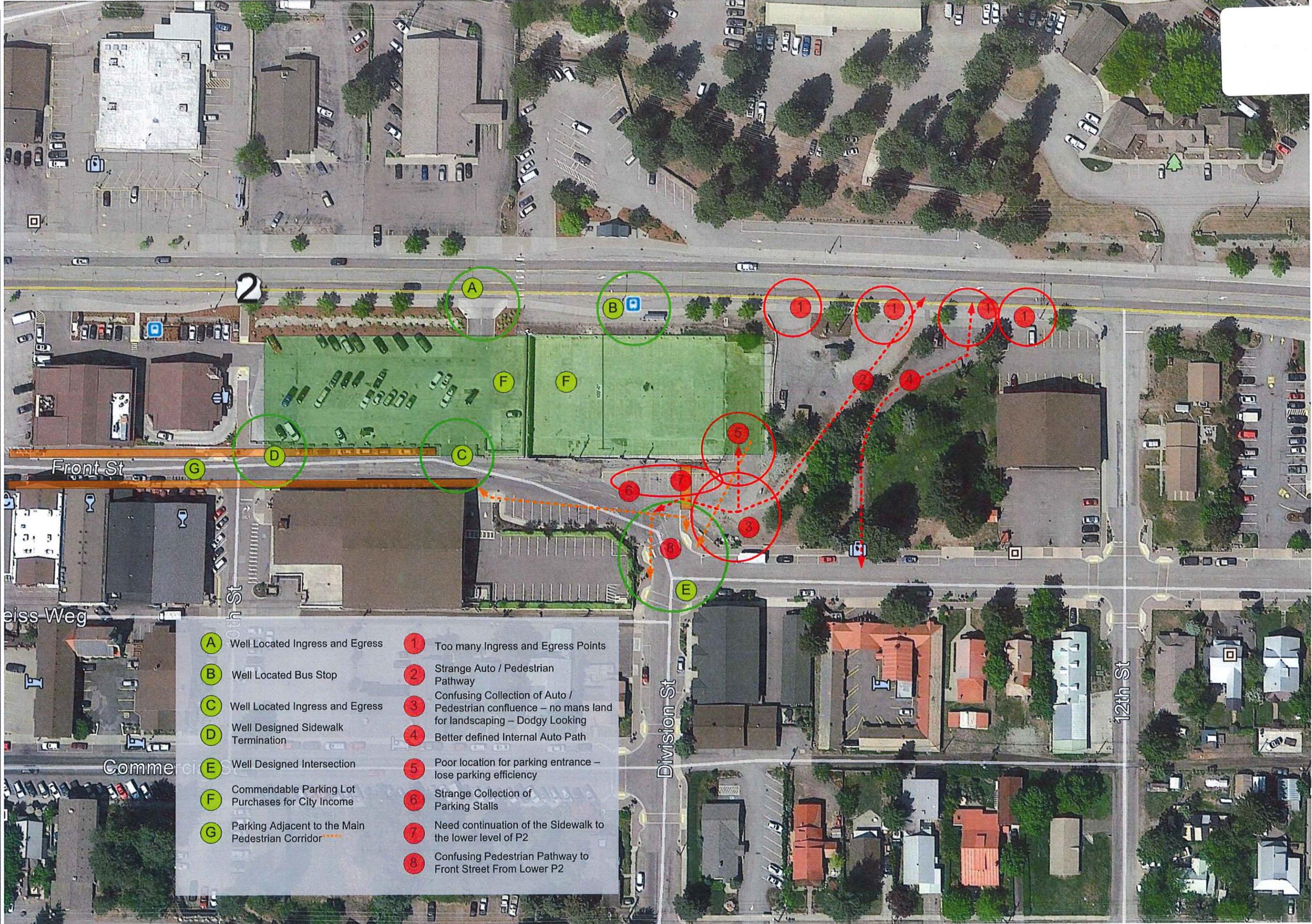
Site Analysis

Urban Craft Campus

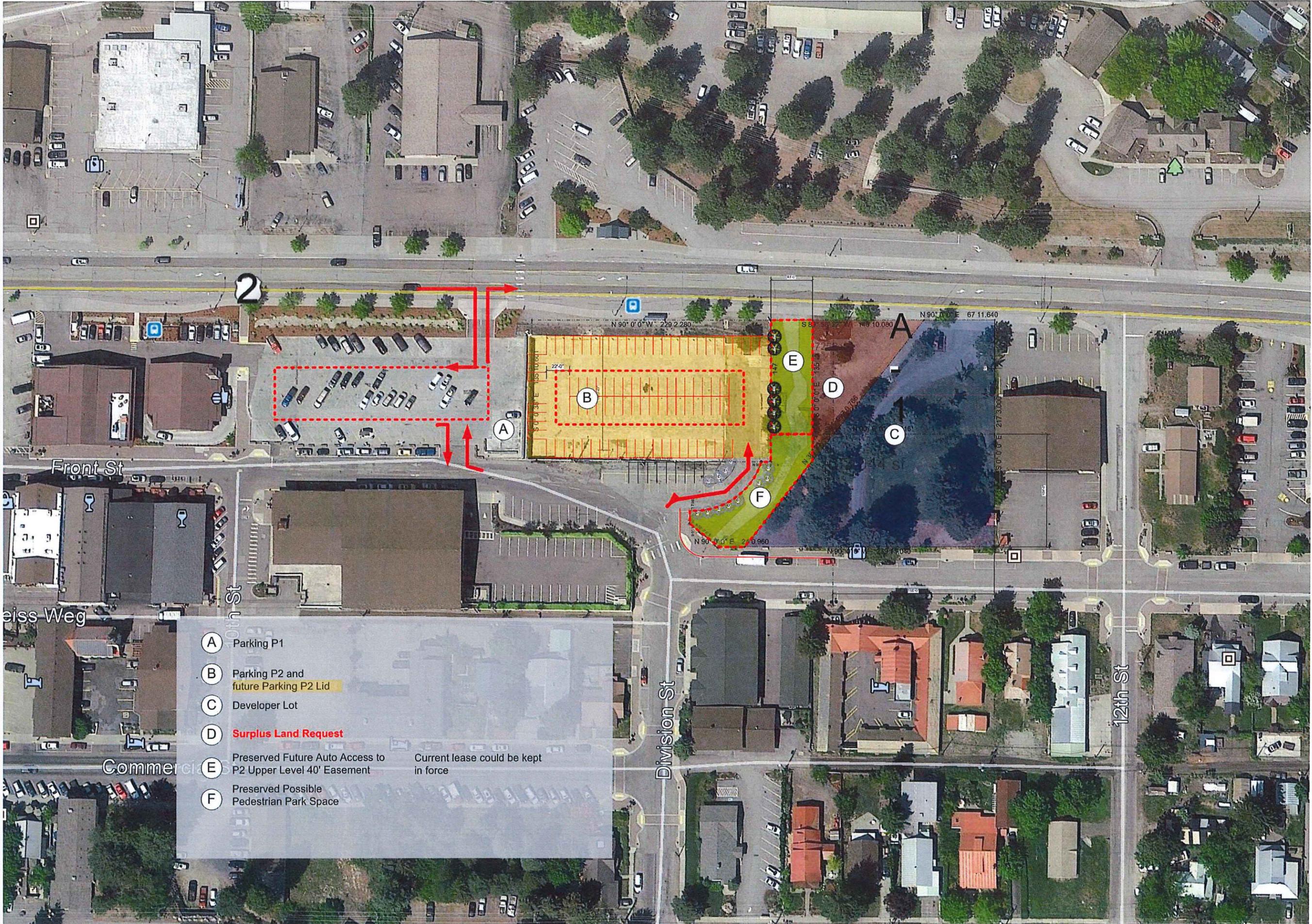
Leavenworth, Washington



Sheet



- | | |
|--|--|
| A Well Located Ingress and Egress | 1 Too many Ingress and Egress Points |
| B Well Located Bus Stop | 2 Strange Auto / Pedestrian Pathway |
| C Well Located Ingress and Egress | 3 Confusing Collection of Auto / Pedestrian confluence – no mans land for landscaping – Dodgy Looking |
| D Well Designed Sidewalk Termination | 4 Better defined Internal Auto Path |
| E Well Designed Intersection | 5 Poor location for parking entrance – lose parking efficiency |
| F Commendable Parking Lot Purchases for City Income | 6 Strange Collection of Parking Stalls |
| G Parking Adjacent to the Main Pedestrian Corridor | 7 Need continuation of the Sidewalk to the lower level of P2 |
| | 8 Confusing Pedestrian Pathway to Front Street From Lower P2 |



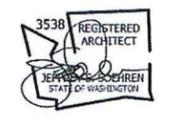
- (A) Parking P1
- (B) Parking P2 and future Parking P2 Lid
- (C) Developer Lot
- (D) **Surplus Land Request**
- (E) Preserved Future Auto Access to P2 Upper Level 40' Easement Current lease could be kept in force
- (F) Preserved Possible Pedestrian Park Space

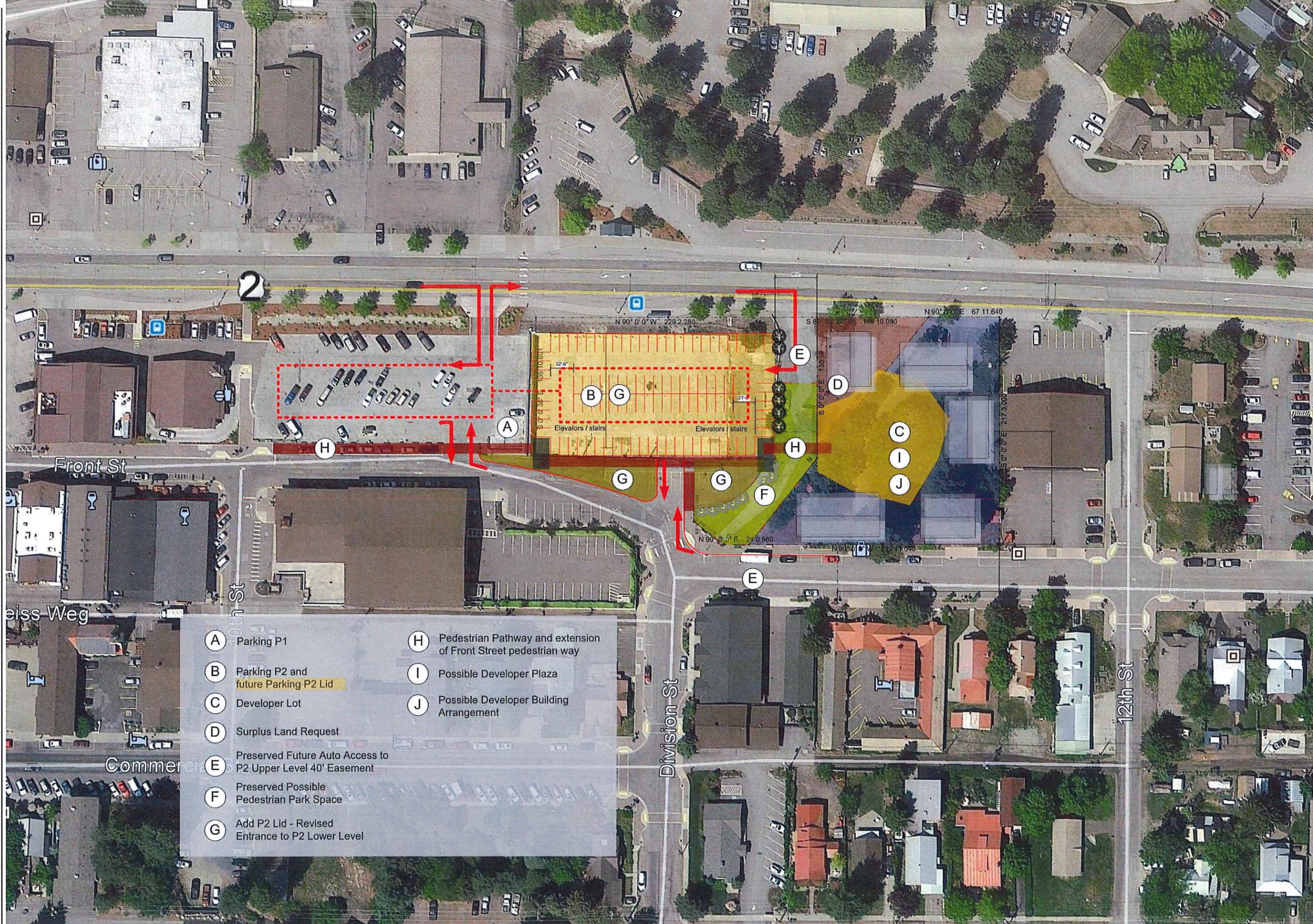
Phase I

Site Utilization

Urban Craft Campus

Leavenworth, Washington





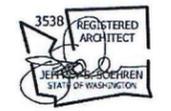
- | | |
|---|---|
| (A) Parking P1 | (H) Pedestrian Pathway and extension of Front Street pedestrian way |
| (B) Parking P2 and future Parking P2 Lid | (I) Possible Developer Plaza |
| (C) Developer Lot | (J) Possible Developer Building Arrangement |
| (D) Surplus Land Request | |
| (E) Preserved Future Auto Access to P2 Upper Level 40' Easement | |
| (F) Preserved Possible Pedestrian Park Space | |
| (G) Add P2 Lid - Revised Entrance to P2 Lower Level | |

Phase III

Site Utilization With P2 Lid And Development

Urban Craft Campus

Leavenworth, Washington





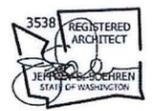
- (A) Parking P1
- (B) Parking P2 and future Parking P2 Lid
- (C) Developer Lot
- (D) Surplus Land Request
- (E) Preserved Future Auto Access to P2 Upper Level 40' Easement
- (F) Preserved Possible Pedestrian Park Space
- (G) Add P2 Lid - Revised Entrance to P2 Lower Level
- (H) Pedestrian Pathway and extension of Front Street pedestrian way

Phase II

Site
 Utilization
 With
 P2 Lid

Urban
 Craft Campus

Leavenworth, Washington



**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF LEAVENWORTH, WASHINGTON
AND SCHOTT ENGINEERING ASSOCIATES
FOR CONSULTANT SERVICES**

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of, Leavenworth Washington, a Washington State municipal corporation ("City"), and Schott Engineering Associates , a California General Partnership ("Consultant").

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding **three days of water treatment operations training to the City's water treatment operators and 12 months of oversight and training for the City's chief operator as required by the bilateral compliance agreement between the City and the Washington Department of Health** as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit "A"** and incorporated herein by this reference ("Scope of Services"). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant's profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the

work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

III.3 **TERM.** The term of this Agreement shall commence on December 1, 2016 and shall terminate at midnight, December 31, 2017. The parties may extend the term of this Agreement by written mutual agreement.

III.4 **NONASSIGNABLE.** The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 **EMPLOYMENT.**

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the of the Consultant.

b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

 X No employees supplying work have ever been retired from a Washington state retirement system.

 Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney’s fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and

for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

III.6 INDEMNITY.

a. **Indemnification / Hold Harmless.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

d. **Public Records Requests.**
In addition to Paragraph IV.3 b, when the City provides the Consultant with notice of a public records request per Paragraph IV. 3 b, Consultant agrees to save, hold harmless, indemnify and defend the City its officers, agents, employees and elected officials from and against all claims, lawsuits, fees, penalties and costs resulting from the consultants violation of the Public Records Act RCW 42.56, or consultant's failure to produce public records as required under the Public Records Act.

e. The provisions of this section III.6 shall survive the expiration or termination of this agreement.

III.7 INSURANCE.

a. **Insurance Term**
The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation**
Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance - Consultant shall obtain insurance of the types described below:**

- (1). Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- (2). Commercial General Liability insurance shall be written at least as broad on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
- (3). Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- ~~(4). Professional Liability insurance appropriate to the Consultant's profession.~~

d. **The minimum insurance limits shall be as follows:**

Consultant shall maintain the following insurance limits:

- (1) Comprehensive General Liability. \$1,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.
- (2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.
- ~~(4) Professional Liability/Consultant's Errors and Omissions Liability. \$1,000,000 per claim and \$1,000,000 as an annual aggregate.~~

e. **Notice of Cancellation.** In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

f. **Acceptability of Insurers.** Insurance to be provided by Consultant shall be with insurers with a current A.M.Best rating of no less than A:VII, or if not rated by Best, with minimum surpluses the equivalent of Best VII rating.

g. **Verification of Coverage.** In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.

h. **Insurance shall be Primary - Other Insurance Provision.** The Consultant's

insurance coverage shall be primary insurance as respect the City. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

i. **Claims-made Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.

j. **Failure to Maintain Insurance** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

k. **Public Entity Full Availability of Consultant Limits**
If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified—and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall be responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY

IV.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed \$11,700 without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the Cities. The Consultant shall maintain time and expense records and provide them to the Cities upon request.

c. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS.

a. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

b. Public Records

The parties agree that this Agreement and records related to the performance of the Agreement are with limited exception, public records subject to disclosure under the Public Records Act RCW 42.56. Further, in the event of a Public Records Request to the City, the City may provide the Consultant with a copy of the Records Request and the Consultant shall provide copies of any City records in Consultant's possession, necessary to fulfill that Public Records Request. If the Public Records Request is large the Consultant will provide the City with an estimate of reasonable time needed to fulfill the records request.

ARTICLE V. GENERAL

V.1 **NOTICES.** Notices to the City shall be sent to the following address:

Joel Walinski
City Administrator
Post Office Box 287
Leavenworth, WA 98826
(email: cityadministrator@cityofleavenworth.com)

Notices to the Consultant shall be sent to the following address:

Bruce H. Burton
Principal
6639 Greenmeadow Drive
Santa Rosa, CA 95409-2622

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 **TERMINATION.** The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section IV.1.

V.3 **DISPUTES.** The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

V.4 **EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

V.5 **SEVERABILITY**

a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

V.6 **NONWAIVER.** A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

V.7 **FAIR MEANING.** The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

V.8 **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

V.9 **VENUE.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

V.10 **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

V.11 **AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this _____ day of _____, 2016.

CITY OF LEAVENWORTH

SCHOTT ENGINEERING ASSOCIATES

By _____
Cheryl K. Farivar, Mayor

By _____
Bruce Burton, Principal

Approved as to form:

Thom Graafstra, City Attorney

Exhibit A
Scope of Services

Schott Engineering Associates will provide the City of Leavenworth:

1. Three days of training for up to four City staff at the City’s facilities on December 5, 6, & 7, 2016. City Staff will earn 2.1 Continuing Education Units for this training. In addition to City staff, staff from five other public water systems will be participating in the training. This is possible because the Washington Department of Public Health is also providing funding for this training. The training will consist of:
 - a. Day 1
Dosage Calculation, chemical feed pump calibration curves, Disinfection Inactivation, CT concept, Short Circuiting Factor, Completion of Washington DOH monthly operational forms, Corrosion control treatment, and Filter Surveillance Procedures
 - b. Day 2 - Jar Testing for Coagulant Dosage Determinations
 - c. Day 3 – Conduct of a Filter Surveillance

A detailed outline of the proposed training is attached to this agreement. The City will provide facilities to conduct the “classroom” portion of the training including the use of a projector for showing PowerPoint presentations. In addition, the City will provide safe means for ingress and egress from the media filters at its surface water treatment plant in accordance with regulations for entry into a confined space. It is understood that on the day of the filter surveillance portion of the training the City’s surface water treatment plant may be off line for up to 24 hours.

2. Twelve (12) months of operational review and training for the City’s Lead operator at 2 hours per month to fulfill the requirement of the Bilateral Compliance Agreement the City entered into with the Washington Department of Health. This 12 month period will begin December 1, 2016

The City’s cost for its portion of three days of training and continuing oversight and training of its chief operator for a 12 month period is given in the table below.

ITEM	Quantity	UNIT PRICE	TOTAL
Travel	2	\$1,000	\$2,000
16 hours Training Prep	2	\$150	\$4,800
Training Consumables & Documentation	1	\$1,300	\$1,300
Monthly Operational Review & Training - 2 hours per month	12	\$150	\$3,600
			\$11,700

Leavenworth Training Outline

Day 1

Dosage Calculation, Disinfection Inactivation, Monthly Operational Forms, Corrosion Control, Filter Surveillance Procedures

1. Dosage Calculation, chemical feed pump calibration curves,

- a. Lecture on how to calculate:
 - i. The weight of active chemical in a specific volume of solution knowing the solution's specific gravity and the percentage of the chemical in the solution,
 - ii. The weight per solution volume when mixing a chemical solution with a known volume of water to dilute the solution.
 - iii. The chemical dosage knowing how much water was produced and the corresponding volume of solution fed to treat it,
 - iv. The chemical dosage knowing the treatment plant production rate, the chemical solution feed rate, and the weight of active chemical per unit volume of feed solution, and
 - v. The dosage rate in mg/L given the treatment plant production rate, the solution feed rate (vol/time), and the weight of chemical per unit volume of feed solution.

The chemicals used at the treatment plants of those operators being trained will be used to work example problems

- b. Design and installation of a calibration cylinder on a chemical feed pump and procedure for creating a calibration curve using it.

2. Disinfection Inactivation, CT concept, Short Circuiting Factor.

- a. Disinfection inactivation requirements for surface water treatment
- b. CT concept, residual, contact time, inactivation tables for chemical disinfectants
- c. Short circuiting concept for surface water treatment, overview of tracer studies on contact tanks, and review of empirical data showing relationship between effective contact time and length to width ratio of in contact tanks

3. Completion of Washington DOH monthly operational forms,

Review each form and how it should be completed. Discuss each law/regulation that is related to each form. Interactive discussion with the operators present to work examples based on treatment plants they operate.

- a. Rapid Rate WTP Monthly Rept – dosage calculations using the data on water produced and chemicals used
- b. Online Turb Verification – turbidimeter calibration
- c. SWTR Monthly Disinfection Rept – review CT concept, discussion of CT determination at the treatment plants that are represented.
- d. Monthly Summary – discuss each major section of the form and relate them to the regulatory requirement and/or operational reason
- e. CT Lookup Table – review the structure of the CT table and what it means

Leavenworth Training Outline

- f. Supplemental Reporting – Individual Filter Turbidity – review triggers that require action on part of water systems, review requirements for a filter profile, a self-assessment, and a CPE

We will need to review an example of these completed forms from each water system attending the training as well as review a description of each of the treatment plants that will be represented at the training to tailor our review and discussions of the reporting forms to the needs of the operators present.

4. Principles of corrosion control as related to raw and finished water quality including parameters to measure to determine effectiveness of corrosion control treatment

- a. Factors Affecting Corrosion
- b. Corrosion Indices
- c. Types of Corrosion Control Treatment
- d. Compare treatment strategies
- e. Selection of Treatment

5. Filter Surveillance Procedures

1. Granular Media Filtration Principles
2. Filter Surveillance Process
 - a. Objectives
 - b. Tools
 - c. Procedure
 - i. Coring
 - ii. Media Depth Determination
 - iii. Filter condition evaluation
 - iv. Floc Retention Analysis of core samples
 - v. Filter backwash turbidity profile
 - d. Interpretation of results

Day 2

Jar Test Training

Classroom

3. Purpose of Jar Testing
4. Jar Testing - Process Modeling
5. Total Organic Carbon (TOC) – Fractions
6. Percent Ultraviolet Transmittance (%UVT₂₅₄)
7. Converting mL/L to mg/L dosage
8. Stock Solution Preparation – Concept/Procedures
9. Procedure Discussions - Jar Testing/Filtration/Turbidity/UVT₂₅₄/Particle Counting

Leavenworth Training Outline

- a. Conventional Treatment
- b. Contact Clarification/Filtration
- c. Direct Filtration

10. Jar Testing Form

Field

11. Coagulant Stock Solution Preparation
12. Jar Testing
13. Filtering
14. Measurements – Turbidity
15. Completing Jar Testing Forms

Classroom

16. Interpretation of results
17. Questions & Answers

Day 3

Filter Surveillance Training

Field

1. Demonstration of Coring Technique
2. Media Depth Measurement
3. Free board measurements
4. Coring Media
5. Filter Media Evaluation
6. Floc Retention Analysis
7. Backwash Water Turbidity Profile

Classroom

8. Interpretation of results
9. Review of Filter Surveillance Procedures
10. Questions & Answers

RESOLUTION NO. 15 - 2016

A RESOLUTION BY THE CITY OF LEAVENWORTH IDENTIFYING 2016-2017
LEGISLATIVE PRIORITY ISSUES

WHEREAS, the City of Leavenworth has a keen interest on how the Washington State Legislature actions can and do impact the City; and

WHEREAS, it is the City's intention to work with the Governor's Office and Leadership throughout the Senate and House with specific help from the City's 12th District Legislator's, and

WHEREAS, the City of Leavenworth has a good positive working relationship with the current 12th District Legislators; and

WHEREAS, this positive working relationship does depend upon the frequent and ongoing exchange of information where the specific needs and priorities of the City of Leavenworth are clearly expressed to our 12th District Legislators; and

WHEREAS, it is by the attached Exhibit "A" that the City of Leavenworth wishes to extend to Washington State Senator Brad Hawkins, Representative Cary Condotta and Representative Mike Steele as the City of Leavenworth's 2016-2017 Legislative Priority Issues.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Leavenworth, Washington, that the attached Exhibit "A" is hereby adopted as the 2016-2017 Legislative Priority Issues of the City of Leavenworth.

PASSED by the City Council of the City of Leavenworth and approved by its Mayor this 22nd Day of November, 2016.

CITY OF LEAVENWORTH

MAYOR

ATTEST:

Approved as to Form:

City Clerk

City Attorney

EXHIBIT "A"

CITY OF LEAVENWORTH 2016-2017 LEGISLATIVE PRIORITY ISSUES

Infrastructure Funding/Sales Tax Option: The City's infrastructure systems are a critical part of a larger network that serves and benefits the entire state. Like many small cities across Washington, Leavenworth's sewer and water utilities have many miles of forty and fifty year old aging pipe that is nearing the end of its useful life and in need of replacement. Smaller communities have special challenges because they lack the economies of scale and rate increases can exceed their residents' ability to pay for the necessary multimillion dollar necessary improvements. Utility systems are operated as enterprise funds, however well structured fees cannot always cover capital needs. The City requests the legislature to allow the City of Leavenworth voters to determine if a sales tax increase can be added to the current City wide sales tax rate of 8.4%. This added revenue would be reserved to fund necessary utility improvements of the aging infrastructure. The business activities within the City of Leavenworth generated \$11,057,265 in retail sales tax in 2015. A small increase in sales tax, determined by the residents, can begin the process of replacing this necessary infrastructure and maintaining the areas economic vitality which is good for Leavenworth and good for the state.

Housing Affordability: The City of Leavenworth like many of the cities across the state of Washington are feeling the pinch for on affordable housing within the community. While there are legislative actions and code amendments the City can, will and has initiated to address this issue, the City does need a funding source that is available to support partnerships and incentives that strive to address this issue. The City requests the State Legislature explore various funding options and provide cities a the tools and legislative authority to address affordable housing within our community.

FireWise Assistant/Modifications to WAC 173-425-040 Outdoor Burning: The City of Leavenworth is requesting help with providing guidance on how to deal with an accumulation of vegetation fuel hazards on private properties within the city limits of Leavenworth and the Urban Growth Boundary of Leavenworth. The City of Leavenworth has encouraged residents to address potential fire hazards on their property with a series of yard clean-up days. While weekly ongoing cleanup activities and the associated disposal costs can be offset by the use of city funds for disposal of material, seasonal organic collection events open to city residents and residents inside the urban growth area with a collection area and the eventual burning of this material would be the most cost effective approach. In addition, natural events occur, such as wind storms or ice storms where larger amounts damaged vegetation and debris are collected and again the most cost effective means of disposal would be a one day burning event for the disposal of material. The City of Leavenworth is requesting the legislature consider changes to WAC 173-425-040 which would allow local agencies a variance or exception to the prohibition called out in WAC 173-425-040 for occasional burning of material collected within the city limits and the urban growth boundary.

Public Works Trust Fund: Over the last several years the Washington State Legislature responded to the “Great Recession” and the Supreme Court McCleary decision by using dedicated infrastructure accounts to balance the state’s operating budget. This practice needs to stop. Assistance programs like the Public Works Trust Fund (PWTF) Account have been essential in helping cities finance core infrastructure systems such as streets, water, sewer, and stormwater that residents and businesses depend on. This PWTF and other assistance programs help build city infrastructure systems that support economic development and benefit the entire state. The City of Leavenworth has benefitted from the dollars being made available through low interest loans of the PWTF in building roads, water reservoirs and sewer lines. Making this program financially whole again and available to cities is critical for building the infrastructure of tomorrow and building strong cities today. We ask the State Legislature to halt the diversion of funds from critical infrastructure programs to help communities grow and prosper.

Secure Funding for MRSC: The Municipal Research and Services Center (MRSC) is an important and vital resource for small cities. The organization helps local government officials and staff at all levels of experience to better understand their roles and responsibilities under the law. For more than 80 years, MRSC has facilitated thoughtful legal analysis and policy-making in local governments across Washington State. Whether it be the Growth Management Act in the 1990s, legalization of recreational marijuana, or the ever-evolving complexities of the Public Records Act, MRSC has consistently been a go-to source of information for local governments, clarifying the issues and helping leaders make informed decisions for their community. These are times of rapid and dramatic change both locally and nationally, and such times demand trusted advisors who can help local governments cut through the fog and focus on practical ideas and practices that lead to lasting solutions.

State funding of this organization results in a return on the state’s investment in this critical service which greatly exceeds the investment to keep MRSC operating. The MRSC is an excellent example of a pooled resource that saves costs statewide and provides an essential tool for good government throughout the state.

The City of Leavenworth fully supports MRSC and their missions and urges the Legislature to provide full and secure funding for them.

After Recording Return to:

CITY OF LEAVENWORTH
POST OFFICE BOX 287
LEAVENWORTH, WA 98826

DEED AND DEDICATION FOR PUBLIC RIGHT OF WAY

Grantor:	WILLKOMMEN LLC	
Grantee:	CITY OF LEAVENWORTH	
Legal Description:	Ptn Gov't Lot 8, Sec. 6 and Gov't Lot 1, Sec. 7, Twp 24N, R18E, Chelan County, WA	Add'l on P. 4
Tax Parcel:	Portion of 241806330050 / ID 30120	

The Grantor, WILLKOMMEN LLC, for and in consideration of satisfaction of a condition of development approval, conveys, warrants and dedicates to the CITY OF LEAVENWORTH, a municipal corporation of the State of Washington, the following-described real estate, situate in the County of Chelan, State of Washington, for use as a public right of way:

See **EXHIBIT A** attached hereto

Also, the Grantor requests that the Assessor and Treasurer of Chelan County, Washington, segregate the taxes and the assessed valuation as between the portion of property herein conveyed and the remainder thereof, and set over the lien of all unpaid taxes, if any, affecting the real estate herein conveyed to the portion of tax parcel 241806330050 / ID 30120 not conveyed hereby, as provided for by RCW 84.60.070.

DATED this 17th day of Nov., 2016.

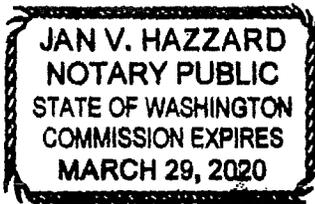
WILLKOMMEN LLC

By: Thomas Y.K. Lin
 THOMAS Y.K. LIN
 Its Manager
 (Title)

STATE OF WASHINGTON)
) ss.
COUNTY OF CHELAN)

I certify that I know or have satisfactory evidence that THOMAS Y.K. LIN is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Manager of WILLKOMMEN LLC to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this 9th day of September, 2016.



Jan V. Hazzard
Jan V. Hazzard
(Legibly print name of notary)
NOTARY PUBLIC in and for the State of
Washington, residing at heavenworth
My commission expires 3-29-2020

ACCEPTED _____, 2016.

CITY OF LEAVENWORTH

By _____
CHERYL KELLEY FARIVAR, Mayor

APPROVED AND CONSENTED TO

this _____ day of _____, 2016

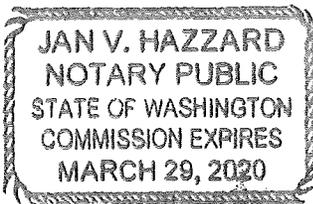
By George W. Fitzsimmons
GEORGE W. FITZSIMMONS
Beneficiary Deed of Trust AF# 2417065

By Bonnie L. Fitzsimmons
BONNIE L. FITZSIMMONS by George W. Fitzsimmons as her
Beneficiary Deed of Trust AF# 2417065 attorney-in-fact

STATE OF WASHINGTON)
) ss.
COUNTY OF CHELAN)

I certify that I know or have satisfactory evidence that THOMAS Y.K. LIN is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Manager of WILLKOMMEN LLC to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this 8th day of November, 2016.



Jan V. Hazzard
Jan V. Hazzard

(Legibly print name of notary)

NOTARY PUBLIC in and for the State of
Washington, residing at Leavenworth
My commission expires 3-29-2020

ACCEPTED _____, 2016.

CITY OF LEAVENWORTH

By _____
CHERYL KELLEY FARIVAR, Mayor

APPROVED AND CONSENTED TO

this _____ day of _____, 2016

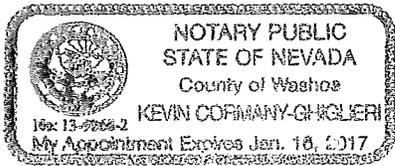
By _____
GEORGE W. FITZSIMMONS
Beneficiary Deed of Trust AF# 2417065

By _____
BONNIE L. FITZSIMMONS
Beneficiary Deed of Trust AF# 2417065

STATE OF NEVADA)
) ss.
COUNTY OF WASHOE)

I certify that I know or have satisfactory evidence that ~~GEORGE W. FITZSIMMONS and BONNIE L. FITZSIMMONS~~ are the persons who appeared before me, and said persons acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

DATED this 27th day of October, 2016.



K C

Kevin Cormany Chigler
(Legibly print name of notary)
NOTARY PUBLIC in and for the State of
Nevada, residing at 561 Keystone Ave Reno NV
My commission expires 01/18/2017

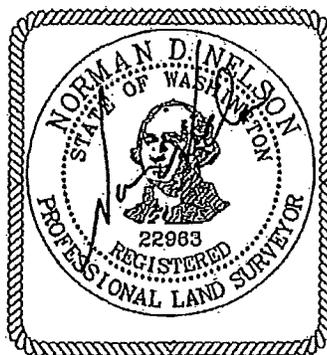
EXHIBIT A

CITY OF LEAVENWORTH RIGHT OF WAY LEGAL DESCRIPTION

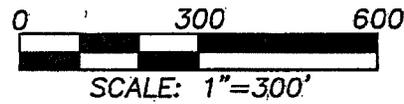
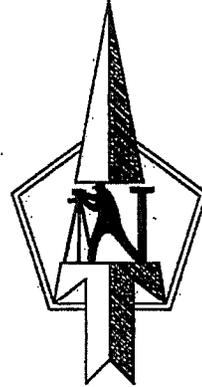
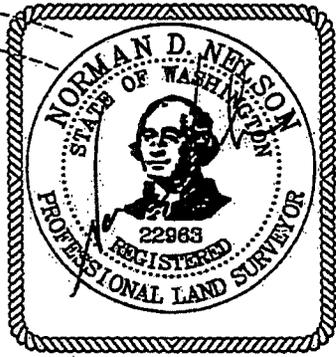
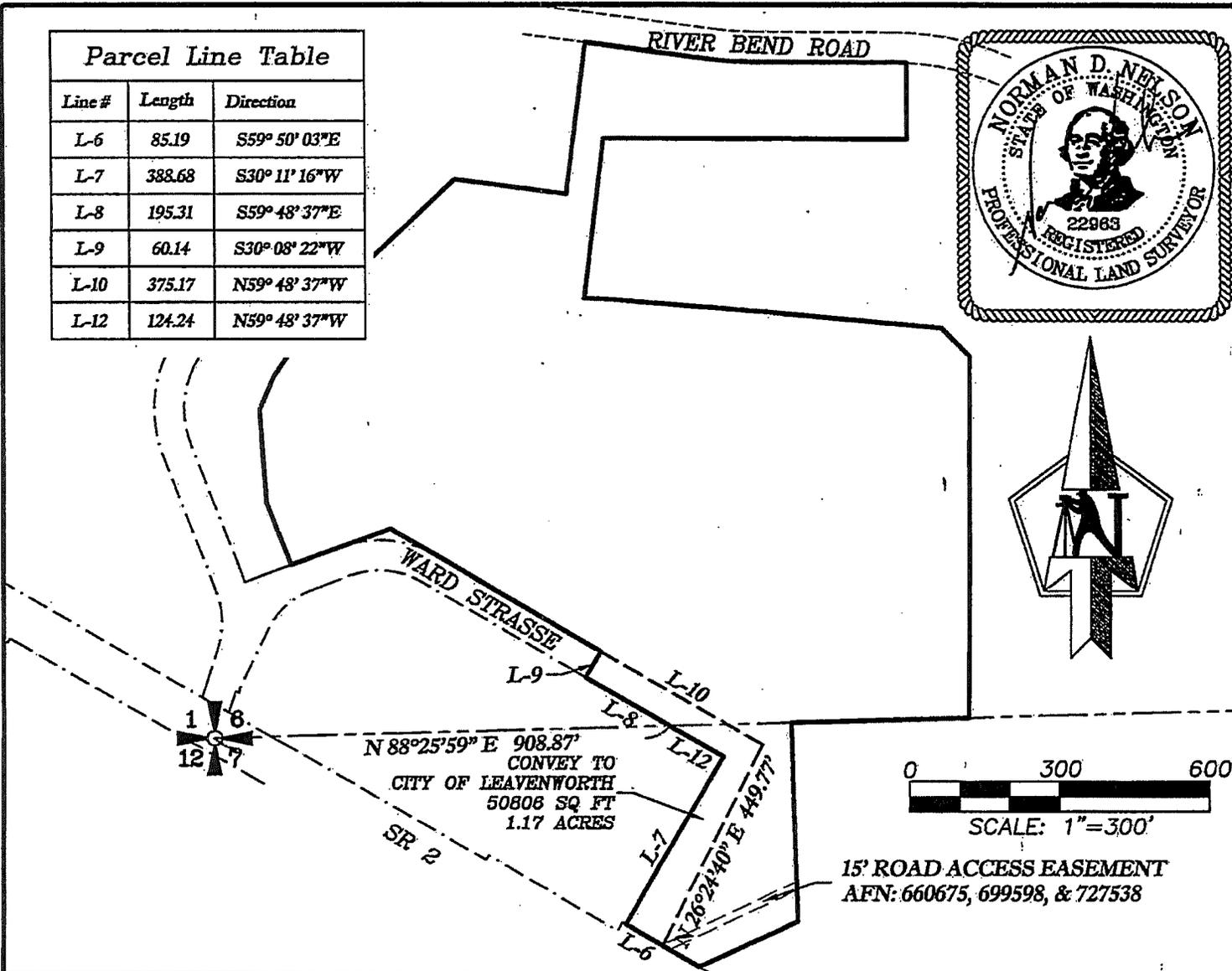
A road right of way over and across a portion of Government Lot 8 Section 6 and Government Lot 1 Section 7, Township 24 North, Range 18 East, W.M. Chelan County, Washington described as follows;

The distances of this description are in grid. Multiply by a combined scale factor of 1.000071856 to derive ground distances

Beginning at the West common corner between Section 6 and 7; thence North $88^{\circ}25'59''$ East along the common line between said Section 6 and 7 a distance of 908.87 feet to the True Point of Beginning; thence North $59^{\circ}48'37''$ West for a distance of 195.31 feet to a point on the southerly right of way of Ward Strasse; thence along said right of way, North $30^{\circ}08'22''$ East for a distance of 60.14 feet; thence leaving said right of way, South $59^{\circ}48'37''$ East for a distance of 375.17 feet; thence South $26^{\circ}24'40''$ West for a distance of 449.77 feet to a point on the northerly right of way of SR-2; thence along said right of way, North $59^{\circ}50'03''$ West for a distance of 85.19 feet; thence leaving said right of way, North $30^{\circ}11'16''$ East for a distance of 388.68 feet; thence North $59^{\circ}48'37''$ West for a distance of 124.24 feet to the True Point of Beginning.



Parcel Line Table		
Line #	Length	Direction
L-6	85.19	S59° 50' 03"E
L-7	388.68	S30° 11' 16"W
L-8	195.31	S59° 48' 37"E
L-9	60.14	S30° 08' 22"W
L-10	375.17	N59° 48' 37"W
L-12	124.24	N59° 48' 37"W



15' ROAD ACCESS EASEMENT
AFN: 660675, 699598, & 727538

TURNING YOUR IDEAS INTO
REALTY THROUGH
INNOVATION INTEGRITY
AND PERSONAL SERVICE

North west
GEODIMENSIONS

CITY OF LEAVENWORTH
WARD STRASSE RIGHT OF WAY
EXHIBIT A-1
CITY OF LEAVENWORTH WASHINGTON

16023-02
PROJ. NO.
DATE 2016-08-10
FILED
2016-08-10 CITY OF LEAVENWORTH, WASHINGTON

RECEIVED
OCT 28 2016

BY:

REQUEST FOR PARTIAL RECONVEYANCE

THE UNDERSIGNED Beneficiary is the legal holder of the Promissory Note in the original sum of \$2,200,000.00, secured by that certain Deed of Trust dated April 27, 2015, in which NORTH MERIDIAN TITLE & ESCROW, LLC is Trustee, and WILLKOMMEN LLC is Grantor, recorded on April 29, 2015, at Auditor's file no. 2417065, records of Chelan County, Washington.

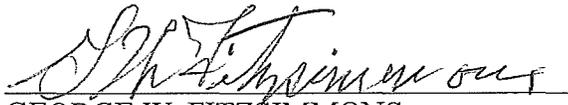
You are requested to reconvey, without warranty, to the person(s) entitled thereto the right, title or interest now held by you thereunder in and to that portion of the real property described in said Deed of Trust, situated in Chelan County, Washington, as follows:

Ptn Gov't Lot 8, Sec. 6 and Gov't Lot 1, Sec. 7,
Twp 24N, R18E, Chelan County, WA

Add'l on P. 2

Tax parcel no: Portion of 241806330050 / ID 30120

DATED this 27 day of OCTOBER, 2016.



GEORGE W. FITZSIMMONS

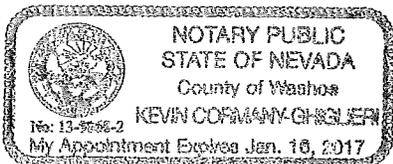


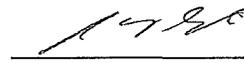
BONNIE L. FITZSIMMONS by George W.
Fitzsimmons as her attorney-in-fact

STATE OF NEVADA)
) ss.
COUNTY OF WASHOE)

I certify that I know or have satisfactory evidence that GEORGE W. FITZSIMMONS and BONNIE L. FITZSIMMONS are the persons who appeared before me, and said persons acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

DATED this 27th day of October, 2016.





Kevin Coffman Chigler
(Legibly print name of notary)
NOTARY PUBLIC in and for the State of

Nevada, residing at 561 Keystone Ave Reno NV
My commission expires 01/16/2017

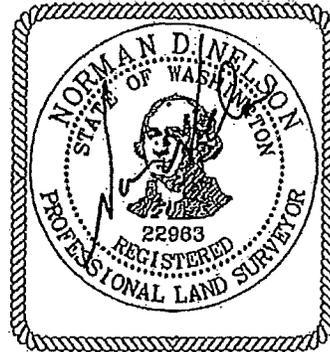
EXHIBIT A

CITY OF LEAVENWORTH RIGHT OF WAY LEGAL DESCRIPTION

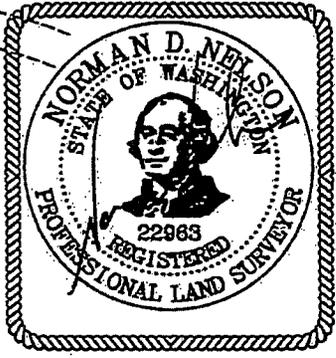
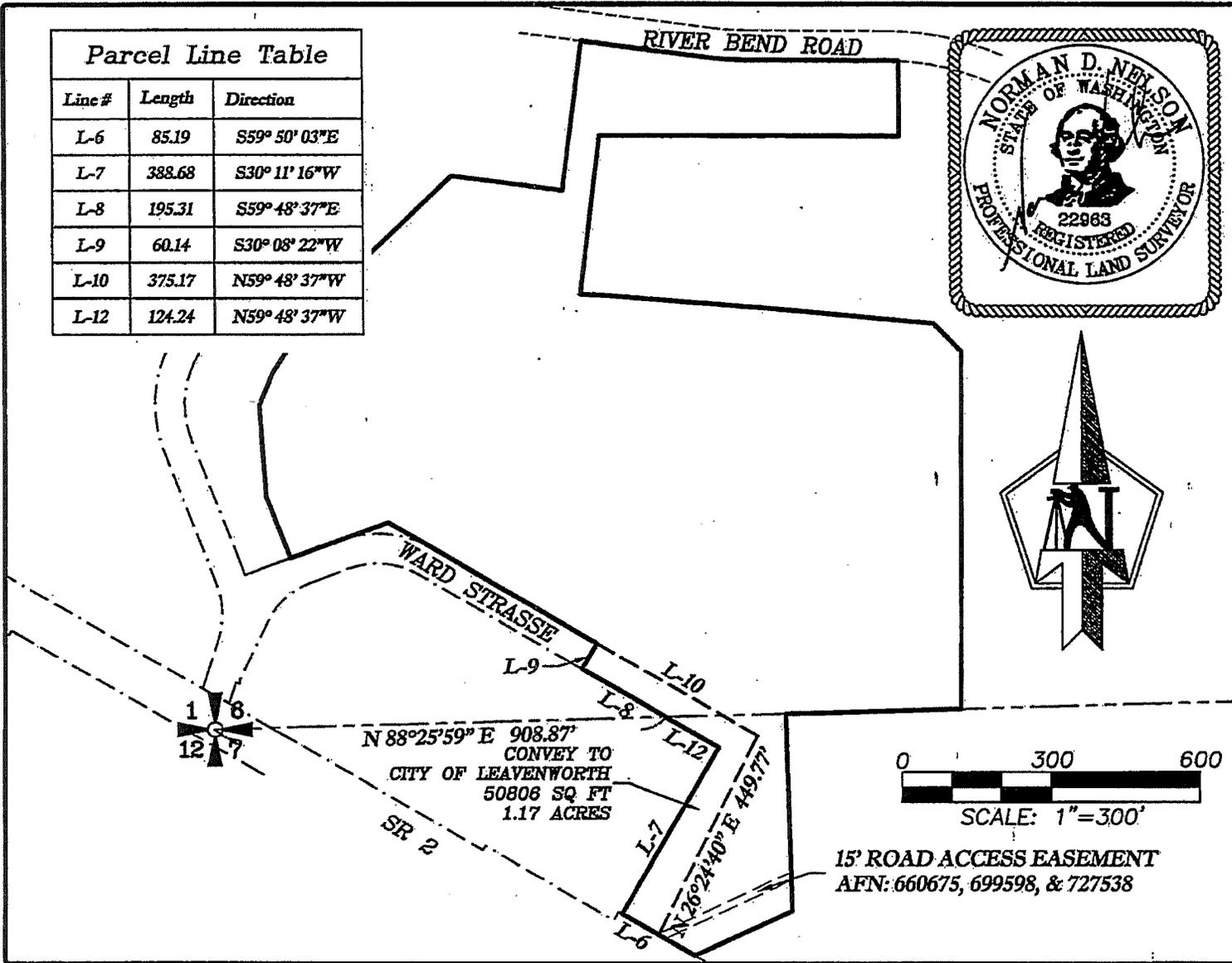
A road right of way over and across a portion of Government Lot 8 Section 6 and Government Lot 1 Section 7, Township 24 North, Range 18 East, W.M. Chelan County, Washington described as follows;

The distances of this description are in grid. Multiply by a combined scale factor of 1.000071856 to derive ground distances

Beginning at the West common corner between Section 6 and 7; thence North $88^{\circ}25'59''$ East along the common line between said Section 6 and 7 a distance of 908.87 feet to the True Point of Beginning; thence North $59^{\circ}48'37''$ West for a distance of 195.31 feet to a point on the southerly right of way of Ward Strasse; thence along said right of way, North $30^{\circ}08'22''$ East for a distance of 60.14 feet; thence leaving said right of way, South $59^{\circ}48'37''$ East for a distance of 375.17 feet; thence South $26^{\circ}24'40''$ West for a distance of 449.77 feet to a point on the northerly right of way of SR-2; thence along said right of way, North $59^{\circ}50'03''$ West for a distance of 85.19 feet; thence leaving said right of way, North $30^{\circ}11'16''$ East for a distance of 388.68 feet; thence North $59^{\circ}48'37''$ West for a distance of 124.24 feet to the True Point of Beginning.



Parcel Line Table		
Line #	Length	Direction
L-6	85.19	S59° 50' 03"E
L-7	388.68	S30° 11' 16"W
L-8	195.31	S59° 48' 37"E
L-9	60.14	S30° 08' 22"W
L-10	375.17	N59° 48' 37"W
L-12	124.24	N59° 48' 37"W



TURNING YOUR IDEAS INTO
REALITY THROUGH
INNOVATION INTEGRITY
AND PERSONAL SERVICE

Northwest
GEODIMENSIONS

CITY OF LEAVENWORTH
WARD STRASSE RIGHT OF WAY
EXHIBIT A-1
CITY OF LEAVENWORTH WASHINGTON

16023-02
PROJ. NO.
DATE 2016-08-10
FILE
2016-08-07 10:17:17 AM

4



CHELAN COUNTY FIRE PROTECTION D

THE BAVARIAN VILLAGE in the heart of Washington

TAB 7

September 27, 2016

Joel Walinski
City Administrator
Post Office Box 287
Leavenworth, WA 98826

Mr. Walinski,

Chelan County Fire District #3 is in the process of replacing Ladder 31 with a newer, safer and more reliable truck. Ladder 31 was put into service in February of 2009 and has performed as expected. However, the apparatus is over 30 years old, reliability and the parts availability are no longer conducive for keeping the unit in-service.

As written in our Annexation Agreement this letter is written notice that the District intends to return Ladder 31 to the City of Leavenworth for surplus or disposal. My belief is that Ladder 31 should not be an emergency services vehicle any longer and should be sold for scrap value only.

If you have any questions regarding this issue, please feel free to contact me at (509) 548-7711.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly O'Brien", followed by a horizontal line.

Kelly O'Brien
Fire Chief
CCFD#3

RECEIVED
SEP 29 2016

BY:

Chelan County Fire District 3

Leavenworth, Washington

Tuesday, November 15, 2016

[Site Map](#) | [Search](#)

- [Home](#)
- [Fire Commissioners](#)

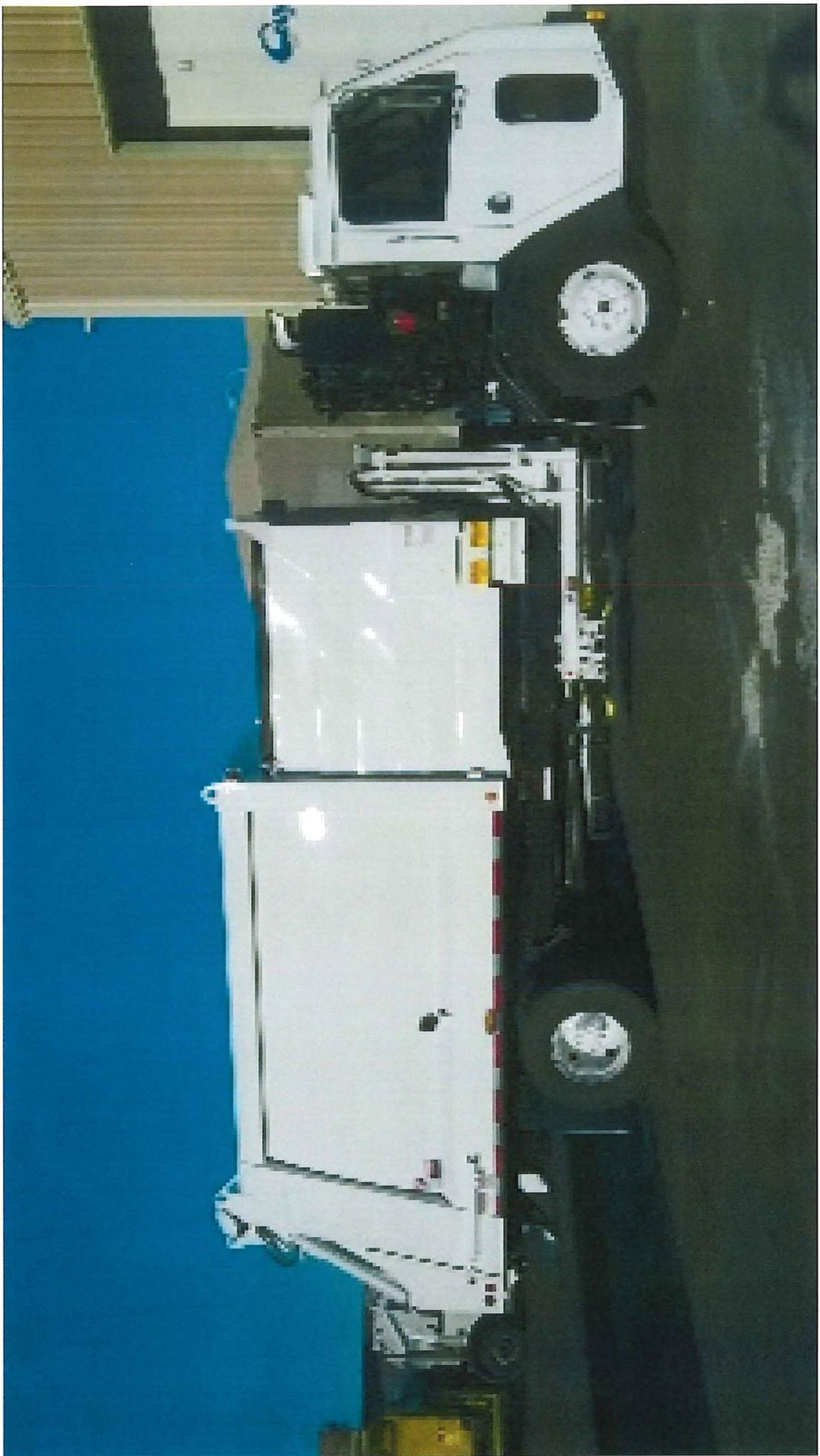


1

Image 1 of 11 [Next >](#)

Close

- [Image Gallery »](#)
 - [Apparatus](#)
 - [2004 Fischer Fire](#)
 - [2007 Southern California Wildfires](#)
 - [2009 Alps Fire](#)
 - [2005 Commercial St. Fire](#)
 - [2006 Spring Training](#)



Job Number: 121505

Customer:

File Name: Leavenworth - 2 Hour Parking - 121505.fs

Drawn By: mp

On: 11/14/2016

Size:

Materials and sheeting:

Comments:

Submittal Drawing



**TRAFFIC SAFETY SUPPLY
COMPANY**
800.547.8518
www.tssco.com
Your Traffic Sign & Supplies Resource Since 1956

Colors:

Green

Gray



Fonts:

HWYB-Regular

HWYC-Regular

HWYD-Regular



TAB 8

Note: Colors shown are for reference only. Because of variations in monitors and printers, the colors in this drawing may not match the exact colors used



Chelan County Sheriff Office

October 2016

Leavenworth Monthly Report

Offenses by Location LV

AGAS	Agency Assist	5
ALAR	Alarm	3
ANPR	Animal Problem	3
ASDV	Assault, Domestic Violence	1
ASNC	Assault, Not Classified	3
ASSM	Assault, Simple	2
BUNC	Burglary, Not Classified	1
BUNU	Burglary, Non-res, Unlawf Ent	1
BURA	Burglary, Resid, Att Forc Ent	1
CHAN	Child Abuse or Neglect	1
CITA	Citizen Assist	1
CIVL	Civil	3
DCON	Disorderly Conduct	14
DEB	Dead Body	1
DUI	DUI Alcohol or Drugs	4
FIPO	False Information or Report	1
HARR	Harassment	2
JUVP	Juvenile Problem	1
LPPR	Littering/Pollution Problem	1
MLMC	Malicious Mischief	1
MLNC	Mal Mischief Not Classified	1
MTAM	Mail Tampering	1
MVAN	Motor Vehicle Accident Non Inj	6
NC	Not Classified	6
NOIS	Noise Violation	2
PARK	Parking Problem	5
PRFO	Property, Found	8
PRLO	Property, Lost	6
RIPO	Obstruct/Resist Officer	2
SUSP	Suspicious Circumstances	13
TOFF	Traffic Offense	16
TOHA	Traffic Hazard	3
TPBC	Theft, Property, Bicycle	2
TPMV	Theft, Property, From Mtr Veh	1
TPNC	Theft, Not Classified	2
TPOT	Theft, Property, Other	1
TPSH	Theft, Property, Shoplifting	1
TRES	Trespass	9
TVAU	Theft, Vehicle: Automobile	1
VEDS	Verbal Dispute	5
VHPR	Vehicle Prowl - No Theft	1
WAR	Warrant Service	3
WELF	Welfare Check	16
Total Offenses		161

Citations Issued by Location LV

46.20.342.1C	DWLS 3RD	2
46.20.740	OPER VEH W/O IGNITION INTERLOC	1
46.30.020	NO PROOF OF LIABILITY INS	3
46.61.125	INPROPER PASS ON TURN/CURVE	1
46.61.145	FOLLOW TOO CLOSE	1
46.61.502	DUI	4
46.61.688	SAFETY BELTS REQ USE	1
9A.36.041	ASSAULT 4TH DEGREE	3
9A.36.041.DV	ASSAULT 4TH/DOMESTIC VIOL	1
9A.48.090.1A	MAL MISCHIEF 3/PHYSICAL DAMAGE	1
9A.52.070	CRIMINAL TRESPASS 1ST	1
9A.52.080	CRIMINAL TRESPASS 2ND	2
9A.56.050	THEFT 3RD /SHOPLIFTING	1
9A.76.020	OBSTRUCT LAW ENFORCEMENT OFFIC	1
9A.76.040	RESISTING ARREST	1
9A.76.175	FALSE STATEMENT TO PUB SERVANT	1
Total Violations:		25



Chelan County Sheriff Office

October 2016

Leavenworth Monthly Report

Arrests by Location

LV

CRIM Criminal Arrest Entry

46.20.342.1C	DWLS 3RD	1
46.20.342.3	DWLS 3RD	1
46.20.740	OPER VEH W/O IGNITION	1
46.61.502	DUI	4
9A.36.041	ASSAULT 4TH DEGREE	3
9A.36.041.DV	ASSAULT 4TH/DOMESTIC	1
9A.48.090.1A	MAL MISCHIEF 3/PHYSICAL	1
9A.52.080	CRIMINAL TRESPASS 2ND	3
9A.56.050	THEFT 3RD /SHOPLIFTING	1
9A.76.020	OBSTRUCT LAW	1
9A.76.040	RESISTING ARREST	1
9A.76.175	FALSE STATEMENT TO	1

Subtotal **19**

FELO Felony Warrantless

9A.52.030	BURGLARY 2ND	1
9A.56.040	THEFT 2ND	1

Subtotal **2**

TOTAL 21

If CRIM, FELO or JUV do not appear on Screen there are no arrests for this month.



CHELAN COUNTY REGIONAL JUSTICE CENTER

Curt Lutz, Director • Ron Wineinger, Deputy Director

401 Washington St. Level 2 • Wenatchee, WA 98801 • Phone: (509) 667-6462 • www.co.chelan.wa.us

OCTOBER 2016 CHELAN COUNTY REGIONAL JUSTICE CENTER MONTHLY REPORT

<u>FACILITY STATISTICS</u>	<u>ADP</u>	<u>ALOS</u>
City of Chelan	2.71	5.32
City of East Wenatchee	7.53	3.97
City of Entiat	.97	30.00
City of Leavenworth	.97	1.88
City of Wenatchee	63.29	10.51
Chelan County	149.94	14.14
Department of Corrections	46.77	10.66
Douglas County	.71	1.05
Juvenile	.06	2.00
Mercer Island	1.45	22.50
US Marshalls	.16	2.50
Other	3.94	5.81
TOTALS:	278.50	9.20

<u>FACILITY DEMOGRAPHICS</u>		<u>INMATE RACE</u>	<u>ADP</u>
<u>GENDER</u>	<u>ADP</u>	ASIAN/P. ISLANDER	1.59
MALE	225.36	BLACK	6.43
FEMALE	53.14	HISPANIC/LATIN	60.80
		INDIAN/ALASKAN	3.31
		CAUCASIAN	206.37
TOTALS:	278.50	TOTALS:	278.50

WORK RELEASE PROGRAM PARTICIPANTS: 14
EHM/GPS PROGRAM PARTICIPANTS: 10

MEETING NOTES

PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

Leavenworth (Bavarian) Substation Community Meeting & Project Update

Leavenworth Fire Hall – November 2, 2016 – 6 - 6:50 pm

Attendees:

- Chelan County PUD Commissioners Bergren, Arsenault
- Chelan County PUD Staff: Chad Rissman, Shaun Seaman, Teka Sellers, Becky Jaspers, Gary Rice, John Stoll, Suzanne Hartman, Meaghan Connell
- Members of the Leavenworth substation community focus group include City staff and City Council
- Approximately 42 members of the public

Shaun Seaman opened the meeting at 6pm and provided an overview of the meeting purpose and desired outcomes:

- More community members informed about the process
- Additional input from the community
- Validated support for the process
- Support for the direction we are going
- Gather additional local knowledge of potential issues
- Other option(s) brought forward

Scott Bradshaw, member of the community focus group, presented on the need for the new substation.

- Thanked the PUD for involving the community in the new process
- The existing substations serving all of Leavenworth and parts of the Upper Valley is nearing capacity
- A new substation is needed in the next 3-5 years to support growth and development throughout Leavenworth and the Upper Valley areas
- The existing substation is “double-banked” meaning there are two transformers inside the same substation footprint
- All growth and development that has happened since 1986 has been served by the existing, double-banked substation
- PUD engineers identified the potential need for an additional substation in the Leavenworth area in 2013

Chad Rissman discussed the community partnership process

- Provided an overview of what a substation is – see “What is a Substation?” handout
- The PUD is responding to growth and development in the area
- The existing substations are at 85% capacity
- Explained the PUD is trying not to get ahead of the community in the decision making process
- Provided an overview of the community partnership process and site selection criteria and matrix
- Discussed the overall objective and provided a map with the identified three sites

Gary Rice and Chad Rissman presented on the consultants work

- If a substation were to be located in area 3, additional transmission would be required. The transmission renderings show an option for looped transmission, providing transmission redundancy. This is only an option and not a requirement. This option will be included in the consultant’s analysis.
- Chad discussed that a substation located in area 3 would serve the west end of the town and allow for the existing substation to pick up more load between Leavenworth and Peshastin/Dryden area.

Questions from the public:

Q. What is the intent if the substation is at area #9?

A. The footprint may need to be changed but there would not be any transmission added.

Q. How would we expand the footprint at area #9? Blue Bird experiences the importance of redundancy.

A. There will be more information at the next phase to better know what this would look like, design variables, and what can be mitigated. This question further looks at the balances and issues the focus group is working on and all of the factors they are weighing through. Issues such as aesthetics and if the substation will be seen by the public along with landscaping that would be Firewise. Once a site is selected, all of these factors will be looked at.

Q. How many wires are on the lines in the rendering options? It looks less cluttered with underground distribution. Who bears the cost of burying the lines? Is it even possible to bury distribution lines?

A. There are various alternatives to providing transmission to area #3. Different rendering options were presented and are now on the website. The consultant's analysis will show the additional cost for the underground distribution option.

Note: A community member said that he worked at Grand Coulee and the underground lines did not work and had to be put above ground.

A community member felt he was told he did not need to join the focus group because the substation would not impact him. He stated he was appalled by the lack of outreach and felt the substation should be as far away from residential areas as possible. He noted that human health risks should be most important when considering where to put the substation.

There was a request to present renderings from different directions.

There was a request to include a line item cost for underground distribution leading out of the substation if overhead would normally be in place. The consultant will include this as a line item cost.

A community member commented that underground distribution is a benefit to the community.

A community member commented that power goes out a lot in Lake Wenatchee and there is quicker restoration with overhead distribution lines.

It was suggested by a community member that if the PUD would like more input they would need to provide more detail.

Susan Noland, member of the focus group said that she very much appreciates what the PUD has done throughout this process.

Shaun discussed next steps:

- The PUD heard public comment tonight and will take those into consideration when planning next steps. This meeting tonight was a step along the way
- The PUD will host another community meeting after the consultant has concluded their work
- The timeline will be updated and posted on the PUD's website



Leavenworth Transportation Benefit District

Agenda

November 22, 2016

Following Regular City Council Meeting beginning at
6:30 p.m.
City of Leavenworth—Council Chambers

- Call to Order
- Roll Call
- Consent Agenda
 - Approval of the Agenda
 - Approval of November 8, 2016 Minutes
- New Business
 - Public Hearing on Proposed Biennial Budget
 - Action: Resolution 1-2016 Adopting the 2017-2018 Biennial Budget
- Adjournment

(Next Resolution is 2-2016)

Leavenworth

Transportation Benefit District

Leavenworth City Hall, Council Chambers

MINUTES November 8, 2016

Board Chair Cheryl K. Farivar called the November 8, 2016 Leavenworth Transportation Benefit District Board regular meeting to order at 8:04 p.m.

ROLL CALL

Board Present: Board Chair Cheryl K. Farivar, Elmer Larsen, Carolyn Wilson, Gretchen Wearne, Mia Bretz, Richard Brinkman and Margaret Neighbors.

Staff Present: Joel Walinski, Chantell Steiner, and Sue Cragun.

Board Chair Farivar announced the resignation of board member John Bangsund who was recently appointed to fill the vacancy of Robert Francis.

APPROVAL OF THE CONSENT AGENDA

Board Chair Farivar asked for a motion to approve the consent agenda as follows:

Consent Agenda:

1. Approval of the Agenda
2. Approval of October 11, 2016 Minutes

Board member Brinkman motioned to approve the consent agenda. The motion was seconded by Board member Neighbors and passed unanimously.

NEW BUSINESS

Public Hearing on Preliminary Biennial Budget

Board Chair Farivar opened the public hearing at 8:06 p.m.

Board Secretary/Treasurer Chantell Steiner noted that there are no new items for consideration from the preliminary budget that was previously provided to the Board in October. She briefly reviewed the 2017 and 2018 budget noting that the transfers to the City of Leavenworth will include \$150,000 in 2017 and \$60,000 in 2018 to assist in the City's capital street projects. She then proceeded to review the Street Project Tracking handout identifying the use of the Transportation Benefit District's dollars in comparison to the City's Street Funds, Real Estate Excise Tax Funds, and loans/grants for maintenance, operations and capital improvements completed through October 31, 2016.

Hearing no comments, Board Chair Farivar closed the public hearing at 8:09 p.m.

ADJOURNMENT

Seeing no other business, Board member Wilson motioned to adjourn the November 8, 2016 regular meeting of the Leavenworth Transportation Benefit District. The motion was seconded by Board member Neighbors and passed unanimously.

The meeting adjourned at 8:09 p.m.

APPROVED

ATTEST

Cheryl K. Farivar
Board Chair

Chantell Steiner
Board Secretary/Treasurer

**LEAVENWORTH TRANSPORTATION BENEFIT DISTRICT
RESOLUTION NO. 1-2016**

**A RESOLUTION OF THE LEAVENWORTH TRANSPORTATION
BENEFIT DISTRICT, WASHINGTON, ADOPTING THE 2017 – 2018
BIENNIAL BUDGET TO CARRY ON THE GOVERNMENT OF THE
DISTRICT.**

WHEREAS, the Governing Board of the Leavenworth Transportation Benefit District has heretofore made and filed its preliminary budget for the 2017-2018 biennium and has given notice of the time and place of hearing therein according to law and met in accordance with said notice and considered the proposed budget;

NOW, THEREFORE, the Governing Board of the Leavenworth Transportation Benefit District, Washington do ordain as follows:

Section 1: Adoption of budget. The final budget for the biennium ending December 31, 2018 to carry on the government of the Leavenworth Transportation Benefit District is hereby adopted at the fund level. Exhibit A (attached) is a summary of the totals of estimated revenues and appropriations for the General Fund.

Section 2: Copy of detailed budget on file. A detailed final budget adopting the revenues and expenditures for the General Fund is on file in the Office of the Secretary and is adopted by this reference.

Section 3: Authorization of Officials. The Secretary and Chair of the Board, the Chelan County Treasurer and the Department of Revenue, are hereby authorized and directed to take all action, to do all things consistent with this Resolution, and to execute all documents necessary to effectuate this Resolution, including the collection of retail sales and use taxes, and the distribution of funds as approved by the Board.

Section 4: Effective date. This Ordinance shall take effect after its passage, approval and publication as provided by law.

Passed by the Governing Board of the Leavenworth Transportation Benefit District and approved by the Board Chair this 22nd day of November, 2016.

Cheryl K. Farivar, Board Chair

ATTEST:

Chantell Steiner, Secretary

EXHIBIT A

FUND

APPROPRIATIONS

General Fund

\$ 1,109,500

TOTAL APPROPRIATIONS

\$ 1,109,500

LEAVENWORTH CITY COUNCIL

Finance Committee Agenda

**City Hall - Conference Room
November 22, 2016, 5:00 p.m.**

Members:

**Carolyn Wilson - Chair
Margaret Neighbors
Richard Brinkman**

1) Finance Director Topics:

- a) Revenue / Expenditure Reports by Department**
- b) October 2016 Investment Report (1 page)**
- c) Tax & Parking Revenue Summary Reports (7 pages)**
- d) All Funds Revenue/Expenditure Charts and Cash Flow Figures (4 pages)**

2) Finance Committee / Mayor Topics



Memo

To: Mayor, City Council and Joel Walinski
From: Chantell Steiner, Finance Director
Date: November 16, 2016
Re: October 2016 Revenue/Expenditure Report

Attached is the October 2016 Revenue and Expenditure report through October 31, 2016. The first page includes revenues and expenses without the beginning and ending fund balance budget and actuals, allowing for a true picture of revenues versus expenditures. Please note that a particular fund may not show on this page if there were no revenues or expenses. In reviewing this page you will find that we have received 82.3% of revenues and have spent 72.5% on expenses.

In reviewing the revenues (fund balances excluded) to date across all funds the City is 2.6% higher than it was in 2015. In reviewing the expenditures (fund balances excluded) to date across all funds the City is 1.2% higher than it was in 2015. These percentages are closely related to the prior year and appear to be budget versus actual related with no concern at this time.

The Retail Sales Tax percentage, through the month of October, increased slightly to 8.16% up from 7.78% over last month. The Lodging Tax percentage has increased to 13.04% up from 12.9% over last month. The Transportation Benefit District (TBD) Tax and Public Safety Retail Sales Taxes continue to come in with a similar trend to the base Retail Sales Tax with an overall percent increase through October 2016 of 8.12% for the TBD and 9.2% for the Public Safety Tax. The Property Taxes continue to come in as anticipated for the second half of the year with a slight increase of 2.75% over last year's total. Real Estate Excise Taxes (REET) continues to do well in 2016 with 154% of the budgeted figure already received to date; however, this tax remains below the October 2015 year to date revenues by \$6,145.43 or -4.98%. Parking revenues for all lots combined in October continue to exceed 2015 figures by 28.55% down slightly from 29.02% last month; this is an increase of nearly \$90,000 through October 2016. Cash flow has transitioned up slightly and remains stable with revenues exceeding expenditures by \$1,246,392; this is up from \$1,208,693 last month.

The City's investment return for October increased slightly from .497% to .519% mainly due to a slight increase in the Cashmere Valley Bank Money Market Account (CVBMM) where a majority of the funds is held. There was a slight decrease in both the Local Government Investment Pool (LGIP) and the Cashmere Valley Bank Checking Accounts. The City's overall return rate continues to be above the 1-Month US Treasury Bills by .319% and is slightly above the LGIP by .037%. The current return rate for the LGIP is .48%, the CVBMM is .55% and the CVB Checking is at .27%.

If you have any questions on how to interpret or cannot find something in particular in any fund, please do not hesitate to ask and I will do my best to help find the answer!

REVENUES LESS BEGINNING FUND BALANCES OCTOBER 2016

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 10

Time: 15:16:06 Date: 11/02/2016

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense	2,605,559.14	2,144,035.97	82.3%	0.00	0.00	0.0%
101 Streets	1,705,045.54	1,112,813.78	65.3%	0.00	0.00	0.0%
104 Lodging Tax	1,358,662.00	1,228,211.14	90.4%	0.00	0.00	0.0%
107 P.W. Capital Improvement	80,000.00	123,855.16	154.8%	0.00	0.00	0.0%
110 Leavenworth Civic Center	115,550.00	145,784.80	126.2%	0.00	0.00	0.0%
176 Community Swimming Pool	249,803.00	158,071.62	63.3%	0.00	0.00	0.0%
201 1997 G.O. Bond	60,000.00	39,449.20	65.7%	0.00	0.00	0.0%
202 2009 G.O. Bond	29,043.00	14,521.39	50.0%	0.00	0.00	0.0%
203 2013 G.O. Bond	184,813.00	44,906.50	24.3%	0.00	0.00	0.0%
301 Capital Projects Fund (Warehouse)	0.00	290.29	0.0%	0.00	0.00	0.0%
305 Pine Street Capital Project	200,000.00	200,340.43	100.2%	0.00	0.00	0.0%
402 Garbage	678,978.00	595,707.68	87.7%	0.00	0.00	0.0%
403 Water	1,453,151.00	1,276,235.86	87.8%	0.00	0.00	0.0%
404 Sewer	1,707,472.00	1,393,087.41	81.6%	0.00	0.00	0.0%
405 Water Bond Reserve	43,000.00	0.00	0.0%	0.00	0.00	0.0%
406 Sewer Bond Reserve	0.00	0.00	0.0%	0.00	0.00	0.0%
410 Stormwater	94,092.00	77,076.15	81.9%	0.00	0.00	0.0%
415 Parking	371,800.00	338,290.08	91.0%	0.00	0.00	0.0%
501 Equip Rental & Revolving Fund	527,300.00	524,800.11	99.5%	0.00	0.00	0.0%
502 Central Services	77,275.00	77,276.00	100.0%	0.00	0.00	0.0%
601 Cemetery Endowment Fund	40,550.00	42,174.39	104.0%	0.00	0.00	0.0%
630 Transportation Benefit District A	135,000.00	135,000.00	100.0%	0.00	0.00	0.0%
635 UVPRSA Agency Fund	125,000.00	79,000.00	63.2%	0.00	0.00	0.0%
	11,842,093.68	9,750,927.96	82.3%	0.00	0.00	0.0%

EXPENDITURES LESS ENDING FUND BALANCES OCTOBER 2016

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 10

Time: 15:14:36 Date: 11/02/2016

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense	0.00	0.00	0.0%	2,765,131.30	1,801,459.47	65.1%
101 Streets	0.00	0.00	0.0%	1,823,116.32	1,129,195.27	61.9%
104 Lodging Tax	0.00	0.00	0.0%	1,378,321.00	943,533.13	68.5%
107 P.W. Capital Improvement	0.00	0.00	0.0%	80,000.00	80,000.00	100.0%
110 Leavenworth Civic Center	0.00	0.00	0.0%	157,753.97	113,037.51	71.7%
176 Community Swimming Pool	0.00	0.00	0.0%	234,391.00	187,631.91	80.1%
201 1997 G.O. Bond	0.00	0.00	0.0%	89,042.00	2,170.00	2.4%
202 2009 G.O. Bond	0.00	0.00	0.0%	29,043.00	14,521.39	50.0%
203 2013 G.O. Bond	0.00	0.00	0.0%	184,813.00	44,906.50	24.3%
301 Capital Projects Fund (Warehouse)	0.00	0.00	0.0%	90,542.75	44,542.17	49.2%
305 Pine Street Capital Project	0.00	0.00	0.0%	0.00	5,455.23	0.0%
402 Garbage	0.00	0.00	0.0%	653,579.00	540,967.87	82.8%
403 Water	0.00	0.00	0.0%	1,408,060.66	1,321,412.70	93.8%
404 Sewer	0.00	0.00	0.0%	1,625,570.67	1,414,411.86	87.0%
405 Water Bond Reserve	0.00	0.00	0.0%	0.00	0.00	0.0%
410 Stormwater	0.00	0.00	0.0%	80,939.34	51,620.32	63.8%
415 Parking	0.00	0.00	0.0%	293,330.00	151,795.52	51.7%
501 Equip Rental & Revolving Fund	0.00	0.00	0.0%	502,714.00	372,018.67	74.0%
502 Central Services	0.00	0.00	0.0%	77,275.00	71,856.80	93.0%
601 Cemetery Endowment Fund	0.00	0.00	0.0%	0.00	0.00	0.0%
630 Transportation Benefit District A	0.00	0.00	0.0%	135,000.00	135,000.00	100.0%
635 UVPRSA Agency Fund	0.00	0.00	0.0%	125,000.00	79,000.00	63.2%
	0.00	0.00	0.0%	11,733,623.01	8,504,536.32	72.5%

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 1

001 Current Expense

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	1,031,933.00	0.00	1,031,932.97	0.03	100.0%
310 Taxes	1,859,052.00	236,051.91	1,571,046.23	288,005.77	84.5%
320 Licenses & Permits	128,050.00	10,188.78	288,070.13	(160,020.13)	225.0%
330 Intergovernmental Revenues	127,009.14	4,141.09	118,002.65	9,006.49	92.9%
340 Charges For Goods & Services	58,648.00	6,748.97	108,767.98	(50,119.98)	185.5%
350 Fines & Penalties	0.00	150.00	1,125.00	(1,125.00)	0.0%
360 Interest & Other Earnings	41,950.00	751.29	49,585.11	(7,635.11)	118.2%
380 Non Revenues	390,850.00	(1,576.93)	7,438.87	383,411.13	1.9%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,637,492.14	256,455.11	3,175,968.94	461,523.20	87.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
511 Legislative	63,249.00	4,747.64	49,426.93	13,822.07	78.1%
513 Executive	121,262.00	8,860.24	95,164.55	26,097.45	78.5%
514 Financial, Recording & Elections	116,426.00	8,419.16	95,865.86	20,560.14	82.3%
515 Legal Services	48,250.00	4,322.50	51,919.90	(3,669.90)	107.6%
518 Centralized Services	118,630.00	6,050.75	67,397.93	51,232.07	56.8%
521 Law Enforcement	625,071.00	150,601.27	619,764.61	5,306.39	99.2%
522 Fire Control	43,000.00	10,750.00	32,250.00	10,750.00	75.0%
525 Disaster Services	4,450.00	1,306.80	5,227.20	(777.20)	117.5%
536 Cemetery	99,706.00	10,739.00	81,938.05	17,767.95	82.2%
554 Environmental Services	12,100.00	1,333.33	11,645.64	454.36	96.2%
558 Planning & Community Devel	233,244.00	25,753.16	157,035.66	76,208.34	67.3%
559 Housing & Community Develop	95,042.00	6,790.67	87,935.64	7,106.36	92.5%
562 Public Health	975.00	0.00	1,081.50	(106.50)	110.9%
565 Welfare	0.00	0.00	0.00	0.00	0.0%
566 Substance Abuse	0.00	126.98	392.19	(392.19)	0.0%
569 Aging & Adult Services	4,500.00	0.00	500.00	4,000.00	11.1%
571 Education & Recreation	3,000.00	0.00	1,078.40	1,921.60	35.9%
576 Park Facilities	502,298.00	58,932.06	426,709.32	75,588.68	85.0%
580 Non Expenditures	382,950.00	6,916.79	13,733.13	369,216.87	3.6%
591 Debt Service - Principal Repayment	44,843.00	0.00	44,843.32	(0.32)	100.0%
592 Debt Service - Interest Costs	11,323.00	0.00	6,221.91	5,101.09	54.9%
594 Capital Expenditures	204,812.30	4,323.55	(78,672.27)	283,484.57	38.4%
597 Interfund Transfers	30,000.00	30,000.00	30,000.00	0.00	100.0%
999 Ending Balance	872,360.84	0.00	0.00	872,360.84	0.0%
Fund Expenditures:	3,637,492.14	339,973.90	1,801,459.47	1,836,032.67	49.5%
Fund Excess/(Deficit):	0.00	(83,518.79)	1,374,509.47		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 2

101 Streets

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	128,805.00	0.00	128,804.85	0.15	100.0%
310 Taxes	536,064.00	61,542.97	474,344.17	61,719.83	88.5%
330 Intergovernmental Revenues	619,481.54	121,264.37	423,406.68	196,074.86	68.3%
360 Interest & Other Earnings	0.00	30.70	62.93	(62.93)	0.0%
380 Non Revenues	334,500.00	0.00	0.00	334,500.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	215,000.00	20,000.00	215,000.00	0.00	100.0%
Fund Revenues:	1,833,850.54	202,838.04	1,241,618.63	592,231.91	67.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
030 Roadway	260,836.00	25,079.50	210,497.61	50,338.39	80.7%
061 Sidewalks	7,000.00	2,166.00	9,958.61	(2,958.61)	142.3%
063 Street Lighting	25,500.00	1,362.99	13,722.56	11,777.44	53.8%
064 Traffic Control	3,000.00	282.90	2,312.61	687.39	77.1%
066 Snow & Ice	40,500.00	8,000.00	32,210.35	8,289.65	79.5%
067 Street Cleaning	500.00	0.00	0.00	500.00	0.0%
542 Streets - Maintenance	337,336.00	36,891.39	268,701.74	68,634.26	79.7%
543 Streets Admin & Overhead	311,280.00	54,600.37	293,718.57	17,561.43	94.4%
547 Transit Systems & Railroads	500.00	0.00	587.71	(87.71)	117.5%
580 Non Expenditures	334,500.00	0.00	0.00	334,500.00	0.0%
591 Debt Service - Principal Repayment	56,924.00	0.00	56,924.33	(0.33)	100.0%
592 Debt Service - Interest Costs	5,473.00	0.00	5,472.21	0.79	100.0%
594 Capital Expenditures	4,000.00	0.00	0.00	4,000.00	0.0%
595 Capital Expenditures- Streets	773,103.32	147,733.11	503,790.71	269,312.61	65.2%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	10,734.22	0.00	0.00	10,734.22	0.0%
Fund Expenditures:	1,833,850.54	239,224.87	1,129,195.27	704,655.27	61.6%
Fund Excess/(Deficit):	0.00	(36,386.83)	112,423.36		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 3

104 Lodging Tax

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	287,325.00	0.00	287,325.04	(0.04)	100.0%
310 Taxes	1,358,662.00	164,577.40	1,227,211.30	131,450.70	90.3%
360 Interest & Other Earnings	0.00	175.90	999.84	(999.84)	0.0%
Fund Revenues:	1,645,987.00	164,753.30	1,515,536.18	130,450.82	92.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
557 Community Services	1,082,542.00	33,438.01	828,267.76	254,274.24	76.5%
591 Debt Service - Principal Repayment	90,000.00	0.00	0.00	90,000.00	0.0%
592 Debt Service - Interest Costs	48,736.00	0.00	24,515.38	24,220.62	50.3%
594 Capital Expenditures	128,000.00	10,012.35	76,228.60	51,771.40	59.6%
597 Interfund Transfers	29,043.00	0.00	14,521.39	14,521.61	50.0%
999 Ending Balance	267,666.00	0.00	0.00	267,666.00	0.0%
Fund Expenditures:	1,645,987.00	43,450.36	943,533.13	702,453.87	57.3%
Fund Excess/(Deficit):	0.00	121,302.94	572,003.05		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 4

107 P.W. Capital Improvement

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	119,613.00	0.00	119,613.24	(0.24)	100.0%
310 Taxes	80,000.00	13,054.64	123,458.19	(43,458.19)	154.3%
360 Interest & Other Earnings	0.00	63.75	396.97	(396.97)	0.0%
Fund Revenues:	199,613.00	13,118.39	243,468.40	(43,855.40)	122.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	80,000.00	20,000.00	80,000.00	0.00	100.0%
999 Ending Balance	119,613.00	0.00	0.00	119,613.00	0.0%
Fund Expenditures:	199,613.00	20,000.00	80,000.00	119,613.00	40.1%
Fund Excess/(Deficit):	0.00	(6,881.61)	163,468.40		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 5

110 Leavenworth Civic Center

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	96,638.00	0.00	96,638.50	(0.50)	100.0%
340 Charges For Goods & Services	85,050.00	16,887.91	115,029.63	(29,979.63)	135.2%
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	22.09	160.79	(160.79)	0.0%
380 Non Revenues	500.00	83.79	594.38	(94.38)	118.9%
397 Interfund Transfers	30,000.00	30,000.00	30,000.00	0.00	100.0%
Fund Revenues:	212,188.00	46,993.79	242,423.30	(30,235.30)	114.2%
Expenditures	Amt Budgeted	October	YTD	Remaining	
575 Cultural & Recreational Facilities	113,121.00	11,921.29	89,949.66	23,171.34	79.5%
580 Non Expenditures	1,500.00	653.56	1,924.26	(424.26)	128.3%
594 Capital Expenditures	43,132.97	0.00	21,163.59	21,969.38	49.1%
999 Ending Balance	54,434.03	0.00	0.00	54,434.03	0.0%
Fund Expenditures:	212,188.00	12,574.85	113,037.51	99,150.49	53.3%
Fund Excess/(Deficit):	0.00	34,418.94	129,385.79		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 6

176 Community Swimming Pool

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	30,336.00	0.00	30,335.68	0.32	100.0%
310 Taxes	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	91,000.00	0.00	78,748.92	12,251.08	86.5%
360 Interest & Other Earnings	575.00	0.03	322.70	252.30	56.1%
380 Non Revenues	40,000.00	0.00	0.00	40,000.00	0.0%
397 Interfund Transfers	118,228.00	12,000.00	79,000.00	39,228.00	66.8%
Fund Revenues:	280,139.00	12,000.03	188,407.30	91,731.70	67.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
576 Park Facilities	179,066.00	12,921.43	180,743.05	(1,677.05)	100.9%
580 Non Expenditures	50,250.00	0.00	0.00	50,250.00	0.0%
592 Debt Service - Interest Costs	75.00	0.00	0.00	75.00	0.0%
594 Capital Expenditures	5,000.00	0.00	6,888.86	(1,888.86)	137.8%
999 Ending Balance	45,748.00	0.00	0.00	45,748.00	0.0%
Fund Expenditures:	280,139.00	12,921.43	187,631.91	92,507.09	67.0%
Fund Excess/(Deficit):	0.00	(921.40)	775.39		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 7

201 1997 G.O. Bond

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	60,418.00	0.00	60,417.57	0.43	100.0%
310 Taxes	60,000.00	4,983.24	39,157.42	20,842.58	65.3%
360 Interest & Other Earnings	0.00	39.45	291.78	(291.78)	0.0%
Fund Revenues:	120,418.00	5,022.69	99,866.77	20,551.23	82.9%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	85,000.00	0.00	0.00	85,000.00	0.0%
592 Debt Service - Interest Costs	4,042.00	0.00	2,170.00	1,872.00	53.7%
999 Ending Balance	31,376.00	0.00	0.00	31,376.00	0.0%
Fund Expenditures:	120,418.00	0.00	2,170.00	118,248.00	1.8%
Fund Excess/(Deficit):	0.00	5,022.69	97,696.77		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 8

202 2009 G.O. Bond

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	29,043.00	0.00	14,521.39	14,521.61	50.0%
Fund Revenues:	29,043.00	0.00	14,521.39	14,521.61	50.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	26,717.00	0.00	13,255.78	13,461.22	49.6%
592 Debt Service - Interest Costs	2,326.00	0.00	1,265.61	1,060.39	54.4%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	29,043.00	0.00	14,521.39	14,521.61	50.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 9

203 2013 G.O. Bond

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	28.00	0.00	0.00	28.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	184,813.00	0.00	44,906.50	139,906.50	24.3%
Fund Revenues:	184,841.00	0.00	44,906.50	139,934.50	24.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	95,000.00	0.00	0.00	95,000.00	0.0%
592 Debt Service - Interest Costs	89,813.00	0.00	44,906.50	44,906.50	50.0%
593 Advance Refunding Escrow	0.00	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	0.00	0.00	0.00	0.00	0.0%
596 Issuance Discount On Long-Term Debt	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	28.00	0.00	0.00	28.00	0.0%
Fund Expenditures:	184,841.00	0.00	44,906.50	139,934.50	24.3%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 10

301 Capital Projects Fund (Warehouse)

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	90,666.00	0.00	90,665.85	0.15	100.0%
360 Interest & Other Earnings	0.00	26.50	290.29	(290.29)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	90,666.00	26.50	90,956.14	(290.14)	100.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	90,542.75	18,310.04	44,542.17	46,000.58	49.2%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	123.25	0.00	0.00	123.25	0.0%
Fund Expenditures:	90,666.00	18,310.04	44,542.17	46,123.83	49.1%
Fund Excess/(Deficit):	0.00	(18,283.54)	46,413.97		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 11

305 Pine Street Capital Project

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	200,000.00	87.83	200,340.43	(340.43)	100.2%
Fund Revenues:	200,000.00	87.83	200,340.43	(340.43)	100.2%
Expenditures	Amt Budgeted	October	YTD	Remaining	
595 Capital Expenditures- Streets	0.00	5,455.23	5,455.23	(5,455.23)	0.0%
999 Ending Balance	200,000.00	0.00	0.00	200,000.00	0.0%
Fund Expenditures:	200,000.00	5,455.23	5,455.23	194,544.77	2.7%
Fund Excess/(Deficit):	0.00	(5,367.40)	194,885.20		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 12

402 Garbage

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	173,152.00	0.00	173,151.67	0.33	100.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	676,478.00	59,967.09	593,314.24	83,163.76	87.7%
360 Interest & Other Earnings	2,500.00	324.56	2,393.44	106.56	95.7%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	852,130.00	60,291.65	768,859.35	83,270.65	90.2%
Expenditures	Amt Budgeted	October	YTD	Remaining	
537 Garbage & Solid Waste	616,079.00	80,008.70	524,202.33	91,876.67	85.1%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
592 Debt Service - Interest Costs	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	37,500.00	8,635.07	16,765.54	20,734.46	44.7%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	198,551.00	0.00	0.00	198,551.00	0.0%
Fund Expenditures:	852,130.00	88,643.77	540,967.87	311,162.13	63.5%
Fund Excess/(Deficit):	0.00	(28,352.12)	227,891.48		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 13

403 Water

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	78,732.00	0.00	78,731.94	0.06	100.0%
330 Intergovernmental Revenues	0.00	0.00	863.58	(863.58)	0.0%
340 Charges For Goods & Services	1,374,601.00	130,913.75	1,261,736.91	112,864.09	91.8%
350 Fines & Penalties	8,500.00	828.40	10,677.25	(2,177.25)	125.6%
360 Interest & Other Earnings	50.00	30.92	429.69	(379.69)	859.4%
370 Capital Contributions	70,000.00	0.00	0.00	70,000.00	0.0%
380 Non Revenues	0.00	2,528.43	2,528.43	(2,528.43)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,531,883.00	134,301.50	1,354,967.80	176,915.20	88.5%
Expenditures	Amt Budgeted	October	YTD	Remaining	
534 Water Utilities	946,221.66	104,551.05	836,913.63	109,308.03	88.4%
580 Non Expenditures	43,000.00	2,528.43	2,528.43	40,471.57	5.9%
591 Debt Service - Principal Repayment	305,962.00	0.00	251,961.39	54,000.61	82.4%
592 Debt Service - Interest Costs	42,877.00	0.00	31,534.17	11,342.83	73.5%
594 Capital Expenditures	70,000.00	20,348.11	198,475.08	(128,475.08)	283.5%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	123,822.34	0.00	0.00	123,822.34	0.0%
Fund Expenditures:	1,531,883.00	127,427.59	1,321,412.70	210,470.30	86.3%
Fund Excess/(Deficit):	0.00	6,873.91	33,555.10		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 14

404 Sewer

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	788,762.00	0.00	788,761.71	0.29	100.0%
330 Intergovernmental Revenues	197,060.00	0.00	19,462.70	177,597.30	9.9%
340 Charges For Goods & Services	1,431,912.00	118,229.45	1,370,520.64	61,391.36	95.7%
350 Fines & Penalties	8,500.00	0.00	0.00	8,500.00	0.0%
360 Interest & Other Earnings	0.00	416.19	3,104.07	(3,104.07)	0.0%
370 Capital Contributions	70,000.00	0.00	0.00	70,000.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	2,496,234.00	118,645.64	2,181,849.12	314,384.88	87.4%
Expenditures	Amt Budgeted	October	YTD	Remaining	
535 Sewer	988,104.67	108,371.45	812,595.98	175,508.69	82.2%
591 Debt Service - Principal Repayment	305,292.00	0.00	296,292.24	8,999.76	97.1%
592 Debt Service - Interest Costs	7,174.00	0.00	5,045.54	2,128.46	70.3%
594 Capital Expenditures	325,000.00	64,394.61	300,478.10	24,521.90	92.5%
999 Ending Balance	870,663.33	0.00	0.00	870,663.33	0.0%
Fund Expenditures:	2,496,234.00	172,766.06	1,414,411.86	1,081,822.14	56.7%
Fund Excess/(Deficit):	0.00	(54,120.42)	767,437.26		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 15

405 Water Bond Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	45,024.00	0.00	45,023.85	0.15	100.0%
380 Non Revenues	43,000.00	0.00	0.00	43,000.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	88,024.00	0.00	45,023.85	43,000.15	51.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	88,024.00	0.00	0.00	88,024.00	0.0%
Fund Expenditures:	88,024.00	0.00	0.00	88,024.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	45,023.85		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 16

406 Sewer Bond Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	132,024.00	0.00	132,023.84	0.16	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	132,024.00	0.00	132,023.84	0.16	100.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
999 Ending Balance	132,024.00	0.00	0.00	132,024.00	0.0%
Fund Expenditures:	132,024.00	0.00	0.00	132,024.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	132,023.84		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 17

410 Stormwater

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	14,629.00	0.00	14,629.01	(0.01)	100.0%
330 Intergovernmental Revenues	33,629.00	0.00	29,645.68	3,983.32	88.2%
340 Charges For Goods & Services	60,463.00	4,713.75	47,381.50	13,081.50	78.4%
360 Interest & Other Earnings	0.00	8.79	48.97	(48.97)	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	108,721.00	4,722.54	91,705.16	17,015.84	84.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
531 Storm Water Services	40,508.00	5,384.95	24,607.59	15,900.41	60.7%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	4,958.00	0.00	4,958.34	(0.34)	100.0%
592 Debt Service - Interest Costs	545.00	0.00	545.41	(0.41)	100.1%
594 Capital Expenditures	34,928.34	936.00	21,508.98	13,419.36	61.6%
999 Ending Balance	27,781.66	0.00	0.00	27,781.66	0.0%
Fund Expenditures:	108,721.00	6,320.95	51,620.32	57,100.68	47.5%
Fund Excess/(Deficit):	0.00	(1,598.41)	40,084.84		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 18

415 Parking

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	189,994.00	0.00	189,993.52	0.48	100.0%
360 Interest & Other Earnings	371,800.00	21,166.14	338,290.08	33,509.92	91.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	561,794.00	21,166.14	528,283.60	33,510.40	94.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
542 Streets - Maintenance	47,517.00	5,182.45	46,591.55	925.45	98.1%
580 Non Expenditures	61,000.00	3,371.20	60,297.47	702.53	98.8%
592 Debt Service - Interest Costs	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	184,813.00	0.00	44,906.50	139,906.50	24.3%
999 Ending Balance	268,464.00	0.00	0.00	268,464.00	0.0%
Fund Expenditures:	561,794.00	8,553.65	151,795.52	409,998.48	27.0%
Fund Excess/(Deficit):	0.00	12,612.49	376,488.08		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
 MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
 Page: 19

501 Equip Rental & Revolving Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	243,884.00	0.00	243,883.81	0.19	100.0%
340 Charges For Goods & Services	523,800.00	130,950.00	523,800.00	0.00	100.0%
360 Interest & Other Earnings	0.00	126.01	1,000.11	(1,000.11)	0.0%
380 Non Revenues	1,000.00	0.00	0.00	1,000.00	0.0%
390 Other Financing Sources	2,500.00	0.00	0.00	2,500.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	771,184.00	131,076.01	768,683.92	2,500.08	99.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
548 Public Works - Centralized Services	292,274.00	21,280.10	196,104.67	96,169.33	67.1%
580 Non Expenditures	1,000.00	0.00	0.00	1,000.00	0.0%
591 Debt Service - Principal Repayment	59,896.00	0.00	30,174.96	29,721.04	50.4%
592 Debt Service - Interest Costs	15,544.00	0.00	8,046.28	7,497.72	51.8%
594 Capital Expenditures	134,000.00	8,727.41	137,692.76	(3,692.76)	102.8%
999 Ending Balance	268,470.00	0.00	0.00	268,470.00	0.0%
Fund Expenditures:	771,184.00	30,007.51	372,018.67	399,165.33	48.2%
Fund Excess/(Deficit):	0.00	101,068.50	396,665.25		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 20

502 Central Services

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	77,275.00	0.00	77,276.00	(1.00)	100.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	77,275.00	0.00	77,276.00	(1.00)	100.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
518 Centralized Services	71,275.00	7,412.19	65,428.86	5,846.14	91.8%
594 Capital Expenditures	6,000.00	857.39	6,427.94	(427.94)	107.1%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	77,275.00	8,269.58	71,856.80	5,418.20	93.0%
Fund Excess/(Deficit):	0.00	(8,269.58)	5,419.20		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 21

601 Cemetery Endowment Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	189,111.00	0.00	189,111.19	(0.19)	100.0%
340 Charges For Goods & Services	6,500.00	0.00	7,396.00	(896.00)	113.8%
360 Interest & Other Earnings	50.00	98.97	778.39	(728.39)	*****%
380 Non Revenues	34,000.00	0.00	34,000.00	0.00	100.0%
Fund Revenues:	229,661.00	98.97	231,285.58	(1,624.58)	100.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
536 Cemetery	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	229,661.00	0.00	0.00	229,661.00	0.0%
Fund Expenditures:	229,661.00	0.00	0.00	229,661.00	0.0%
Fund Excess/(Deficit):	0.00	98.97	231,285.58		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 22

630 Transportation Benefit District Agency Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	135,000.00	0.00	135,000.00	0.00	100.0%
Fund Revenues:	135,000.00	0.00	135,000.00	0.00	100.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	135,000.00	0.00	135,000.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	135,000.00	0.00	135,000.00	0.00	100.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Time: 15:13:00 Date: 11/02/2016
Page: 23

635 UVPRSA Agency Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	125,000.00	12,000.00	79,000.00	46,000.00	63.2%
Fund Revenues:	125,000.00	12,000.00	79,000.00	46,000.00	63.2%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	125,000.00	12,000.00	79,000.00	46,000.00	63.2%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	125,000.00	12,000.00	79,000.00	46,000.00	63.2%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2016 OCTOBER BUDGET POSITION

City Of Leavenworth
MCAG #: 0222

Months: 01 To: 10

Time: 15:13:00 Date: 11/02/2016

Page: 24

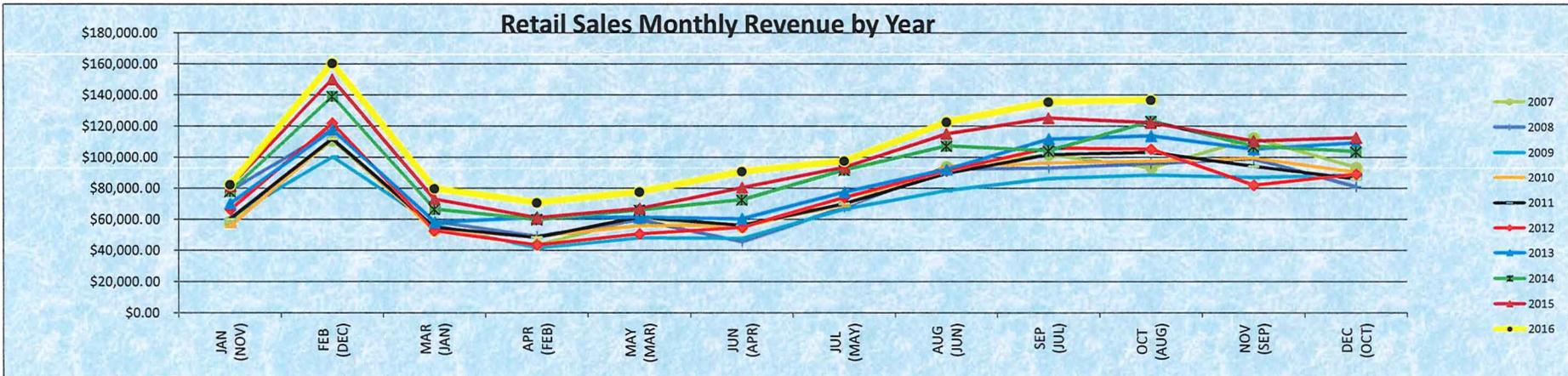
Fund	Revenue	October	Received		Expenditures	October	Spent	
001 Current Expense	3,637,492.14	256,455.11	3,175,968.94	87.3%	3,637,492.14	339,973.90	1,801,459.47	49.5%
101 Streets	1,833,850.54	202,838.04	1,241,618.63	67.7%	1,833,850.54	239,224.87	1,129,195.27	61.6%
104 Lodging Tax	1,645,987.00	164,753.30	1,515,536.18	92.1%	1,645,987.00	43,450.36	943,533.13	57.3%
107 P.W. Capital Improvement	199,613.00	13,118.39	243,468.40	122.0%	199,613.00	20,000.00	80,000.00	40.1%
110 Leavenworth Civic Center	212,188.00	46,993.79	242,423.30	114.2%	212,188.00	12,574.85	113,037.51	53.3%
176 Community Swimming Pool	280,139.00	12,000.03	188,407.30	67.3%	280,139.00	12,921.43	187,631.91	67.0%
201 1997 G.O. Bond	120,418.00	5,022.69	99,866.77	82.9%	120,418.00	0.00	2,170.00	1.8%
202 2009 G.O. Bond	29,043.00	0.00	14,521.39	50.0%	29,043.00	0.00	14,521.39	50.0%
203 2013 G.O. Bond	184,841.00	0.00	44,906.50	24.3%	184,841.00	0.00	44,906.50	24.3%
301 Capital Projects Fund (Warehouse)	90,666.00	26.50	90,956.14	100.3%	90,666.00	18,310.04	44,542.17	49.1%
305 Pine Street Capital Project	200,000.00	87.83	200,340.43	100.2%	200,000.00	5,455.23	5,455.23	2.7%
402 Garbage	852,130.00	60,291.65	768,859.35	90.2%	852,130.00	88,643.77	540,967.87	63.5%
403 Water	1,531,883.00	134,301.50	1,354,967.80	88.5%	1,531,883.00	127,427.59	1,321,412.70	86.3%
404 Sewer	2,496,234.00	118,645.64	2,181,849.12	87.4%	2,496,234.00	172,766.06	1,414,411.86	56.7%
405 Water Bond Reserve	88,024.00	0.00	45,023.85	51.1%	88,024.00	0.00	0.00	0.0%
406 Sewer Bond Reserve	132,024.00	0.00	132,023.84	100.0%	132,024.00	0.00	0.00	0.0%
410 Stormwater	108,721.00	4,722.54	91,705.16	84.3%	108,721.00	6,320.95	51,620.32	47.5%
415 Parking	561,794.00	21,166.14	528,283.60	94.0%	561,794.00	8,553.65	151,795.52	27.0%
501 Equip Rental & Revolving Fund	771,184.00	131,076.01	768,683.92	99.7%	771,184.00	30,007.51	372,018.67	48.2%
502 Central Services	77,275.00	0.00	77,276.00	100.0%	77,275.00	8,269.58	71,856.80	93.0%
601 Cemetery Endowment Fund	229,661.00	98.97	231,285.58	100.7%	229,661.00	0.00	0.00	0.0%
630 Transportation Benefit District Agency Fund	135,000.00	0.00	135,000.00	100.0%	135,000.00	0.00	135,000.00	100.0%
635 UVPRSA Agency Fund	125,000.00	12,000.00	79,000.00	63.2%	125,000.00	12,000.00	79,000.00	63.2%
	<u>15,543,167.68</u>	<u>1,183,598.13</u>	<u>13,451,972.20</u>	<u>86.5%</u>	<u>15,543,167.68</u>	<u>1,145,899.79</u>	<u>8,504,536.32</u>	<u>54.7%</u>

City of Leavenworth
Investment Report
October 31, 2016

Issued By:	Maturity Date	Term Length	Rate of Return	Current Value
Local Government Investment Pools				
Primary Account			0.48%	\$ 125,482.61
Cashmere Valley Bank				
Money Market Savings Account			0.55%	\$ 4,304,566.19
Cashmere Valley Bank				
Checking Account			0.27%	\$ 516,348.86
*Less Outstanding Cks - \$27,494.49				
*Includes 10/31 Deposit + \$328,156.93				
Total All Investments				<u>\$ 4,946,397.66</u>
Total October Banking Service Charges	(Note: CVB = \$146.90, LGIP = \$0.81)			\$ 147.71
Total October Interest Received	(Note: CVB = \$90, CVBMM = \$1887.28, LGIP = \$51.30)			\$ 2,028.58
Total Monthly Interest Less Banking Service Fees				\$ 1,880.87
Total 2016 Interest Received to Date				\$ 15,481.21
Performance Matrix				
	<u>Prior Year</u>	<u>Current Year</u>	<u>Difference</u>	
Rate of Return	0.17%	0.519%	0.35%	
Baseline (LGIP)	0.19%	0.482%	0.29%	
Difference	-0.02%	0.037%	0.06%	
Other Benchmarks				
US Treasury Bill - One Month	0.01%	0.20%	0.19%	
Difference from Rate of Return	0.16%	0.319%	0.16%	

**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016
RETAIL SALES TAX REVENUE SUMMARY**

	2007	2008	2009	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget	14 to Date	15 to Date
				\$945,400	\$915,000	\$933,300	\$970,914	\$980,825	\$1,124,346	\$1,191,064		
				% of inc/dec	-3.22%	2.00%	4.03%	1.02%	14.63%	5.93%		
	2010	2011	2012	2013	2014	2015	2016					
JAN (NOV)	\$58,402.45	\$78,351.71	\$61,253.23	\$55,478.19	\$59,992.06	\$66,134.18	\$70,039.24	\$77,885.19	\$81,276.00	\$82,229.55	\$77,885.19	\$81,276.00
FEB (DEC)	\$110,826.96	\$117,572.50	\$100,248.23	\$111,553.36	\$112,092.20	\$121,714.04	\$117,842.00	\$139,027.85	\$150,090.90	\$160,482.40	\$139,027.85	\$150,090.90
MAR (JAN)	\$52,702.16	\$58,537.75	\$56,376.12	\$52,641.95	\$54,980.94	\$52,709.96	\$58,104.58	\$66,458.31	\$72,983.48	\$79,753.92	\$66,458.31	\$72,983.48
APR (FEB)	\$43,429.45	\$49,016.61	\$41,383.81	\$48,939.70	\$48,462.81	\$43,427.64	\$61,352.93	\$59,894.79	\$60,915.22	\$70,665.74	\$59,894.79	\$60,915.22
MAY (MAR)	\$60,576.92	\$59,694.14	\$48,106.34	\$55,971.41	\$61,683.13	\$50,624.57	\$61,209.63	\$65,910.89	\$66,896.21	\$77,651.98	\$65,910.89	\$66,896.21
JUN (APR)	\$55,117.42	\$45,479.20	\$47,672.75	\$56,017.76	\$56,231.75	\$54,844.41	\$60,287.29	\$72,577.51	\$80,291.66	\$90,823.47	\$72,577.51	\$80,291.66
JUL (MAY)	\$70,008.95	\$67,616.96	\$66,490.06	\$68,687.08	\$69,943.17	\$73,895.34	\$77,360.42	\$91,682.02	\$93,358.98	\$97,643.93	\$91,682.02	\$93,358.98
AUG (JUN)	\$93,810.83	\$92,242.76	\$78,413.05	\$93,242.25	\$89,697.80	\$90,960.62	\$92,008.79	\$107,361.19	\$115,075.66	\$122,589.52	\$107,361.19	\$115,075.66
SEP (JUL)	\$101,658.57	\$92,948.66	\$86,138.49	\$96,155.60	\$101,864.35	\$105,916.40	\$111,771.88	\$104,207.90	\$125,070.30	\$135,495.51	\$104,207.90	\$125,070.30
OCT (AUG)	\$93,016.75	\$95,956.62	\$88,378.94	\$97,490.00	\$103,404.51	\$105,324.12	\$113,741.68	\$123,137.74	\$122,108.05	\$136,762.16	\$123,137.74	\$122,108.05
NOV (SEP)	\$112,404.76	\$98,948.15	\$86,853.04	\$99,429.91	\$94,265.63	\$81,757.72	\$105,211.39	\$107,108.63	\$110,472.25			
DEC (OCT)	\$93,421.15	\$80,786.04	\$88,412.13	\$90,165.49	\$85,894.50	\$88,933.46	\$109,218.15	\$103,638.44	\$112,615.05			
TOTAL	\$945,376.37	\$937,151.10	\$849,726.19	\$925,772.70	\$938,512.85	\$936,242.46	\$1,038,147.98	\$1,118,890.46	\$1,191,153.76	\$1,054,098.18	\$908,143.39	\$968,066.46
Dollar Change	\$86,169.56	(\$8,225.27)	(\$87,424.91)	\$76,046.51	\$12,740.15	(\$2,270.39)	\$101,905.52	\$80,742.48	\$72,263.30	\$86,031.72	\$145,954.79	\$86,031.72
Percent Change	9.11%	-0.88%	-10.29%	8.21%	1.36%	-0.24%	9.82%	7.22%	6.07%	8.16%		
										Previous Month		7.78%

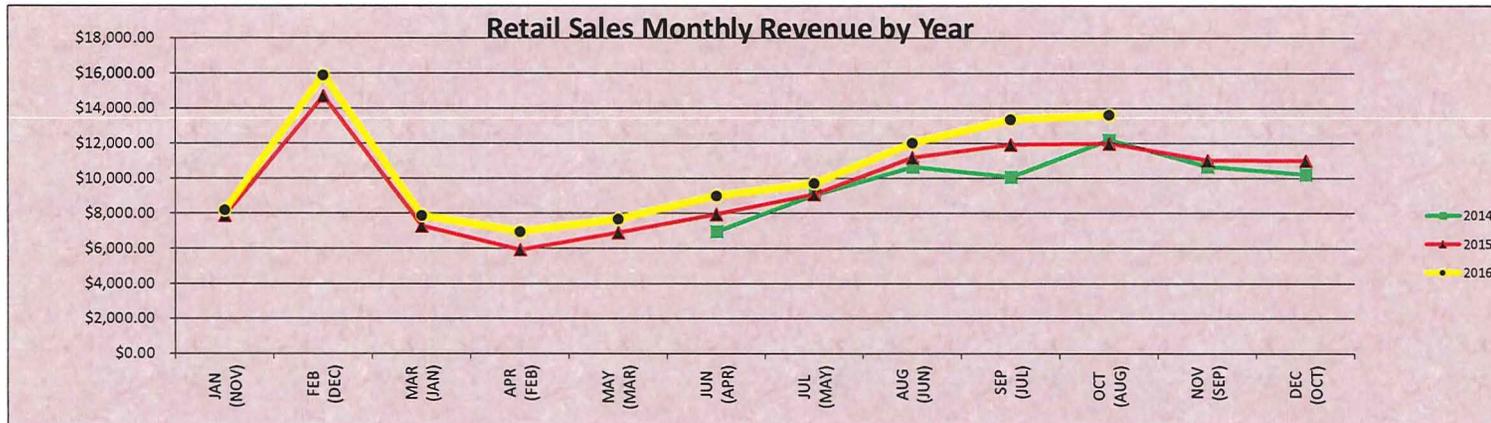


This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received it's portion only of revenues. The month in paranthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levys can increase tax collections for a City or County. In 2010, voters approved a .2% increase for the Leavenworth Transportation Benefit District that began collections in April 2011 with first revenues received in June 2011 bringing the total tax in Leavenworth to 8.3% at that time. In 2013, voters approved a .1% increase for a Public Safety tax that began collections in April 2014 with first revenues received in June 2014 bringing the total tax in Leavenworth to the current rate of 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES: In December 2008 a major winter storm shut down the passes from Seattle for approximately 10 days. This most likely contributed to the reduction in revenues posted for February 2009. In late 2008 and 2009 the City had reduced revenues due to a downturn in the economy that was noted as the largest recession since the Great Depression. In Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected.

**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016
PUBLIC SAFETY RETAIL SALES TAX REVENUE SUMMARY**

	2014	2015	2016
	\$80,000	\$105,000	\$116,706
% of inc/dec		31.25%	11.15%
	2014	2015	2016
JAN (NOV)		\$7,873.54	\$8,183.87
FEB (DEC)		\$14,707.87	\$15,900.09
MAR (JAN)		\$7,272.58	\$7,871.57
APR (FEB)		\$5,924.83	\$6,962.96
MAY (MAR)		\$6,901.61	\$7,676.58
JUN (APR)	\$6,977.84	\$7,931.22	\$9,003.53
JUL (MAY)	\$9,058.40	\$9,068.96	\$9,718.26
AUG (JUN)	\$10,657.40	\$11,162.65	\$12,017.85
SEP (JUL)	\$10,078.75	\$11,912.39	\$13,360.58
OCT (AUG)	\$12,187.94	\$11,964.25	\$13,621.74
NOV (SEP)	\$10,656.47	\$11,000.81	
DEC (OCT)	\$10,203.45	\$10,986.05	
TOTAL	\$69,820.25	\$116,706.76	\$104,317.03
Dollar Change		\$46,886.51	\$9,597.13
Percent Change		40.17%	9.20%
		Previous Month	8.75%



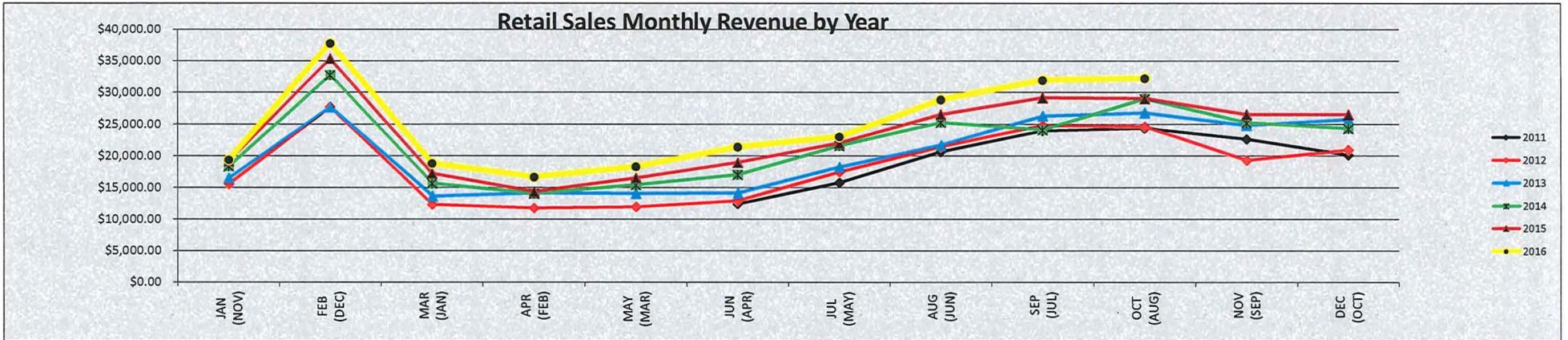
This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received it's portion of revenues. The month in paranthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levys can increase tax collections for a City or County. In 2013, voters approved a .1% increase for this Public Safety Levy of which collections began in April 2014 with the first revenues posting in June 2014 bringing the total tax in Leavenworth to 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES: 2014 experienced several off/on days of fire related smoke with July being the most affected.

**LEAVENWORTH TRANSPORTATION BENEFIT DISTRICT
THROUGH OCTOBER 31, 2016
RETAIL SALES TAX REVENUE SUMMARY**

	2011 Budget	2012 Budget	2013	2014	2015	2016		
	\$120,000	\$210,000	\$220,000	\$230,000	\$279,760	\$291,000		
	% of inc/dec	75.00%	4.76%	4.55%	21.63%	4.02%		
	2011	2012	2013	2014	2015	2016	14 to Date	15 to Date
JAN (NOV)		\$15,541.57	\$16,473.43	\$18,325.46	\$19,168.34	\$19,354.68	\$18,325.46	\$19,168.34
FEB (DEC)		\$27,724.38	\$27,703.29	\$32,715.64	\$35,318.17	\$37,758.69	\$32,715.64	\$35,318.17
MAR (JAN)		\$12,339.36	\$13,680.14	\$15,638.89	\$17,182.67	\$18,779.62	\$15,638.89	\$17,182.67
APR (FEB)		\$11,762.75	\$14,155.23	\$14,059.24	\$14,341.30	\$16,641.07	\$14,059.24	\$14,341.30
MAY (MAR)		\$11,951.81	\$14,066.88	\$15,402.60	\$16,470.88	\$18,284.81	\$15,402.60	\$16,470.88
JUN (APR)	\$12,459.41	\$12,889.93	\$14,126.77	\$16,997.39	\$18,902.30	\$21,389.96	\$16,997.39	\$18,902.30
JUL (MAY)	\$15,786.88	\$17,382.63	\$18,204.35	\$21,575.40	\$21,976.13	\$22,993.66	\$21,575.40	\$21,976.13
AUG (JUN)	\$20,669.17	\$21,382.86	\$21,651.52	\$25,265.46	\$26,519.75	\$28,856.34	\$25,265.46	\$26,519.75
SEP (JUL)	\$23,975.33	\$24,769.67	\$26,279.71	\$24,090.39	\$29,128.60	\$31,896.52	\$24,090.39	\$29,128.60
OCT (AUG)	\$24,364.31	\$24,552.99	\$26,756.93	\$28,978.70	\$28,996.24	\$32,192.79	\$28,978.70	\$28,996.24
NOV (SEP)	\$22,641.94	\$19,241.86	\$24,754.87	\$25,201.85	\$26,503.22			
DEC (OCT)	\$20,127.09	\$20,875.85	\$25,716.97	\$24,285.01	\$26,503.22			
TOTAL	\$140,024.13	\$220,415.66	\$243,570.09	\$262,536.03	\$281,010.82	\$248,148.14	\$213,049.17	\$228,004.38
Dollar Change		\$80,391.53	\$23,154.43	\$18,965.94	\$18,474.79	\$20,143.76	\$35,098.97	\$20,143.76
Percent Change		36.47%	9.51%	7.22%	6.57%	8.12%	Difference from Current Year	
					Previous Month	7.85%		

Note: Dollar amounts include retail sales tax interest accrued and paid by Chelan County to the TBD.



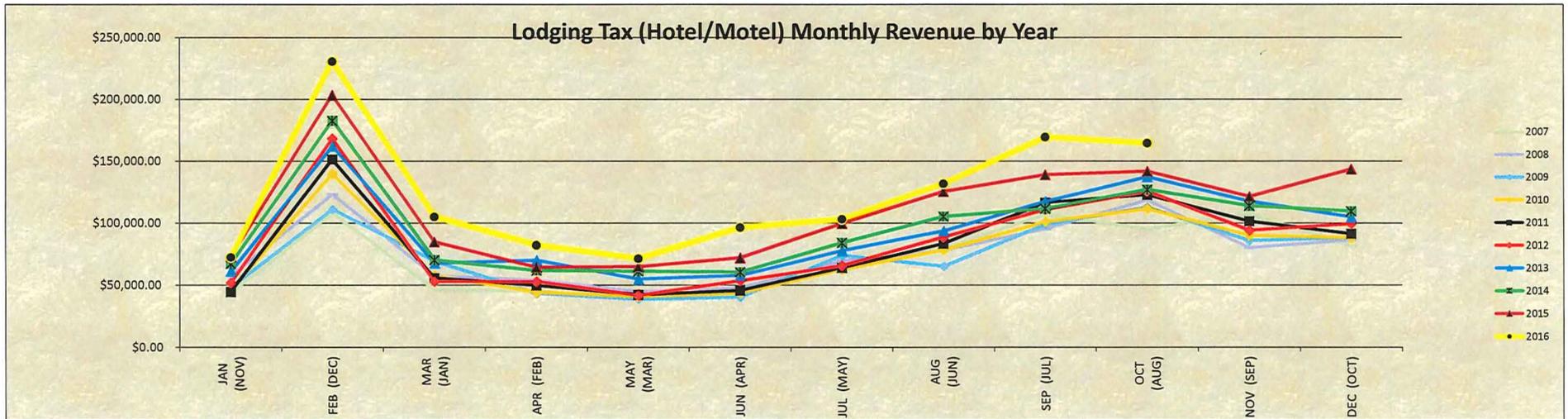
This chart shows annual trends on a month by month basis with the data point pertaining to the month the TBD received it's portion of revenues. The month in paranthesis represents the month in which the sales were made by a customer, signifying a two-month lag in revenue posting. Retail Sales taxes are limited for city portions by RCW 82.14.030 to a maximum of 1% less .15% for County purposes. The City of Leavenworth portion of the total tax is at the current maximum receivable of .85%. Voter approved bonds or levys can increase tax collections for a City or County. In 2010, voters approved a .2% increase for the Leavenworth Transportation Benefit District that collections began in April 2011 with the first revenues posting in June 2011 bringing the total tax in Leavenworth to 8.3%; in 2014 a new public safety tax of .1% went into effect bringing the current total tax to 8.4%. The total current breakdown of retail taxes is 6.5% to Washington State, .85% to City of Leavenworth, .2% voted to Leavenworth Transportation Benefit District, .1% voted Public Safety Tax to City of Leavenworth (less .15 to County), .15% to Chelan County, .4% to LINK, .1% voted to Chelan County for Juvenile Detention Facilities, and .1% voted to Chelan County for 911.

NOTES:

In Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected.

**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016
HOTEL/MOTEL TAX SUMMARY**

	2010 Budget \$862,380 % of inc/dec	2011 Budget \$900,000 4.36%	2012 Budget \$1,010,000 12.22%	2013 Budget \$1,115,000 10.40%	2014 Budget \$1,115,000 0.00%	2015 Budget \$1,148,450 3.00%	2016 Budget \$1,358,662 18.30%	14 to Date	15 to Date			
	2010	2011	2012	2013	2014	2015	2016					
JAN (NOV)	\$43,676.30	\$57,770.17	\$48,159.37	\$45,692.81	\$44,744.87	\$51,747.07	\$61,161.49	\$67,352.04	\$72,774.95			
FEB (DEC)	\$107,984.89	\$123,149.24	\$110,882.68	\$139,798.34	\$151,463.74	\$167,970.62	\$162,124.64	\$182,740.88	\$203,289.69			
MAR (JAN)	\$46,570.85	\$57,248.85	\$69,129.07	\$57,559.05	\$55,761.68	\$52,843.97	\$67,738.08	\$70,368.12	\$84,638.14			
APR (FEB)	\$45,192.83	\$53,941.88	\$43,273.61	\$44,396.30	\$49,808.19	\$52,723.58	\$70,077.85	\$61,815.91	\$64,282.80			
MAY (MAR)	\$39,241.21	\$44,598.70	\$38,618.34	\$40,814.14	\$42,376.01	\$41,711.87	\$54,702.77	\$61,090.43	\$64,709.74			
JUN (APR)	\$46,519.77	\$47,560.22	\$40,357.53	\$43,458.03	\$45,712.33	\$53,368.35	\$57,841.15	\$60,565.32	\$71,864.15			
JUL (MAY)	\$62,037.37	\$69,455.03	\$73,801.66	\$62,597.43	\$64,030.51	\$65,646.98	\$77,659.51	\$84,079.01	\$99,616.39			
AUG (JUN)	\$79,785.25	\$77,836.14	\$65,221.65	\$78,378.66	\$83,496.73	\$88,498.61	\$93,567.58	\$105,280.16	\$125,407.55			
SEP (JUL)	\$107,010.80	\$95,184.31	\$98,799.13	\$101,088.94	\$116,431.33	\$110,781.18	\$117,312.64	\$111,586.19	\$138,941.68			
OCT (AUG)	\$95,283.83	\$118,300.41	\$112,656.59	\$111,453.03	\$122,748.95	\$125,397.41	\$137,181.92	\$127,031.10	\$141,674.05			
NOV (SEP)	\$107,289.70	\$80,031.14	\$85,635.79	\$90,031.46	\$101,456.46	\$93,927.17	\$117,619.19	\$113,830.61	\$121,350.49			
DEC (OCT)	\$81,733.63	\$86,168.21	\$88,082.42	\$88,034.46	\$91,334.87	\$99,219.80	\$104,716.81	\$109,483.26	\$143,471.09			
GRAND TOTAL	862,326.43	911,244.30	874,617.84	903,302.65	969,365.67	1,003,836.61	1,121,703.63	1,155,223.03	1,332,020.72	1,227,211.30	\$931,909.16	\$1,067,199.14
Dollar Change	\$44,060.65	\$48,917.87	(\$36,266.46)	\$28,684.81	\$66,063.02	\$34,470.94	\$117,867.02	\$33,519.40	\$176,797.69	\$160,012.16	\$295,302.14	\$160,012.16
Percent Change	5.11%	5.37%	-4.19%	3.18%	6.82%	3.43%	10.51%	2.90%	13.27%	13.04%	Difference from Current Year	
							Previous Month			12.90%		



This chart shows annual trends on a month by month basis with the data point pertaining to the month the City received the revenues. The month in parenthesis represents the month in which the customer paid for the lodging stay, signifying a two-month lag in revenue posting. The most current year has a thicker line for ease of viewing. Lodging taxes are imposed by RCW 82.08 and have been set at a special rate of 5% by the City of Leavenworth.

NOTES: In December 2008 a major winter storm shut down the passes from Seattle for approximately 10 days. This most likely contributed to the reduction in revenues posted for February 2009. Sept 2012 significant fires and smoke in the area for much of the month reduced sales taxes and had cancelled hotel reservations. 2014 experienced several off/on days of fire related smoke with July being the most affected. 2015 is estimated to have increased significantly due to new hotel units (upwards of 100 new units between 2013-2015) coming on line plus increase in tourism activity.

**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016
PROPERTY TAX REVENUE SUMMARY - GENERAL FUND ONLY**

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
<i>Property Tax</i>	\$408,231.00	\$415,486.00	\$496,638.30	\$471,023.52	\$486,258.02	\$498,576.37	\$499,933.14	\$411,200.30	\$423,853.15	\$442,974.00
TOTAL	\$408,231.00	\$415,486.00	\$496,638.30	\$471,023.52	\$486,258.02	\$498,576.37	\$499,933.14	\$411,200.30	\$423,853.15	\$442,974.00
Dollar Change	\$649.00	\$7,255.00	\$81,152.30	(\$25,614.78)	\$15,234.50	\$12,318.35	\$1,356.77	(\$88,732.84)	\$12,652.85	\$19,120.85
Percent Change	0.16%	1.75%	16.34%	-5.44%	3.13%	2.47%	0.27%	-21.58%	2.99%	4.32%

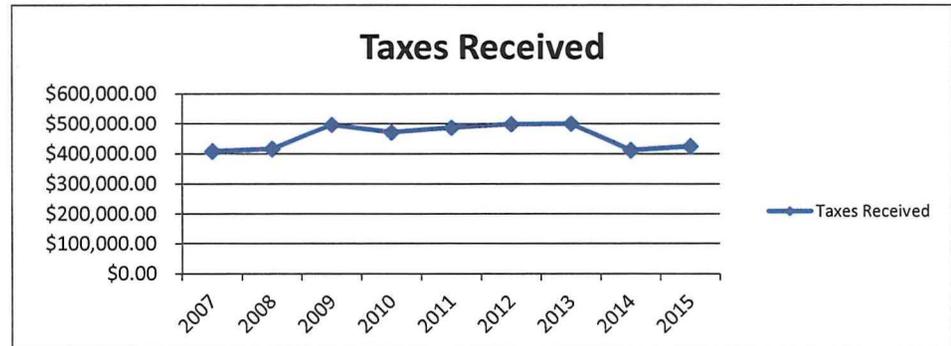
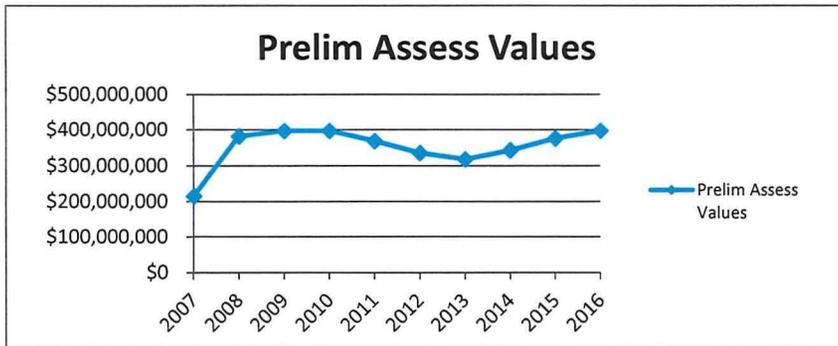
Note: Actuals without posting error in 2008 of \$27,610; was corrected in June 2009.

Notes: 2014 Taxes were reduced by \$125,000 due to the annexation into the Fire District; this is now banked capacity for future increases.

Year to Date 2014	Year to Date 2015	Year to Date 2016
\$319,328.85	\$282,483.31	\$290,471.73
	(\$36,845.54) -13.04%	\$7,988.42 2.75%

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Annual Levy Rate	1.87188	1.91926	1.18599	1.19520	1.20552	1.31597	1.49287	1.59487	1.17224	1.11485
PrelimAssess Value	\$214,895,879	\$381,757,191	\$396,935,080	\$396,834,610	\$368,145,940	\$335,173,076	\$317,680,526	\$342,517,827	\$375,622,057	\$397,124,558

* Figures above represent the prior year levy rate with the preliminary assessed value for the year shown in columns; this is not updated for actuals after the fact.



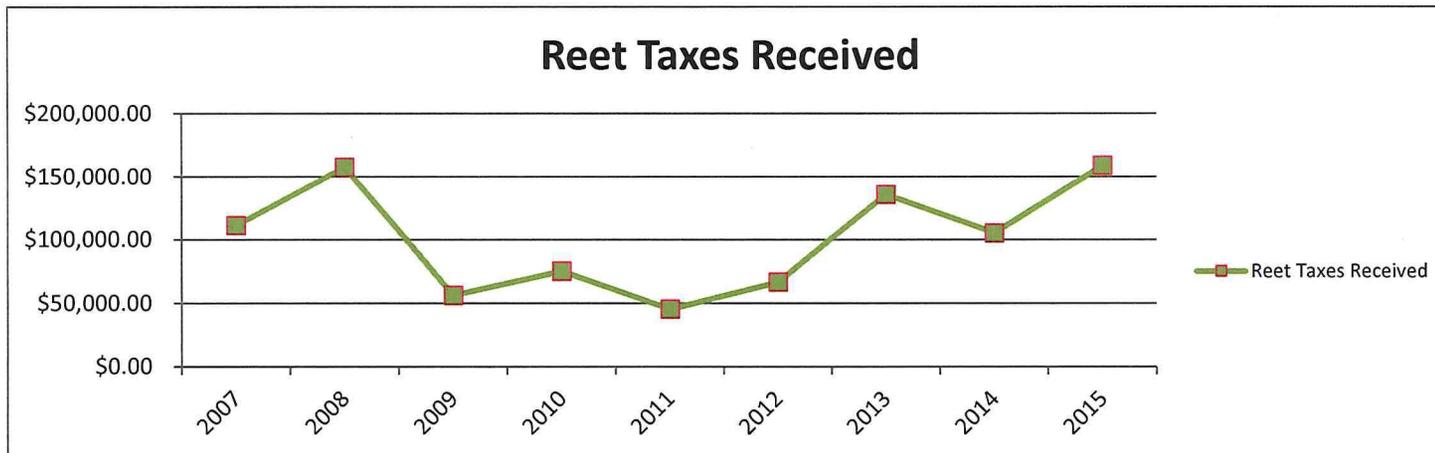
Notes: In 2014 the City Council reduced the property tax collection by approximately \$125,000 to offset the annexation into the Fire District, this created banked capacity for the City.

**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016
REAL ESTATE EXCISE TAX (REET) REVENUE SUMMARY**

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
REET Tax	\$111,301.00	\$157,752.00	\$56,309.37	\$75,257.73	\$45,284.20	\$66,695.94	\$135,828.97	\$105,174.82	\$158,947.26	\$80,000.00
TOTAL	\$111,301.00	\$157,752.00	\$56,309.37	\$75,257.73	\$45,284.20	\$66,695.94	\$135,828.97	\$105,174.82	\$158,947.26	\$80,000.00
Dollar Chg	\$52,586.00	\$46,451.00	(\$101,442.63)	\$18,948.36	(\$29,973.53)	\$21,411.74	\$69,133.03	(\$30,654.15)	\$53,772.44	(\$78,947.26)
Percent Ch	47.25%	29.45%	-180.15%	25.18%	-66.19%	32.10%	50.90%	-29.15%	33.83%	-98.68%

NOTE:
2nd 1/4% REET began in 2007
2009 Significant drop due to downturn in economy

Year to Date 2014	Year to Date 2015	Year to Date 2016
\$89,765.76	\$129,603.62	\$123,458.19
	\$39,837.86 30.74%	(\$6,145.43) -4.98%

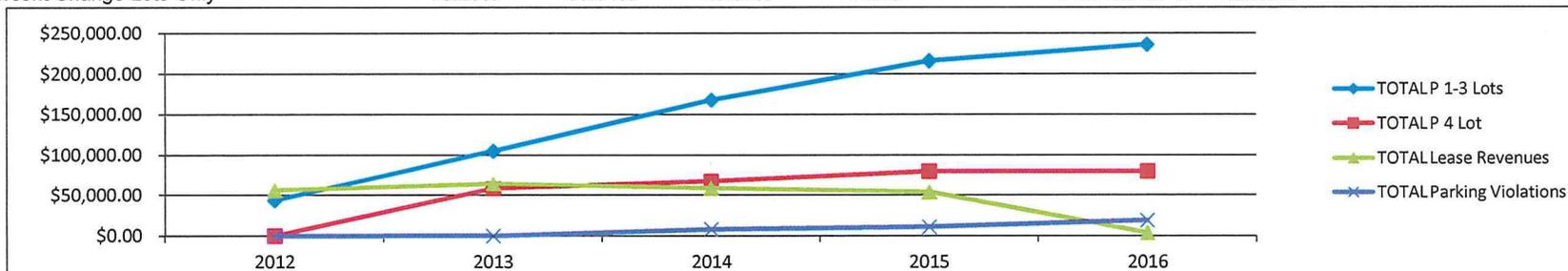


**CITY OF LEAVENWORTH
THROUGH OCTOBER 31, 2016**

PARKING REVENUE SUMMARY OF DAILY FEES (Lease related revenues are included in total and grand total lines.)

	Budget	Budget	Budget	Budget	Budget
	\$90,000.00	\$174,800.00	\$247,000.00	\$348,000.00	\$371,800.00
	% of inc/dec	94.22%	41.30%	40.89%	6.84%
	2012	2013	2014	2015	2016
JAN P 1-3	\$42.00	\$4,369.56	\$7,124.43	\$13,936.93	\$19,373.59
JAN P 4			\$3,159.00	\$4,455.00	\$5,928.00
FEB P 1-3	\$0.00	\$3,637.01	\$3,671.31	\$8,998.60	\$13,748.35
FEB P 4			\$1,344.00	\$2,347.50	\$4,018.75
MAR P 1-3	\$613.44	\$765.00	\$3,465.50	\$8,041.66	\$9,481.25
MAR P 4			\$1,045.50	\$2,254.50	\$2,376.50
APR P 1-3	\$100.00	\$999.00	\$5,535.60	\$9,628.94	\$14,104.92
APR P 4			\$1,971.00	\$2,481.00	\$4,921.25
MAY P 1-3	\$366.44	\$3,149.55	\$12,272.01	\$16,989.93	\$20,064.78
MAY P 4			\$5,296.50	\$6,081.00	\$7,467.75
JUN P 1-3	\$2,993.36	\$9,774.01	\$20,582.11	\$20,750.80	\$31,722.79
JUN P 4		\$3,106.50	\$7,360.50	\$7,293.00	\$8,221.50
JUL P 1-3	\$2,864.26	\$14,501.65	\$19,196.13	\$30,073.14	\$43,796.17
JUL P 4		\$11,039.00	\$6,862.00	\$9,319.50	\$14,435.50
AUG P 1-3	\$4,319.23	\$12,179.45	\$20,301.71	\$30,981.17	\$46,129.29
AUG P 4		\$11,316.00	\$8,332.50	\$9,946.50	\$12,650.00
SEP P 1-3	\$3,656.55	\$12,602.59	\$24,612.06	\$20,219.53	\$29,004.41
SEP P 4		\$7,077.00	\$7,386.00	\$6,609.00	\$8,998.00
OCT P 1-3	\$1,036.70	\$2,754.13	\$2,989.00	\$4,766.05	\$8,129.19
OCT P 4		\$9,438.00	\$8,069.00	\$10,120.50	\$10,737.25
NOV P 1-3	\$2,605.20	\$5,743.50	\$8,397.15	\$10,715.36	
NOV P 4		\$2,004.00	\$3,165.00	\$3,843.00	
DEC P 1-3	\$25,169.18	\$34,759.37	\$39,702.73	\$40,587.91	
DEC P 4		\$14,263.00	\$13,518.00	\$14,941.50	
TOTAL P 1-3 Lots	\$43,766.36	\$105,234.82	\$167,849.74	\$215,690.02	\$235,554.74
TOTAL P 4 Lot	\$0.00	\$58,243.50	\$67,509.00	\$79,692.00	\$79,754.50
TOTAL Lease Revenues	\$56,103.00	\$64,259.07	\$58,846.26	\$53,899.28	\$3,544.80
TOTAL Parking Violations	\$0.00	\$125.00	\$7,962.46	\$10,772.76	\$18,626.83
TOTAL Invest. Interest			\$21.36	\$106.85	\$809.21
GRAND TOTAL	\$99,869.36	\$227,862.39	\$302,188.82	\$360,160.91	\$338,290.08
				YTD vs. 2015	
Dollar Change Lots Only		\$119,711.96	\$71,880.42	\$60,023.28	\$90,014.99
Percent Change Lots Only		73.23%	30.54%	20.32%	28.55%

Prior Month % 29.02%



Notes: P1 - P3 lots included the lower lot P2 starting in Jan 2012; the Upper Lot P1 online in Sept 2012 with metered parking beginning on September 20, 2013; and Festhalle Lot P3 came online November 2012.

P4 Lot (adjacent to City Hall) came online on June 14, 2013.

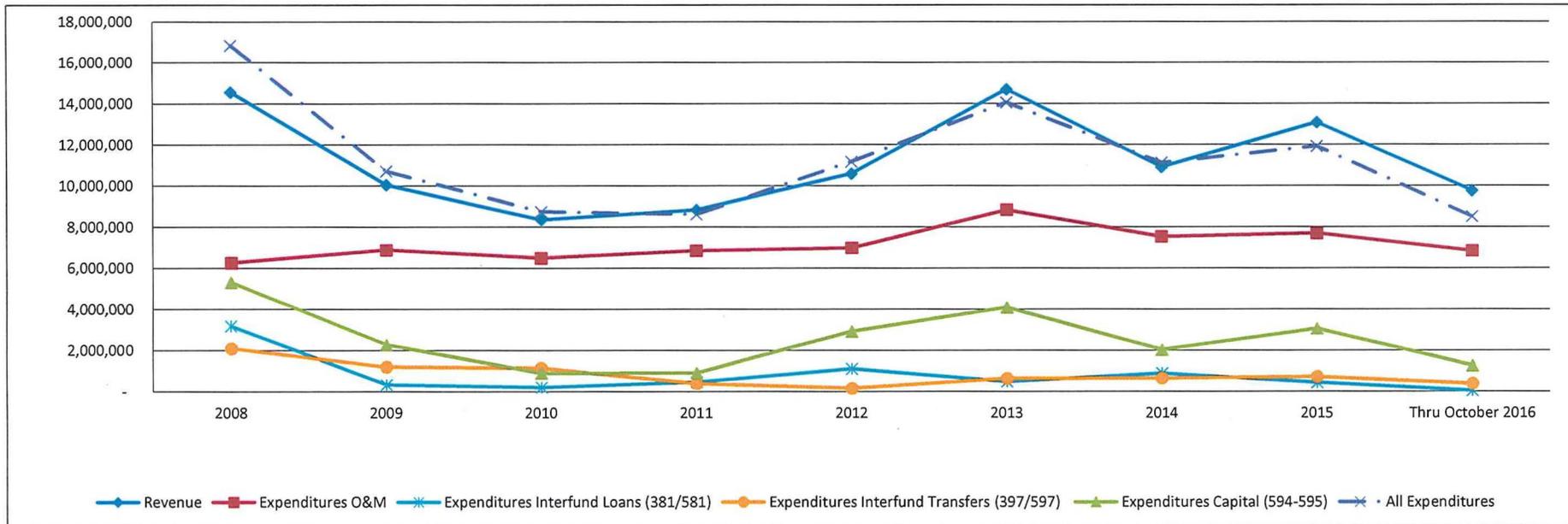
Annual Average Debt Service Payment for Parking is \$185,262 with the final 20-year payment ending on 12/1/2033; began on 12/1/2013.

3-Year Debt Service Payment for Lot P4 will be \$33,000 in 2014 and 2015 with the final payment of \$34,000 in 2016.

City of Leavenworth Revenues and Expenses Separately Identifying Operations/Maintenance, Loans, Transfers & Capital

	2008	2009	2010	2011	2012	2013	2014	2015	Thru October 2016
Revenue	14,558,283	10,046,426	8,356,191	8,844,666	10,578,717	14,687,867	10,901,877	13,076,412	9,750,928
Expenditures O&M	6,245,143	6,873,699	6,472,516	6,841,018	6,969,900	8,834,485	7,525,716	7,689,153	6,826,363
Expenditures Interfund Loans (381/581)	3,185,000	341,000	214,354	476,492	1,117,204	484,629	899,223	440,000	34,000
Expenditures Interfund Transfers (397/597)	2,088,831	1,208,431	1,146,108	387,090	153,343	638,527	659,613	723,501	383,428
Expenditures Capital (594-595)	5,313,923	2,281,044	912,259	916,346	2,925,917	4,089,408	2,029,784	3,061,520	1,260,745 <i>(includes refund of \$122,800 - Solar/Energy)</i>
All Expenditures	16,832,897	10,704,174	8,745,237	8,620,946	11,166,364	14,047,049	11,114,336	11,914,173	8,504,536
Revenue less Expense	(2,274,614)	(657,748)	(389,046)	223,720	(587,647)	640,818	(212,459)	1,162,238	1,246,392

Figures do not include beginning and ending fund balances in any given year.



Notable Capital Related Items:

- 2008: Water Reservoir Reconstruction (\$2M), Downtown Reconstruction (\$2.4M included 9th, Commercial and portion of 8th)
- 2009: Icycle Train Station (\$2M), Festhalle Elevator/floor repairs, Fire Truck Purchase, Front St. Engineering and other PWTF funded engineering plans
- 2010: Equip replacements (\$360K), Gazebo Pavers, 10th St. Stormwater, Lightpoles, Chumstick Trail Eng., and other PWTF funded engineering plans
- 2011: Icycle Station Phase II Eng., Recycle Land Purchase, Lightpoles, Res. Paving, Gazebo Eng., Sweeper, PWTF funded engineering plans
- 2012: Front/Division St. Reconst. (\$2.135M), Gazebo Rebuild, Well pump #1 repair & #3 drill, Equip replacements, PWTF funded engineering plans
- 2013: Safe Routes Project, Equip replace. (\$300K), City Hall & Warehouse Parking Lots, Pool Filtration, Scholze St. Sewer, Well pumps, E. Leav. Rd. Water Main (\$700K)
- 2013: Includes 2013 Bonds Purchase/Improvements of Fruit Warehouse Property in Sept 2013 at (\$2.1M/\$368K) inc in O&M, Festhalle Imp. (\$120K) and Festhalle Refi (\$1.5M)
- 2014: Festhalle/Warehouse Imp., Safe Routes Project Complete, West St., Well Pump Cont #3 online, Commercial 3rd to 8th (2014 (Planning) /2015 (Construction))
- 2015: Facility Imp. (DOE Solar/Energy), Chumstick Trail & W/S LID/Land Purch., Commercial 3rd to 8th, Pine Street Planning, Festhalle & Parking Imp., Water/Sewer/Storm Planning & Cap. Imp.
- 2016: Facility Imp., Crosswalks, Chumstick Trail & W/S LID & CDBG, Residential Paving, Festhalle & Parking Imp., Utility Rate Study, Water Well Pump Repair, Sewer Plan/TMDL/South Interceptor/Equip

CITY OF LEAVENWORTH

CASH FLOW ANALYSIS

General Fund 2011 - BFB \$301,191.65

Month	Revenue	Expenditures	Gain/Loss
January	114,591.97	223,017.06	(108,425.09)
February	102,283.35	76,681.33	25,602.02
March	142,120.38	192,641.68	(50,521.30)
April	176,574.16	98,189.30	78,384.86
May	204,053.41	193,216.59	10,836.82
June	195,675.79	236,990.20	(41,314.41)
July	111,342.89	115,318.91	(3,976.02)
August	107,940.05	123,296.95	(15,356.90)
September	175,554.84	240,675.93	(65,121.09)
October	219,664.63	133,901.92	85,762.71
November	250,196.71	216,477.20	33,719.51
December	226,983.43	206,698.14	20,285.29
Total	2,026,981.61	2,057,105.21	(30,123.60)
Average	168,915.13	171,425.43	(2,510.30)

General Fund 2012 - BFB \$271,068.05

Month	Revenue	Expenditures	Gain/Loss
January	158,333.14	348,491.91	(190,158.77)
February	120,615.53	62,849.71	57,765.82
March	97,901.01	121,103.80	(23,202.79)
April	276,564.68	242,651.67	33,913.01
May	204,116.87	105,075.43	99,041.44
June	97,769.48	145,634.31	(47,864.83)
July	199,385.98	223,048.65	(23,662.67)
August	103,452.18	221,910.06	(118,457.88)
September	120,778.05	103,116.08	17,661.97
October	251,675.13	266,157.41	(14,482.28)
November	355,429.80	88,068.03	267,361.77
December	251,085.67	208,093.78	42,991.89
Total	2,237,107.52	2,136,200.84	100,906.68
Average	186,425.63	178,016.74	8,408.89

General Fund 2013 - BFB \$371,974.73

Month	Revenue	Expenditures	Gain/Loss
January	162,615.28	124,477.28	38,138.00
February	117,628.79	298,407.09	(180,778.30)
March	99,752.80	113,566.44	(13,813.64)
April	270,757.11	267,522.88	3,234.23
May	212,107.74	128,240.18	83,867.56
June	108,713.09	107,745.53	967.56
July	204,600.21	342,646.94	(138,046.73)
August	113,164.84	115,548.59	(2,383.75)
September	205,754.27	189,886.35	15,867.92
October	351,810.63	284,330.89	67,479.74
November	225,477.25	\$90,656.88	134,820.37
December	196,142.20	155,869.50	40,272.70
Total	2,268,524.21	2,218,898.55	49,625.66
Average	189,043.68	184,908.21	4,135.47

Org. Budget (57,198.00)
Difference 106,823.66

All Funds 2011 - BFB \$2,474,374.33

Month	Revenue	Expenditures	Gain/Loss	Notes
January	483,183.09	495,878.93	(12,695.84)	Excludes BFB Posting
February	529,343.34	330,130.00	199,213.34	
March	551,957.82	664,497.92	(112,540.10)	Inc: Interfund Transfers/Debt Payment
April	499,439.99	406,001.48	93,438.51	
May	588,995.87	611,204.28	(22,208.41)	Inc: Debt Payments
June	707,303.95	966,584.62	(259,280.67)	Inc: Interfund Transfers/Debt Payment
July	504,530.98	480,896.03	23,634.95	
August	522,144.37	520,456.91	1,687.46	
September	875,784.26	1,449,708.04	(573,923.78)	Inc: Int. Trans./Debt Pay/Prop.Purch.
October	762,248.75	513,383.67	248,865.08	
November	974,682.88	1,078,736.93	(104,054.05)	Inc: Int. Trans./Debt Pay
December	1,845,050.69	1,103,466.92	741,583.77	
Total	8,844,665.99	8,620,945.73	223,720.26	
Average	737,055.50	718,412.14	18,643.35	

All Funds 2012 - BFB \$2,698,094.59

Month	Revenue	Expenditures	Gain/Loss	Notes
January	640,062.06	904,031.56	(263,969.50)	Exc: BFB, Inc: Interfund Trans. & Sheriff
February	552,593.09	358,373.24	194,219.85	
March	440,071.31	525,825.80	(85,754.49)	Inc: Debt Pay
April	752,102.46	751,720.09	382.37	Inc: Interfund Transfers & Sheriff
May	685,627.33	665,804.12	19,823.21	Inc: Front St. start & Debt Pay
June	566,018.47	910,257.35	(344,238.88)	Inc: Front St. & Debt Pay
July	976,261.25	1,127,883.41	(151,622.16)	Inc: Interfund Transfers & Front St.
August	935,195.08	1,602,504.39	(667,309.31)	Inc: Sheriff & Front St.
September	2,244,068.07	1,005,346.05	1,238,722.02	Inc: Front St. Rev & Exp
October	1,026,228.30	1,659,029.21	(632,800.91)	Inc: Sheriff/Int Trans/Front St
November	975,773.52	863,399.40	112,374.12	Inc: Debt Pay
December	784,715.72	792,189.31	(7,473.59)	
Total	10,578,716.66	11,166,363.93	(587,647.27)	
Average	881,559.72	930,530.33	(48,970.61)	

All Funds 2013 - BFB \$2,110,447.32

Month	Revenue	Expenditures	Gain/Loss	Notes
January	635,846.22	613,125.91	22,720.31	Exc: BFB, Inc: Interfund Trans.
February	692,360.68	595,015.27	97,345.41	Inc: Sheriff/Fire In GF/PWTF Front. St. Rev
March	686,035.83	712,671.54	(26,635.71)	Inc: Debt Payment & Grader Funding
April	857,855.88	819,675.95	38,179.93	Inc: Interfund Trans. & Sheriff
May	755,878.68	814,385.90	(58,507.22)	Inc: Debt Pay/Vehicles & Pool/Clennon Pay
June	688,146.14	796,058.43	(107,912.29)	Inc: Debt Pay & Capital Projects Starting
July	1,419,768.26	1,467,213.82	(47,445.56)	Inc: Int. Trans, Sheriff & Cap. Projects
August	906,723.85	855,686.35	51,037.50	Inc: Capital Project Spending
September	4,966,309.98	4,495,478.07	470,831.91	Inc: Fruit Ware. Pur / 2013 bonds @ +\$4M
October	1,551,497.29	1,465,527.02	85,970.27	Inc: Int. Trans, Sheriff & Cap. Projects
November	782,204.74	698,469.71	83,735.03	Inc: Debt Payments
December	745,239.12	713,740.87	31,498.25	
Total	14,687,866.67	14,047,048.84	640,817.83	
Average	1,223,988.89	1,170,587.40	53,401.49	

Org. Budget (775,267.00)
Difference 1,416,084.83

CITY OF LEAVENWORTH CASH FLOW ANALYSIS

General Fund 2014 - BFB \$421,600.39

Month	Revenue	Expenditures	Gain/Loss
January	196,853.74	250,429.82	(53,576.08)
February	167,110.68	211,174.25	(44,063.57)
March	109,295.67	97,757.62	11,538.05
April	238,422.10	233,758.47	4,663.63
May	244,125.29	107,969.13	136,156.16
June	108,682.43	92,610.91	16,071.52
July	231,733.17	261,561.94	(29,828.77)
August	138,719.69	276,396.70	(137,677.01)
September	430,856.80	189,532.73	241,324.07
October	292,327.62	308,208.19	(15,880.57)
November	298,834.33	\$77,892.87	220,941.46
December	149,772.44	435,580.65	(285,808.21)
Total	2,606,733.96	2,542,873.28	63,860.68
Average	217,227.83	211,906.11	5,321.72

General Fund 2015 - BFB \$485,461.07

Month	Revenue	Expenditures	Gain/Loss
January	374,565.32	213,684.72	160,880.60
February	124,009.40	213,662.83	(89,653.43)
March	279,019.09	290,539.38	(11,520.29)
April	472,484.45	280,927.29	191,557.16
May	205,786.21	117,366.62	88,419.59
June	102,855.95	361,974.27	(259,118.32)
July	536,172.26	378,587.08	157,585.18
August	233,212.66	171,867.73	61,344.93
September	204,892.82	205,141.58	(248.76)
October	353,258.23	293,689.24	59,568.99
November	410,418.08	\$187,007.17	223,410.91
December	121,794.99	157,549.65	(35,754.66)
Total	3,418,469.46	2,871,997.56	546,471.90
Average	284,872.46	239,333.13	45,539.33

General Fund 2016 - BFB: \$ 1,031,932.97

Month	Revenue	Expenditures	Gain/Loss
January	205,037.70	160,943.61	44,094.09
February	206,534.62	79,253.74	127,280.88
March	120,106.19	108,656.78	11,449.41
April	295,875.94	275,978.53	19,897.41
May	277,099.69	177,123.57	99,976.12
June	185,248.69	113,236.83	72,011.86
July	247,540.39	287,900.08	(40,359.69)
August	199,016.77	121,101.68	77,915.09
September	151,120.87	137,290.75	13,830.12
October	256,455.11	339,973.90	(83,518.79)
November			0.00
December			0.00
Total	2,144,035.97	1,801,459.47	342,576.50
Average	214,403.60	180,145.95	34,257.65

Original Bud. (43,291.00)

Amended Bud. (159,572.16)

Difference from Amended Budget 502,148.66

All Funds 2014 - BFB \$2,751,265.15

Month	Revenue	Expenditures	Gain/Loss	
January	873,143.65	896,185.25	(23,041.60)	Exc: BFB, Inc: Int. Trans, Fire Final, & Ins.
February	729,498.23	513,481.51	216,016.72	Inc: Sheriff & PUD Rev in GF
March	507,970.47	455,911.88	52,058.59	Inc: Debt Pay
April	787,380.25	874,228.43	(86,848.18)	Inc: Sheriff, Int Trans & Bud Amend.
May	1,006,163.23	1,032,240.84	(26,077.61)	Inc: Debt Pay & Capital Projects
June	555,080.87	771,579.42	(216,498.55)	Inc: Debt Pay & Cap.Proj/Vehicle Purch.
July	1,385,971.20	1,218,538.13	167,433.07	Inc: Sheriff, Int Trans & Cap Proj.
August	906,794.50	981,282.23	(74,487.73)	Inc: GF-\$200K Loan to Street/Cap Projects
September	1,229,093.93	1,158,430.01	70,663.92	Inc: GF Loan payback fm Street/debt payments/cap proj.
October	1,047,327.95	983,138.82	64,189.13	Inc: Sheriff, Int Trans, Cap Proj. & GF loans
November	1,155,609.29	1,267,009.70	(111,400.41)	Inc: Debt Pay / Int. Loan Payments & Cap Projects
December	717,843.67	962,310.13	(244,466.46)	Inc: Duncan 1/2 Prop. Purchase (\$137K) in GF & DOE Grant
Total	10,901,877.24	11,114,336.35	(212,459.11)	
Average	908,489.77	926,194.70	(17,704.93)	

All Funds 2015 - BFB \$2,538,806.04

Month	Revenue	Expenditures	Gain/Loss	
January	1,051,830.23	1,066,593.85	(14,763.62)	Exc: BFB, Inc: Int. Trans, Prop. Purchase, Capital & Ins.
February	711,148.36	522,650.98	188,497.38	Inc: Sheriff
March	849,132.72	772,503.98	76,628.74	Inc: Debt Pay & DOE Solar/Energy Grant
April	1,137,068.51	880,615.29	256,453.22	Inc: Sheriff, Int Trans, Bud Amend, Grant Reimb.& Prop Tax
May	998,552.05	1,135,101.21	(136,549.16)	Inc: Debt Pay & Cap Proj./Prop Taxes
June	622,805.53	599,419.68	23,385.85	Inc: GF Grant Exp & other minor Cap Proj Exp.
July	1,736,463.32	1,534,956.63	201,506.69	Inc: GF:Sheriff & St Fund Loan, Int Trans, & Cap Proj.
August	1,199,554.65	1,091,473.93	108,080.72	Inc: GF Loan to St & Cap Grant Related Turnover
September	1,008,009.77	851,293.15	156,716.62	Inc: St Cap Grant Turnover, debt payments
October	1,803,580.21	1,652,184.71	151,395.50	Inc: Sheriff, Int Trans, grants/cap proj./prop taxes
November	1,101,373.40	983,866.19	117,507.21	Inc: Debt Pay & Cap Proj./Prop Taxes
December	856,892.89	823,513.84	33,379.05	
Total	13,076,411.64	11,914,173.44	1,162,238.20	
Average	1,089,700.97	992,847.79	96,853.18	

All Funds 2016 - BFB: \$ 3,701,044.24

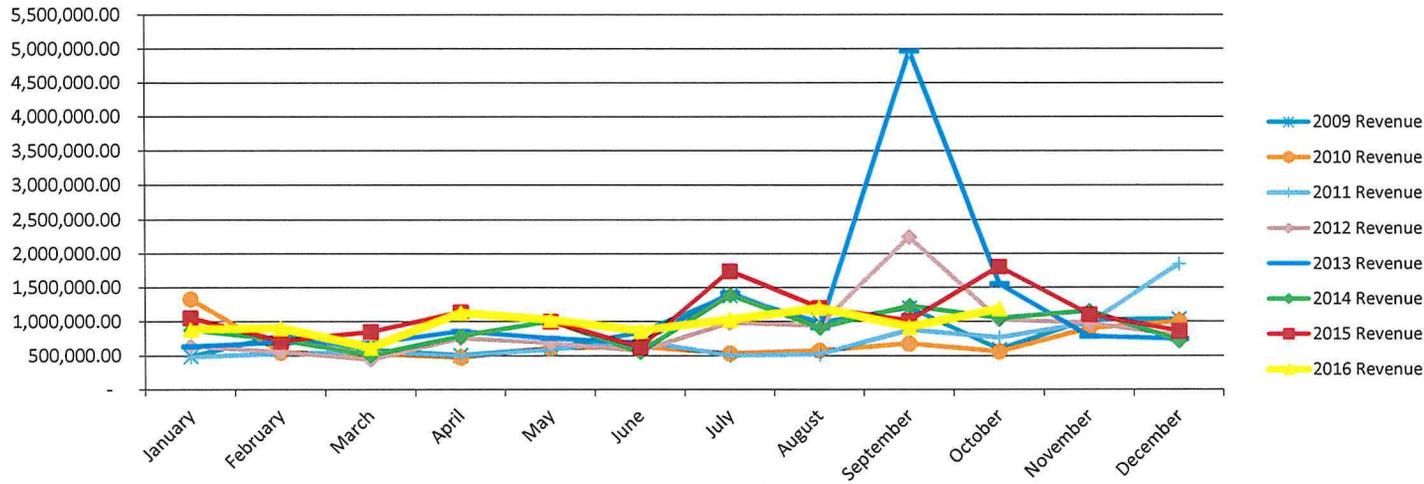
Month	Revenue	Expenditures	Gain/Loss	
January	883,058.30	840,785.99	42,272.31	Exc: BFB, Inc: Int. Trans & Insurance
February	902,757.85	470,092.63	432,665.22	Sheriff did not bill as usual - in March
March	617,414.10	510,795.54	106,618.56	Inc: Debt pay & PUD Solar/Energy \$122,800 refund
April	1,127,657.66	1,006,774.36	120,883.30	Inc: Sheriff, Int Trans, Bud Amend, Prop Tax, School Pine St
May	1,022,050.67	1,132,589.46	(110,538.79)	Inc: Debt Pay & Cap Proj./Prop Taxes
June	865,049.84	585,073.02	279,976.82	Inc: Minor Cap Proj spending
July	1,029,213.11	890,055.76	139,157.35	Inc: GF Sheriff, Int Trans, & minor Cap Proj.
August	1,198,174.10	751,449.25	446,724.85	Inc: Grant Reimb/inc revenue/lack of capital spending
September	921,954.20	1,171,020.52	(249,066.32)	Inc: Chumstick/LID, debt payments
October	1,183,598.13	1,145,899.79	37,698.34	Inc: Sheriff, Int Trans, grants/cap proj./prop taxes
November			0.00	
December			0.00	
Total	9,750,927.96	8,504,536.32	1,246,391.64	
Average	975,092.80	850,453.63	124,639.16	

Original Bud. 223,079.00 (Note \$178K GF, \$91K P1/P2, \$43K Festhalle, \$217K Streets,

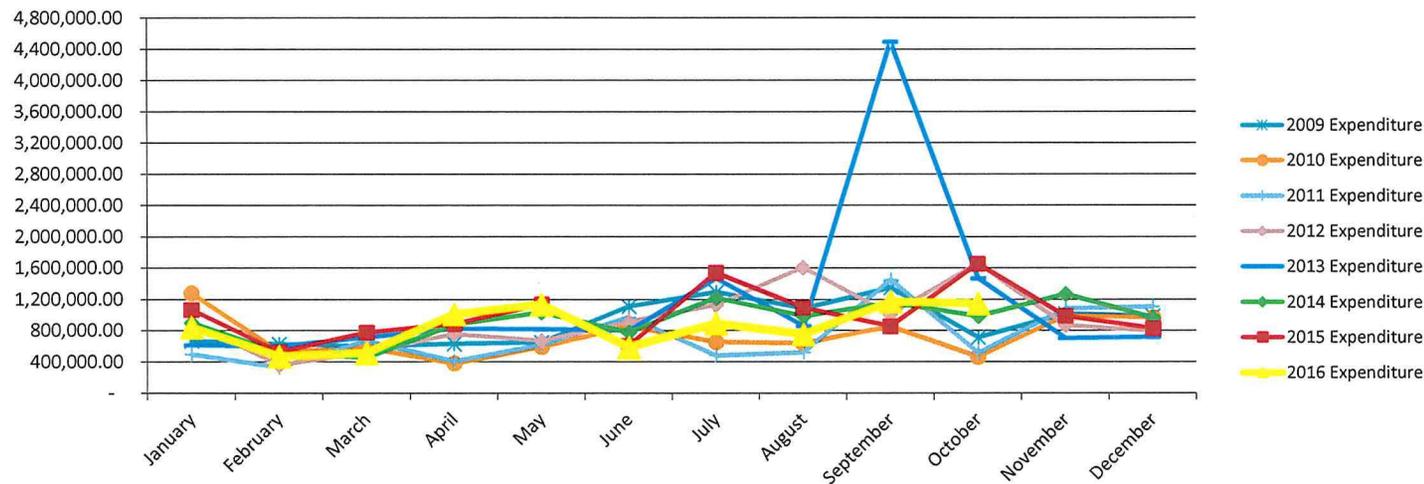
Amended Bud. 108,470.67 \$280K Sewer, \$50K Water, \$20K Stormwater, \$134K ER&R, \$70K

Difference from Amended Budget 1,137,920.97 Rate Study) ~ \$1,083,000

City of Leavenworth All Funds Revenue 2009-2016



City of Leavenworth All Funds Expenditures 2009-2016



- Notes:
- **Not all capital items are included but major ones are noted as years progress.
 - 2009 included Icicle Station Construction
 - 2010 included multiple minor capital improvements and \$360,000 in LOCAL funding for Garbage Truck, Receptacles and F-550
 - 2011 included Recycle Property purchase of \$275K in September and Water Bond Financing of \$700K in Dec
 - 2012 included Front Street Project Exp and Loan revenues & completion of \$750K PWWF Engineering Loan for Downtown Planning
 - 2013 included Safe Routes planning, Equip replace. (\$300K), City Hall & Warehouse Parking Lots, Pool Filtration, Scholze St. Sewer, Well pump #1 E. Leav. Rd Watermain (\$700K), Bonds Purchase/Imp. of Fruit Warehouse Property in Sept 2013 at (\$2.1M) and Festhalle Refi (\$1.5M)
 - 2014 included Safe Routes (\$588K), West St (\$92K), Well Pump #3 (\$273K), Lod. Tax Proj (\$57K), Chumstick Trail Plan/ROW (\$33K), Festhalle (\$40K), Retaining Wall (\$273K), Comm. St.3rd-8th Plan/Eng (\$38.5K), Sewer System Plan & Equip Upgrades (\$47K), LID Eng. in W/S (\$110K), Water Equip. \$3.3K Garbage Cap (\$29K), equip rep (\$100K), computer (\$18K), GF: Parks Capital (\$7K), Duncan 1/2 Purchase (\$139.5K), DOE Solar/Energy Grant (\$177K)
 - 2015 includes DOE Solar/Energy (\$800K), Chumstick Trail & W/S LID (\$700K), Commercial St (\$1.45M), W/S/Storm various planning/imp., Festhalle/Parking (\$175K)
 - 2016: Facility Imp., Crosswalks, Chumstick Trail & W/S LID & CDBG, Residential Paving, Festhalle & Parking Imp., Utility Rate Study, Water Well Pump Repair, Sewer Plan/TMDL/South Interceptor/Equip

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23426	11/23/2016	11/23/2016	6818	AdventureWenatchee	787.30 Group Funds Advertising
557 30 44 08	Advertising - Group Fundin	104 000 557	Lodging Tax	787.30	
23510	11/23/2016	11/23/2016	5760	Amazon/SYNC	2,089.28 City Supplies
511 60 31 00	Office & Operating Supplie	001 000 511	Current Expens	34.14	
518 20 48 00	Repairs & Maintenance Cit	001 000 518	Current Expens	76.50	
534 80 32 00	Operating Supplies-Trtmnt	403 000 534	Water	14.80	
535 80 32 00	Operating Supplies-Trtmnt	404 000 535	Sewer	56.74	
535 80 32 00	Operating Supplies-Trtmnt	404 000 535	Sewer	46.40	
535 80 32 00	Operating Supplies-Trtmnt	404 000 535	Sewer	60.98	
537 80 31 00	Office & Operating Supplie	402 000 537	Garbage	8.99	
537 80 31 00	Office & Operating Supplie	402 000 537	Garbage	8.75	
542 66 31 00	Office & Operating Supplie	101 000 542	Streets	159.50	
542 66 31 00	Office & Operating Supplie	101 000 542	Streets	21.46	
542 66 31 00	Office & Operating Supplie	101 000 542	Streets	193.14	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	49.98	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	141.85	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	15.12	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	25.58	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	14.80	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	54.31	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	46.06	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	47.79	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	47.10	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	20.09	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	42.48	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	9.24	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	20.87	
576 20 31 00	Office & Operating Supplie	176 000 576	Community Sw	48.25	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	49.98	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	54.31	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	61.76	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	85.11	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	14.80	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	15.93	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	43.93	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	17.87	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	59.99	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	43.93	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	2.71	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	69.87	
576 80 35 00	Small Tools & Minor Equip	001 000 576	Current Expens	304.17	

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23470	11/23/2016	11/23/2016	30 Amerigas - Wenatchee	99.73	Propane For Library
	518 20 31 00	Office & Operating Supplie	001 000 518	99.73	Current Expens
23471	11/23/2016	11/23/2016	41 Apple Valley Services Inc	286.44	Portable Toilets
	557 30 47 01	Utilities-Restrooms	104 000 557	110.00	Lodging Tax
	557 30 47 02	Utilities - Icicle Station	104 000 557	130.00	Lodging Tax
	576 80 47 00	Utilities	001 000 576	29.67	Current Expens
	576 80 47 00	Utilities	001 000 576	16.77	Current Expens
23499	11/23/2016	11/23/2016	60 Autumn Leaf Association	5,000.00	Sponsorship Matching Funds
	557 30 44 15	Autumn Leaf Special \$5K C	104 000 557	5,000.00	Lodging Tax
23494	11/23/2016	11/23/2016	7437 BeCause Water Benefit Corp	1,453.25	Water Bottle Filling Station
	594 73 60 03	Tourism Cap. Imp. Fund Pr	104 000 594	1,453.25	Lodging Tax
23457	11/23/2016	11/23/2016	4236 Blue Tarp Financial, Inc.	299.00	Truck #5
	548 68 34 00	Supp Purchased For Invent	501 000 548	299.00	Equip Rental &
23458	11/23/2016	11/23/2016	4236 Blue Tarp Financial, Inc.	15.31	PW Gloves
	548 68 31 00	Office & Operating Supplie	501 000 548	15.31	Equip Rental &
			Total Blue Tarp Financial, Inc.	314.31	
23507	11/23/2016	11/23/2016	2412 Cashmere Valley Bank	14,521.39	Loan Installment 2009 Train Station Debt
	591 47 71 00	Debt Redemp-Prin/09Train	202 000 591	13,460.85	2009 G.O. Bon
	592 47 83 00	Debt Redemp-Int/09Train	202 000 592	1,060.54	2009 G.O. Bon
23439	11/23/2016	11/23/2016	162 Chelan County Treasurer	3,062.84	12/16 Housing Of Inmates
	521 10 51 00	Chel. Co. Sheriff - Jail	001 000 521	3,062.84	Current Expens
23472	11/23/2016	11/23/2016	162 Chelan County Treasurer	19,969.00	October Dump Fees
	537 80 51 00	Dump Fees	402 000 537	19,969.00	Garbage
			Total Chelan County Treasurer	23,031.84	
23506	11/23/2016	11/23/2016	174 City Of Leavenworth	292.80	Chamber SUP For Gluehwein Tent
	594 73 60 03	Tourism Cap. Imp. Fund Pr	104 000 594	292.80	Lodging Tax

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23473	11/23/2016	11/23/2016	4592 Consolidated Supply	292.31	WTP Distribution Supplies
	534 80 31 00	Operating Supplies-Distrib	403 000 534 Water	292.31	
23474	11/23/2016	11/23/2016	227 Dan's Food Market	81.72	Bleach & Distilled Water For WWTP
	535 80 32 00	Operating Supplies-Trtmnt	404 000 535 Sewer	81.72	
23475	11/23/2016	11/23/2016	512 Deason, Michael	1,232.26	Chumstick Hwy W&S Line, Pinegrass Subdivision
	558 60 41 05	Pro.Svs. Develop Review-R	001 000 558 Current Expens	735.38	
	594 34 41 05	Meadowlark LID	403 000 594 Water	89.43	
	594 35 41 05	Meadowlark LID	404 000 594 Sewer	139.13	
	595 90 41 06	Chumstick Const. Admin D	101 000 595 Streets	268.32	
23476	11/23/2016	11/23/2016	237 Dept of Ecology	30.00	K Breaux Wastewater Operator Certification
	535 80 49 00	Misc/Reg/Dues/Subscriptio	404 000 535 Sewer	30.00	
23469	11/23/2016	11/23/2016	239 Dept of Health	42.00	T Radach Waterworks Operator Certification
	534 80 49 00	Misc/Reg/Dues/Subscriptio	403 000 534 Water	42.00	
23489	11/23/2016	11/23/2016	5666 Dept of Licensing	5.96	IVIPS
	542 65 31 01	Office & Operating Supplie	415 000 542 Parking	5.96	
23477	11/23/2016	11/23/2016	249 Dept of Transportation	3,096.52	Fuel Consumed
	548 68 32 00	Fuel Consumed	501 000 548 Equip Rental &	3,096.52	
23478	11/23/2016	11/23/2016	7436 Emergency Responder Products	1,655.00	Street Supplies - Fire Hydrant Markers
	542 66 31 00	Office & Operating Supplie	101 000 542 Streets	1,655.00	
23479	11/23/2016	11/23/2016	306 Forestry Suppliers Inc	452.90	Water Level Meter
	534 80 35 00	Small Tools & Minor Equip	403 000 534 Water	452.90	
23440	11/23/2016	11/23/2016	832 Frontier	29.99	LAP Webcam
	557 30 44 01	Advertising-LAP	104 000 557 Lodging Tax	29.99	
23480	11/23/2016	11/23/2016	832 Frontier	30.56	WWTP Internet
	535 80 42 00	Comm-Phone/Postage/Fx	404 000 535 Sewer	30.56	
23502	11/23/2016	11/23/2016	832 Frontier	1,293.30	City Land Lines
	518 90 42 00	Comm-Phone/Postage/Fx	502 000 518 Central Service	476.07	

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
534 80 42 00	Comm-Phone/Postage/Fx		403 000 534 Water	41.10		
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	43.31		
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	43.31		
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	73.30		
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	81.77		
537 80 42 00	Comm-Phone/Postage/Fx		402 000 537 Garbage	111.76		
557 30 44 01	Advertising-LAP		104 000 557 Lodging Tax	47.40		
575 48 42 00	Phone/Postage/Fax		110 000 575 Leavenworth Ci	220.21		
576 20 42 00	Comm-Phone/Postage/Fx		176 000 576 Community Sw	43.31		
576 80 47 00	Utilities		001 000 576 Current Expens	111.76		
Total Frontier				1,353.85		
23481	11/23/2016	11/23/2016	331	Graybeal Signs Inc.	62.17	Stencil For Cardboard Containers
537 80 31 00	Office & Operating Supplie		402 000 537 Garbage	62.17		
23482	11/23/2016	11/23/2016	344	Hach Company Inc.	600.17	WWTP Supplies
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	600.17		
23431	11/23/2016	11/23/2016	345	Haglund's Trophies	15.72	S Hunstock Name Plate
514 20 31 00	Office & Operating Supplie		001 000 514 Current Expens	15.72		
23487	11/23/2016	11/23/2016	345	Haglund's Trophies	25.47	J Bangsund Nameplate
511 60 31 00	Office & Operating Supplie		001 000 511 Current Expens	25.47		
Total Haglund's Trophies				41.19		
23483	11/23/2016	11/23/2016	359	Holland Machine Inc.	6,588.84	Funeral/Burial Service Supplies
536 50 31 00	Office & Operating Supplie		001 000 536 Current Expens	6,588.84		
23486	11/23/2016	11/23/2016	6969	James, Katrina M	62.21	50% Payment For Foul Weather Gear
537 80 31 00	Office & Operating Supplie		402 000 537 Garbage	62.21		
23484	11/23/2016	11/23/2016	5626	KCDA Purchasing Cooperative	258.12	City Supplies
518 20 31 00	Office & Operating Supplie		001 000 518 Current Expens	12.91		
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	38.72		
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	206.49		
23429	11/23/2016	11/23/2016	434	Keyhole Security Inc	378.00	City Hall Fire Alarm Monitoring

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
518 20 48 00	Repairs & Maintenance Cit		001 000 518 Current Expens	378.00			
23444	11/23/2016	11/23/2016	453		Kottkamp & Yedinak PLLC	550.00	Hearing Examiner Public Hearing
558 60 41 01	Hearing Exam-ProSvs.		001 000 558 Current Expens	550.00			
23463	11/23/2016	11/23/2016	4890		Kyle Mathison Orchards, INC	24.00	Yard Waste
537 80 41 03	Recycling Dump Fees		402 000 537 Garbage	24.00			
23464	11/23/2016	11/23/2016	4890		Kyle Mathison Orchards, INC	120.00	Yard Waste
537 80 41 03	Recycling Dump Fees		402 000 537 Garbage	120.00			
			Total Kyle Mathison Orchards, INC	144.00			
23438	11/23/2016	11/23/2016	489		LocalTel Communications Inc	48.09	WTP Internet
534 80 42 00	Comm-Phone/Postage/Fx		403 000 534 Water	48.09			
23425	11/23/2016	11/23/2016	4297		MRSC Rosters	120.00	MRSC Rosters 2017 Membership
518 90 49 00	Misc-Reg/Dues/Subscriptio		502 000 518 Central Service	120.00			
23436	11/23/2016	11/23/2016	4414		Mail Finance	146.35	Postage Machine
518 90 45 00	Operating Rentals & Leases		502 000 518 Central Service	146.35			
23485	11/23/2016	11/23/2016	5665		Max-R	1,685.00	Dog Station
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	1,685.00			
23456	11/23/2016	11/23/2016	38		Muro, Antonio	125.00	Boot Allowance A Muro
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	125.00			
23437	11/23/2016	11/23/2016	475		NCW Media, Inc.	65.50	Ordinances 1532-1534
518 90 44 00	Advertising		502 000 518 Central Service	65.50			
23508	11/23/2016	11/23/2016	475		NCW Media, Inc.	52.40	UVPRSA Resolutions Advertising
576 20 44 00	Advertising		176 000 576 Community Sw	52.40			
23509	11/23/2016	11/23/2016	475		NCW Media, Inc.	104.80	Hearing Examiner/CUP
558 60 44 00	Advertising		001 000 558 Current Expens	104.80			

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
			Total NCW Media, Inc.	222.70		
23491	11/23/2016	11/23/2016	4378	Neofunds by Neopost	500.00	Postage
	518 90 42 00	Comm-Phone/Postage/Fx	502 000 518 Central Service	500.00		
23500	11/23/2016	11/23/2016	583	Oak Harbor Freight Lines	308.54	Freight For WWTP Pump
	535 80 32 00	Operating Supplies-Trtmnt	404 000 535 Sewer	308.54		
23443	11/23/2016	11/23/2016	586	Okanogan Co. Transportation & Nutrition	4,000.00	2016 Senior Nutrition Programs
	569 00 50 00	Council On Aging	001 000 569 Current Expens	4,000.00		
23459	11/23/2016	11/23/2016	595	Oxarc Inc.	15.19	Argon Gas For Wirefeed Welder
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	15.19		
23432	11/23/2016	11/23/2016	600	Pacific Engineering And Design, PLLC	7,143.40	Hampton Inn Inspection
	558 60 41 05	Pro.Svs. Develop Review-R	001 000 558 Current Expens	7,143.40		
23433	11/23/2016	11/23/2016	600	Pacific Engineering And Design, PLLC	782.00	Alpine Elementary Engineering
	558 60 41 05	Pro.Svs. Develop Review-R	001 000 558 Current Expens	782.00		
			Total Pacific Engineering And Design, PLLC	7,925.40		
23461	11/23/2016	11/23/2016	7271	Pacific Northwest Theatre Associates	895.72	Festhalle Lights
	594 75 63 00	Festhalle Capital Imp.	110 000 594 Leavenworth Ci	895.72		
23460	11/23/2016	11/23/2016	4759	Pacific Power Batteries	115.07	Pay Station 1 Battery
	542 65 31 01	Office & Operating Supplie	415 000 542 Parking	115.07		
23430	11/23/2016	11/23/2016	4334	Pacific Security	570.00	Festhalle Guard Service
	575 48 41 02	Security	110 000 575 Leavenworth Ci	570.00		
23435	11/23/2016	11/23/2016	4334	Pacific Security	1,782.00	Guard Service, Parking Enforcement & Security Patrol W Vehicle
	542 65 41 02	ProSvs-Parking Enforcemen	415 000 542 Parking	1,656.00		
	557 30 15 00	Festival & Event Security	104 000 557 Lodging Tax	126.00		

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total Pacific Security	2,352.00	
23490	11/23/2016	11/23/2016	4644 Ricoh USA Inc.	768.96	Copier Maintenance
	518 90 45 00	Operating Rentals & Leases	502 000 518 Central Service	768.96	
23442	11/23/2016	11/23/2016	2381 Safeguard Business Systems	236.62	A/P Check Stock
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	236.62	
23501	11/23/2016	11/23/2016	558 Sprint Communications	329.83	City Cell Phones
	535 80 42 00	Comm-Phone/Postage/Fx	404 000 535 Sewer	38.36	
	537 80 31 00	Office & Operating Supplie	402 000 537 Garbage	19.18	
	548 68 42 00	Comm-Phone/Postage/Fx	501 000 548 Equip Rental &	136.04	
	576 80 47 00	Utilities	001 000 576 Current Expens	136.25	
23462	11/23/2016	11/23/2016	729 Stan's Merry Mart	156.62	G Presler Boot Allowance, T Valentine Foul Weather Gear
	534 80 32 00	Operating Supplies-Trtmnt	403 000 534 Water	46.06	
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	110.56	
23445	11/23/2016	11/23/2016	731 Staples Credit Plan	846.24	Office Supplies
	513 10 31 00	Office & Operating Supplie	001 000 513 Current Expens	29.26	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	32.50	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	121.39	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	121.09	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	335.54	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	56.29	
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	131.97	
	534 80 32 00	Operating Supplies-Trtmnt	403 000 534 Water	18.20	
23468	11/23/2016	11/23/2016	3934 Swoboda Photography	71.26	Business Portrait Councilmember S Waters
	513 10 41 00	Professional Services	001 000 513 Current Expens	71.26	
23488	11/23/2016	11/23/2016	4415 T2 Systems Canada Inc.	168.02	Parking Meter Services
	542 65 41 01	ProSvs-Monthly EMS Serv	415 000 542 Parking	168.02	
23465	11/23/2016	11/23/2016	7324 Tacoma Screw Products, Inc.	54.23	PW Supplies
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	54.23	
23466	11/23/2016	11/23/2016	7324 Tacoma Screw Products, Inc.	30.17	PW Supplies

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	30.17	
23467	11/23/2016	11/23/2016	7324 Tacoma Screw Products, Inc.	27.01	PW Supplies
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	27.01	
Total Tacoma Screw Products, Inc.				111.41	
23434	11/23/2016	11/23/2016	6073 Torres, Jorge	810.00	Festhalle Deposit Refund
347 30 06 01	Room Rental		110 000 340 Leavenworth Ci	-60.00	
347 30 06 03	Room Deposit Fees		110 000 340 Leavenworth Ci	-500.00	
347 30 06 04	Equipment Deposit Fees		110 000 340 Leavenworth Ci	-250.00	
23495	11/23/2016	11/23/2016	7438 Traffic Safety Corp	4,671.00	Speed Radar Sign
594 18 31 03	Speed Radar Sign		101 000 594 Streets	4,671.00	
23496	11/23/2016	11/23/2016	787 Traffic Safety Supply Co., Inc.	70.04	Student Crossing Sign For Cone St
542 64 31 00	Office & Operating Supplie		101 000 542 Streets	70.04	
23497	11/23/2016	11/23/2016	787 Traffic Safety Supply Co., Inc.	109.43	Construction Sign For Pine St
595 30 63 50	Pine Street Construction		305 000 595 Pine Street Cap	109.43	
Total Traffic Safety Supply Co., Inc.				179.47	
23446	11/23/2016	11/23/2016	5762 U.S. Bank St. Paul	14,685.52	Garbage Truck LEA0222-1-1
591 48 78 00	Debt Redemp-Prin/ Garbag		501 000 591 Equip Rental &	13,164.74	
592 48 80 00	Debt Redemp-Int/ Garbage		501 000 592 Equip Rental &	1,520.78	
23447	11/23/2016	11/23/2016	5762 U.S. Bank St. Paul	18,854.51	Street Sweeper LEA0222-4-1
591 48 78 01	Debt Redemp-Prin/ Sweepe		501 000 591 Equip Rental &	16,557.30	
592 48 80 01	Debt Redemp-Int/ Sweeper		501 000 592 Equip Rental &	2,297.21	
23448	11/23/2016	11/23/2016	5762 U.S. Bank St. Paul	3,680.01	Road Grader LEA0222-5-1
592 48 80 04	Debt Redemp-Int/Grader		501 000 592 Equip Rental &	3,680.01	
23449	11/23/2016	11/23/2016	5762 U.S. Bank St. Paul	1,820.84	Solar/Energy LEA0222-6-1
592 18 80 01	Debt Redemp-Int Solar/Ene		001 000 592 Current Expens	1,820.84	
23450	11/23/2016	11/23/2016	5762 U.S. Bank St. Paul	5,125.00	Chumstick Trail ROW LEA0222-7-1

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
592 18 80 00	Debt Redemp-Int	ROW Lar	001 000 592	3,280.00	Current Expens
592 34 83 09	Debt Redemp-Int	ROW Lar	403 000 592	717.50	Water
592 35 83 07	Debt Redemp-Int	ROW Lar	404 000 592	1,127.50	Sewer
Total U.S. Bank St. Paul				44,165.88	
23498	11/23/2016	11/23/2016	818	64.70	USA Bluebook WTP Supplies
534 80 32 00	Operating Supplies-Trtmnt		403 000 534	64.70	Water
23503	11/23/2016	11/23/2016	833	384.24	Verizon Wireless City Smart Phones
534 80 42 00	Comm-Phone/Postage/Fx		403 000 534	37.75	Water
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535	58.31	Sewer
548 68 42 00	Comm-Phone/Postage/Fx		501 000 548	58.31	Equip Rental &
558 60 31 00	Office & Operating Supplie		001 000 558	37.75	Current Expens
559 30 31 00	Office & Operating Supplie		001 000 559	58.31	Current Expens
576 80 47 00	Utilities		001 000 576	133.81	Current Expens
23504	11/23/2016	11/23/2016	837	1,017.91	Visa City Supplies
535 80 32 00	Operating Supplies-Trtmnt		404 000 535	53.92	Sewer
535 80 32 00	Operating Supplies-Trtmnt		404 000 535	4.22	Sewer
537 80 31 00	Office & Operating Supplie		402 000 537	5.27	Garbage
542 63 48 00	Repairs & Maintenance		101 000 542	506.71	Streets
548 68 31 00	Office & Operating Supplie		501 000 548	88.90	Equip Rental &
575 48 31 00	Office & Operating Supplie		110 000 575	90.78	Leavenworth Ci
576 80 31 00	Office & Operating Supplie		001 000 576	63.83	Current Expens
576 80 31 00	Office & Operating Supplie		001 000 576	95.90	Current Expens
576 80 31 00	Office & Operating Supplie		001 000 576	108.38	Current Expens
23505	11/23/2016	11/23/2016	837	953.48	Visa City Supplies
511 60 31 00	Office & Operating Supplie		001 000 511	6.00	Current Expens
511 60 31 00	Office & Operating Supplie		001 000 511	5.42	Current Expens
511 60 31 00	Office & Operating Supplie		001 000 511	57.43	M. Neighbors Business Cards
511 60 31 00	Office & Operating Supplie		001 000 511	15.50	Current Expens
518 90 41 04	Website Design-ProSvs		502 000 518	101.96	Central Service
558 60 31 00	Office & Operating Supplie		001 000 558	40.80	Current Expens
558 60 31 00	Office & Operating Supplie		001 000 558	92.25	Current Expens
558 60 31 00	Office & Operating Supplie		001 000 558	39.40	Current Expens
558 60 31 00	Office & Operating Supplie		001 000 558	40.04	Current Expens
558 60 31 00	Office & Operating Supplie		001 000 558	75.00	Current Expens
558 60 31 00	Office & Operating Supplie		001 000 558	57.15	Current Expens
558 60 41 00	Pro.Svs. Non-Reimbursed		001 000 558	84.75	Current Expens

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 41 00	Pro.Svs. Non-Reimbursed		001 000 558 Current Expens	159.00	
558 60 41 00	Pro.Svs. Non-Reimbursed		001 000 558 Current Expens	-84.75	
559 30 31 00	Office & Operating Supplie		001 000 559 Current Expens	100.94	
594 11 64 00	PC/Mayor		502 000 594 Central Service	162.59	Council Laptop MS Office
Total Visa				1,971.39	
23441	11/23/2016	11/23/2016	921		
			Washington State Patrol	12.00	Background Check S Hunstock
514 20 31 00	Office & Operating Supplie		001 000 514 Current Expens	12.00	
23493	11/23/2016	11/23/2016	7270		
			Wenatchee Quality Welding & Fabrication	18,310.04	P2 Railing
595 65 63 01	Parking Improvements		301 000 595 Capital Projects	18,310.04	
Report Total:				156,520.30	

Fund	
001 Current Expense	33,020.30
101 Streets	7,545.17
104 Lodging Tax	7,976.74
110 Leavenworth Civic Center	2,765.21
176 Community Swimming Pool	143.96
202 2009 G.O. Bond	14,521.39
301 Capital Projects Fund (Warehouse)	18,310.04
305 Pine Street Capital Project	109.43
402 Garbage	20,391.33
403 Water	1,864.84
404 Sewer	3,003.24
415 Parking	1,945.05
501 Equip Rental & Revolving Fund	41,546.77
502 Central Services	3,376.83

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 11/23/2016

Time: 11:56:23 Date: 11/18/2016
Page: 11

Accts
Pay # Received Date Due Vendor Amount Memo

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

_____ Councilmember	_____ Councilmember	_____ Councilmember
_____ Councilmember	_____ Councilmember 	_____ Councilmember

CHECK REGISTER

City Of Leavenworth
MCAG #: 0222

11/29/2016 To: 11/29/2016

Time: 13:14:15 Date: 11/18/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7559	11/29/2016	Claims	10	EFT	Dept of Revenue	13,455.78	Combined Excise Tax Return / October 2016
		001 Current Expense				35.75	
		110 Leavenworth Civic Center				363.25	
		402 Garbage				3,052.85	
		403 Water				5,853.95	
		404 Sewer				2,329.59	
		410 Stormwater				70.71	
		415 Parking				1,673.64	
		501 Equip Rental & Revolving Fund				6.40	
		502 Central Services				69.64	
						13,455.78	Claims: 13,455.78

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

_____ Signed	_____ Date
_____ Finance Director	_____ Date

CHECK REGISTER

City Of Leavenworth

Time: 09:04:11 Date: 11/17/2016

MCAG #: 0222

11/17/2016 To: 11/17/2016

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7651	11/17/2016	Claims	10	56636	Shelton's Tree Farm	60.00	City Xmas Tree
		104 Lodging Tax				60.00	
						<u>60.00</u>	Claims: 60.00
						60.00	

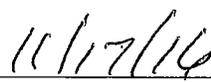
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Signed

Date



Finance Director



Date

CHECK REGISTER

City Of Leavenworth
MCAG #: 0222

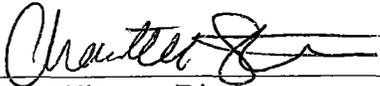
11/16/2016 To: 11/16/2016

Time: 12:40:57 Date: 11/16/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7629	11/16/2016	Claims	10	56632	KING	3,521.20	King5.com Advertising
					104 - 557 30 44 01 - Advertising-LAP	3,521.20	
7630	11/16/2016	Claims	10	56633	NWCN.com	400.05	NWCN.com Advertising
					104 - 557 30 44 01 - Advertising-LAP	400.05	
7631	11/16/2016	Claims	10	56634	Sound Publishing, Inc.	9,013.64	October 2016 Advertising
					104 - 557 30 44 01 - Advertising-LAP	9,013.64	
7632	11/16/2016	Claims	10	56635	Swarnar Communications Inc.	780.00	Display Ad 4x3 1-8 Units
					104 - 557 30 44 01 - Advertising-LAP	780.00	
104 Lodging Tax						13,714.89	
						13,714.89	Claims: 13,714.89

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Signed	Date



 Finance Director



 Date

CHECK REGISTER

City Of Leavenworth
MCAG #: 0222

11/15/2016 To: 11/15/2016

Time: 14:04:13 Date: 11/15/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7588	11/15/2016	Claims	10	56631	Dept of Labor & Industries	114.10	L & I Penalty
			110 Leavenworth Civic Center			114.10	
						114.10	Claims: 114.10

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date
_____	_____
Signed	Date



Finance Director

11/15/16

Date

CHECK REGISTER

City Of Leavenworth
MCAG #: 0222

11/14/2016 To: 11/14/2016

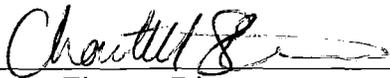
Time: 10:42:28 Date: 11/14/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7560	11/14/2016	Claims	10	56630	Dept of Licensing	2,885.25	New Used Garbage Truck Licensing Fees
501 Equip Rental & Revolving Fund						2,885.25	
						<u>2,885.25</u>	Claims: 2,885.25
						2,885.25	

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Signed

Date



Finance Director



Date

CHECK REGISTER

City Of Leavenworth
MCAG #: 0222

11/10/2016 To: 11/10/2016

Time: 09:01:19 Date: 11/10/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7500	11/10/2016	Claims	10	56626	Field Group	990.00	Graphic Design
					104 - 557 30 44 01 - Advertising-LAP	990.00	
7501	11/10/2016	Claims	10	56627	Foster Printing Service, Inc.	391.00	Rack Cards / Destination Leavenworth
					104 - 557 30 44 01 - Advertising-LAP	391.00	
7502	11/10/2016	Claims	10	56628	Price Media Inc	1,925.00	2016 SNOW Guide
					104 - 557 30 44 01 - Advertising-LAP	1,925.00	
7503	11/10/2016	Claims	10	56629	SagaCity Custom Publishing	650.00	Seattle Localist, Visit Seattle Newsletter
					104 - 557 30 44 01 - Advertising-LAP	650.00	
					104 Lodging Tax	3,956.00	
						<u>3,956.00</u>	Claims: 3,956.00