

LEAVENWORTH CITY COUNCIL MINUTES

October 24, 2017

Mayor Pro-Tempore Carolyn Wilson called the October 24, 2017 Leavenworth City Council meeting to order at 6:30 PM and Councilmember Waters led the City Council in the Flag Salute.

ROLL CALL

Council Present: Mayor Pro-Tempore Carolyn Wilson, Gretchen Wearne, Elmer Larsen, Mia Bretz, Margaret Neighbors, and Sharon Waters.

Staff Present: City Administrator Joel Walinski, City Attorney Tom Graafstra, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

Mayor Pro-Tempore Wilson excused Mayor Cheryl Farivar and Councilmember Richard Brinkman from the meeting.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda:

1. Approval of Agenda
2. Approval of October 10, 2017 Regular Meeting Minutes
3. Approval of October 10, 2017 Study Session Minutes
4. 2017 Claims \$164,266.15

Councilmember Larsen motioned to approve the consent agenda. The motion was seconded by Councilmember Neighbors and passed unanimously.

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember Waters reported that she attended the Peshastin Community Council meeting, Chelan Douglas Health District Board meeting, Association of Washington Cities (AWC) Regional meeting at the Confluence Technology Center; she shared the highlights of those meetings. She also viewed the stakes that were recently placed for the Pine Street Reconstruction project, attended the Downtown Steering Committee meeting, and reminded the public that there is a Public Open House for the Pine Street Reconstruction project taking place on October 25th at the Festhalle.

Councilmember Neighbors reported that she attended the Upper Valley Museum Board and Economic Development Committee meetings. She also attended the Fall Clean-Up at the Old North Road Cemetery.

Councilmember Bretz reported that she attended the Link Transit Board meeting; many of the Directors had recently attended the American Public Transportation Association (APTA) Annual Meeting and Expo and shared their experiences from that meeting. She went on to share the highlights from that meeting. She announced that the Cascade Education Foundation will hold its annual auction and fundraiser on October 26th at the Festhalle.

Councilmember Larsen reported that he attended the Leavenworth Area Promotion (LAP) meeting and the Long Range Facility Planning meeting with the Chelan County PUD. He spoke to the new PUD facility location and gave a brief timeline of the PUD's plans for that new location.

Councilmember Wearne reported that she attended the Leavenworth Area Promotion (LAP), Economic Development, and the Downtown Steering Committee meetings and shared highlights from those meetings. She read her letter of resignation to the Councilmembers, staff, and the audience. She explained that her husband has taken a job on the west side of the State, she will be joining him, and she will serve in her position through the month of November.

Mayor Pro-Tempore Wilson reported that she attended the Finance Committee meeting and discussed the 2018 budget requests from LAP.

MAYOR/ADMINISTRATION REPORTS

None.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Craig Hess 125 Pine Street, Leavenworth; Mr. Hess questioned two expenditures that he found on the October 25, 2017 Accounts Payable Report and questioned the Council's decision to hire a consultant to complete a parking study for the City, rather than complete the study in house.

Public Hearing on Ad Valorem (Property) Tax and Mid-Biennium Budget Review / Modification @ 6:45 PM

Mayor Pro-Tempore Wilson opened the Public Hearing at 6:50 PM.

City Administrator Joel Walinski began with a PowerPoint presentation to address the 2017-2018 Mid-Year Budget Presentation and Ad Valorem Tax Adjustment. He reviewed the retail sales tax and lodging tax monthly revenue by year, the City's current position on interest income, and property tax revenues. He displayed the recent history of property tax revenue and the revenue estimate for the upcoming budget. He explained the property tax calculation, property tax adjustments, and noted the banked capacity of \$84,000. He addressed the property tax that is paid on like homes throughout the County and reiterated that the City Council has worked to stabilize property tax for its residents in recent years. He addressed the Park & Recreation Bond Levy that is going to the voters and noted that if the Levy fails, the City will have the opportunity to use additional banked capacity without an impact on the property taxes. He addressed the public safety service agreements and noted that the City would like for the property tax to pay for those basic agreements; the Sheriff's contract and RiverCom will be over \$600,000, the public safety sales tax is \$110,000, and the estimated property tax collection will be approximately \$500,000. He addressed the City's expenditures versus revenue, the current debt position, the 2017 completed projects, the planning and projects that are currently funded in 2018, and the budget amendments that are yet to be determined.

Mayor Pro-Tempore Wilson asked if there are any comments from the public. Hearing none she closed the public hearing at 7:32 PM.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

1. Set Public Hearing on LID 24 Assessment Roll on November 28, 2017 @ 6:45 PM

City Administrator Joel Walinski stated that this motion sets the public hearing date for the final assessment roll for LID #24 for the Meadowlark water line, sewer line, and sewer lift station improvements. He named the property owners included in the assessment: Titus Road, LLC, Upper Valley MEND, and Agnew/Hebert and confirmed that the final total cost of the assessment roll is set at \$832,178.45. He noted that the public hearing will be held once the property owners have reviewed the assessment roll.

Councilmember Bretz motioned to set a public hearing for LID #24 Assessment Roll on November 28, 2017 at 6:45 PM and directs staff to publish said notice in the local newspaper on October 25, 2017 and November 1, 2017 and to mail notices to each property owner being assessed at least 15 days prior to the public hearing. The motion was seconded by Councilmember Larsen and passed unanimously.

2. Ordinance 1553 Highway 2 Annexation

Development Services Manager Nathan Pate stated that the City Council is being asked to adopt Ordinance No. 1553. He explained that the ordinance is subject to the final legal description and attorney review. He described the area as US Hwy. 2, from the Wenatchee River to the furthest west boundary of the Urban Growth Area. He said that the City will own the land, although the WA State Department of Transportation (WSDOT) will maintain the roadway; this will allow for the City to maintain utilities, create access points, etc. There was a brief discussion of the necessity of a correct legal description.

Councilmember Larsen motioned to adopt Ordinance No. 1553 subject to final inclusion of the legal description, mapping, and City Attorney review. The motion was seconded by Councilmember Bretz and passed unanimously.

3. Special Use Permit Noise – Timbrrr! Winter Music Festival

City Administrator Joel Walinski stated that the City Council is being asked to consider approval of a Special Use Permit (SUP) to allow an extended time period and increased noise levels for the Timbrrr! Winter Music Festival taking place on January 26 – 27, 2018 from 4:00 PM – 12:30 AM at the Festhalle. He said that this is the fifth year that the music festival has taken place in Leavenworth and has been quite successful in previous years. He went on to say that the Council's decision of approval or denial of the SUP must be based on whether the request meets the following criteria: the Special Use Permit is necessary; there exists a special circumstance relative to size, topography, location or surroundings of the subject property; requesting property owner or agency has provided a plan for mitigation of noise to be implemented on the approval of the Special Use Permit; that the granting of the Special Use Permit will not be materially detrimental to the comfort, health, or safety of the public; that the Special Use Permit is limited to not more than 14 days in any 90 day period. He added that there have been no reported noise issues at previous events and that the event coordinators conduct their own self-monitoring throughout the event.

Councilmember Neighbors motioned to approve the Special Use Permit to Timber Partners, LLC and Artist Homes, which allows for an exemption from the noise limitations stipulated in LMC

9.33.040 on Friday January 26, 2018 and Saturday January 27, 2018. The motion was seconded by Councilmember Waters and passed unanimously.

ITEMS FOR FUTURE CONSIDERATION

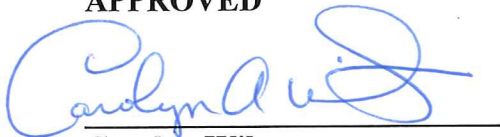
Mayor Pro-Tempore Wilson stated that the Pine Street Open House will take place on October 25, 2017 at 7:00 PM at the Festhalle and that the Transportation Benefit District (TBD) meeting will immediately follow the regular City Council meeting.

ADJOURNMENT

Seeing no other business, Councilmember Neighbors motioned to adjourn the October 24, 2017 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Bretz and passed unanimously.

The meeting adjourned at 7:55 PM.

APPROVED



Carolyn Wilson
Mayor Pro-Tempore

ATTEST



Chantell Steiner
Finance Director / City Clerk