



## City of Leavenworth

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**City Council**  
Cheryl K. Farivar - *Mayor*  
Elmer Larsen  
Carolyn Wilson – *Mayor Pro Tem*  
Mia Bretz  
Margaret Neighbors  
Sharon Waters  
Clint Strand  
Jason Lundgren  
Joel Walinski - *City Administrator*

### LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall – Council Chambers  
October 9, 2018 – 6:30 PM

**Call to Order**  
**Flag Salute**  
**Roll Call**

#### **Consent Agenda**

1. Approval of Agenda
2. Approval of September 25, 2018 Regular Meeting Minutes
3. September 2018 Payroll \$242,602.78
4. 2018 Claims \$179,390.38
5. PRSA Voucher Request \$10,000.00

#### **Council Committees – 2<sup>nd</sup> Tuesday**

Economic Development 3:00 PM  
Parks 4:00 PM  
Public Works 5:00 PM

**Mayoral Proclamation: Public Power Week**

**Public Safety Report: Sergeant Scott Lawrence, Liaison Officer**

**Councilmember and Committee Reports**

**Mayor / Administration Reports**

**Comments from the Public on Items Not on the Agenda**

**Presentation: High-solids Organic-waste Recycling System– Mr. Michael Smith/Impact Bioengineer Inc.**

**Public Hearing - Resoluion - Support for PRSA Operations & Maintenance Levy at 6:45 PM**

#### **Resolutions, Ordinances, Orders, and Other Business**

1. Action: Resolution 16-2018 – Support for PRSA Operations & Maintenance Levy
2. Action: Ordinance 1574 – Quarterly Budget Amendment
3. Action: Ordinance 1575 – LMC Amendment – Chapter 8.04 Garbage

#### **Information Items for Future Consideration**

1. Public Hearing – Waste Management Contract Approval – 10/23/18 @ 6:45 PM
2. Public Hearing – Ad Valorem (Property) Tax – 10/23/18 @ 6:45 PM
3. Public Hearing – Surplus Property – 10/23/18 @ 6:45 PM

**Adjournment**

**(Next Ordinance is 1576 – Next Resolution is 17-2018)**

## SUPPLEMENTAL COUNCIL AGENDA

### **1. Resolution 16-2018 – Support for PRSA Operations & Maintenance Levy**

The City Council is being asked to review and consider for approval Resolution 16 – 2018; a resolution supporting the November 2018 Park and Recreation Service Area (PRSA) Operations and Maintenance Levy.

The following items are included under **TAB 1:**

- Resolution 16-2018
- PRSA 2018 Levy Information
- Precinct Results August 7, 2018 Ballot Measure
- **MOTION:** *The Leavenworth City Council moves to approve and authorizes the Mayor to sign Resolution 16-2018 Supporting the Upper Valley Park and Recreation Service Area Six-Year Operations and Maintenance Levy Request.*

### **2. Ordinance 1574 – Quarterly Budget Amendment**

The City Council is being asked to adopt Ordinance 1574 Quarterly Budget Amendment (QBA), which amends the budget at the fund level. All items included in this amendment are Council approved actions from the past quarter. Council will be presented with one final amendment in December to ensure all funds are staying within authorized budget authority in accordance with the Washington State Budgeting, Accounting, and Reporting System (BARS).

Included with this amendment is the purchase of the Cascade Quik Lube property. After staff discussion and consideration of the 2019-2020 Biennial Budget, staff is recommending the following purchase breakdown:

- Street Fund – 50% - Public Works Shop Area = \$309,500
- General Fund – 40% = \$247,600
- Sewer Fund – 10% = \$61,900

Looking at Fund reserves for 2019, the City's Financial Policy does not set a reserve requirement for the Street Fund; however, with this purchase, the Street Fund will have an estimated balance of \$345,000 near the beginning of 2019. That Street Fund balance will be used for grant match funding necessary for the Hwy. 2 Crosswalk Project in 2019 and possible other grants that have been applied for. The General Fund reserve will be about 33% and is anticipated to grow to about 47% in 2019; the Financial Policy suggests a 40% reserve by 2020. Additionally, the General Fund could be the benefitting fund for current and future land surplus/sales that will be reserved for the future Osborn Elementary purchase/project or maintaining within the fund for further reserve growth. The Sewer Fund reserve policy suggests 35%, which will be about 122% at the end of 2019; this fund will be dropping in 2019 as amendments are made to support the sewer plant upgrades.

The following items are included under **TAB 2:**

- Ordinance 1574 Quarterly Budget Amendment

- Revenue and Expense Line Item Details
  - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1574 Quarterly Budget Amendment.*

### **3. Ordinance 1575 – Leavenworth Municipal Code Amendment – Chapter 8.04 Garbage**

The City Council is being asked to review and consider for approval Ordinance 1575. This ordinance is for changes in the Leavenworth Municipal Code (LMC) Chapter 8.04 Garbage. These changes are recommended by the City Administrator and City Attorney to address the potential change in service delivery for the residential neighborhood which allows for Waste Management to be the City designated service provider. In addition, this section of code was last updated in 2001; staff has done a review to strike older dated language and update current language.

The Council did review this code language at the September 23, 2018 Council Meeting.

The following items are included under **TAB 3:**

- Ordinance 1575
- Chapter 8.04 Garbage Redlines
  - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1575 amending Chapter 8.04 Garbage.*