

LEAVENWORTH CITY COUNCIL MINUTES

August 23, 2016

Mayor Farivar called the August 23, 2016 Leavenworth City Council meeting to order at 6:30 PM and Mr. Mike Leeds led the City Council in the Flag Salute.

ROLL CALL

Council Present: Mayor Cheryl K. Farivar, Elmer Larsen, Carolyn Wilson, Mia Bretz, Margaret Neighbors, and Richard Brinkman.

Staff Present: City Administrator Joel Walinski, City Attorney Tom Graafstra, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

Mayor Farivar excused Councilmember Gretchen Wearne from the meeting. She went on to state that Councilmember Robert Francis has resigned from the Leavenworth City Council, effective immediately. She expressed her thanks to Mr. Francis for the many years of service that he has devoted to the City.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda:

1. Approval of Agenda
2. Approval of August 9, 2016 Regular Meeting Minutes
3. Approval of August 9, 2016 Study Session Minutes
4. 2016 Claims \$88,977.84

Councilmember Brinkman motioned to approve the consent agenda. The motion was seconded by Councilmember Larsen and passed unanimously

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember Brinkman reported that he attended the Downtown Steering, Economic Development, and Finance Committee meetings.

Councilmember Neighbors reported that she attended the Mayor's breakfast, Skatepark Subcommittee, and Finance Committee meetings. She went on to say that she attended the Firewise Community meeting for the Ski Hill Community and noted that she and Councilmember Larsen will be meeting with the Chumstick Wildfire Coalition at a later date.

Councilmember Bretz reported that she attended the Mayor's breakfast, Skatepark Committee, Housing Affordability Task Force, and Economic Development Committee meetings. She stated that the Economic Development Committee received a presentation by Mr. David Witt from the Leavenworth Shuttle & Taxi Service; Mr. Witt shared how he operates his business in correlation with the community, festivals, and train schedules, as well as tasks that may be requested in the future. She went on to say that further discussions included available Port funding, digital downtown parking and a trial period during Oktoberfest, a brief update on the Hartwig Development project, and an introduction to the 2017-2018 Biennial Budget. She later announced that Link Transit has been awarded \$3.7M to replace the aging bus fleet with low or

no emission busses. She also noted that there will be no more advertising on the busses and that the trolley will be coming back to Leavenworth as a part of the Willkommen Village bus transit project.

Councilmember Larsen reported on the Leavenworth Area Promotions meeting and stated that the group received a presentation regarding social media promotions; the group did not agree that there was enough traffic to warrant the cost and decided to delve further into print media as their preferred form of advertising. He announced that the documentary film production of the Maibaum raising during the 2016 Maifest Festival has been completed and will air in November on PBS. Mayor Farivar requested volunteers to fill in for Councilmember Francis to cover his committee assignments on LAP, Public Works, Festhalle Oversight, Public Safety, and Downtown Steering Committee meetings.

Councilmember Wilson reported that she attended the Upper Valley Park & Recreation Service Area (PRSA) Committee meeting and stated that the Committee discussed increasing the boundaries to reflect the School District boundaries, reviewed the budget for the City's Pool, received a report from Pool Manager Kelley Lemons, and received a facility update from Public Works Director Herb Amick; discussed City Parks and future locations for parks and trails; Mr. Mike Cummings presented a scaled down version of a temporary ice rink that would be available only in winter months and would be run by the Leavenworth Winter Sports Club; and Mr. Aaron Simon representing the soccer group discussed soccer use on the Osborn Elementary School property. She went on to report on the Finance Committee meeting and stated that the Committee reviewed the City's revenues and expenditures as compared to what was budgeted versus the actuals, reviewed investments and interest, and had a brief discussion of the 2017 – 2018 Draft Biennial Budget.

MAYOR/ADMINISTRATION REPORTS

Mayor Farivar reported that she attended the Housing Affordability Task Force meeting and that the Chelan Douglas Transportation Council (CDTC) meeting was canceled for the month of August. She added that she and City Administrator Walinski met with Chelan County Sheriff Brian Burnett and Undersheriff Jason Matthews to discuss the current status of the Sheriff's Department and how the Department may affect the City of Leavenworth. On a final note she stated that she attended the Mayor's annual employee breakfast with the Council and all of the City's employees; she handed out achievement awards to the employees and all joined in for a "roast" of Tracy Valentine from the Water Plant who has achieved 20 years of employment with the City.

City Administrator Joel Walinski announced that the Commercial Street 3rd – 8th Street Reconstruction project has been awarded the Best City Project by the WA Department of Transportation (WA DOT). He went on to report that he attended the Downtown Steering Committee meeting and stated that discussions included the 2017-2018 Biennial Budget, funding for the Park Plaza project, wayfinding on Highway 2 and downtown, future parking needs for the residential and downtown communities, and briefly touched on the purchase of the DOT Parking Lot.

Finance Director Chantell Steiner reported that she has distributed the 2017 – 2018 Draft Biennial Budget to the Mayor and Council.

Development Services Manager Nathan Pate reported on the progress of the Alpine Lakes, Cascade High School, Hampton Inn, Pine Grass, and Post Hotel projects and briefly detailed the progress of those current projects. He added that there has been some discussion of construction beginning on Pine Street; the City will place a moratorium on utility cuts once the project is completed.

Public Works Director Herb Amick reported on the Chumstick Trail – Water/Sewer Line Extension project and addressed the current progress to date.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Mike Leeds, 1736 Lincoln Park Circle, Wenatchee; Mr. Leeds stated that he recommends that the City use Evergreen Skateparks, Dreamland Skateparks, and/or Grindline Skateparks to design and build the Leavenworth Skatepark. He questioned where the acceptable building sites are located. Councilmember Neighbors confirmed that the location has been narrowed down to two sites and that the City is leaving it up to the contractor to recommend the site that works best for the individual Skatepark Designer/Builder. Mr. Leeds noted that his preference is the shaded area at Enchantment Park.

John Preuss, 17750 Chumstick Highway, Leavenworth; Mr. Preuss stated that he agrees with the location of the park and approves of the design/build companies that have been suggested.

Sharon Waters, 336 Birch Street, Leavenworth; Ms. Waters questioned the City's policy regarding prior notification to families when placing markers on a grave at the City's Cemetery. Public Works Director Amick confirmed that her concern has been included in the City's Cemetery Policy and that the proper steps for notification are in place.

Craig Sorensen, 1535 Alpensee Strasse, Leavenworth; Mr. Sorensen stated that he has a complaint of illegal parking and bonfires in the Alpensee Strasse area. He clarified that people are parking on the side of the street that states "no parking"; he recommended ticketing the cars rather than giving them a warning, or towing, or widening the roads. He said that the bonfires are lit at the beach at night and the problem is the dried foliage and trees. He reiterated that it is a concern that the people involved are not being prosecuted.

RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

1. Regional Stormwater / Wetland Management Master Plan

Development Services Manager Nathan Pate presented the final draft of the Regional Stormwater / Wetland Management Master Plan to the Council. He stated that the Planning Commission has studied the Plan for some time, and this final draft is being transmitted to the City Council as an opportunity for Council to become familiar with the Plan for subsequent adoption in the future. He briefly touched on standard procedures for determining stormwater management thresholds, procedures for fee in-lieu-of stormwater improvements, residential driveway water quality treatment, preliminary capital improvement program, and Best Management Practices (BMP's). On a final note, Manager Pate clarified questions by the Council regarding the way that the City handles stormwater. Ms. Sharon Waters addressed the stormwater utility and asked if it will affect the utility rates. Mayor Farivar stated that it is a question that cannot be answered at this time.

2. Authorization to Proceed with Parking Lot Improvements

Public Works Director Herb Amick stated that the City Council is being asked to approve the expenditure of \$61,033.46, including sales tax, to Wenatchee Quality Welding & Fabricating for the installation of 641 lineal feet of steel railing along the perimeter walls of the P2 parking lot. He went on to detail the dimensions, construction, and style of the railing and noted that the project is scheduled to be completed prior to the Oktoberfest Festival. He confirmed that Wenatchee Quality Welding and Fabricating was the original low bidder; the Council later requested some changes and then requested that Wenatchee Quality Welding and Fabricating provide a new bid with the improvements. He noted that the installation of the new railing will also allow for the removal of the temporary chain link fencing surrounding the lower parking lot.

Councilmember Brinkman motioned to approve the expenditure of \$61,033.46 for the construction and installation of steel railing from Wenatchee Quality Welding & Fabrication for the parking lot improvements at the P2 parking lot. The motion was seconded by Councilmember Wilson and passed unanimously.

3. Second Reading: Ordinance 1531 Animal Cruelty

City Administrator Joel Walinski stated that the City Council is being asked to consider the adoption of Ordinance No. 1531 amending Chapters 6.04 and 10.08.035 of the City of Leavenworth Municipal Code (LMC) regarding Animal Protection and Parking with Animal in Vehicle. He said that the ordinance will amend Chapter 6.04 to include the language in the RCW to allow a deputy to enter into a car if a deputy sees an animal in distress. He said that the second part is to take the original language from animal cruelty and add to parking so that Pacific Security has the ability to issue a citation to the vehicle. He confirmed that the City receives a lot of calls regarding people who come to town and leave their dogs in their vehicle.

Jory Delvo, 1530 Alpensee Strasse, Leavenworth; Ms. Delvo stated that she doesn't like to see the Council adopt more rules when they don't enforce the laws that are already on the books. Councilmember Larsen explained that the City doesn't have its own law enforcement, therefore contracts with Pacific Security to enforce the Parking for enhanced enforcement. Councilmember Bretz concurred that these changes are preparing the City for better enforcement capability.

Councilmember Neighbors motioned to adopt Ordinance 1531 Animal Cruelty. The motion was seconded by Councilmember Larsen and passed unanimously.

4. Approval of Request for Quotation: Skatepark

City Administrator Joel Walinski stated that the City Council is being asked to authorize the posting and advertising of a Request for Quotation (RFQ) for design and build services for a state of the art poured in place Skatepark at Enchantment Park in Leavenworth. He said that the City has had discussions with the skateboard community and have addressed the timeline to completion at a cost of \$175,000. He confirmed that the City will contact Evergreen Skateparks, Dreamland Skateparks, and Grindline Skateparks as well as other design/build Skatepark contractors; the RFQ will be posted on the City's website and Facebook, and three additional public meetings will be held with those interested. He went on to say that the bids will be processed this winter with construction likely to begin in the spring. He reiterated that this is a design and construction bid and will have no need to bid the project itself at a later time.

Mike Leeds, 1736 Lincoln Park Circle, Wenatchee; Mr. Leeds agreed that the design and build is the way to go. He noted that skatepark.org has a list of approved vendors that have been used for this purpose over the last 10 years.

Councilmember Brinkman motioned to approve the posting and advertising of a Request for Quotation for design and build services for a state of the art poured in place Skatepark at Enchantment Park. The motion was seconded by Councilmember Bretz and passed unanimously.

ITEMS FOR FUTURE CONSIDERATION

Mayor Farivar noted that the Parks and Public Works Committees will review the Draft Budget on September 13, 2016 and that the 2017-2018 Biennial Budget Finance Committee special review will take place on September 27, 2016.

ADJOURNMENT

Seeing no other business, Councilmember Brinkman motioned to adjourn the August 23, 2016 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Bretz and passed unanimously.

The meeting adjourned at 7:52 PM.

APPROVED



Cheryl K. Farivar
Mayor

ATTEST



Chantell Steiner
Finance Director / City Clerk