



City of Leavenworth

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Web: www.cityofleavenworth.com

City Council
Cheryl K. Farivar - *Mayor*
Elmer Larsen
Robert Francis
Carolyn Wilson - *Mayor Pro Tem*
Gretchen Wearne
Mia Bretz
Margaret Neighbors
Richard Brinkman
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers
August 9, 2016 - 6:30 p.m.

Call to Order

Flag Salute

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of July 26, 2016 Regular Meeting Minutes
3. 2016 Claims \$399,259.90
4. July 2016 Payroll \$241,666.57

Presentation: Small Member Excellence Award – AWC Retro Safety Award – Brian Bishop

Public Safety Report: Sergeant Bruce Long, Liaison Officer

Councilmember and Committee Reports

Mayor/Administration Reports

Comments from the Public on Items Not on the Agenda

Resolutions, Ordinances, Orders and Other Business

1. Action: Resolution 11-2016: Six Year Capital Facilities Plan
2. Action: Resolution 12-2016: Approval of the Revised Complete Streets Policy
3. Action: US Highway 2 Annexation
4. Discuss: First Reading – Ordinance 1531 Animal Cruelty

Information Items for Future Consideration

1. Mayor's Annual Breakfast, 8/16/2016 at Wild Huckleberry, 7:00 AM – 9:00 AM
2. Economic Development and Finance Committees Review Draft Budget 8/23/2016
3. Transportation Benefit District Meeting to Follow Regular Council Meeting

EXECUTIVE SESSION 42.30.110(1)(c) PROPERTY SALE

Adjournment

(Next Ordinance is 1532 - Next Resolution is 13-2016)

Council Committees - 2nd Tuesday
Public Safety 3:00 Parks 4:00
Public Works 5:00

SUPPLEMENTAL COUNCIL AGENDA

1. Resolution 11-2016: Six Year Capital Facilities Plan

The City Council is being asked to consider and approve the 2017 – 2022 Six Year Capital Facility Plan (CFP). This plan is compiled from the 20 year plans for Water, Sewer, Transportation, Parks / Recreation, and Capital Facilities. The review and approval of the 2017 – 2022 CFP is part of the 2017 Budget development process. As additional planning documents are developed, for example, the Waste Treatment Plan, Water Plan, and Transportation Element of the Comprehensive Plan, the capital improvement plans within those documents will be incorporated within the CFP. The development of this document and inclusion of projects is also necessary for grant funding; typically, the granting agency requires the projects identified for grant or loan funding be included on the CFP. In addition to the 6 Year CFP, the appropriate 20 year plans may need to be updated/amended to ensure consistency; this will be included with the update of the Comprehensive Plan.

The Council reviewed the 2016 – 2021 at the July 12, 2016 Study Session and the Council identified the Skate Park Property and Osborne Park/School Property be added to the CFP. In addition, staff did also update cost estimates, added additional projects identified in the initial draft of the City's Storm Water Plan, and added additional projects from the City's Budget Retreat. A Public Hearing on the CFP was conducted on August 9, 2016. No comments were received from the public.

The following items are included under **TAB 1**:

- Resolution 11-2016: Six Year Capital Facilities Plan
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution 11-2016, the 2017 – 2022 Capital Facility Plan.*

2. Resolution 12-2016: Approval of revised Complete Streets Policy

The City Council is being asked to approve Resolution No. 12-2016 – revision to the existing Complete Streets Policy. The Council discussed and studied the revision on August 9, 2016. Although the Policy met many and varied needs, information from the Transportation Improvement Board (TIB) reflects the need to enhance the applicability process to satisfy funding criteria and meet the objectives of the Policy. These revisions help the City to be competitive for grant funding and clarify the City's approach in fulfilling the "Complete Streets" Policy.

The following item is included under **TAB 2**:

- Resolution 12-2016: Complete Streets Policy
 - **MOTION:** *The Leavenworth City Council moves to approve Resolution No. 12-2016.*

3. US Highway 2 Annexation

The City Council is being asked to direct the City Administrator to proceed with the annexation process of portions of US Highway 2 from the current corporate limit at MP 100.44 to MP

100.84 (the Wenatchee River Bridge to the transit-only turnoff to the future Willkommen Village)

The following item is included under **TAB 3**:

- Draft letter regarding the start of the annexation process and estimated time frame for completion
 - **MOTION:** *The Leavenworth City Council moves to direct the City Administrator to proceed with the annexation process of portions of US Highway 2 from the current corporate limit at MP 100.44 to MP 100.84*

4. First Reading – Ordinance 1531 Animal Cruelty

The City Council is being asked to review Ordinance No. 1531 amending 6.04 and 10.08.035, the City of Leavenworth municipal code regarding Animal Protection and Parking with Animal in Vehicle. The revision of these ordinances is necessary with the changes in state law and the enforcement of the parking citations.

RCW 16.52.340 was enacted by the legislature in the 2015 session and allows for an animal control officer or law enforcement officer to remove an animal from confinement in a vehicle or other space if, in the judgement of the enforcement officer, the animal is suffering or likely to suffer exposure to heat, cold or lack of ventilations. The RCW also states that the enforcement officer, department or agency is not responsible for the damage to property resulting in the action taken to release the animal. This change would also identify the enforcement of this provision as a Class 2 civil infraction. The changes to Chapter 6.04 are to adopt RCW 16.52 by reference and identify the civil infraction. This would be consistent with state law and would aid the Chelan County Sheriff's Department.

The other change being requested is to repeal the existing 6.04.012 Confinement of animal(s) in vehicle infraction and add that language to 10.08.035 making the confinement of an animal in a parked vehicle under certain conditions a parking infraction. The authorization for issuing a parking citation would be provided to the Chelan County Sheriff's Office, the Animal Control Officer and the Parking Enforcement Services provider. The parking infraction would be processed through the City with the City notifying and collecting the fees.

The City has been informed by the Chelan County Sheriff's Office that the parking infraction is not a tool the Sheriff's office uses, any citations they issue must be issued through the Chelan County Court system, and that is why the adoption of RCW 16.52.340 is necessary and the existing language within LMC 6.04 needs to be modified. The addition of the confinement language to 10.08.035 is another tool that may be useful for animal control officers or the City's contracted enforcement officers. This language is also a tool for public relations in notifying visitors and guests that their vehicle can be cited for parking and leaving an animal in the vehicle.

The City attorney has since reviewed and amended the ordinance and it is provided here tonight for the Council to review. A second reading and consideration for approval will be forwarded at the next City Council meeting.

The following item is included under **TAB 4**:

- Ordinance No. 1531: Animal Cruelty Draft Language
- RCW 16.52.340

RESOLUTION NO. 11-2016

A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON, AMENDING LEAVENWORTH COMPREHENSIVE PLAN 6-YEAR CAPITAL FACILITIES PLAN.

WHEREAS, pursuant to the requirements of RCW 36.70A.070 (3), each comprehensive plan shall include a plan, scheme, or design for each of the following: 3) A capital facilities plan element consisting of:

- (a) An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities;
- (b) a forecast of the future needs of such capital facilities;
- (c) the proposed locations and capacities of expanded or new capital facilities;
- (d) at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- (e) a requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent. Park and recreation facilities shall be included in the capital facilities plan element; and

WHEREAS, the City of Leavenworth Comprehensive Plan includes a 20-year Capital Facilities Plan within the “Capital Facilities Inventory and Forecast of Future Needs” assessment and concurrency sections. The 6-year Capital Facilities Plan is a subset of the adopted City's Capital Facilities Element within the Comprehensive Plan. The Capital Facilities Plan (CFP) is the capital improvement plan of the city, and

WHEREAS, the Capital Facilities Plan is required by the state Growth Management Act, and

WHEREAS, the Capital Facilities Plan is to be for six years and all projects in the plan includes a funding source. The 6-year Capital Facilities Plan may be updated concurrently with the adoption or amendment of the city’s budget, and

WHEREAS, the Capital Facilities Plan is consistent with the strategic plans and operational programs of the departments, and

WHEREAS, On July 12th, 2016, the City Council motioned to set a public hearing to receive public testimony, and consider adoption of the Six-year Capital Facilities Plan for July 26th, 2016, and

WHEREAS, on July 26th, 2016 a public hearing was held by the City Council for public comments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEAVENWORTH, WASHINGTON, AS FOLLOWS:

Section 1. The City Council adopts the Six-year Capital Facilities Plan and further amends Leavenworth Comprehensive Plan – Appendix C - “Attachment A.”

PASSED by the City Council and **APPROVED** by the Mayor this 9th day of August, 2016.

CITY OF LEAVENWORTH

By:

Cheryl Kelley Farivar, Mayor

Attest:

Chantell Steiner,
Finance Director/City Clerk

Approved as to form:

By: _____
Thom Graafstra,
City Attorney

Leavenworth Capital Facilities Plan (CFP)

2017 – 2022 Six-Year Project List*

**Any missing construction dates, cost estimates for construction and engineering, and potential sources of funding for projects are developed during as the planning process for the project moves forward. Updates are made annually.*

Capital facilities are the durable goods portion of governmental service. They have a long-term useable life and can cost considerable amounts of tax dollars to construct. The process of obtaining capital facilities can require years of design, public involvement, budgeting and construction. Once constructed, capital facilities tend to become permanent, requiring an ongoing operations/maintenance cost.

As a result of the high cost of capital facilities, it is important for the government to prioritize and plan capital facilities as far ahead as possible. Lack of funding often results in some worthwhile projects being delayed as more urgent problems are addressed. A capital facilities plan must be prepared to comply with the Growth Management Act. The Act stipulates that the City must estimate what new or improved capital facilities will be needed for the next six to twenty years to support the probable growth in population.

Planning future capital facilities projects involves estimating the future needs for a variety of facilities and services. As part of the city's budgeting process, the capital facilities projections should be revised to recognize new needs or revised plans/costs. An annual review will assist in updating the highest priority projects.

This Capital Facilities Plan (CFP) is intended to serve as an objectively derived guide for the orderly growth and maintenance of the community. It will serve as the framework for coordinating capital improvement projects that implement the vision of the community. It is designed to be a valuable tool of the City Council, staff and private citizens, which enables the community to:

- ◆ Gain a better understanding of their existing public works systems and capacities;
- ◆ Identify potential problems associated with limited revenues and increased public demands for better services;
- ◆ Identify potential sources and programs that may be used to fund needed improvements; and
- ◆ Create a continuing process of setting priorities for needed capital improvements, based on consistent background information.

It is understood that some capital needs may go beyond the resources available through the general City revenues. Furthermore, future issues may develop quickly in response to citizens' desires or a change in community standards or circumstances. The CFP is designed to be flexible to these situations by identifying different possibilities for funding beyond the norm, as well as

attempting to identify which foreseeable needs will require some future action in order to be completed. The availability of optional funding sources such as bond issues, levies, tax and/or rate increases, loan or grant applications, etc., do exist. If the community is unable to contribute the full amount planned for in the CFP in any one year, the Plan is not abandoned but instead reviewed and amended to reflect changing circumstances.

Investments in Leavenworth’s neighborhoods, water and sewer systems, parks, streets, and public facilities are an essential component of providing a comprehensive and functional capital facilities plan. Below are the project recommendations identified that either need retrofitting of an existing system or installation of a new system with cost estimates.

Sanitary Sewer System Projects

Project	Description	Amount
Waste Water Treatment Facility Plan	Develop plans for implementation of new TMDL requirements and Facility improvements 50% Loan/50% forgivable loan. Completion 2017	\$197,060
Barn Beach Restroom	Install restroom facilities along trail system near Barn Beach Reserve.	\$150,000
Wastewater Treatment Plant Improvements	Addition and replacement of waste treatment plant equipment for system upgrades and TMDL requirements. Completion 2020.	\$5,000,000
South Interceptor Sewer Trunk Line Replacement	May include the repair and/or replacement of the 12” sewer line located within the 42” stormwater line running under Highway 2	\$1,500,000
Pine Street Sewer Main Extension	Will be completed with street reconstruction project. Dependent on development	TBD
Ski Hill Combined Access Manholes	Upgrade, eliminate combined manholes	TBD

Water System Projects

Project	Description	Amount
Pine Street Water Main Installation	2700 feet of 1 inch water main, determine if necessary, development driven.	TBD
Titus-Chumstick Water Main Installation (2016)	Development dependent project, to be developed as funding is secured from public grants and private developers.	\$830,000
Water Meter Replacement / Upgrade	System-wide replacement of aging/failing 20+ year old meters to include upgrades to all radio read meters.	\$575,000

Replacement of Water Main	3400 LF of 12 inch steel water supply line from Well transmission main to Icicle Reservoir.	TBD
Replacement of Water Intake Screens at Water Plant	Project prompted by Trout Unlimited Boulder Field Fish Passage requiring improvements upgrades to City and Icicle Irrigation Screen Intakes. Funded by grant project of Trout Unlimited or others.	\$750,000

Storm System Projects

Project	Description	Amount
Chumstick Rd Pipe Crossing	18" pipe at capacity, replace 84 LF of pipe with 30 " pipe, eliminate upstream flooding.	\$17,000
Whitman/Clinton Stormwater Pipe	829 LF slip line/replacement of 18 inch pipe.	\$83,000
Commercial Avenue: Division to 14 th	Slip line/replacement of 1,159 LF of 18 inch pipe.	\$116,000
Pine Street Stormwater Main Replacement	Will be completed with street reconstruction project.	TBD
Titus-Chumstick Stormwater System Installation (2016)	To be developed as funding is secured from private developers.	\$900,000

Parks / Trails / Recreation

Project	Description	Amount
Skate Park	Construction of replacement skate park. Site and design to be determined.	\$175,000
Swimming Pool	Removal of tile and refurbish/replace interior pool surface. PRSA Project.	\$115,000
Pocket Park	New park residential pocket parks	\$175,000
Skating Rink	New Ice Skating Rink	\$4,500,000
Ball Park Refurbishing	Refurbishment of existing ball parks re-grading to address drainage, addition of outfield fencing, lighting	\$375,000
Front Street Park Plaza	Gathering area on Front Street Triangle area including improvements to adjacent area of Front Street.	\$550,000
Waterfront Park Play Ground Equipment	Replacement of playground equipment at Waterfront Park.	96,000
Osborn Park (School)	Potential partial purchase of Osborn School from Cascade School District. Will also require consideration of existing building and other necessary improvements.	TBD

Public Facilities

Project	Description	Amount
City Hall	Refurbishment interior/exterior paint (\$14,000), carpet (\$30,000)	\$44,000
City Shop / Yard (Streets)	Refurbishment – reconstruct	\$500,000
City Shop (Parks)	Refurbishment –reconstruct	\$400,000
City Golf Course	Reconstruct paths, shared project costs with Leavenworth Golf Club.	\$32,500
Front Street Restrooms	Refurbishment – enlarge, reconstruct	\$175,000
Waterfront Restroom	Refurbishment, electrical upgrade	\$22,000
Gazebo	Basement Improvements: waterproofing and venting	\$5,000
City Pool Building	Interior/Exterior paint and staining with interior fixture upgrade in shower and restroom areas.	\$75,000
City Shop (Water Plant)	Improvements needed for security, lab and mechanicals. Recommend completion of facility plan before proceeding.	TBD
Parking Lots – P1, P2, and P3 improvements	Surfacing, drainage, security & lighting, striping, fencing, pay stations, signage and landscaping for lots. Partnership project.	\$450,000
Department of Transportation Lot	Acquisition, drainage, security & lighting, striping, signage and landscaping for lot	TBD
Leavenworth Festhalle	Stage Replacement	\$37,000
Leavenworth Festhalle	Loading Dock Area Improvements: possible storage area, expansion, or possible covered area.	TBD

Plans

Water System Plan	This plan is only referenced in this plan as a portion of all Citywide plans – improvements, costs and timelines for updates would be detailed specifically in the Water System Plan.	Update \$70,000
Water Plant Facility Plan	Follow-up to Water System Plan to focus only on Water Plant	\$50,000
Regional Stormwater / Wetland Master Plan	A Master Plan which will provide planning tools and options for future and anticipated growth to protect and address water quality (which has a wetland component) with community agreement and support.	\$150,000
Comprehensive Plan	The Comprehensive Plan was prepared by the citizens of the Leavenworth, the City of Leavenworth Planning Commission, and the Leavenworth City Council in accordance with Section 36.70A.070 of the Growth Management	Update \$70,000

	Act to address growth issues in the City of Leavenworth and its Urban Growth Area. It represents the City's policy plan for growth for the next 20 years, required completion 2017.	
Capital Facilities Element	The capital facilities element has been developed in accordance with Section 36.70A.070 of the Growth Management Act to address the financing of capital facilities in the City of Leavenworth and the city's urban growth area. It represents the community's policy plan for public facilities for the next six to twenty years. The policies and objectives in this plan will be used to guide public decisions on the use of capital funds. They will also indirectly guide private development decisions by providing a strategy of planned public capital expenditures..	Update \$45,000
Utility Rate Study	Water, Sewer, Garbage, and Stormwater last completed in 2011	\$70,000
Transportation Plan/Element	This long-term transportation plan is only referenced in this plan as a portion of all Citywide plans – improvements, costs and timelines for updates would be detailed specifically in the Transportation Plan/Element.	Update \$70,000
Upper Valley Regional Trails Plan & Parks Plan	This plan is only referenced in this plan as a portion of all Citywide plans – improvements, costs and timelines for updates would be detailed specifically in the Upper Valley Regional Trails Plan and Parks Plan.	N/A
Shoreline Master Program	This plan is only referenced in this plan as a portion of all Citywide plans – improvements, costs and timelines for updates would be detailed specifically in the Shoreline Master Program.	N/A
Downtown Master Plan	This plan is only referenced in this plan as a portion of all Citywide plans – improvements, costs and timelines for updates would be detailed specifically in the Downtown Master Plan.	N/A
Financial Plan	Financial Policies for defining fund balances, reserves, debt capacity, and investments to assist in annual budgeting	N/A

RESOLUTION NO. 12-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEAVENWORTH, WASHINGTON, REVISING THE CITY'S "COMPLETE STREETS" POLICY.

WHEREAS, the City of Leavenworth desires to revise the approved "Complete Streets" policy; and

WHEREAS, on June 23, 2015, the City of Leavenworth Council unanimously approved the City's "Complete Streets" Policy Resolution No. 05-2015 consistent with the Chelan-Douglas Transportation Council established regional "Complete Streets" policy (Resolution No. 1-2015); and

WHEREAS, the City of Leavenworth Council found that although the Policy met many and varied needs found below, the Council desired an enhanced applicability process; and

WHEREAS, the physical design characteristics of city streets should complement and support adjoining land uses and community character; and

WHEREAS, the State Strategic Highway Plan has set a goal for zero fatalities and serious injuries by 2030 through development of a safe, connected and convenient multi-modal transportation system; and

WHEREAS, the City of Leavenworth encourages development of safe and comfortable transportation rights-of-way for motorists, pedestrians, bicyclists and transit users throughout the City; and

WHEREAS, Complete Streets represents an approach of actively seeking opportunities to provide safe and convenient travel for people of all ages and abilities by a variety of transportation modes during all phases of the planning, design, construction, operation and maintenance of transportation systems; and

WHEREAS, the City of Leavenworth believes that planning, design, construction and ongoing preservation and maintenance of City streets in accordance with the revised Complete Streets Guiding Principles outlined in Attachment "A" will increase the capacity of the transportation network, support community and economic growth, increase transportation options for citizens, improve public health by enabling active forms of personal mobility, enhance community livability and maximize the efficient use of public roadway infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Leavenworth, Washington, as follows:

1. The City of Leavenworth hereby approves the revised Complete Streets Guiding Principles outlined on Attachment "A" to assist with the development and maintenance of transportation systems in a manner consistent with the Chelan-Douglas Transportation Council Regional Transportation Plan.
2. The City of Leavenworth encourages the Washington State Department of Transportation to coordinate and cooperate with the City in implementing Complete Streets enhancements to state highways within designated Urban Growth Areas.
3. The City of Leavenworth directs its staff to consider the Complete Streets policy in the planning and design of transportation improvements in accordance with the revised Complete Streets Guiding Principles.
4. The City of Leavenworth approves the applicability process to include: The Complete Streets policy shall be applied to all projects involving roadway improvements and the movement of people when feasible. It is understood that there may be circumstances in which it may not be practical or feasible to apply the Policy. Such circumstances include the following:
 - a. The scope of the relevant project is limited to maintenance activities intended to keep the roadway in serviceable condition.
 - b. There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project' s scope.
 - c. There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.
 - d. The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
 - e. Documented environmental constraints or unsafe transportation issue.
5. A "fee in lieu of" by the applicant to the City may be considered so that other areas in the community could benefit from complete streets elements. However, a written request justifying the reasons why a project cannot incorporate complete streets elements must be reviewed by the Public Works Committee and approved by the City Council.

PASSED by the City Council of the City of Leavenworth and approved by the Mayor
this 9th day of August, 2016.

CITY OF LEAVENWORTH

By:

Cheryl K. Farivar, Mayor

Attest:

Chantell Steiner
Finance Director/City Clerk

Attachment A

City of Leavenworth Complete Streets Guiding Principles

- The transportation network should be planned and built as a connected system that maximizes mobility and access for its users by providing multiple options to destinations.
- Each phase of planning, design, funding, construction, and the ongoing operation, preservation and maintenance of new and modified roadways provides an opportunity to improve the integration of all transportation modes into the transportation system.
- Sound engineering, planning and landscape architecture judgment will produce roadway designs that account for the unique circumstances of different users, and the unique contexts of urban, small city and rural areas.
- City streets, county roads and managed-access state highways should be designed in a flexible and appropriate manner that complements and supports the character of adjoining land uses, both existing and as-planned for the future in the adopted Comprehensive Plan.
- With limited exceptions, all federal-aid city streets, county roads and state highways that are located within a designated Urban Growth Area should be designed and constructed to include sidewalks and lighting.
- Applicability- The Complete Streets policy shall be applied to all projects involving roadway improvements and the movement of people when feasible. It is understood that there may be circumstances in which it may not be practical or feasible to apply the Policy. Such circumstances include the following:
 - a. The scope of the relevant project is limited to maintenance activities intended to keep the roadway in serviceable condition.
 - b. There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project' s scope.
 - c. There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.
 - d. The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
 - e. Documented environmental constraints or unsafe transportation issue.

- A "fee in lieu of" by the applicant to the City may be considered so that other areas in the community could benefit from complete streets elements.
- A written request justifying the reasons why a project cannot incorporate complete streets elements must be reviewed by the Public Works Committee and approved by the City Council.
- The following Complete Streets components should be evaluated and considered in all phases of transportation project planning, design, construction, operation and maintenance:
 - Sidewalks and Crosswalks
 - Lighting
 - Transit Shelters/Stops
 - Bicycle Accommodation
 - Landscaping
 - Use of Raised Medians for Traffic Safety, Traffic Flow and Pedestrian Refuge
 - Adequate Buffer Areas for Pedestrian Safety, Drainage and Landscaping
 - Lane Widths Appropriately Sized for Use and Context of Surrounding Land Uses
 - On-Street Parking where Appropriate for Surrounding Land Uses
 - Signage
 - Level of connectivity to the existing transportation network

Attachment A

City of Leavenworth Complete Streets Guiding Principles

- The transportation network should be planned and built as a connected system that maximizes mobility and access for its users by providing multiple options to destinations.
- Each phase of planning, design, funding, construction, and the ongoing operation, preservation and maintenance of new and modified roadways provides an opportunity to improve the integration of all transportation modes into the transportation system.
- Sound engineering, planning and landscape architecture judgment will produce roadway designs that account for the unique circumstances of different users, and the unique contexts of urban, small city and rural areas.
- City streets, county roads and managed-access state highways should be designed in a flexible and appropriate manner that complements and supports the character of adjoining land uses, both existing and as-planned for the future in the adopted Comprehensive Plan.
- With limited exceptions, all federal-aid city streets, county roads and state highways that are located within a designated Urban Growth Area should be designed and constructed to include sidewalks and lighting.
- ~~Not all roadways are suitable for all Complete Streets components; in some cases a limited range of modal choices may be appropriate.~~
- Applicability- The Complete Streets policy shall be applied to all projects involving roadway improvements and the movement of people when feasible. It is understood that there may be circumstances in which it may not be practical or feasible to apply the Policy. Such circumstances include the following:
 - a. The scope of the relevant project is limited to maintenance activities intended to keep the roadway in serviceable condition.
 - b. There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project's scope.
 - c. There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.

- d. The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
 - e. Documented environmental constraints or unsafe transportation issue.
- A "fee in lieu of" by the applicant to the City may be considered so that other areas in the community could benefit from complete streets elements.
 - A written request justifying the reasons why a project cannot incorporate complete streets elements must be reviewed by the Public Works Committee and approved by the City Council.
 - The following Complete Streets components should be evaluated and considered in all phases of transportation project planning, design, construction, operation and maintenance:
 - Sidewalks and Crosswalks
 - Lighting
 - Transit Shelters/Stops
 - Bicycle Accommodation
 - Landscaping
 - Use of Raised Medians for Traffic Safety, Traffic Flow and Pedestrian Refuge
 - Adequate Buffer Areas for Pedestrian Safety, Drainage and Landscaping
 - Lane Widths Appropriately Sized for Use and Context of Surrounding Land Uses
 - On-Street Parking where Appropriate for Surrounding Land Uses
 - Signage
 - Level of connectivity to the existing transportation network



City of Leavenworth

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TAB 3

City Council
Cheryl K. Farivar - *Mayor*
Elmer Larsen
Robert Francis
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Gretchen Wearne
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Margaret Neighbors
Richard Brinkman
Joel Walinski - *City Administrator*

August 3, 2016

Irvin Alloway
WSDOT – North Central Region
Utility Accommodations Engineer
1551 North Wenatchee Avenue
Wenatchee, WA 98801-1156

RE: US Highway 2 intent to annex

Dear Mr. Alloway,

The City of Leavenworth does hereby notify the Washington State Dept. of Transportation that the City of Leavenworth intends to annex US 2 right of way from MP 100.44 to MP 100.84. This is from the current Corporate Limit at the West Bridge Seat of the Wenatchee River Bridge (Bridge # 002-2019) to a point 900' beyond the intersection of River Bend Drive at MP 100.84, as shown on Exhibit A.

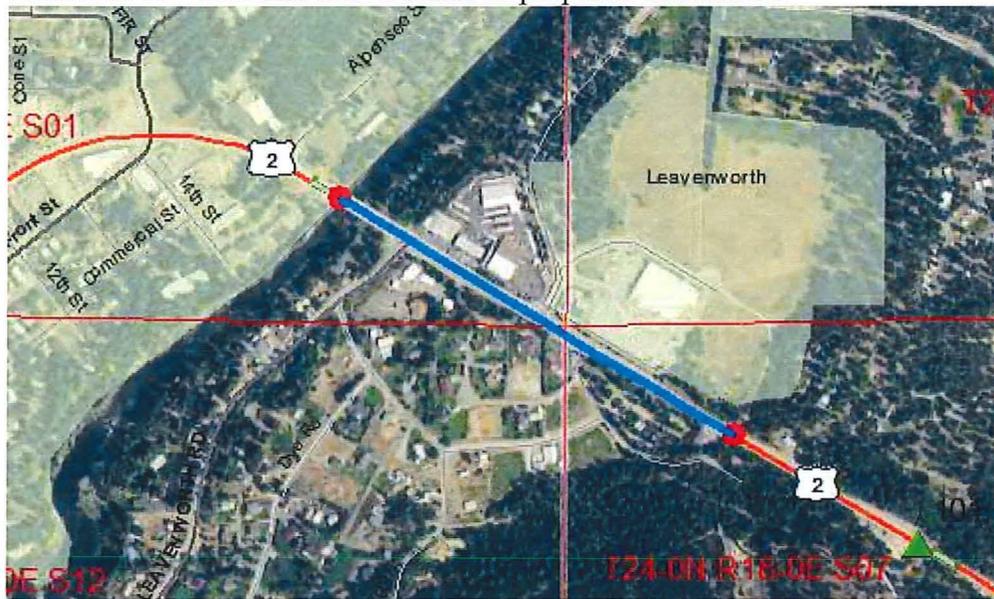
Jurisdiction of this portion of US 2 will then be pursuant to revised Code of Washington Chapter 47.24, City Streets as part of State Highways.

During the Council Meeting of August 9, 2016, the City Council directed staff to proceed with the process; and the City believes completion of the annexation could be accomplished on or before **the end of November 2016.**

Sincerely,

Joel Walinski
City Administrator

EXHIBIT A – blue line shows limits of proposed annexation.



RCW 47.24.010**Designation—Construction, maintenance—Return to city or town.**

The department of transportation shall determine what streets, together with bridges thereon and wharves necessary for use for ferriage of motor vehicle traffic in connection with such streets, if any, in any incorporated cities and towns shall form a part of the route of state highways and between the first and fifteenth days of July of any year the department shall identify by brief description, the streets, together with the bridges thereon and wharves, if any, in such city or town which are designated as forming a part of the route of any state highway; and all such streets, including curbs and gutters and street intersections and such bridges and wharves, shall thereafter be a part of the state highway system and as such shall be constructed and maintained by the department from any state funds available therefor: PROVIDED, That the responsibility for the construction and maintenance of any such street together with its appurtenances may be returned to a city or a town upon certification by the department to the clerk of any city or town that such street, or portion thereof, is no longer required as a part of the state highway system: PROVIDED FURTHER, That any such certification that a street, or portion thereof, is no longer required as a part of the state highway system shall be made between the first and fifteenth of July following the determination by the department that such street or portion thereof is no longer required as a part of the state highway system, but this shall not prevent the department and any city or town from entering into an agreement that a city or town will accept responsibility for such a street or portion thereof at some time other than between the first and fifteenth of July of any year.

[2006 c 334 § 42; 1998 c 245 § 97; 1979 ex.s. c 86 § 2; 1977 ex.s. c 151 § 57; 1973 c 95 § 3; 1961 c 13 § 47.24.010. Prior: 1959 c 160 § 1; 1957 c 83 § 2; 1955 c 179 § 2; 1949 c 220 § 5, part; 1945 c 250 § 1, part; 1943 c 82 § 10, part; 1937 c 187 § 61, part; Rem. Supp. 1949 § 6450-61, part.]

NOTES:

Effective date—2006 c 334: See note following RCW 47.01.051.

Severability—1979 ex.s. c 86: See note following RCW 13.24.040.

RCW 47.24.020**Jurisdiction, control.**

The jurisdiction, control, and duty of the state and city or town with respect to such streets is as follows:

(1) The department has no authority to change or establish any grade of any such street without approval of the governing body of such city or town, except with respect to limited access facilities established by the commission;

(2) The city or town shall exercise full responsibility for and control over any such street beyond the curbs and if no curb is installed, beyond that portion of the highway used for highway purposes. However, within incorporated cities and towns the title to a state limited access highway vests in the state, and, notwithstanding any other provision of this section, the department shall exercise full jurisdiction, responsibility, and control to and over such facility as provided in chapter **47.52** RCW;

(3) The department has authority to prohibit the suspension of signs, banners, or decorations above the portion of such street between the curbs or portion used for highway purposes up to a vertical height of twenty feet above the surface of the roadway;

(4) The city or town shall at its own expense maintain all underground facilities in such streets, and has the right to construct such additional underground facilities as may be necessary in such streets. However, pavement trenching and restoration performed as part of installation of such facilities must meet or exceed requirements established by the department;

(5) The city or town has the right to grant the privilege to open the surface of any such street, but all damage occasioned thereby shall promptly be repaired either by the city or town itself or at its direction. Pavement trenching and restoration performed under a privilege granted by the city under this subsection must meet or exceed requirements established by the department;

(6) The city or town at its own expense shall provide street illumination and shall clean all such streets, including storm sewer inlets and catch basins, and remove all snow, except that the state shall when necessary plow the snow on the roadway. In cities and towns having a population of twenty-five thousand or less according to the latest determination of population by the office of financial management, the state, when necessary for public safety, shall assume, at its expense, responsibility for the stability of the slopes of cuts and fills and the embankments within the right-of-way to protect the roadway itself. When the population of a city or town first exceeds twenty-five thousand according to the determination of population by the office of financial management, the city or town shall have three years from the date of the determination to plan for additional staffing, budgetary, and equipment requirements before being required to assume the responsibilities under this subsection. The state shall install, maintain, and operate all illuminating facilities on any limited access facility, together with its interchanges, located within the corporate limits of any city or town, and shall assume and pay the costs of all such installation, maintenance, and operation incurred after November 1, 1954;

(7) The department has the right to use all storm sewers on such highways without cost; and if new storm sewer facilities are necessary in construction of new streets by the department, the cost of the facilities shall be borne by the state and/or city as may be mutually agreed upon between the department and the governing body of the city or town;

(8) Cities and towns have exclusive right to grant franchises not in conflict with state laws and rules, over, beneath, and upon such streets, but the department is authorized to enforce in an action brought in the name of the state any condition of any franchise which a city or town has granted on such street. No franchise for transportation of passengers in motor vehicles may be granted on such streets without the approval of the department, but the department shall not refuse to approve such franchise unless another street conveniently located and of strength of construction to sustain travel of such vehicles is accessible;

(9) Every franchise or permit granted any person by a city or town for use of any portion of such street by a public utility must require the grantee or permittee to restore, repair, and replace any portion of the street damaged or injured by it to conditions that meet or exceed requirements established by the department;

(10) The city or town has the right to issue overload or overwidth permits for vehicles to operate on such streets or roads subject to regulations printed and distributed to the cities and towns by the department;

(11) Cities and towns shall regulate and enforce all traffic and parking restrictions on such streets, but all regulations adopted by a city or town relating to speed, parking, and traffic control devices on such streets not identical to state law relating thereto are subject to the approval of the department before becoming effective. All regulations pertaining to speed, parking, and traffic control devices relating to such streets heretofore adopted by a city or town not identical with state laws shall become null and void unless approved by the department heretofore or within one year after March 21, 1963;

(12) The department shall erect, control, and maintain at state expense all route markers and directional signs, except street signs, on such streets;

(13) The department shall install, operate, maintain, and control at state expense all traffic control signals, signs, and traffic control devices for the purpose of regulating both pedestrian and motor vehicular traffic on, entering upon, or leaving state highways in cities and towns having a population of twenty-five thousand or less according to the latest determination of population by the office of financial management. Such cities and towns may submit to the department a plan for traffic control signals, signs, and traffic control devices desired by them, indicating the location, nature of installation, or type thereof, or a proposed amendment to such an existing plan or installation, and the department shall consult with the cities or towns concerning the plan before installing such signals, signs, or devices. Cities and towns having a population in excess of twenty-five thousand according to the latest determination of population by the office of financial management shall install, maintain, operate, and control such signals, signs, and devices at their own expense, subject to approval of the department for the installation and type only. When the population of a city or town first exceeds twenty-five thousand according to the determination of population by the office of financial management, the city or town shall have three years from the date of the determination to plan for additional staffing, budgetary, and equipment requirements before being required to assume the responsibilities under this subsection. For the purpose of this subsection, striping, lane marking, and channelization are considered traffic control devices;

(14) All revenue from parking meters placed on such streets belongs to the city or town;

(15) Rights-of-way for such streets shall be acquired by either the city or town or by the state as shall be mutually agreed upon. Costs of acquiring rights-of-way may be at the sole expense of the state or at the expense of the city or town or at the expense of the state and the city or town as may be mutually agreed upon. Title to all such rights-of-way so acquired shall vest in the city or town: PROVIDED, That no vacation, sale, rental, or any other nontransportation use of any unused portion of any such street may be made by the city or town without the prior written approval of the department; and all revenue derived from sale, vacation, rental, or any nontransportation use of such rights-of-way shall be shared by the city or town and the state in the same proportion as the purchase costs were shared;

(16) If any city or town fails to perform any of its obligations as set forth in this section or in any cooperative agreement entered into with the department for the maintenance of a city or town street forming part of the route of a state highway, the department may notify the mayor of the city or town to perform the necessary maintenance within thirty days. If the city or town within the thirty days fails to perform the maintenance or fails to authorize the department to perform the maintenance as provided by RCW 47.24.050, the department may perform the maintenance, the cost of which is to be deducted from any sums in the motor vehicle fund credited or to be credited to the city or town.

[2007 c 84 § 1; 2001 c 201 § 8; 1993 c 126 § 1; 1991 c 342 § 52; 1987 c 68 § 1; 1984 c 7 § 150; 1977 ex.s. c 78 § 7; 1967 c 115 § 1; 1963 c 150 § 1; 1961 c 13 § 47.24.020. Prior: 1957 c 83 § 3; 1955 c 179 § 3; 1953 c 193 § 1; 1949 c 220 § 5, part; 1945 c 250 § 1, part; 1943 c 82 § 10, part; 1937 c 187 § 61, part; Rem. Supp. 1949 § 6450-61, part.]

NOTES:

Effective dates—1991 c 342: See note following RCW 47.01.425.

Severability—1984 c 7: See note following RCW 47.01.141.

**ORDINANCE NO. 1531
CITY OF LEAVENWORTH, Washington**

AN ORDINANCE AMENDING THE CITY OF LEAVENWORTH MUNICIPAL CODE CHAPTER 6.04 REGARDING ANIMAL PROTECTION AND ADDING NEW SECTION 10.08.035 ENTITLED PARKING WITH ANIMAL IN VEHICLE PROHIBITED; AMENDING LMC 10.08.180; ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION.

NOW THEREFORE, the City Council of the City of Leavenworth, Washington do ordain as follows:

Section 1. LMC Chapter 6.04 entitled "Protection" is hereby amended to read as follows:

**Chapter 6.04
PROTECTION**

Sections:

~~6.04.010—Interference with or unauthorized feeding of certain animals.~~

~~6.04.012 Confinement of animal(s) in vehicle infraction repealed .-(See instead RCW 16.52.340 and LMC 10.08.035).~~

~~6.04.015 Offenses relating to cruelty - Adoption of RCW Chapter 16.52 by Reference and Civil Infraction.~~

~~6.04.020—Penalty for violation.~~

~~6.04.030 Authority~~

~~6.04.010 Interference with or unauthorized feeding of certain animals.~~

~~It is unlawful for any person or persons to in any manner interfere with or molest the animals or birds placed in the city park, or to feed any of the animals without proper authority. [Ord. 118 § 1, 1913.]~~

~~6.04.012 Confinement of animal(s) in vehicle infraction - LMC 6.04.012 is hereby repealed. (See instead RCW 16.52.340 and LMC 10.08.035)~~

~~A. It shall be unlawful to leave or confine an animal in any unattended motor vehicle under the following conditions:~~

- ~~1. When the outside air temperature is at least 65 degrees and less than 70 degrees Fahrenheit for a duration of 30 minutes.~~
- ~~2. When the outside air temperature is at least 71 degrees and less than 80 degrees Fahrenheit for a duration of 20 minutes.~~

3. When the outside air temperature is at least 81 degrees and less than 95 degrees Fahrenheit for a duration of 10 minutes.

4. At no time when the outside air temperature is 96 degrees and higher.

B. It shall be unlawful to leave or confine an animal in any unattended motor vehicle if evidence of a life or health threatening situation includes, but is not limited to, excessive panting, rapid breathing, or difficulty breathing, drooling, thick saliva, bright red, purple, or pale gums, difficulty standing, apparent paralysis, shivering or trembling, decreased responsiveness, vomiting, diarrhea, excessive bleeding, seizures, and loss of consciousness.

C. It shall be the duty of the city clerk treasurer to keep account of the violations of confinement of animal(s) in vehicle infractions.

1. The Chelan County sheriff or sheriff designee and/or city administrator or designee shall keep an account of and report to the city clerk treasurer the name of the violator, if known, the license number of the vehicle, together with the model and make thereof, the nature and date and hour of the violation, and any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending each violation.

2. The Chelan County sheriff or sheriff designee and/or city administrator or designee shall attach to such vehicle a notice stating that it is in violation of the confinement of animal(s) in vehicle and instructing the owner or operator to report to the city clerk treasurer at the City Hall in regard to such violation.

D. All payments for confinement of animal(s) in vehicle infractions shall be paid to the clerk for the city of Leavenworth. If a party shall wish to contest a confinement of animal(s) in vehicle infraction or to seek mitigation, the party shall request a hearing or a mitigation hearing on such form as the clerk for the city shall prescribe. All hearings shall be conducted by telephone and be heard by the mayor or his/her designee. The decision of the mayor or his/her designee shall be final.

E. Except where the violation is a violation of state law and state law provides for another sanction, and except where this chapter specifically states that the violation is something other than a confinement of animal(s) in vehicle infraction, any person who owns, operates, or controls a vehicle which is found to be in violation of any of the provisions of this section is guilty of a confinement of animal(s) in vehicle infraction and shall pay a monetary penalty in the amount of a rate set by city council resolution and as amended from time to time.

F. Such infractions shall not be referred to the district court, but shall be payable to the clerk of the city of Leavenworth. Unpaid confinement of animal(s) in vehicle infractions with an additional fee shall be referred to collection as determined by the city administrator or his/her designee. [Ord. 1479 § 1 (Att. A), 2014.]

6.04.015 Offenses relating to cruelty-Adoption of RCW Chapter 16.52 by Reference; and Civil Infraction.

A. The City adopts the following RCW as now existing or as amended by reference : All non-felony portions of RCW Chapter 16.52 – PREVENTION OF CRUELTY TO ANIMALS as now existing or amended, with exceptions below is hereby adopted by reference.. (*Note this includes RCW 16.52.340 Leave or confine any animal in

unattended motor vehicle or enclosed space—Class 2 civil infraction—Officers' authority to reasonably remove animal.)

EXCEPT the following are not adopted by reference:

– RCW 16.52. 310 Dog breeding—Limit on the number of dogs—Required conditions—Penalty—Limitation of section—Definitions

B. For any of the following violations that are not a criminal violation pursuant to RCW Chapter 16.52 or other applicable RCW, it is unlawful and a class 2 civil violation under RCW 7.80.120 for any person to:

1. Injure, kill or physically mistreat any animal except as is otherwise permitted by law;
2. Lay out, to expose, or leave exposed, any kind of poison or poison food or drink where accessible to an animal, or place such poisonous materials in a stream or other body of water endangering fish or shellfish; provided, that nothing shall prevent the reasonable use of rodent poison, insecticides, fungicides or slug bait for their intended purposes; and provided further, that nothing in this section shall prohibit any government agency from acting in the course of its government duties;
3. Set or bait any trap without a valid permit issued by the director; provided, no permit is required to trap rats or mice;
4. Confine without necessary ventilation any animal in any box, container or vehicle;
5. Tease, tantalize or provoke any animal with the intent to cause fear, anger or injury;
6. Tether or confine any animal in such a manner or in such a place as to cause injury or pain or to endanger an animal or to keep an animal in quarters that are injurious to the animal due to inadequate protection from heat or cold or that are of insufficient size to permit the animal to move about freely;
7. Keep an animal in unsanitary condition or to provide insufficient food, water, shelter or ventilation necessary for the good health of that animal;
8. Fail to provide his or her animal the medical care that is necessary for its health or to alleviate its pain;
9. Permit any animal to fight with or injure other animals or permit any animal to be fought or injured by any other animal or to train or keep for the purpose of training any animal for the exhibition of such animal in combat with any other animal whether for amusement of himself, herself or others or for financial gain

or permit such conduct on premises under his or her control to be present as a spectator at such exhibitions. [Ord. 1350 § 1, 2009.]

6.04.020 Penalty for violation.

Any person or persons violating the terms of this chapter shall, upon conviction, be fined in any sum not exceeding \$100.00. [Ord. 118 § 2, 1913.]

6.04.030 Authority

The City hereby grants authority to the City police or Sherriff's Office under Contract for Police Services or City Animal Control Officer or contracted Animal Control Service to enforce this Chapter.

Section 2. LMC new Section 10.08.035 entitled PARKING WITH ANIMAL IN VEHICLE PROHIBITED is added to read as follows:

10.08.035 Parking With Animal In Vehicle Prohibited.

A. It is a violation and civil infraction to park a vehicle and leave or confine an animal in any unattended motor vehicle under the following conditions:

1. When the outside air temperature is at least 65 degrees and less than 70 degrees Fahrenheit for a duration of 30 minutes.
2. When the outside air temperature is at least 71 degrees and less than 80 degrees Fahrenheit for a duration of 20 minutes.
3. When the outside air temperature is at least 81 degrees and less than 95 degrees Fahrenheit for a duration of 10 minutes.
4. At no time when the outside air temperature is 96 degrees and higher.
5. To park a vehicle for more than one (1) hour in which vehicle is unheated with an animal confined in the vehicle at any time when the temperature is below 32 degrees.

B. It shall be unlawful to park and leave or confine an animal in any unattended motor vehicle if evidence of a life-or health-threatening situation includes, but is not limited to, excessive panting, rapid breathing, or difficulty breathing, drooling, thick saliva, bright red, purple, or pale gums, difficulty standing, apparent paralysis, shivering or trembling, decreased responsiveness, vomiting, diarrhea, excessive bleeding, seizures, and loss of consciousness.

Section 3. LMC Section 10.08.0180 is amended to be entitled Violation – Civil infraction – Parking infraction – Authority and to read as follows:

10.08.180 Violation – Civil infraction – Parking infraction - Authority.

A. Except where the violation is a violation of state law and state law provides for another sanction, and except where this chapter specifically states that the violation is something other than a parking infraction, any person who owns, operates, or controls a vehicle which is found to be in violation of any of the provisions of this chapter is guilty of a parking infraction and shall pay a monetary penalty in the amount of a rate set by city council resolution and as amended from time to time. For purposes of enforcement of a parking infraction, the authorized enforcement officer shall cite the person found to be in violation as follows: “Parking Infraction – Illegal Parking – Chapter 10.08 L.M.C.” [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

B. The City hereby grant’s authority for the City police or Chelan County Sherriff’s Office under Contract for Police Services or City Animal Control Officer or contracted Parking Enforcement Service or contracted Animal Control Service - in relation to animals in vehicles - to issue infractions enforce this chapter. The City Administrator is hereby authorized to designate other persons to issue infractions to enforce this chapter.

Section 4. In the event any part of this Ordinance or any subsection herein is unlawful, the remainder of this ordinance shall remain in full force and effect.

Section 5. This Ordinance shall become affective five (5) days following passage and publication as required by law.

PASSED by the City Council and APPROVED by the Mayor this _____ day of August, 2016.

CITY OF LEAVENWORTH

By: _____
Cheryl K. Farivar, Mayor

Attest:

Chantell Steiner
City Clerk/Finance Director

Approved as to form:

Thom H. Graafstra, City Attorney

RCW 16.52.340

Leave or confine any animal in unattended motor vehicle or enclosed space—Class 2 civil infraction—Officers' authority to reasonably remove animal.

(1) It is a class 2 civil infraction under RCW 7.80.120 to leave or confine any animal unattended in a motor vehicle or enclosed space if the animal could be harmed or killed by exposure to excessive heat, cold, lack of ventilation, or lack of necessary water.

(2) To protect the health and safety of an animal, an animal control officer or law enforcement officer who reasonably believes that an animal is suffering or is likely to suffer harm from exposure to excessive heat, cold, lack of ventilation, or lack of necessary water is authorized to enter a vehicle or enclosed space to remove an animal by any means reasonable under the circumstances if no other person is present in the immediate area who has access to the vehicle or enclosed space and who will immediately remove the animal. An animal control officer, law enforcement officer, or the department or agency employing such an officer is not liable for any damage to property resulting from actions taken under this section.

(3) Nothing in this section prevents the person who has confined the animal in the vehicle or enclosed space from being convicted of separate offenses for animal cruelty under RCW 16.52.205 or 16.52.207.

[2015 c 235 § 1.]

LEAVENWORTH CITY COUNCIL
Study Session Agenda
City Hall - Council Chambers
August 9, 2016 9:00 a.m.

9:00 – 9:15 Chamber Report

This time is provided for a Chamber of Commerce representative to provide an update to the City Council on items of interest to the Chamber and City and to discuss the Chamber letter related to alcohol use in the parks.

9:15 – 9:30 Ordinance 1529: Alcohol Use in the Parks

This time is provided to allow for the City Council to have a follow-up discussion with the Chamber of Commerce regarding the sale and consumption of alcohol in city parks. The current City code prohibits the sale and consumption of alcohol. There have been several requests from event organizers, including the Chamber of Commerce to allow for the sale and consumption. The City Council in the past has made exceptions to the code; however, they requested staff to work with the Public Safety Committee and Park Committee to develop code language that would allow for limited sale and use of alcohol in conjunction with certain events. The draft language was developed and reviewed by each committee and forwarded for a first reading of the ordinance which was held on June 28, 2016. Prior to the second reading of the ordinance, the Council received comments from the Chamber of Commerce requesting modifications of the proposed ordinance changes.

The Chamber has requested consideration of the following:

- Consideration based on event appropriateness/site of venue
- No limitations to the permits issued
- Expanding the time frames limiting operation
- Not requiring the permit holder to be onsite during operation

The following items are included under **TAB A:**

- Letter from the Chamber of Commerce dated June 27, 2016
- Revised Ordinance 1529 and attachment

9:30 – 10:15 Ferguson Waterworks Water Meters – Tammy Rogers

This time has been set aside for Ms. Tammy Rogers, AMI Specialist for Ferguson Waterworks, to make an informational presentation to Council regarding the benefits, procedures, approximate costs, and funding opportunities for city-wide replacement of the City's outdated water meters to a more efficient and accurate drive-by meter reading system. This project is presently listed under the City's Six Year Capital Facilities Plan. Ms. Rogers made an initial

presentation to the Public Works Committee in June of this year and we have invited her to present a follow up presentation to the full Council today.

There are no documents included under **TAB B**, handouts will be provided on Tuesday.

10:15 – 10:45 Update – Leavenworth Golf Club

This time is provided for the City Council to receive an update on the Leavenworth Golf Club and Leavenworth Golf Course by the Golf Club Board President Mr. Mike McNeilly. The Leavenworth Golf Course is owned by the City of Leavenworth and operated under contract with the Leavenworth Golf Club. The lease contract currently requires the club to pay the City \$32,000 per year plus additional use tax to the State of Washington. The City in 2016 is providing \$5,000 for golf course advertising and \$20,000 for Capital Improvements with a match provided by the Club. One focus for improvements is the replacement of cart paths. The City also assists the Club with parking lot striping and grading. In the winter time, the City allows cross country skiing on the golf course which is operated by the Leavenworth Winter Sports Club. The City does not receive direct compensation for this use.

There are no documents included under **TAB C**.

10:45 – 11:00 US Highway 2 Annexation

This time is provided for the City Council to discuss the consideration of annexing a portion of US Highway 2. The WSDOT – North Central Region has approached the City to consider an annexation assurance for the section of highway from the Wenatchee River Bridge to the transit-only turnoff to the future Willkommen Village to accommodate utility construction. The WSDOT Utilities Engineer has requested that the City start the process. A draft letter to the WSDOT informing WSDOT that the process would be started and estimated time frame for annexation completion is attached.

The following items are included under **TAB 3 (evening meeting)**:

- Draft letter regarding the start of the annexation process and estimated time frame for completion
- Map of area for consideration – annexation
- 47.24.010 Designation—Construction, maintenance—Return to city or town
- 47.24.020 Jurisdiction, control

11:00 – 11:15 Complete Streets Revision

This time is provided for the City Council to study a newly revised “Complete Streets” Policy. On June 23, 2015, the City of Leavenworth Council unanimously approved the City’s “Complete Streets” Policy Resolution No. 05-2015 consistent with the Chelan- Douglas Transportation Council established regional “Complete Streets” policy (Resolution No. 1-2015). Although the

Policy met many and varied needs, information from the Transportation Improvement Board (TIB) reflects the need to enhance the applicability process to satisfy funding criteria and meet the objectives of the Policy. These revisions help the City to be competitive for grant funding and clarify the City's approach in fulfilling the "Complete Streets" Policy.

The following items are included under **TAB 2 (evening meeting)**:

- Resolution No. 12-2016
- Attachment A: Draft revised "Complete Streets" Policy

11:15 – 11:25 Fence Code Updates

This time is provided at the request of the City Council to further refine the "Fence Code." As implementation of the Leavenworth Municipal Code progresses, Council desires are highlighted. The understanding of the Development Services Department is that the Council desires further reduced constraints and/or restrictions; and allowing solid view obscuring six (6) foot tall fences along all property lines excepting for areas that are a line of sight from public right-of-way to the front entrance to a residential structure (or other dwelling unit). Attached are the text changes which attempt to capture this direction of the Council.

The following item is included under **TAB F**:

- LMC Section 18.24.020 code update

11:25 – 11:35 Council Open Discussion

The remainder of this time slot allows for Council discussion of items not on the agenda.

June 27, 2016

City of Leavenworth
Mayor, Council and Staff
PO Box 287
Leavenworth, WA 98826

Dear City Representatives:

The Leavenworth Chamber of Commerce requests your consideration on the following ideas regarding the permitting of alcohol in the park.

- Permitting by the City of Leavenworth to be based on event/venue appropriateness at the time of the event.
- Consideration of Front Street Park as a commercial park, reflected as an extension of downtown commerce and already established commercial activities, i.e., Art in the Park, Christkindlmarkt, Christmas Lighting. As a commercial venue, alcohol would have a more appropriate presence.
- Since the Chamber of Commerce hosts multiple events for the benefit of the town's economy, the limitation to the number of permits allowed in a year appears to penalize as opposed to support groups that do more events.
- Allow timeframe of alcohol service to be determined by event host. If there is a specific concern about hours of operation, work with hosting organization to establish new operational hours. A Rail Jam in the evening would better be suited for a beer garden, than the family oriented Icefest games that are hosted during the 1-4pm suggested timeframe. Gluhwein has been served from 11am – 6pm and though we have opened the tent earlier for shelter, we find that it disappoints people not having the ability to be served whatever is being served. We have been asked to begin earlier and stay later, but rather than opening earlier or staying later, we manage the event, crowd, needs and our own abilities to perform adequately and choose wisely. An overall limitation to the number of hours and time of day also positions the city to not allow for new events and other considerations.
- Front Street Park, while commercial in nature, during the winter is essentially, snow willing, a sledding hill. However, during the afternoon/evening hours of Icefest's Rail Jam, the same park turns into a ski/snowboard competition venue, filled with adults and, for the time of the event, isn't a sled hill. This is not unlike Enchantment Park. Enchantment hosts a bike pump park, children's play structure, softball and soccer fields, most would consider this a children oriented park but, when/if the Bavarian Cyclocross requests it's use for a bicycle competition, then the park takes on a different audience for that timeframe.
- The Leavenworth Chamber, as many nonprofits, relies on staff and volunteers to put on many aspects of an event. A beer or wine tent would just be one aspect of an event, we currently don't host an event that is centered around alcohol. Our events include games, parades, entertainment, bus parking, characters, and the list goes on, so a requirement to have the person applying for the permit be present at all times at a Gluhwein tent, 6 days during Christmas Lighting would be an inefficient dedication of resources. We recommend having the

permit holder responsible for any issues available at all times during the event, but not required to be onsite the entire time.

It is the request of the Leavenworth Chamber of Commerce that the City weighs the event and partnership of requesting agency on an individual basis, identify current events that would be allowed to continue operation and establish a request process for new opportunities.

Please let us know if we can help further in the process or provide greater understanding of our thoughts and requests.

Sincerely,

Kenneth "Doc" Elsea
Board President

ORDINANCE NO. 1529
CITY OF LEAVENWORTH, WASHINGTON

**AN ORDINANCE AMENDING THE CITY OF LEAVENWORTH
MUNICIPAL CODE REGARDING PARK REGULATIONS AND THE
POSSESSION OF ALCOHOLIC BEVERAGES WITHIN CITY OWNED
PARKS.**

WHEREAS, the City of Leavenworth Municipal Ordinances regarding the possession of an open container of any alcoholic beverage in or upon any building or other property owned or occupied by the city as it regards special public events has recently been the subject of discussion by the public and the City Council; and

WHEREAS, members of the City Council and staff have regularly heard from city residents, business owners and service organizations that it would be desirable for the lawful consumption of beer and wine at special public events held upon city owned property; and

WHEREAS, the City Council finds that it is feasible to regulate the consumption of beer and wine at special public events held upon city owned property so as to reasonably mitigate the risks to the City and its residents; and

WHEREAS, it is in the best interests of the City and its residents to amend the Municipal Code to regulate the sale, service, consumption or possession of beer and wine at special public events held on city owned property as reflected in Exhibit "A" attached hereto.

NOW THEREFORE, the City Council of the City of Leavenworth, Washington do ordain as follows:

- Section 1.** The City of Leavenworth Municipal Code is hereby amended as set forth in Exhibit "A", attached hereto and incorporated fully herein by this reference.
- Section 2.** The City Clerk is hereby authorized and directed to recodify the sections listed in Exhibit A.
- Section 3.** This Ordinance shall become effective five (5) days following passage and publication as required by law.

PASSED by the City Council and APPROVED by the Mayor this 12th day of July, 2016.

CITY OF LEAVENWORTH

By: _____
Cheryl K. Farivar, Mayor

Attest:

Chantell Steiner
City Clerk/Finance Director

Approved as to form:

Thom H. Graafstra, City Attorney

DRAFT

Exhibit “A”

Sections to be amended and/or enacted:

12.24.140 Alcoholic beverages prohibited without special use permit.

12.24.145 Alcohol special use permit.

12.24.170 Violation – Penalty.

12.24.140 Alcoholic beverages prohibited without special use permit.

It is unlawful to bring into, sell or consume in any city park any alcoholic beverages unless the bringing into, sale or consumption is permitted under the terms of a alcohol special use permit as provided for in LMC Section 12.24.145. The provisions of Section 12.24.145 shall apply to Bavarian Commercial Activities.

12.24.145 Alcohol special use permit.

An alcohol special use permit may be obtained to allow the bringing into, sale and consumption of alcoholic beverages in a city park as follows:

A. Purpose: The purpose of this section is to establish the rules and regulations regarding the service or sale and service, and the associated consumption, of alcohol beverages in the City of Leavenworth’s Parks and related Facilities. It is the intention of the City of Leavenworth to provide its citizens the broadest range of opportunities to enjoy its facilities and parks while protecting the City and its citizens from abusive and disruptive behavior. It is the purpose of this section therefore to allow for Alcoholic Beverages in City parks and related facilities only in limited circumstances.

B. Definitions: The following definitions apply to this Section 12.24.145.

1. The word “alcohol,” as used in this section, shall conform, at a minimum, to the definition and restrictions imposed by the Washington State Liquor Board. For most situations where an alcohol special use permit is issued through the City of Leavenworth allowing the service or sale and service, and the associated consumption, of alcohol beverages such alcohol and alcoholic beverages shall be limited to malt liquor (beer) or vinous liquor (wine or champagne) as specified in the permit.

2. The word “group,” is defined in this Section is a private group or organization which is a corporation, limited liability company, or limited partnership registered to do business under the laws of Washington, and which has officers which have been elected or appointed and who have authority to enter into an agreement.

3. The word “youth event” shall mean an organized event where youth are present in the park. The casual presence of youth in the park but not part of an organized event shall not be a “youth event.” If the alcohol special use permit is associated with an athletic event, the participation of youth in the event, so long as the competition is not solely a competition for youth, shall not make the applicant event itself a “youth event.” Youth for the purposes of this definition shall mean persons under the age of 18.

C. Conditions: A group shall be entitled to obtain an alcohol special use permit under and when the following conditions are satisfied:

1. Any Alcohol Special Use Permit shall be issued by the City Administrator.
2. Before the City Administrator shall issue any Alcohol Special Use Permit, the City Administrator shall place the question of issuance of an alcohol special use permit on a regular City Council Agenda. Citizen input shall be allowed. The Council shall discuss the application and make its recommendation to the City Administrator. However, ultimate authority to issue an alcohol special use permit rests with the City Administrator or his/her designee. There shall be no right of administrative appeal and the decision of the City Administrator shall be the final decision of the City.
3. The process listed below shall be followed to obtain an alcohol special use permit for the bringing into, sale or consumption of alcohol in a City Park.
 - A. The prospective group shall obtain an application form for use of the park from the City and indicate in the appropriate space that the bringing in of alcohol, or alcohol sale or consumption is intended. By signing, and returning the application, the group acknowledges receipt, understanding, and acceptance of the terms of this Section governing alcohol in the Park. The Application and Permit Fee payment must be submitted no later than three months prior to the desired date of the intended alcohol in a city Park. The application will only be approved if adequate mitigation for alcohol in the park is demonstrated and the City Administrator determines that it is in the best interest of the City to issue the alcohol special use permit. The group will be notified of the City Administrator’s decision in writing on the approval/disapproval of an alcohol special use permit for alcohol use.
 - B. After the Group has received an alcohol special use permit from the City Administrator, the Group must obtain the appropriate permit from the Washington State Liquor Control Board. If a state permit is not obtained, the City’s alcohol special use permit shall be automatically null and void. The alcohol special use permit must be displayed at the event. Copies of any state

approval shall be supplied to the City: A Banquet permit (to serve alcohol) or a Special Occasion Liquor Permit (to sell alcohol).

- C. Any alcohol special use permit may be summarily revoked by the City Administrator if the rules in subsection D Rules are violated.
- D. Rules: The following Rules shall apply to the bringing in, sale or consumption of alcohol in a City Park or related facility under an alcohol special use permit:
1. These rules supplement the other provisions of this Chapter. All other rules pertaining to use of the site as contained in Leavenworth Municipal Code Chapter 12.24 Parks Regulations shall apply.
 2. The application submitted by the Group(s) must specify the area(s) in which alcoholic beverages may be consumed and then, upon approval of the application, the Group(s) is bound to ensure that alcohol consumption is confined to the specified area only. The City Administrator may require the Group(s) to provide security guards or law enforcement personnel to enforce this rule, dependent upon other planned or likely activities at the park during the proposed use time. Documentation verifying these services may be required.
 3. Permit fees shall be paid as required by the City. The Permit fee shall be established pursuant to the City of Leavenworth's rate and fee schedule.
 4. A Certificate of Insurance naming the City as additional insured, with minimum limits of no less than one million dollars (\$1,000,000) per occurrence shall be provided to the City prior to the event. The insurance must include "dram shop/over service" coverage.
 5. A deposit as set by the City Administrator shall be paid by the group prior to use of the park. The minimum deposit shall be set by resolution of the Leavenworth City Council from time to time. Such deposit shall be for the purpose of protecting the City from any damage to the facilities used by the applicant, additional trash removal and the deposit shall be refunded after the proposed activity has been completed with no such damage or added clean-up having occurred.
 6. All standards, regulations and requirements (including, but not limited to nuisance and noise) shall be monitored and enforced by the permittee. Failure to comply is grounds for immediate revocation of the permit.
 7. No person shall drink from, or possess an open container of permitted alcohol in any park before 1:00 p.m. or after 4:00 p.m.

8. Alcohol may be sold and consumed only in a City approved designated fenced and/or tented area. The size of the designated serving and tent area for the consumption of alcohol shall not exceed six hundred (600) square feet. Except for persons bringing alcohol to the permitted site, no one may leave or enter the designated area with any kind of alcohol. A minimum of two (2) people from the permitted group must monitor the event to make sure alcohol remains inside the designated area. All exits to the permitted area must be posted with signs in such size as the City Administrator designates saying "NO ALCOHOL BEYOND THIS POINT."
9. No one under twenty-one will be allowed in the designated area. Signs will be placed of such size as the City Administrator shall designate, stating "no one under twenty-one will be allowed entrance into designated area."
10. The permittee or his designees as approved by the City Administrator must be on site at any time the alcohol is being dispensed or consumed.

E. Limitations on alcohol special use permit issuance.

1. No permit will be issued for an event with alcohol at the same time any youth event is being held in the same park.
2. No applicant will be given an alcohol special use permit more than twice in one calendar year.
3. All principals of the corporation making application must be 21 or older.
4. A maximum of 10 total alcohol special use permits will be issued in any given year. Priority will be based on a first come first served basis.

F. Refund. If an alcohol special use permit is revoked by the City Administrator for violation of its terms and the rules contained in this Section application fees and the deposit will not be refunded.

12.24.170 Violation – Penalty.

A. Any person, firm or corporation who violates any of the following sections of this chapter shall be guilty of civil infraction and subject to a civil penalty as set forth in subsection (C) of this section:

1. LMC 12.24.030, Permitting animals to run at large.
2. LMC 12.24.050, Fishing in the park.

3. LMC 12.24.070(A)(1) through (4); provided, however, that in the event any one person is guilty of three civil infractions in one calendar year under LMC 12.24.070(A)(3) (to jump or dive off any bridge into the river) said person shall be prohibited from entering the waterfront park for a period of one year thereafter and any violation of that prohibition shall be punishable as criminal trespass in the second degree under RCW 9A.52.080.

4. LMC 12.24.080, Watercraft use restricted.

5. LMC 12.24.090, Riding bicycles permitted.

6. LMC 12.24.100, Riding or driving vehicles prohibited.

7. LMC 12.24.110, Camping prohibited – Closing hours.

8. LMC 12.24.120, Littering prohibited.

9. LMC 12.24.130, Building fires – Restrictions. Violation of this section shall be a civil infraction unless otherwise prohibited by applicable laws.

10. LMC 12.24.140, Alcoholic beverages prohibited. Possession of alcoholic beverages in the park except as allowed by an alcohol special use permit by an adult is a civil infraction. Consumption of alcoholic beverages in the park, except in accordance with an alcohol special use permit shall remain a misdemeanor punishable under subsection (B) of this section 12.24.170.

B. Any person, firm or corporation who violates any provisions of this chapter not identified as a civil infraction in subsection (A) of this section, or who counsels, aids or abets any such violation, is guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine in a sum not exceeding \$100.00 or by imprisonment in the county jail for a term not to exceed 30 days, or both such fine and imprisonment.

C. The civil penalty for violation of any provisions of this chapter identified as a civil infraction in subsection (A) of this section shall be \$50.00 on the first offense, \$100.00 on the second offense and \$200.00 on the third offense. The city may collect the civil penalty, if not paid on demand, by commencing an action in the Chelan County district court or Chelan County superior court. In any such action the city shall be entitled to recover, in addition to the civil penalty, its costs and reasonable attorney fees.

D. In the event a minor is guilty of a civil infraction under subsection (A) of this section, the civil penalty may be assessed against and collected from the child's parent or parents.

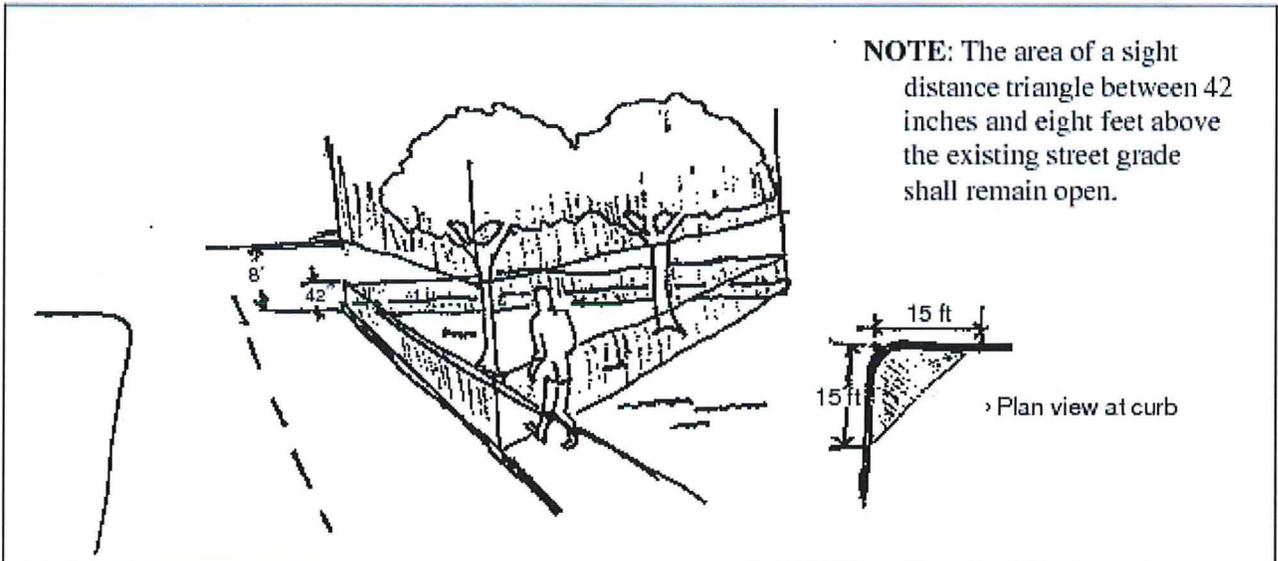
E. It shall be a misdemeanor punishable under subsection (B) of this section for any person to fail to sign and accept a civil infraction notice or citation issued pursuant to this chapter.

Attachment A

18.24.010 Corner lot – Obstructions to visibility prohibited.

Except for utility poles, trunks of approved street trees, and traffic control signs, the following sight distance provisions shall apply to all intersections, roadways, and site access points:

- A. A sight distance triangle area as determined by subsection (B) of this section shall contain no view obscuring fence, berm, vegetation, on-site vehicle parking area, signs or other physical obstruction between 42 inches and eight feet above the existing street grade.



B. The sight distance triangle at:

1. A street intersection shall be determined by measuring 15 feet along both street property lines beginning at their point of intersection. The third side of the triangle shall be a line connecting the endpoints of the first two sides of the triangle; or
2. A site access point shall be determined by measuring 15 feet along the street lines and 15 feet along the edges of the driveway beginning at the respective points of intersection. The third side of each triangle shall be a line connecting the endpoints of the first two sides of each triangle.

18.24.020 Fences, walls and hedges – Restrictions.

Notwithstanding other provisions of this title, fences, walls and hedges shall meet the following requirements:

- A. Front and Side Street Yards. Six feet maximum height ~~with minimum three (3) inch visible gaps between board plank fences or cyclone fences without lath interlacing, or three and one-half feet maximum height within 10 feet of the front and/or side street lot lines for~~ solid (view obscuring) fencing ~~to the property line excepting three (3) inch visible gaps between board planks or cyclone fences for any portion within sight distance~~

from a public right-of-way to the primary entrance of the dwelling. Such fence may be solid and reduced in height to three (3) and ½ feet in to ensure uninterrupted sight to the front entrance of the dwelling from public right-of way;

- B. Side Yards. six feet maximum height;
- C. Rear Yards. Six feet maximum height;
- D. It is the property owner's responsibility to accurately locate all property lines. The property owner shall stake the property line prior to fence installation activities, and such stakes shall remain throughout fence installation activities;
- E. This chapter applies to all residential districts unless specifically stated otherwise. [Ord. 1089 § 4(Exh. D), 1998.]

Leavenworth Transportation Benefit District

Agenda

August 9, 2016

Following Regular City Council Meeting beginning at

6:30 p.m.

City of Leavenworth—Council Chambers

- Call to Order
- Roll Call
- Consent Agenda
 - Approval of the Agenda
 - Approval of May 24, 2016 Minutes
 - Claims in the amount of \$35,000.00
- New Business
 - Review of Current Street Project Funding
- Adjournment

(Next Resolution is 1-2016)

Leavenworth

Transportation Benefit District

Leavenworth City Hall, Council Chambers

MINUTES May 24, 2016

Board Chair Cheryl K. Farivar called the May 24, 2016 Leavenworth Transportation Benefit District Board regular meeting to order at 8:41 p.m.

ROLL CALL

Board Present: Board Chair Cheryl K. Farivar, Elmer Larsen, Carolyn Wilson, Gretchen Wearne and Mia Bretz.

Staff Present: Joel Walinski, Chantell Steiner, and Sue Cragun.

Board Chair Farivar excused board members Robert Francis, Margaret Neighbors and Richard Brinkman.

APPROVAL OF THE CONSENT AGENDA

Board Chair Farivar asked for a motion to approve the consent agenda as follows:

Consent Agenda:

1. Approval of the Agenda
2. Approval of December 8, 2015 Minutes
3. Claims in the amount of \$100,000.00

Board member Larsen motioned to approve the consent agenda. The motion was seconded by Board member Wilson and passed 3-0-1 with Board member Bretz abstaining.

NEW BUSINESS

1. Review of Current Street Project Funding

Board Secretary/Treasurer Chantell Steiner updated the Board on the final figures for the 2015 expenditures for the Transportation Benefit District's (TBD) dollars compared to those spent by the City's Street, Real Estate Excise Tax and loan/grant funds. She then reviewed the 2016 year to date expenditures and the need for the \$100,000 transfer this month to the City to support the recent debt service payments, the 20% support for street and sidewalk related expenditures and the street related capital project costs for the Commercial Street 3rd to 8th Street Project and Pine Street planning. She stated that the TBD dollars spent to date are in excess of the \$100,000 request; however, there are not enough funds collected yet this year to offset all the costs at this time. She noted that a future request would capture the remaining \$35,000 in support for the 2016 capital projects once the TBD has acquired the necessary retail sales taxes to make the transfer.

ADJOURNMENT

Seeing no other business, Board member Larsen motioned to adjourn the May 24, 2016 regular meeting of the Leavenworth Transportation Benefit District. The motion was seconded by Board member Wearne and passed unanimously.

The meeting adjourned at 8:52 p.m.

APPROVED

ATTEST

Cheryl K. Farivar
Board Chair

Chantell Steiner
Board Secretary/Treasurer

**2016 Leavenworth Transportation Benefit District / City Revenue and Expense Project Tracking
As of July 31, 2016**

TBD Revenue / Expenses	<u>TBD Revenue Received (Includes</u>			
	<u>Current Year</u>	<u>Transfer to City</u>	<u>TBD Expenses</u>	<u>TBD Remaining</u>
	<u>Beginning Fund Balance)</u>			<u>Funds</u>
	164,988.59	135,000.00	-	29,988.59

City Transportation Expenses	TBD Funds	City Street Funds	Real Estate Excise Tax Funds	Loans or Grants	Total Project Cost	Project Description
Operations Expenses	29,176.87	116,707.47	-	-	145,884.34	Roadway Engineering & Maintenance Costs (Personnel Included) - 20% TBD - 80% Street Fund
	92.61	-	-	-	92.61	Sidewalk Repairs
	-	9,652.68	-	-	9,652.68	Street Lighting: Supplies, Utilities, Repairs
	-	911.81	-	-	911.81	Traffic Control Supplies
	-	24,210.35	-	-	24,210.35	Snow & Ice Control
	-	-	-	-	-	Street Cleaning
	46,274.20	175,096.81	-	-	221,371.01	Street Admin & Overhead 20% TBD + \$2,500 TBD Insurance
	-	587.71	-	-	587.71	Transit Systems & Railroads
Loan Expenses	-	-	-	-	-	Interfund Loan Payback to GF for Cash Flow
Debt Expenses	62,396.54	-	-	-	62,396.54	PWTF 09 Engineering & 2012 Front Street Construction Loan Debt Payments for Residential and Commercial Projects
Capital Expenses	-	-	-	-	-	Way Finding Signage Hwy2/Pedestrian
	-	-	-	-	-	Train Station Restroom
	-	-	-	-	-	DOE Solar/Energy Grant Project (city grant match - all costs in GF)
	362.95	-	-	-	362.95	Pine Street Planning
	8,422.06	-	-	-	8,422.06	SR2 Pedestrian Crossing - Eng.
	9,905.55	-	-	-	9,905.55	TIB 2017 Preservation - Eng.
	-	11,160.59	-	-	11,160.59	Chumstick Multi Trail Engineering
	-	228.65	-	-	228.65	Chum. Trail ROW Acquis./ WSDOT Grant Funds
	-	-	-	-	-	SR2 Ped Crossings
	-	20,574.12	60,000.00	-	80,574.12	Chumstick Multi Trail Construction
	-	-	-	-	-	Residential Road/Street Construction
	640.15	-	-	-	640.15	Commercial/Waterfront 3rd to 8th Construction
	1,606.75	-	-	-	1,606.75	Commercial/Waterfront 3rd to 8th Proj. Mgmt - TD&H
	-	-	-	-	-	Chumstick Const. Admin - PACE
	-	318.00	-	-	318.00	Chumstick Const. Admin - Deason
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
TOTALS	158,877.68	359,448.19	60,000.00	-	578,325.87	
Percent of Total	27%	62%	10%	0%		

City Current Funding Status in the Street Fund

TBD Remaining Funds in the Street Fund (\$135K Funding)

REET Remaining Funds in the Street Fund (\$60K Funding)

Total Fund Status with Transfer from TBD

155,407.49 This estimate includes the \$35K from the TBD already.

(23,877.68) All funds spent includes request of \$35K; may need future transfer.

0.00 All funds spent on Chumstick; \$20K remaining to transfer in budget.

131,529.81 Majority of these funds will be applied to Chumstick Trail in 2016.

* 20% of Costs on Roadway Maintenance/Street Administration is necessary to offset costs incurred for personnel, and operations related to street maintenance/preservation.



RECEIVED
JUL 28 2016
BY:

Wenatchee Valley Animal Care & Control
1474 S Wenatchee Avenue
Wenatchee, WA 98801
Phone: (509) 662-9577 ext. 1 Fax: (509) 665-7612

City of Leavenworth - Quarterly Report 2nd Quarter – 2016

Number of Investigated Incidents

April – 1

May – 4

June – 7

Total – 12

Investigations of Interest

Citations Issued – 0

Dangerous Dogs – 0

Potentially Dangerous Dogs – 0

Animal Bites – 0

Number of Animals Received

Intake/Outcome	Dogs	Cats	Other
ACO Pickup	2	3	0
Public Drop Off	0	2	0
Owner Surrender	0	1	0
Return to Owner	0	1	0
Adoptions	2	4	0

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 08/10/2016

Time: 10:18:35 Date: 08/05/2016
Page: 13

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			402 Garbage	2,174.32	
			403 Water	71,032.83	
			404 Sewer	69,146.00	
			410 Stormwater	181.24	
			415 Parking	1,932.31	
			501 Equip Rental & Revolving Fund	4,060.82	
			502 Central Services	983.25	

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Leavenworth, and that I am authorized to authenticate and certify to said claim.

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember



ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 08/10/2016

Time: 10:18:35 Date: 08/05/2016
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
22758	08/10/2016	08/10/2016	7091	208,064.06	Chumstick Hwy Trail
	594 34 41 05	Meadowlark LID	403 000 594	25,413.26	Water
	594 35 41 05	Meadowlark LID	404 000 594	50,397.78	Sewer
	595 30 63 06	Chumstick Multiuse Trail	101 000 595	132,253.02	Streets
22764	08/10/2016	08/10/2016	27	400.00	APA Membership Category D
	558 60 49 00	Misc-Reg/Dues/Subscriptio	001 000 558	400.00	Current Expens
22705	08/10/2016	08/10/2016	46	1,095.93	Pool Supplies
	576 20 31 00	Office & Operating Supplie	176 000 576	1,095.93	Community Sw
22700	08/10/2016	08/10/2016	60	15,154.00	Autumn Leaf Festival
	557 30 44 02	Advertising-Autumn Leaf A	104 000 557	5,154.00	Lodging Tax
	557 30 44 14	Autumn Leaf Special \$10K	104 000 557	10,000.00	Lodging Tax
22676	08/10/2016	08/10/2016	91	263.43	Top Course
	542 30 31 00	Office & Operating Supplie	101 000 542	263.43	Streets
22679	08/10/2016	08/10/2016	123	66.95	Water Testing
	534 80 51 00	Water Testing	403 000 534	66.95	Water
22680	08/10/2016	08/10/2016	123	489.25	Water Testing
	534 80 51 00	Water Testing	403 000 534	489.25	Water
22681	08/10/2016	08/10/2016	123	108.67	Water Testing
	535 80 41 00	Professional Services	404 000 535	108.67	Sewer
22731	08/10/2016	08/10/2016	123	107.12	Water Testing
	534 80 51 00	Water Testing	403 000 534	107.12	Water
22732	08/10/2016	08/10/2016	123	53.56	Water Testing
	534 80 51 00	Water Testing	403 000 534	53.56	Water
22733	08/10/2016	08/10/2016	123	265.23	Water Testing
	535 80 41 00	Professional Services	404 000 535	265.23	Sewer
Total Cascade Analytical, Inc.				1,090.78	

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
22757	08/10/2016	08/10/2016	125	Cascade Auto Parts Inc	2,209.23	City Supplies
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	2.43		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	8.71		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	52.35		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	43.63		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	628.42		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	-98.73		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	30.53		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	71.48		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	9.73		
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	25.85		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	15.23		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	70.44		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	31.44		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	164.79		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	207.33		
548 68 34 00	Supp Purchased For Invent		501 000 548 Equip Rental &	12.67		
548 68 34 01	SPFI-Garbage Truck		501 000 548 Equip Rental &	25.61		
548 68 35 00	Small Tools & Minor Equip		501 000 548 Equip Rental &	408.99		
548 68 35 00	Small Tools & Minor Equip		501 000 548 Equip Rental &	69.26		
594 48 64 70	F-350 Pickup/Utility Box/ I		501 000 594 Equip Rental &	429.07	Mini Bar	
22738	08/10/2016	08/10/2016	6084	Cascade Quality Water	54.70	City Hall Water Bottles
518 20 31 00	Office & Operating Supplie		001 000 518 Current Expens	54.70		
22739	08/10/2016	08/10/2016	6084	Cascade Quality Water	33.25	PW Water Bottles
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	33.25		
22740	08/10/2016	08/10/2016	6084	Cascade Quality Water	13.30	WWTP Water Bottles
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	13.30		
22741	08/10/2016	08/10/2016	6084	Cascade Quality Water	53.20	Parks Water Bottles
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	53.20		
			Total Cascade Quality Water	154.45		
22665	08/10/2016	08/10/2016	135	Cascade Quick Lube, LLC	34.79	Car Wash Tokens
548 68 31 00	Office & Operating Supplie		501 000 548 Equip Rental &	34.79		
22703	08/10/2016	08/10/2016	2313	Chelan County PUD	8.16	SNAP

ACCOUNTS PAYABLE

City Of Leavenworth
MCAG #: 0222

As Of: 08/10/2016

Time: 10:18:35 Date: 08/05/2016
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
535 80 47 00	Utilities		404 000 535 Sewer	8.16		
22710	08/10/2016	08/10/2016	2313	Chelan County PUD	16.90	WTP/Ski Hill Reservoir
534 80 47 00	Utilities		403 000 534 Water	16.90		
22711	08/10/2016	08/10/2016	2313	Chelan County PUD	20.30	Cemetary
536 50 47 00	Utilities		001 000 536 Current Expens	20.30		
22712	08/10/2016	08/10/2016	2313	Chelan County PUD	337.78	Parks Bldg/Enchantment-Waterfront-Front St & City Park
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	168.89		
576 80 47 00	Utilities		001 000 576 Current Expens	168.89		
22713	08/10/2016	08/10/2016	2313	Chelan County PUD	1,218.36	Street Lights
542 63 47 00	Utilities		101 000 542 Streets	1,218.36		
22714	08/10/2016	08/10/2016	2313	Chelan County PUD	1,300.73	WTP/Pump Stations/Icicle Rd Reservoir
534 80 47 00	Utilities		403 000 534 Water	1,300.73		
22715	08/10/2016	08/10/2016	2313	Chelan County PUD	19.49	Front St/Grange Hall Street Light
542 63 47 00	Utilities		101 000 542 Streets	19.49		
22716	08/10/2016	08/10/2016	2313	Chelan County PUD	2,026.03	WWTP Pump Stations
535 80 47 00	Utilities		404 000 535 Sewer	2,026.03		
22717	08/10/2016	08/10/2016	2313	Chelan County PUD	28.45	PW Shop
537 80 47 00	Utilities		402 000 537 Garbage	28.45		
22735	08/10/2016	08/10/2016	2313	Chelan County PUD	379.62	City Hall Lights/8th St Restrooms
518 20 47 00	Utilities		001 000 518 Current Expens	140.88		
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	238.74		
22736	08/10/2016	08/10/2016	2313	Chelan County PUD	56.47	Commercial St Lighting Control
542 63 47 00	Utilities		101 000 542 Streets	56.47		
22743	08/10/2016	08/10/2016	2313	Chelan County PUD	130.33	WTP/Ski Hill Pump Station
534 80 47 00	Utilities		403 000 534 Water	130.33		

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22744	08/10/2016	08/10/2016	2313		
			Chelan County PUD	78.27	Icicle Train Station
	557 30 47 02	Utilities - Icicle Station	104 000 557 Lodging Tax	78.27	
22749	08/10/2016	08/10/2016	2313		
			Chelan County PUD	704.40	PW Shop/Street Lights/Festhalle
	542 63 47 00	Utilities	101 000 542 Streets	60.16	
	548 68 47 00	Utilities	501 000 548 Equip Rental &	88.89	
	575 48 47 00	Utility Services	110 000 575 Leavenworth Ci	555.35	
22750	08/10/2016	08/10/2016	2313		
			Chelan County PUD	3,621.59	Pool
	576 20 47 00	Utilities	176 000 576 Community Sw	3,621.59	
			Total Chelan County PUD	9,946.88	
22678	08/10/2016	08/10/2016	162		
			Chelan County Treasurer	1,287.00	3Q Solid Waster Services
	537 80 51 01	Intergov Prof Serv-SWAC	402 000 537 Garbage	1,287.00	
22770	08/10/2016	08/10/2016	162		
			Chelan County Treasurer	3,062.84	Housing Of Inmates
	521 10 51 00	Chel. Co. Sheriff - Jail	001 000 521 Current Expens	3,062.84	
			Total Chelan County Treasurer	4,349.84	
22755	08/10/2016	08/10/2016	171		
			Cintas Corporation Loc #607	221.37	Mats
	518 20 48 00	Repairs & Maintenance Cit	001 000 518 Current Expens	28.35	
	535 80 48 00	Repairs & Maintenance	404 000 535 Sewer	29.61	
	548 68 48 00	Repairs & Maintenance	501 000 548 Equip Rental &	114.41	
	576 80 48 00	Repairs & Maintenance	001 000 576 Current Expens	49.00	
22756	08/10/2016	08/10/2016	171		
			Cintas Corporation Loc #607	221.37	Mats
	518 20 48 00	Repairs & Maintenance Cit	001 000 518 Current Expens	28.35	
	535 80 48 00	Repairs & Maintenance	404 000 535 Sewer	29.61	
	548 68 48 00	Repairs & Maintenance	501 000 548 Equip Rental &	114.41	
	576 80 48 00	Repairs & Maintenance	001 000 576 Current Expens	49.00	
			Total Cintas Corporation Loc #607	442.74	
22687	08/10/2016	08/10/2016	174		
			City Of Leavenworth	10,360.45	City Utilities
	518 20 47 00	Utilities	001 000 518 Current Expens	240.33	
	535 80 47 00	Utilities	404 000 535 Sewer	809.78	

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536 50 47 00	Utilities		001 000 536 Current Expens	1,821.33	
537 80 47 00	Utilities		402 000 537 Garbage	214.76	
557 30 47 00	Utilities-Street Cans		104 000 557 Lodging Tax	2,189.90	
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	894.51	
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	281.52	
557 30 47 01	Utilities-Restrooms		104 000 557 Lodging Tax	232.56	
575 48 47 00	Utility Services		110 000 575 Leavenworth Ci	61.77	
575 48 47 00	Utility Services		110 000 575 Leavenworth Ci	632.27	
576 20 47 00	Utilities		176 000 576 Community Sw	350.55	
576 80 47 00	Utilities		001 000 576 Current Expens	74.39	
576 80 47 00	Utilities		001 000 576 Current Expens	73.40	
576 80 47 00	Utilities		001 000 576 Current Expens	75.17	
576 80 47 00	Utilities		001 000 576 Current Expens	60.02	
576 80 47 00	Utilities		001 000 576 Current Expens	59.24	
576 80 47 00	Utilities		001 000 576 Current Expens	74.39	
576 80 47 00	Utilities		001 000 576 Current Expens	94.54	
576 80 47 00	Utilities		001 000 576 Current Expens	77.49	
576 80 47 00	Utilities		001 000 576 Current Expens	107.72	
576 80 47 00	Utilities		001 000 576 Current Expens	228.62	
576 80 47 00	Utilities		001 000 576 Current Expens	521.00	
576 80 47 00	Utilities		001 000 576 Current Expens	233.11	
576 80 47 00	Utilities		001 000 576 Current Expens	172.57	
576 80 47 00	Utilities		001 000 576 Current Expens	228.16	
576 80 47 00	Utilities		001 000 576 Current Expens	225.76	
576 80 47 00	Utilities		001 000 576 Current Expens	238.74	
576 80 47 00	Utilities		001 000 576 Current Expens	86.85	
22667	08/10/2016	08/10/2016	4604	312.14	Drug Tests//Aerobatic Capacity Tests
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	289.14	
576 20 31 00	Office & Operating Supplie		176 000 576 Community Sw	23.00	
22762	08/10/2016	08/10/2016	4592	2,827.57	Contractor Force Account - Chumstick W/S
595 30 63 06	Chumstick Multiuse Trail		101 000 595 Streets	2,827.57	
22751	08/10/2016	08/10/2016	227	132.99	City Supplies
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	2.16	
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	26.01	
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	54.37	
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	24.06	
576 20 31 00	Office & Operating Supplie		176 000 576 Community Sw	8.10	
576 20 31 00	Office & Operating Supplie		176 000 576 Community Sw	18.29	

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22720	08/10/2016	08/10/2016	512 Deason, Michael	5,445.76	Chumstick Hwy Multipurpose Trail & Water/Sewer
	595 90 41 06	Chumstick Const. Admin D	101 000 595 Streets	5,445.76	
22519	08/10/2016	08/10/2016	237 Dept of Ecology	9,230.77	Loan #L9700045
	591 35 78 04	Debt Redemp-Prin/97 DOE	404 000 591 Sewer	9,230.77	
22721	08/10/2016	08/10/2016	237 Dept of Ecology	630.00	Chumstick Hwy Sewer/Water/Trail
	595 30 63 06	Chumstick Multiuse Trail	101 000 595 Streets	630.00	
22729	08/10/2016	08/10/2016	237 Dept of Ecology	2,251.80	WWTP Permit
	535 80 50 00	NPDS Permit	404 000 535 Sewer	2,251.80	
22730	08/10/2016	08/10/2016	237 Dept of Ecology	3,403.00	WTP Permit
	534 80 50 00	Water-NPDS Discharge Per	403 000 534 Water	3,403.00	
			Total Dept of Ecology	15,515.57	
22663	08/10/2016	08/10/2016	378 Dex Media	34.12	Advertising
	518 90 44 00	Advertising	502 000 518 Central Service	34.12	
22707	08/10/2016	08/10/2016	4806 Drozdowski, Jarod	1,140.00	Festhalle Management
	575 48 41 00	Managerial Services	110 000 575 Leavenworth Ci	1,140.00	
22684	08/10/2016	08/10/2016	2994 Enduris Washington	2,691.00	2017 Liability - General/Auto/Public Officials E&O/Employment Practices Crim Blanket Coverage
	576 20 46 00	Insurance	176 000 576 Community Sw	2,691.00	
22669	08/10/2016	08/10/2016	5698 Ferguson Waterworks	1,832.50	6 LF 1x24 Meters
	594 34 64 33	Meter Upgrades	403 000 594 Water	1,832.50	
22725	08/10/2016	08/10/2016	298 Firefly Inc.	489.97	New Pc's For N Pate & J Schons
	594 14 64 01	PC/Public Works	502 000 594 Central Service	244.98	
	594 58 64 00	PC/Comm. Dev Staff	502 000 594 Central Service	244.99	
22671	08/10/2016	08/10/2016	7077 Fogle Pump & Supply, Inc.	25,785.03	Well #2 Rebuild
	594 34 62 46	Well Pump Repairs (1 & 2)	403 000 594 Water	25,785.03	

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22672	08/10/2016	08/10/2016	7077		
			Fogle Pump & Supply, Inc.	7,790.40	Acid Treatment Of Well #2.
	594 34 62 46	Well Pump Repairs (1 & 2)	403 000 594 Water	7,790.40	
Total Fogle Pump & Supply, Inc.				33,575.43	
22763	08/10/2016	08/10/2016	331		
			Graybeal Signs Inc.	1,061.78	Park Pedestrian Safety Signs
	594 76 63 79	Enchantment Park Imp.	001 000 594 Current Expens	1,061.78	
22754	08/10/2016	08/10/2016	340		
			H.D. Fowler Company Inc.	2,105.45	WWTP/WTP Supplies
	534 80 31 00	Operating Supplies-Distribu	403 000 534 Water	1,240.42	
	535 80 31 00	Operating Supplies-Collecti	404 000 535 Sewer	865.03	
22709	08/10/2016	08/10/2016	345		
			Haglund's Trophies	27.05	T Valentine 20 Yr Mug
	518 90 34 00	Office & Operating Supplie	502 000 518 Central Service	27.05	
22745	08/10/2016	08/10/2016	358		
			Home Depot Credit Svc	281.35	City Supplies
	518 20 48 00	Repairs & Maintenance Cit	001 000 518 Current Expens	181.10	
	534 80 32 00	Operating Supplies-Trtmnt	403 000 534 Water	100.25	
22675	08/10/2016	08/10/2016	372		
			IBS Incorporated	62.97	PW Supplies
	548 68 35 00	Small Tools & Minor Equip	501 000 548 Equip Rental &	62.97	
22722	08/10/2016	08/10/2016	4854		
			Integritech LLC	150.00	Ski Hill Draft Hydrant
	594 76 65 02	Ski Hill Water Access	104 000 594 Lodging Tax	150.00	
22708	08/10/2016	08/10/2016	6768		
			JA Brennan Associates, PLLC	2,764.43	Downtown Plaza Design
	594 76 65 03	Downtown Tourist Plaza	104 000 594 Lodging Tax	2,764.43	
22748	08/10/2016	08/10/2016	417		
			Jerry's Auto Supply	76.32	PW/Park Supplies
	548 68 31 00	Office & Operating Supplie	501 000 548 Equip Rental &	32.22	
	576 80 31 00	Office & Operating Supplie	001 000 576 Current Expens	44.10	
22737	08/10/2016	08/10/2016	5422		
			Jones Consulting LLC	1,050.00	Mapping & Analysis - GIS
	531 30 41 14	Pro.Svs. Non-Reimbursed (410 000 531 Stormwater	175.00	
	534 80 41 14	Pro.Svs. Non-Reimbursed (403 000 534 Water	175.00	
	535 80 41 14	Pro.Svs. Non-Reimbursed (404 000 535 Sewer	175.00	
	558 60 41 06	Pro.Svs. Non-Reimbursed (001 000 558 Current Expens	525.00	

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22753	08/10/2016	08/10/2016	5626		
			KCDA Purchasing Cooperative	589.71	City Supplies
518 20 31 00	Office & Operating Supplie	001 000 518	Current Expens	36.45	
535 80 32 00	Operating Supplies-Trtmnt	404 000 535	Sewer	20.28	
537 80 31 00	Office & Operating Supplie	402 000 537	Garbage	139.88	
575 48 31 00	Office & Operating Supplie	110 000 575	Leavenworth Ci	128.83	
576 20 31 00	Office & Operating Supplie	176 000 576	Community Sw	36.27	
576 80 31 00	Office & Operating Supplie	001 000 576	Current Expens	228.00	
22685	08/10/2016	08/10/2016	453		
			Kottkamp & Yedinak PLLC	550.00	Hearing Examiner
558 60 41 01	Hearing Exam-ProSvs.	001 000 558	Current Expens	550.00	
22726	08/10/2016	08/10/2016	482		
			Leavenworth Senior Center Inc.	500.00	Restroom Lockup Services
576 80 41 00	ProSvs-Restroom Lockup	001 000 576	Current Expens	500.00	
22727	08/10/2016	08/10/2016	482		
			Leavenworth Senior Center Inc.	361.20	Recycle Attendant
537 80 41 01	Recycling Pro-Svs-Attenda	402 000 537	Garbage	361.20	
22728	08/10/2016	08/10/2016	482		
			Leavenworth Senior Center Inc.	1,083.60	Restroom Attendant
557 30 41 02	ProSvs - Restroom Attenda	104 000 557	Lodging Tax	1,083.60	
			Total Leavenworth Senior Center Inc.	1,944.80	
22706	08/10/2016	08/10/2016	488		
			Les Schwab Tires	166.30	Vehicle Parts
548 68 34 00	Supp Purchased For Invent	501 000 548	Equip Rental &	40.04	
548 68 34 01	SPFI-Garbage Truck	501 000 548	Equip Rental &	126.26	
22760	08/10/2016	08/10/2016	504		
			Marson & Marson Lumber Inc.	1,196.77	City Supplies
534 80 31 00	Operating Supplies-Distrib	403 000 534	Water	4.54	
535 80 31 00	Operating Supplies-Collecti	404 000 535	Sewer	9.73	
535 80 32 00	Operating Supplies-Trtmnt	404 000 535	Sewer	4.54	
542 30 31 00	Office & Operating Supplie	101 000 542	Streets	43.35	
542 30 31 00	Office & Operating Supplie	101 000 542	Streets	51.12	
542 30 31 00	Office & Operating Supplie	101 000 542	Streets	29.21	
542 30 48 00	Repairs & Maintenance	101 000 542	Streets	40.60	
542 65 31 01	Office & Operating Supplie	415 000 542	Parking	21.61	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	17.88	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	12.99	
548 68 31 00	Office & Operating Supplie	501 000 548	Equip Rental &	38.98	
576 20 31 00	Office & Operating Supplie	176 000 576	Community Sw	27.09	
576 20 31 00	Office & Operating Supplie	176 000 576	Community Sw	56.88	

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576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	33.93	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	1.52	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	35.76	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	45.82	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	11.64	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	47.65	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	23.50	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	8.63	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	65.84	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	78.33	Grafitti
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	29.42	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	8.11	
576 80 35 00	Small Tools & Minor Equip		001 000 576 Current Expens	113.79	
594 76 63 20	Way Finding Signage (Hwy		104 000 594 Lodging Tax	18.60	
594 76 63 20	Way Finding Signage (Hwy		104 000 594 Lodging Tax	29.26	
594 76 63 20	Way Finding Signage (Hwy		104 000 594 Lodging Tax	213.48	
594 76 63 20	Way Finding Signage (Hwy		104 000 594 Lodging Tax	30.40	
594 76 63 20	Way Finding Signage (Hwy		104 000 594 Lodging Tax	42.57	
22664	08/10/2016	08/10/2016	519 Mid-American Research	1,578.30	City Supplies
518 20 31 00	Office & Operating Supplie		001 000 518 Current Expens	157.83	
575 48 31 00	Office & Operating Supplie		110 000 575 Leavenworth Ci	473.49	
576 20 31 00	Office & Operating Supplie		176 000 576 Community Sw	157.83	
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	789.15	
22773	08/10/2016	08/10/2016	532 Motor Mart	899.58	WWTP Supplies
535 80 48 00	Repairs & Maintenance		404 000 535 Sewer	899.58	
22682	08/10/2016	08/10/2016	2878 North Meridian Title & Escrow	271.00	Willkommen Village Title Search
558 60 41 00	Pro.Svs. Non-Reimbursed		001 000 558 Current Expens	271.00	
22666	08/10/2016	08/10/2016	3167 Northstar Chemical, Inc.	1,480.47	Resin Compound
535 80 32 00	Operating Supplies-Trtmnt		404 000 535 Sewer	1,480.47	
22719	08/10/2016	08/10/2016	4560 Northwest Mailing Inc.	137.08	Postage Ink Cartridge
518 90 34 00	Office & Operating Supplie		502 000 518 Central Service	137.08	
22683	08/10/2016	08/10/2016	4291 Northwest Playground Equipment, Inc.	1,579.12	Gloria OBrien To Donate Cemetery Placement
536 50 41 05	Benches From Donations		001 000 536 Current Expens	1,579.12	
22723	08/10/2016	08/10/2016	588 One Call Concepts Inc	25.68	Excavation Notifications

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534 80 31 00	Operating Supplies-Distrib		403 000 534 Water	25.68	
22724	08/10/2016	08/10/2016	595 Oxarc Inc.	1,659.63	WTP Supplies
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	1,659.63	
22765	08/10/2016	08/10/2016	595 Oxarc Inc.	15.19	WTP Chemicals
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	15.19	
Total Oxarc Inc.				1,674.82	
22771	08/10/2016	08/10/2016	4334 Pacific Security	722.00	Guard Service
575 48 41 02	Security		110 000 575 Leavenworth Ci	722.00	
22772	08/10/2016	08/10/2016	4334 Pacific Security	9,713.00	Guard Service, Parking Enforcement & Park Lot Officer
521 10 41 01	Park / Parking Violations -]		001 000 521 Current Expens	3,496.00	
542 65 41 02	ProSvs-Parking Enforceme		415 000 542 Parking	1,794.00	
542 65 41 02	ProSvs-Parking Enforceme		415 000 542 Parking	103.50	
557 30 15 00	Overtime-Festival & Event		104 000 557 Lodging Tax	4,319.50	
Total Pacific Security				10,435.00	
22766	08/10/2016	08/10/2016	634 Precision Pest Solutions, LLC	596.20	Hanging Baskets Disease Management
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	596.20	
22767	08/10/2016	08/10/2016	634 Precision Pest Solutions, LLC	525.17	Fertilizer With Broadleaf Control
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	525.17	
22768	08/10/2016	08/10/2016	634 Precision Pest Solutions, LLC	1,364.41	Enchantment Park Broadleaf Weed Control
576 80 48 00	Repairs & Maintenance		001 000 576 Current Expens	1,364.41	
Total Precision Pest Solutions, LLC				2,485.78	
22670	08/10/2016	08/10/2016	666 Ricoh USA, Inc	295.03	Copier Contract
518 90 45 00	Operating Rentals & Leases		502 000 518 Central Service	295.03	
22701	08/10/2016	08/10/2016	5183 Sunset Air, Inc.	2,238.03	Energy Grant Closeout

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594 18 63 60	DOE Solar/Energy Grant Pr		001 000 594 Current Expens	2,238.03	
22702	08/10/2016	08/10/2016	5183		Sunset Air, Inc.
594 18 63 60	DOE Solar/Energy Grant Pr		001 000 594 Current Expens	10,643.47	Energy Grant Closeout
Total Sunset Air, Inc.				12,881.50	
22668	08/10/2016	08/10/2016	4415		T2 Systems Canada Inc.
542 65 41 01	ProSvs-Monthly EMS Serv		415 000 542 Parking	13.20	Extras Transactions Over Contract
22718	08/10/2016	08/10/2016	787		Traffic Safety Supply Co., Inc.
576 80 31 00	Office & Operating Supplie		001 000 576 Current Expens	30.98	Reserved Parking Sign
22747	08/10/2016	08/10/2016	787		Traffic Safety Supply Co., Inc.
542 64 31 00	Office & Operating Supplie		101 000 542 Streets	190.42	Motorcycle Only Signs
Total Traffic Safety Supply Co., Inc.				221.40	
22686	08/10/2016	08/10/2016	817		US Post Office
531 30 42 00	Communications-Phone/Po:		410 000 531 Stormwater	6.24	
534 80 42 00	Comm-Phone/Postage/Fx		403 000 534 Water	124.62	
535 80 42 00	Comm-Phone/Postage/Fx		404 000 535 Sewer	124.62	56.08
537 80 42 00	Comm-Phone/Postage/Fx		402 000 537 Garbage	56.08	
22674	08/10/2016	08/10/2016	818		USA Bluebook
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	1,202.20	Backflow Preventer Test Kit
22746	08/10/2016	08/10/2016	818		USA Bluebook
534 80 32 00	Operating Supplies-Trtmnt		403 000 534 Water	-504.65	Credit
Total USA Bluebook				697.55	
22677	08/10/2016	08/10/2016	5797		Voortex Productions LLC
557 30 44 03	Advertising-Festhalle		104 000 557 Lodging Tax	925.00	Festhalle
22734	08/10/2016	08/10/2016	870		Waste Managment Of
537 80 41 02	Recycling Dumpster Rental		402 000 537 Garbage	86.95	Recycling

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22759	08/10/2016	08/10/2016	3792 Weed, Graafstra & Associates, Inc. P.S.	8,513.25	General Counsel
515 30 41 00			City Attorney - Prosvs.	2,948.50	001 000 515 Current Expens
515 30 41 08			Legal - SP Property Sale	297.50	001 000 515 Current Expens
515 30 41 09			Legal-Development Svs	1,299.50	001 000 515 Current Expens
515 30 41 10			Legal-Engineering/PW	18.50	001 000 515 Current Expens
515 30 41 18			Legal - Skatepark/Cascade	35.00	001 000 515 Current Expens
515 30 41 20			Legal - Short-term Rentals	3,488.75	001 000 515 Current Expens
515 30 41 21			Riverbend Park	425.50	001 000 515 Current Expens
22704	08/10/2016	08/10/2016	887 Wenatchee Petroleum Co., Inc.	444.63	Fuel
548 68 32 00			Fuel Consumed	444.63	501 000 548 Equip Rental &
22752	08/10/2016	08/10/2016	7088 Wenatchee Valley College, Attn: Michele Gedrose	1,000.00	Flagger Trainer Recertification
548 68 49 00			Misc-Reg/Dues/Subscriptio	692.30	501 000 548 Equip Rental &
576 80 49 00			Misc-Reg/Dues/Subscriptio	307.70	001 000 576 Current Expens
22662	08/10/2016	08/10/2016	892 Wenatchee Valley Humane Society	25.00	6/16 Dog Licenses
322 30 00 00			Dog Licenses	-25.00	001 000 320 Current Expens
22673	08/10/2016	08/10/2016	892 Wenatchee Valley Humane Society	7,583.32	Wenatchee Valley Humane Society Contract Payments
554 30 41 00			Humane Society-Prosvs.	7,583.32	001 000 554 Current Expens
			Total Wenatchee Valley Humane Society	7,608.32	
22742	08/10/2016	08/10/2016	932 Yonaka Baker, Anita	750.00	Janitorial Services
518 20 48 01			Repairs & Maint-Janitorial	750.00	001 000 518 Current Expens
22769	08/10/2016	08/10/2016	931 Z Engineers PLLC	598.76	Water System On Call Services
534 80 41 03			Pro Svs - General	598.76	403 000 534 Water

Report Total: 384,504.54

Fund	
001 Current Expense	51,249.34
101 Streets	143,128.96
104 Lodging Tax	28,815.23
110 Leavenworth Civic Center	3,713.71
176 Community Swimming Pool	8,086.53

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4946	07/28/2016	Claims	10	56178	Certified Folder Display Inc	278.94	Shipping Cost
			104 - 557 30 44 01 - Advertising-LAP			278.94	
4947	07/28/2016	Claims	10	56179	Icicle TV	12,500.00	2nd Qtr 2016 / Website Development
			104 - 557 30 44 01 - Advertising-LAP			12,500.00	
4948	07/28/2016	Claims	10	56180	Leavenworth Chamber Of Commerce	1,594.42	Advertising / Travel Writer
			104 - 557 30 44 01 - Advertising-LAP			1,594.42	
104 Lodging Tax						14,373.36	
						14,373.36	Claims: 14,373.36

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Signed	Date



Finance Director

7/27/16

Date

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City Of Leavenworth
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08/01/2016 To: 08/31/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5036	08/02/2016	Claims	10	EFT	Xpress Solutions, Inc.	382.00	Orig. Invoice# 22990 / CC & EFT Fees For July 2016
					410 - 531 30 42 00 - Communications-Phone/Postag	7.64	
					403 - 534 80 42 00 - Comm-Phone/Postage/Fx	152.80	
					403 - 534 80 42 00 - Comm-Phone/Postage/Fx	68.76	
					404 - 535 80 42 00 - Comm-Phone/Postage/Fx	152.80	
					403 Water	221.56	
					404 Sewer	152.80	
					410 Stormwater	7.64	
						382.00	Claims: 382.00

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_____ Signed	_____ Date
_____ Finance Director	_____ Date

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07/01/2016 To: 07/31/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4253	07/05/2016	Payroll	10	EFT	Olivia Abbott	1,229.73	June Payroll
4255	07/05/2016	Payroll	10	EFT	Salvador Alvarez	1,826.55	June Payroll
4256	07/05/2016	Payroll	10	EFT	Herbert R Amick	3,197.95	June Payroll
4257	07/05/2016	Payroll	10	EFT	Ara P Arakelian	2,000.98	June Payroll
4260	07/05/2016	Payroll	10	EFT	Sorsha C Baldwin	1,337.27	June Payroll
4261	07/05/2016	Payroll	10	EFT	Brian S Boblenz	1,385.07	June Payroll
4262	07/05/2016	Payroll	10	EFT	Thomas R Bolin	1,500.64	June Payroll
4263	07/05/2016	Payroll	10	EFT	Kyle B Breaux	1,949.68	June Payroll
4264	07/05/2016	Payroll	10	EFT	Marvin Breshears	2,273.89	June Payroll
4265	07/05/2016	Payroll	10	EFT	Mi-Sook T. Bretz	461.19	June Payroll
4266	07/05/2016	Payroll	10	EFT	Carrie J Brewer	2,647.67	June Payroll
4268	07/05/2016	Payroll	10	EFT	Arnica M. Briody	1,742.04	June Payroll
4271	07/05/2016	Payroll	10	EFT	Ramon Cortes	2,714.85	June Payroll
4272	07/05/2016	Payroll	10	EFT	Sue Z Cragun	1,748.63	June Payroll
4273	07/05/2016	Payroll	10	EFT	Manuel T Diaz	2,242.90	June Payroll
4274	07/05/2016	Payroll	10	EFT	Richard W Emmons	2,503.97	June Payroll
4275	07/05/2016	Payroll	10	EFT	Cheryl K Farivar	882.12	June Payroll
4278	07/05/2016	Payroll	10	EFT	Robert A. Francis	230.31	June Payroll
4280	07/05/2016	Payroll	10	EFT	Darrell Gray	2,074.60	June Payroll
4282	07/05/2016	Payroll	10	EFT	Don S Heffner	3,277.01	June Payroll
4284	07/05/2016	Payroll	10	EFT	Mackenzie V Imes	690.19	June Payroll
4285	07/05/2016	Payroll	10	EFT	Katrina M James	308.35	June Payroll
4286	07/05/2016	Payroll	10	EFT	Annabelle Knight L	1,570.50	June Payroll
4289	07/05/2016	Payroll	10	EFT	Elmer H. Larsen	461.19	June Payroll
4291	07/05/2016	Payroll	10	EFT	Daryl D Mathena	772.32	June Payroll
4292	07/05/2016	Payroll	10	EFT	Shane McCormick	642.74	June Payroll
4293	07/05/2016	Payroll	10	EFT	Tessa McCormick	2,029.71	June Payroll
4294	07/05/2016	Payroll	10	EFT	Robert C McCurdy Jr.	2,501.68	June Payroll
4296	07/05/2016	Payroll	10	EFT	Amanda Muro	588.48	June Payroll
4297	07/05/2016	Payroll	10	EFT	Antonio G. Muro	348.05	June Payroll
4298	07/05/2016	Payroll	10	EFT	Antonio L Muro	3,325.08	June Payroll
4299	07/05/2016	Payroll	10	EFT	Margaret J. Neighbors	429.99	June Payroll
4300	07/05/2016	Payroll	10	EFT	Gary Parsley	2,006.61	June Payroll
4301	07/05/2016	Payroll	10	EFT	Nathan D Pate	4,266.20	June Payroll
4302	07/05/2016	Payroll	10	EFT	Galen Presler	2,502.66	June Payroll
4303	07/05/2016	Payroll	10	EFT	Thomas H Radach	2,792.43	June Payroll
4304	07/05/2016	Payroll	10	EFT	Angela D Reinhart	2,038.79	June Payroll
4305	07/05/2016	Payroll	10	EFT	Kieran K Ringel	570.46	June Payroll
4306	07/05/2016	Payroll	10	EFT	Janessa R Russ	954.25	June Payroll
4308	07/05/2016	Payroll	10	EFT	Anna E Russsell	187.88	June Payroll
4309	07/05/2016	Payroll	10	EFT	John J Schons	3,162.97	June Payroll
4310	07/05/2016	Payroll	10	EFT	Cary Siess	2,333.18	June Payroll
4311	07/05/2016	Payroll	10	EFT	Chantell Steiner	3,259.30	June Payroll
4314	07/05/2016	Payroll	10	EFT	Matthew B Thomason	2,334.37	June Payroll
4315	07/05/2016	Payroll	10	EFT	Tracy L Valentine	2,143.85	June Payroll
4316	07/05/2016	Payroll	10	EFT	Joel T Walinski	6,051.00	June Payroll
4317	07/05/2016	Payroll	10	EFT	Sharon F Waters	1,115.59	June Payroll
4318	07/05/2016	Payroll	10	EFT	Gretchen W. Wearne	461.19	June Payroll
4319	07/05/2016	Payroll	10	EFT	Carolyn A Wilson	230.44	June Payroll
4343	07/05/2016	Payroll	10	EFT	Cashmere Valley Bank	42,793.56	941 Deposit For 07/01/2016 - 07/31/2016
4344	07/05/2016	Payroll	10	EFT	Dept of Retirement System	26,625.46	07/01/2016 To 07/31/2016 - Deferred Comp -State; 07/01/2016 To 07/31/2016 - PERS 2; 07/01/2016 To 07/31/2016 - PERS 3
4254	07/05/2016	Payroll	10	30033	Brennan Allen	648.82	June Payroll
4258	07/05/2016	Payroll	10	30034	Schlyer R Archer	460.53	June Payroll

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4702	07/20/2016	Payroll	10	EFT	Gary Parsley	900.00	July 2016 / Draw
4703	07/20/2016	Payroll	10	EFT	Nathan D Pate	400.00	July 2016 / Draw
4704	07/20/2016	Payroll	10	EFT	Galen Presler	775.00	July 2016 / Draw
4705	07/20/2016	Payroll	10	EFT	Thomas H Radach	700.00	July 2016 / Draw
4706	07/20/2016	Payroll	10	EFT	Angela D Reinhart	1,200.00	July 2016 / Draw
4707	07/20/2016	Payroll	10	EFT	John J Schons	1,200.00	July 2016 / Draw
4708	07/20/2016	Payroll	10	EFT	Cary Siess	1,200.00	July 2016 / Draw
4709	07/20/2016	Payroll	10	EFT	Chantell Steiner	1,500.00	July 2016 / Draw
4710	07/20/2016	Payroll	10	EFT	Matthew B Thomason	800.00	July 2016 / Draw
4711	07/20/2016	Payroll	10	EFT	Tracy L Valentine	974.00	July 2016 / Draw
4686	07/20/2016	Payroll	10	30060	Alberto Avilez	800.00	July 2016 / Draw
4689	07/20/2016	Payroll	10	30061	Andrew Bradford	1,000.00	July 2016 / Draw
						77,135.76	
						28,161.93	
						4,075.10	
						1,056.48	
						25,616.89	
						15,273.65	
						38,984.90	
						42,853.72	
						8,508.14	
						241,666.57	Payroll:
							241,666.57

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Signed

Date



Finance Director



Date

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City Of Leavenworth
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4259	07/05/2016	Payroll	10	30035	Alberto Avilez	1,635.89	June Payroll
4267	07/05/2016	Payroll	10	30036	Richard L Brinkman	230.31	June Payroll
4269	07/05/2016	Payroll	10	30037	Austin J Cassayre	517.85	June Payroll
4270	07/05/2016	Payroll	10	30038	Harrison W. Collett	472.28	June Payroll
4276	07/05/2016	Payroll	10	30039	Chan S Ferry	597.76	June Payroll
4277	07/05/2016	Payroll	10	30040	Felicity D Ford	310.59	June Payroll
4279	07/05/2016	Payroll	10	30041	Maria Gonzalez	210.90	June Payroll
4281	07/05/2016	Payroll	10	30042	Khayias K Hamilton	850.57	June Payroll
4327	07/05/2016	Payroll	10	30043	Check reprinted with addl hours.		Check reprinted with addl hours.
4287	07/05/2016	Payroll	10	30044	Hannah L Knight	1,109.75	June Payroll
4288	07/05/2016	Payroll	10	30045	Alexander LaCombe	864.25	June Payroll
4290	07/05/2016	Payroll	10	30046	Kelley J Lemons	2,396.73	June Payroll
4295	07/05/2016	Payroll	10	30047	Roy A McGregor	230.83	June Payroll
4307	07/05/2016	Payroll	10	30048	Roswell A Russ	204.84	June Payroll
4312	07/05/2016	Payroll	10	30049	Aiden R Sweeney	477.25	June Payroll
4313	07/05/2016	Payroll	10	30050	Kevin N. Sweeney	490.51	June Payroll
4320	07/05/2016	Payroll	10	30051	James R Young	700.59	June Payroll
4283	07/05/2016	Payroll	10	30052	Daniel R. Hollingsworth	263.62	June Payroll
4345	07/05/2016	Payroll	10	30053	American Fidelity	183.22	07/01/2016 To 07/31/2016 - AF - Life; 07/01/2016 To 07/31/2016 - AF - Cancer
4346	07/05/2016	Payroll	10	30054	HRA VEBA Trust	2,240.00	07/01/2016 To 07/31/2016 - VEBA
4347	07/05/2016	Payroll	10	30055	Hartford Life Insurance	225.00	07/01/2016 To 07/31/2016 - Hartford 457
4348	07/05/2016	Payroll	10	30056	ICMA	125.00	07/01/2016 To 07/31/2016 - ICMA - 457
4349	07/05/2016	Payroll	10	30057	Inland Empire Teamsters	30,212.00	07/01/2016 To 07/31/2016 - Health Insurance
4350	07/05/2016	Payroll	10	30058	Local Union #760	1,275.00	07/01/2016 To 07/31/2016 - Union Dues
4351	07/05/2016	Payroll	10	30059	Wenatchee Valley FCU	75.00	07/01/2016 To 07/31/2016 - Wenatchee Valley FCU
4511	07/11/2016	Payroll	10	EFT	Dept of Labor And Industries - Qtrly Ta	9,674.81	2ND Quarter 04/01/2016 - 06/30/2016
4512	07/11/2016	Payroll	10	EFT	Employment Security Dept - Qtrly Taxes	859.15	2ND Quarter 04/01/2016 - 06/30/2016
4523	07/12/2016	Payroll	10	EFT	Employment Security Dept - Qtrly Taxes	25.00	\$25 Payment On Past Account Balance From 2009.
4683	07/20/2016	Payroll	10	EFT	Salvador Alvarez	752.00	July 2016 / Draw
4684	07/20/2016	Payroll	10	EFT	Herbert R Amick	1,200.00	July 2016 / Draw
4685	07/20/2016	Payroll	10	EFT	Ara P Arakelian	1,200.00	July 2016 / Draw
4687	07/20/2016	Payroll	10	EFT	Brian S Boblenz	1,500.00	July 2016 / Draw
4688	07/20/2016	Payroll	10	EFT	Thomas R Bolin	900.00	July 2016 / Draw
4690	07/20/2016	Payroll	10	EFT	Kyle B Breaux	1,200.00	July 2016 / Draw
4691	07/20/2016	Payroll	10	EFT	Marvin Breshears	800.00	July 2016 / Draw
4692	07/20/2016	Payroll	10	EFT	Carrie J Brewer	300.00	July 2016 / Draw
4693	07/20/2016	Payroll	10	EFT	Arnica M. Briody	1,500.00	July 2016 / Draw
4694	07/20/2016	Payroll	10	EFT	Sue Z Cragun	1,000.00	July 2016 / Draw
4695	07/20/2016	Payroll	10	EFT	Manuel T Diaz	800.00	July 2016 / Draw
4696	07/20/2016	Payroll	10	EFT	Richard W Emmons	1,100.00	July 2016 / Draw
4697	07/20/2016	Payroll	10	EFT	Darrell Gray	1,000.00	July 2016 / Draw
4698	07/20/2016	Payroll	10	EFT	Annabelle Knight L	700.00	July 2016 / Draw
4699	07/20/2016	Payroll	10	EFT	Daryl D Mathena	475.00	July 2016 / Draw
4700	07/20/2016	Payroll	10	EFT	Robert C McCurdy Jr.	700.00	July 2016 / Draw
4701	07/20/2016	Payroll	10	EFT	Antonio L Muro	797.00	July 2016 / Draw