

## **LEAVENWORTH CITY COUNCIL MINUTES**

### **August 8, 2017**

Mayor Farivar called the August 8, 2017 Leavenworth City Council meeting to order at 6:30 PM and Washington State Representative Mike Steele led the City Council in the Flag Salute.

### **ROLL CALL**

Council Present: Mayor Cheryl K. Farivar, Carolyn Wilson, Gretchen Wearne, Elmer Larsen, Margaret Neighbors, Richard Brinkman, and Sharon Waters.

Staff Present: City Administrator Joel Walinski, City Attorney Tom Graafstra, Chantell Steiner, Nathan Pate, Herb Amick, and Sue Cragun.

Mayor Farivar excused Councilmember Mia Bretz from the meeting.

### **APPROVAL OF THE CONSENT AGENDA**

#### **Consent Agenda**

1. Approval of Agenda
2. Approval of July 11, 2017 Regular and Study Session Minutes
3. Approval of July 24, 2017 Special Meeting Minutes
4. July 2017 Payroll \$244,488.17
5. 2017 Claims \$548,016.89

Councilmember Larsen motioned to approve the consent agenda. The motion was seconded by Councilmember Wilson and passed unanimously.

### **PUBLIC SAFETY REPORT: SERGEANT BRUCE LONG, LIAISON OFFICER**

None.

### **COUNCILMEMBER AND COMMITTEE REPORTS**

Councilmember Waters thanked the Housing Affordability Task Force for the work that they have accomplished, the Public Works crews for repairing the streets, Mr. John Schons and the Parks Crew for the landscape around the Skatepark, and Sue Cragun for the help that she provides Council; she congratulated Chelan County Fire District #3 for their successful campaign regarding the levy. She went on to say that she attended the Skatepark Ribbon Cutting Ceremony, Special City Council meeting, Residential Advisory Committee (RAC) meeting, Planning Commission Workshop, Study Session, Public Safety, Parks, and Public Works Committee meetings.

Councilmember Brinkman reported that he attended many of the same meetings that have been reported; he also attended the Public Works Committee meeting.

Councilmember Neighbors reported that she attended the Skatepark Ribbon Cutting Ceremony, Parking Study kick-off meeting, Special City Council, Solid Waste Advisory Committee (SWAC), Study Session, and Parks Committee meetings. She noted that there will be a public dedication for the water bottle refill station at Front Street Park on August 23, 2017.

Councilmember Larsen reported that he attended the Residential Advisory Committee (RAC) meeting and discussed the Apple Maggot quarantine, and parking issues. He updated the Committee regarding current asphalt projects, the Commercial Street 3<sup>rd</sup> Street – Scholze Street parking and speed monitoring, and additional parking hazards.

Councilmember Wilson reported that she attended the Study Session, Skatepark Ribbon Cutting Ceremony, Special City Council, Public Safety, and Parks Committee meetings; she will be attending the Upper Valley Park & Service Recreation Area (PRSA) meeting next week.

## **MAYOR/ADMINISTRATION REPORTS**

Mayor Farivar reported that she attended the meeting with the Parking Study stakeholders, the Skatepark Ribbon Cutting Ceremony, and she had a meeting with Chelan County Sheriff Brian Burnett and Chelan County Commissioner Keith Goehner regarding the Sheriff Contract. She had a meeting with Mr. Tom Lin, Chelan County Port Executive Director Patrick Jones, and Mr. Craig Larsen; the Port District is assisting the City with new business ideas. She then reported on the morning Study Session and stated that the Council received a presentation from the Chamber of Commerce, reviewed the recommendations from the Housing Affordability Task Force, received an update on the Wastewater Facility improvements, reviewed the current status of the Public Safety Contract with the Sheriff's Department, discussed the Riter alley vacation, received an update regarding the Apple Maggot Quarantine and the Highway 2 Crosswalks, and had an open discussion with the City Council. She drew attention to the new projector, screen, and sound system upgrade in the Council Chambers. On a final note she read a public notice from Fire District #3 Chief Kelly O'Brien which stated that Chelan County has banned all outdoor burning.

City Administrator Joel Walinski announced that he would like the Council Members to tour the Public Works facility on August 22, 2017 so that they may have a discussion in regard to restructuring the Wastewater Treatment Plant. He then reported that he attended the kick-off meeting for the Utility Regionalization Study with representatives from Leavenworth, Cashmere, Chelan County, the Peshastin Water District, Chelan Council, and Dryden; the next steps will be to compile data from different groups, hold another meeting, and then report to the stakeholders group.

Finance Director Chantell Steiner stated that the City's Annual Audit will take place in September; an entrance and an exit audit conference will be provided to the Council. She then reported on the false alarms in the City for the past three years and stated the number of calls, fees collected, and confirmed that the false alarms have diminished over the timeframe.

Development Services Manager Nathan Pate reported that the City's Comprehensive Plan is available on the Development Services page on the City's website; public comment has been received, review is in process, and public hearings are scheduled.

## **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

Representative Mike Steele introduced himself and stated that he is in attendance as he would like to visit with the Council members in the cities within his district. He briefly discussed the current status of the States Legislature regarding their most recent session; he addressed his position on the Hirst water decision in regard to passing the Capital Budget. He noted that the water decision is still being discussed and that they will likely call themselves back to session to

approve the Capital Budget once a decision has been reached. He noted that he serves on the Capital Budget, Education, and Technology and Economic Development Committees. He answered questions regarding the Apple Maggot Quarantine and the current status of the Hirst water decision.

Lindee Hoshikawa, 5787 Campbell Road, Peshastin; Ms. Hoshikawa stated that although she doesn't live in Leavenworth, she is representing the residents of Leavenworth. She introduced herself and stated her concerns with smart meter technology. She feels that the Community needs to be educated with regard to the dangers of this technology. She noted that she and others will be in attendance at future meetings.

## **RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

### **1. Acceptance of Housing Affordability Task Force Recommendations**

Development Services Manager Nathan Pate stated that the City Council is being asked to accept the Housing Affordability Task Force Recommendations. He noted that the recommendations were presented and discussed at the earlier morning Study Session meeting and that these recommendations will be given to the Planning Commission for further deliberation. He would like to assemble a joint meeting with the Council and Planning Commission on September 19, 2017 at 3:00 PM for further discussion and to add this topic to the 2017 Planning Commission Docket. Mayor Farivar addressed the audience and stated that she is hopeful that others in the Community will participate.

Councilmember Brinkman motioned to accept the Affordable Housing Task Force Recommendations; and sets a special Council and Planning Commission joint meeting for September 19, 2017 at 3:00 p.m. The motion was seconded by Councilmember Neighbors and passed unanimously.

### **2. Resolution 14-2017 Riter Alley Vacation**

Development Services Manager Nathan Pate stated that the City Council is being asked to approve Resolution No. 14-2017, which will set a public hearing on September 12, 2017 at 6:30 PM regarding a property vacation for Mr. Ronald Riter. He confirmed that Mr. Riter has formerly requested that the City vacate the property located in the alley abutting his property located at 106 River Street in Leavenworth. He stated that Mr. Riter has obtained the necessary signatures and the City has conducted its investigation; the City's investigation has found that this real property has no current or future city need, and this property would be put to a higher or better use for the community at large.

Councilmember Waters motioned to approve Resolution 14-2017 Riter Alley Vacation Notice of Public Hearing. The motion was seconded by Councilmember Larsen and passed unanimously.

### **3. Contract Hearing Examiner – Kottkamp & Yedinak P.L.L.C.**

Development Services Manager Nathan Pate stated that the City Council is being asked to approve the 2018 Kottkamp & Yedinak P.L.L.C. contract for Hearing Examiner services. He noted that the City entered into this current contract in 2009 and that the rate has not changed since that time. He stated that the new contract rate is \$750 per item (previously \$550) excluding special hearings. He said that this rate will include all of the Hearing Examiner's time, including

travel, and works out to an hourly rate of approximately \$150, which is below a normal hourly rate of \$300 per hour.

Councilmember Wilson motioned to authorize the Mayor to sign the 2018 Kottkamp & Yedinak P.L.L.C. contract for Hearing Examiner services. The motion was seconded by Councilmember Wearne and passed unanimously.

#### **4. Contract Amendment with Varela & Associates for Wastewater Facilities**

City Administrator Joel Walinski stated that the City Council is being asked to approve Amendment #2 for the Wastewater Facilities Engineering and Planning Contract with Varela & Associates. He gave a brief timeline of the work that Varela has accomplished thus far and briefly detailed the original Contract and Amendment #1, which was the first phase of the contract beginning in June of 2014. He stated that Amendment #2 includes the "to be determined" items from the previous contract, such as permitting, funding applications, public involvement, and studies and investigations. Contract Amendment #2 is a not to exceed price of \$54,500, and a new contract amount of \$248,488.

Councilmember Larsen motioned to approve and authorizes the Mayor to sign the Wastewater Facilities Engineering and Planning Contract Amendment #2 with Varela & Associates for \$54,500 at a total new contract amount of \$248,488. The motion was seconded by Councilmember Wilson and passed unanimously.

#### **INFORMATION ITEMS FOR FUTURE CONSIDERATION**

Mayor Farivar stated that the Mayor's Annual Breakfast will take place on August 15<sup>th</sup> at the Wild Huckleberry restaurant from 7:00 AM – 9:00 AM and she noted that the Transportation Benefit District Meeting will immediately follow the regular City Council meeting.

#### **ADJOURNMENT**

Seeing no other business, Councilmember Brinkman motioned to adjourn the August 8, 2017 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Larsen and passed unanimously.

The meeting adjourned at 7:24 PM.

**APPROVED**

  
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**Cheryl K. Farivar**  
Mayor

**ATTEST**

  
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**Chantell Steiner**  
Finance Director / City Clerk