

**LEAVENWORTH SPECIAL CITY COUNCIL MINUTES**  
**July 20, 2018**

Mayor Farivar called the July 20, 2018 Leavenworth City Council Special meeting to order at 9:00 AM and Executive Assistant Sue Cragun led the City Council in the Flag Salute.

**ROLL CALL**

Council Present: Mayor Cheryl K. Farivar, Carolyn Wilson, Mia Bretz, Elmer Larsen, Margaret Neighbors, Sharon Waters, and Clint Strand (via conference call).

Staff Present: City Administrator Joel Walinski, Herb Amick, and Sue Cragun.

**RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

**1. Approval of Contract for Purchase and Installation of Playground Equipment**

Public Works Director Herb Amick stated that the City Council is being asked to approve the contract for purchase and installation of new playground equipment for Waterfront Park. He said that SiteLines Park & Playground Products, Inc. will be installing GameTime Playground Equipment at Waterfront Park; the cost of the equipment and installation is \$111,758.16. He confirmed that the equipment will be installed by certified playground inspectors and briefly addressed the equipment warranty. The Council briefly discussed various items in regard to the color and placement of the equipment and the aesthetics of the park and park entrance. City Administrator Joel Walinski confirmed that this is an intergovernmental purchase under RCW 39.34, SiteLines will be supplying the equipment and is considered a sole source vender due to the unique nature of the product; SiteLines is a qualified contractor on the Municipal Research Service Center (MRSC) Small Works Roster and will be paying prevailing wages. He added that the city crews will be used to prepare the site for installation and completing the project. On a final note, Administrator Walinski noted that the ballfield lighting came in at a lower price than originally anticipated; therefore the Council will want to decide if they will go out to bond for the project or use the available reserve funds.

John Schons, City of Leavenworth Parks Supervisor; Mr. Schons briefly detailed the features of the equipment and how the landscape will complement the play area.

Councilmember Neighbors motioned to approve and authorize the Mayor to sign a contract with SiteLines Playground Equipment for the purchase and installation of playground equipment for an amount not to exceed \$111,758.16. The motion was seconded by Councilmember Waters and passed unanimously.

Councilmember Neighbors motioned to approve the color "Riverbank" for the playground equipment purchase. The motion was seconded by Councilmember Bretz and passed unanimously.

## ADJOURNMENT

Seeing no other business, Councilmember Bretz motioned to adjourn the July 20, 2018 Special meeting of the Leavenworth City Council. The motion was seconded by Councilmember Larsen and passed unanimously.

The meeting adjourned at 9:34 AM.

**APPROVED**

  
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**Cheryl K. Farivar**  
Mayor

**ATTEST**

  
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**Sue Z. Cragun**  
Executive Assistant