



City of Leavenworth

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City Council
Cheryl K. Farivar - *Mayor*
Elmer Larsen
Robert Francis
Carolyn Wilson - *Mayor Pro Tem*
Gretchen Wearne
Mia Bretz
Margaret Neighbors
Richard Brinkman
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers
July 12, 2016 - 6:30 p.m.

Call to Order

Flag Salute

Roll Call

Council Committees - 2nd Tuesday
Public Safety 3:00 Parks 4:00 Public
Works 5:00

Consent Agenda

1. Approval of Agenda
2. Approval of June 28, 2016 Regular Meeting Minutes
3. 2016 Claims \$121,990.64
4. June 2016 Payroll \$220,329.48
5. Motion to Set Hearing on Capital Facilities Plan on 7/26/16 at 6:45 PM

Presentation: Projekt Bayern Recognition

Public Safety Report: Sargent Bruce Long, Liaison Officer

Councilmember and Committee Reports

Mayor/Administration Reports

Comments from the Public on Items Not on the Agenda

Resolutions, Ordinances, Orders and Other Business

1. Action: Cascade School District – Memorandum of Understanding (MOU)
2. Action: 2nd Reading of Ordinance No. 1529: Alcohol Use in the Parks
3. Action: Ordinance No. 1530: Quarterly Budget Amendment

Information Items for Future Consideration

1. Mayor's Annual Breakfast, 8/16/2016 at Wild Huckleberry, 7:00 AM – 9:00 AM

Executive Session: RCW 42.30.110(1)(b) & (c) Surplus Property & Acquisitions

1. Possible Action

Adjournment

(Next Ordinance is 1531 - Next Resolution is 11-2016)

SUPPLEMENTAL COUNCIL AGENDA

1. Cascade School District – Skateboard Park Memorandum of Understanding (MOU)

The City Council is being asked to review and consider for approval the Skateboard Park Memorandum of Understanding (MOU) between the City of Leavenworth and the Cascade School District which terminates an existing agreement, identifies a cost sharing partnership for the replacement of the existing skate park, and provides an Option for Purchase on a remnant parcel of property of the existing Osborn School property.

Currently there is a Interlocal land lease agreement between the City of Leavenworth and the Cascade School District for the use of School District property for the City to construct and operate a skate park on School District property. This agreement is for an initial 25 year period which was approved in 2000. The agreement would renew annually after that period until such time that either party wanted to terminate the agreement. At such time the City would be responsible for the removal of the skate park on School District property. Stipulations within the agreement identify the City as the responsible agency for maintenance and care of the skate park facility and the City has the authority to terminate the agreement within the 25 year period. The agreement was put in place in 2000 to allow the City to compete for Recreational Conservation Office (RCO) funding for the construction of the skate park. The actual ribbon cutting for the skate park was held in May of 2004. With the approval of the new MOU, the City would be terminating this agreement.

The new MOU specifies that the City and District shall share in the construction costs of the new skate park, each party responsible for 50% of the construction costs with a maximum amount contributed by the School District of \$100,000. In terms of payment, the City would receive a credit from the School District if and when the City purchased the Osborn School property. The maximum amount of that credit would be 50% of the construction costs for the skate park or \$100,000, whichever is less. In the event the City does not purchase the property, the School District, at the time of the sale of the property, would reimburse the City 50% of the construction costs for the skate park or \$100,000 whichever is less. The School District would be responsible for demolition and disposal costs of the existing skate park and the City would be responsible for providing the land for the new skate park facility.

The new MOU also provides the City with the option to purchase a remnant portion of the existing Osborn School property once the School District identifies their future property needs of the site. At this time, the School District is considering maintaining the School District Office and constructing six tennis courts on the south end of the property. This provision of the contract has a timeline for termination of the option on August 31, 2019. If terminated without a sale of the property, the School District would reimburse the City 50% of the construction costs for the skate park or \$100,000 whichever is less by September 30, 2019.

The following items are included under **TAB 1:**

- Skateboard Park Memorandum of Understanding
- Interlocal Agreement, August 15, 2000, Cascade School District & City of Leavenworth
- Osborn Property Aerial View

- **MOTION:** *The Leavenworth City Council moves to approve the Skateboard Park Memorandum of Understanding agreement with the Cascade School*

District and authorizes the Mayor to sign after the final review and approval of the final document by the City Attorney.

2. 2nd Reading of Ordinance No. 1529: Alcohol Use in the Parks

The City Council is being asked to adopt Ordinance No. 1529, amending 12.24.140, 12.24.145, and 12.24.170, the City of Leavenworth municipal code regarding park regulations and the possession and consumption of alcoholic beverages within City owned parks. During the Council's June 28, 2016 meeting, the first reading of the revisions was conducted. The City attorney has reviewed the ordinance and comments and corrections from that reading are reflected in the Ordinance presented tonight.

The revision of the ordinance makes it possible to acquire a special use permit for the sale and consumption of beer and wine within City parks under strict code guidelines set forth in the attachment "A".

The following item is included under **TAB 2:**

- Ordinance No. 1529
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance No. 1529, an Ordinance amending the City of Leavenworth Municipal Code regarding Park Regulations and the possession and consumption of alcoholic beverages within City owned parks.*

3. Ordinance No. 1530: Quarterly Budget Amendment

The City Council is being asked to adopt Ordinance 1530 Quarterly Budget Amendment, which amends the budget at the fund level. This amendment includes the removal of transfers for the Upper Valley Park and Recreation Service Area (UVPRSA) within the General Fund that are no longer needed due to the change in accounting procedures as well as the inclusion of the new UVPRSA Fund for recognizing property taxes that are transferred to the Pool Fund. The Street Fund and a new Pine Street Capital Fund are included to recognize Council approved contracts for the Chumstick Trail/Water and Sewer Line Extension, Transportation Improvement Board (TIB) funding related to the 2017 Pavement Preservation Project for engineering in 2016, and developer contributions from the Cascade School District for the future Pine Street Capital Project. The final amendment includes 50% of each of the Department of Ecology (DOE) loans that the City is receiving to assist in the capital expenditures for the Wastewater Treatment Plant Master Planning process that was awarded earlier this year to Varela & Associates. No expenditures are in this amendment as this was previously budgeted within the Wastewater Fund. The remaining loan funds and future debt service payments for the Revolving Loan Fund will be included within the 2017-2018 budget.

The following item is included under **TAB 3:**

- Ordinance 1530
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance 1530 Quarterly Budget Amendment.*