



City of Leavenworth

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City Council
Cheryl K. Farivar - *Mayor*
Elmer Larsen
Robert Francis
Carolyn Wilson - *Mayor Pro-Tem*
Gretchen Wearne
Mia Bretz
Margaret Neighbors
Richard Brinkman
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers
June 28, 2016 - - **6:00 p.m. (Special Early Start)**

Call to Order

Flag Salute

Roll Call

6:00 PM Chelan County PUD Presentation

Consent Agenda

1. Approval of Agenda
2. Approval of June 14, 2016 Regular Meeting Minutes
3. Approval of June 14, 2016 Study Session Minutes
4. 2016 Claims \$73,516.18

Councilmember and Committee Reports

Mayor/Administration Reports

Comments from the Public on Items Not on the Agenda

Presentation: Chelan County Sheriff's 2015 Annual Report– Sheriff Brian Burnett

Discussion: Joint Mid-Year Meeting with the Planning Commission

Presentation: 2015 Water Use Efficiency Report – Arnica Briody

Resolutions, Ordinances, Orders and Other Business

1. Action: 2nd Reading of Ordinance 1528: Chapter 12.28 Mountain View Cemetery Regulations
2. Action: Motion to Authorize Request for Qualifications for Water System Plan
3. Discus: 1st Reading of Ordinance 1529: Alcohol Use in the Parks
4. Action: TIB Consultant Agreement: TD&H Engineering 2017 Street Overlay Project
5. Action: Funding Request Chelan-Douglas Health District

Executive Sessions: RCW 42.30.110(1)(b) Property Acquisition & RCW 42.30.110(1)(i)(iii)

Potential Litigation or Legal Risks

Adjournment

(Next Ordinance is 1530 - Next Resolution is 10-2016)

Council Committees -4th Tuesday –

Econ. Dev. 4:00 Finance 5:00

SUPPLEMENTAL COUNCIL AGENDA

1. 2nd Reading of Ordinance 1528: Chapter 12.28 Mountain View Cemetery Regulations

The City Council is being asked to adopt Ordinance No. 1528, Chapter 12.28, Mountain View Cemetery Regulations. During the Council's June 14, 2016 meeting, the first reading was conducted of the revisions and corrections. Comments and corrections from that reading are reflected in the Ordinance presented tonight.

These revisions and corrections to the Ordinance are being made in an effort to update certain aspects of the Mountain View Cemetery Regulations to be in compliance with other similar City owned and managed cemeteries, as well as create a more precise uniform policy.

There following item is included under **TAB 1:**

- Ordinance No. 1528, Chapter 12.28
 - **MOTION:** *The Leavenworth City Council moves to adopt Ordinance No. 1528, Chapter 12.28, Mountain View Cemetery Regulations.*

2. Motion to Authorize Request for Qualifications for Water System Plan

The City Council is being asked to authorize the request for the City to seek Request of Qualifications from Washington State professional civil engineering firms in preparation for the Department of Health requirement for the updating of the City of Leavenworth Water Master Plan. The City will seek candidates experienced in the field of water distribution and treatment and knowledgeable about operating and maintaining water facilities.

WAC 246-290-100 requires that a system update to its Water System Plan is completed every six years. The City of Leavenworth's plan is scheduled to expire on December 15, 2017.

The following items are included under **TAB 2:**

- City of Leavenworth Request for Qualifications Water System Plan
- Email from the Department of Health
 - **MOTION:** *The Leavenworth City Council moves to authorize the City to seek Request for Qualifications from qualified Washington State engineering firms in preparation of the City's water plan required update.*

3. 1st Reading of Ordinance 1529: Alcohol Use in the Park

The City Council is being asked to review Ordinance No. 1529 amending 12.24.140, 12.24.145 and 12.24.170; the City of Leavenworth municipal code regarding park regulations and the possession and consumption of alcoholic beverages within City owned parks. The revision of the ordinance makes it possible to acquire a special use permit for the sale and consumption of beer and wine within City parks under strict code guidelines set forth in the attachment. Original

revisions were presented for review to both the Public Safety Committee and Parks Committee on May 10th and then to Council Study Session on June 14, 2016. The City attorney has since reviewed and amended the ordinance and it is provided here tonight for the Council to review. A second reading and consideration for approval will be forwarded at the next City Council meeting.

The following item is included under **TAB 3:**

- Draft Ordinance No. 1529

4. TIB Consultant Agreement: TD&H Engineering 2017 Street Overlay Project

The City Council is being asked to approve a Consultant Agreement with TD&H Engineering for the design & engineering requirements associated with the Transportation Improvement Board (TIB) 2017 Street Overlay Project, which includes improvements on Commercial Street from Joseph Street to 3rd Street and Whitman Street from Ski Hill Drive to Woodward Street. 95% funding is being provided through the TIB while the remaining 5% will be covered by the Leavenworth Transportation Benefit District Funds. A budget amendment will be included at a later date to recognize the total project funding. On December 10, 2015, the TIB approved the Fuel Tax Grant Agreement with the City of Leavenworth to receive state funding in the amount of \$477,000 with a local match of \$25,300 for a total project cost of \$502,300.

The total cost of the contract with TD&H is an amount not to exceed \$58,100. Initial survey work, which is included in the contract, began in April 2016 after TIB approved the draft consultant agreement with TD&H. Time is billed on an hourly basis and the contract scope of work includes the following:

- Survey Work
- Civil Engineering
- Subconsultant Pavement Services

The following items are included under **TAB 4:**

- TIB 2017 Street Overlay Project Fuel Tax Grant Agreement
- TIB Consultant Agreement for TD&H Engineering
- **MOTION:** *The Leavenworth City Council moves to approve the Consultant Agreement with TD&H Engineering in an amount not to exceed \$58,100 and authorizes the Mayor to sign the agreement.*

5. Funding Request Chelan-Douglas Health District

The City Council is being asked to approve a funding request from the Chelan-Douglas Health District for the purchase of air-cleaning units that will be used for clean air shelters during extended periods of community smoke exposure. The portable Hepa filtration devices are used to provide a smoke free/particulate free room or area. This is part of the regional emergency preparedness and is very important to address the concerns of the elderly people and individuals

with asthma during periods of poor air quality. The Chelan-Douglas Health Board is asking each city within the District to consider providing up to \$500 in funding. Their goal is to have 10 of these units available for the area.

Funding for this expenditure would be available under the Aging and Adult Services line item. Funds within this line item have been used to assist with Meals on Wheels Programs and to support the Senior Center Lunch program.

The following item is included under **TAB 5:**

- Chelan-Douglas Health District Request, May 17 2016
 - **MOTION:** *The Leavenworth City Council moves to approve the expenditure of \$500 to the Chelan-Douglas Health Board for the purchase of portable air-cleaning units.*